



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov

Town of Berlin

Historic District Commission

June 26, 2019 – 5:30 PM

Berlin Town Hall – Council Chambers



1. Call to Order
2. Agenda Adoption
3. Approval of Minutes: May 1st, 2019
4. 4 South Main Street 2nd floor - Signage
5. 3 South Main Street – Signage
6. 13 South Main Street – Signage
7. 11 Pitts Street - Signage
8. Comments from the Public
9. Comments from Staff
10. Comments from the Commissioners
11. Comments from the Chairman
12. Adjournment

Any persons having questions about the above-referenced meeting or any persons needing special accommodations should contact Dave Engelhart at 410-641-4143. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland or 1-800-735-2258 outside Maryland.

Town of Berlin
Historic District Commission
May 1, 2019

The meeting for the Historic District Commission was called to order by Chairman Carol Rose at 5:33PM. Members present were Carol Rose, Dr. Robert Poli, Norman Bunting, Laura Stearns and Mary Moore. Staff present were Planning Director Dave Engelhart and Permit Coordinator Carolyn Duffy.

Chairman Carol Rose called for a motion to adopt the agenda as presented. Dr. Robert Poli made the motion to adopt the agenda. Mrs. Mary Moore seconded the motion and it was unanimously accepted by the Commission. Chairman Carol Rose called for a motion to approve the minutes from the April 3rd, 2019 meeting. Mr. Norman Bunting made the motion to approve the minutes from the April 3rd, 2019 meeting. Mrs. Laura Stearns seconded the motion and it was unanimously accepted by the Commission.

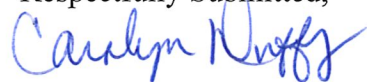
Chairman Carol Rose called the first applicants for Case # 5-1-19-09 James & Janet Quick of 5 Bay Street, Berlin, Maryland. Chairman Carol Rose asked if the rail would look like the rails they have at Baked Café. Mrs. Janet Quick replied yes. Chairman Carol Rose then asked the commission members if they had any questions. They replied no. With no other comments Chairman Rose called for a motion for Case # 5-1-19-09. Mrs. Laura Stearns made the motion to approve the railing for the steps as presented for Case # 5-1-19-09. Dr. Robert Poli seconded the motion and it was unanimously accepted by the commission.

Chairman Carol Rose called the next Case # 5-1-19-10 Mr. Troy Purnell for 116 & 118 North Main Street for Façade Grant Improvements. Mr. Troy Purnell told the commission that he had received approval from the Historic District Commission for his Façade Grant, but it had been a couple of years ago. He stated he was back because they had come up with a different look and was starting over. He stated they would be redoing the face of the building, putting on new doors and putting new double pane windows in on the ground level not changing the second-floor windows, also adding a metal awning. Dr. Robert Poli stated when he came before them before he was using brick and now changing. Mr. Troy Purnell said that the brick was going to be too costly. Dr. Robert Poli and Mrs. Laura Stearns stated they liked the brick. Chairman Carol Rose asked Mr. Purnell if the building had brick underneath. Mr. Purnell replied it did not. Mrs. Mary Moore and Mr. Norman Bunting had no comments. Dr. Robert Poli wanted to know the type of materials he would be using. Mr. Purnell stated it would be the same as what Mr. Joe Hill has on his building. Dr. Poli asked what type of material it is. Mr. Purnell said more like Azek. Mr. Purnell told them he could get details for the type of windows he would put in. Dr. Poli asked about the awning would it be like what is in town. Discussion continued about the types of material. Chairman Carol Rose asked when he would start. Mr. Purnell stated he would start before the end of May.

Chairman Carol Rose asked if anyone in the public would like to speak on this case. No one replied. Discussion continued about the windows. Mrs. Laura Stearns asked would there be paneling along the bottom like the existing buildings. Mr. Engelhart stated the windows would be like what DefeBo's has with tempered glass that doesn't break like your car windshield. Mr.

Purnell would pick the color and then would paint. Chairman Carol Rose then called for a motion. Dr. Robert Poli made the motion to approve Case # 5-1-19-10 as submitted. Mr. Norman Bunting seconded the motion. Chairman Carol Rose asked if there were any comments from the public, staff or commission members. With no other comments the meeting was adjourned. Adjourned 5:49PM

Respectfully Submitted,



Carolyn Duffy



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Berlin, MD 21811
410-641-2770
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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>6/18/19</u>	Property Address: <u>4 Jefferson St.</u>
Property Owner: <u>Gail Lewis</u>	Phone: <u>gailtlewis@aol.com</u>
Property Owner Address: _____	Email: <u>443.614.6903</u>
Applicant: <u>ALYSSA MALBOO</u>	Phone: <u>215.510.1770</u>
<input type="checkbox"/> Owner <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Email: <u>alysa@alysamalboof.com</u>
Address: _____	

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input type="checkbox"/> Awning	_____

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

8x24 inch wide white sign with my logo.

All required documents must be submitted to the Planning Director at least 21 days prior to the next meeting of the Historic District Commission. See below for documents required to be filed with application.

Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regularly scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action.

I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature

- Site Plan, if applicable
 - Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
 - For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
 - For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
 - Samples of materials or copies of manufacturers product literature.
- *Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

Date Rec'd <u>6/18/19</u>	Initials <u>CD</u>	HDC Meeting <u>6-26-19</u>	Case # <u>6-26-19-11</u>
HDC Approval (signature) _____			



ALYSSA MALOOF

★ ♥ ★

PHOTOGRAPHIQUE





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Berlin, MD 21811
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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>6/20/19</u>	Property Address: <u>3 S. Main Street</u>
Property Owner: <u>Mike Queed</u>	Phone: <u>301 506 2907</u>
Property Owner Address: <u>3 S. Main</u>	Email: <u>whomike@yahoo.com</u>
Applicant: <u>Jamie Idz</u>	Phone: <u>443 504 8224</u>
<input type="checkbox"/> Owner <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> Contractor	
Address: <u>3 S. Main Street</u>	Email: <u>jamie@shopyuppyuppy.com</u>

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input type="checkbox"/> Awning	_____

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

Front: hanging aluminum sign w/logo on scroll hanger

Back: exterior wall mounted raised sign

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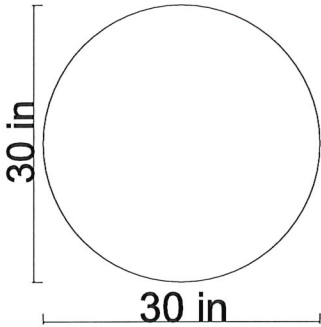
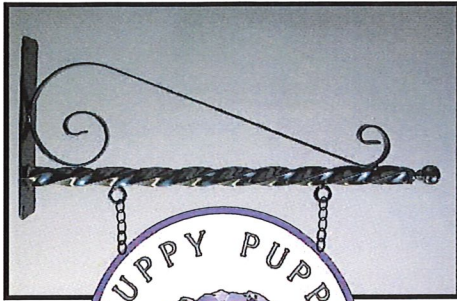
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Applicant/Agent Signature Jamie Idz

<input type="checkbox"/> Site Plan, if applicable
<input type="checkbox"/> Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
<input type="checkbox"/> For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
<input type="checkbox"/> For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
<input type="checkbox"/> Samples of materials or copies of manufacturers product literature.
*Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

Date Rec'd <u>6/20/19</u>	Initials <u>ci</u>	HDC Meeting <u>6/26/19</u>	Case # <u>6/26/19-12</u>
HDC Approval (signature)			



1 - 36" scroll hanging sign - \$158.50

1 - 30" round circle of 1/2" Komacel sign with digitally printed vinyl applied (Double sided). - \$251.25

Installation - \$95.00

Approved By:

Date:

Approved with changes:

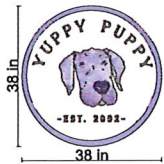
The attached production drawings will be used to produce your job. It is your responsibility to check the drawings for accuracy including dimensions, colors and any other specifications. These drawings supercede any verbal agreement or prior drawings.

It is very important that you alert us now if there is a problem with the drawings. You may approve the drawings with notations or request a new drawing.

*Above costs do not include any applicable building or sign permits, sales tax or electrical work unless specifically written. Costs also assumes normal ground / wall conditions for any excavation & installation.

Superior
Commercial Signs, Inc.

12010 Industrial Park Rd
Unit # 5
Bishopville, MD. 21813
410-524-3960



This picture and the graphic are to scale.

- 1 - 38" x 1/2" painted purple komacel - \$102.50**
- 1 - 36" x 1/2" white komacel with digital graphics applied - \$190.50**
- Installation - \$65.00**

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HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>6/18/19</u>	Property Address: <u>13 South Main St</u>
Property Owner: <u>Bill Eschman</u>	Phone: _____
Property Owner Address: _____	Email: _____
Applicant: <input type="checkbox"/> Owner <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> Contractor	Phone: <u>410 629 9656</u>
Address: <u>13 South Main</u>	Email: <u>OUTTEN917@AOL.COM</u>

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: <u>Remaining Steel</u>
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input type="checkbox"/> Awning	

DESCRIPTION OF WORK PROPOSED (Please be specific) Attach addition sheet if necessary. Type of material, color, dimensions, etc. must accompany application. If signs are proposed, indicate material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.

Changing sign over door to Upstair
Exposition from Upstair Antiques

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I hereby certify that the owner of the subject premises has been fully informed of the alterations and that said owner is in full agreement with this application.

Applicant/Agent Signature William Dutton

- Site Plan, if applicable
 - Scaled and measured detailed drawings, including, but not limited to, plans and elevations of the proposed alterations or improvement, or in the alternative, a scale mock up.
 - For an existing structure, color photographs* of the structure showing all elevations, the area to be altered, close-ups of architectural detail and the area in the immediate vicinity.
 - For a proposed new structure, photographs* of the subject site and all buildings in the immediate vicinity.
 - Samples of materials or copies of manufacturers product literature.
- *Photographs shall be printed or mounted on 8 1/2 X 11 paper or cardboard, and labeled

Date Rec'd <u>6/18/19</u>	Initials <u>CD</u>	HDC Meeting <u>6-26-19</u>	Case # <u>6-26-19-13</u>
HDC Approval (signature)			

Sent from my iPhone



From: William Outten <outten917@aol.com>
Sent: Tuesday, June 18, 2019 1:47 PM
To: Carolyn Duffy
Subject: Old sign

Carolyn Duffy

Sent from my iPhone



William Outten <outten917@aol.com>
Tuesday, June 18, 2019 1:46 PM
Carolyn Duffy
New sign to replace uptown antiques

From:
Sent:
To:
Subject:

Carolyn Duffy



Mayor & Council of Berlin

10 William Street
Berlin, MD 21811
410-641-2770
www.berlinmd.gov



HISTORIC DISTRICT BUILDING PERMIT APPLICATION

Date Received: <u>6/18/19</u>	Property Address: <u>11 Pitts Street</u>
Property Owner: <u>Bill Eshman</u>	Phone: _____ Email: _____
Property Owner Address: _____	Phone: <u>410 629 9656</u>
Applicant: _____	Email: <u>OLTTEN917@aol.com</u>
<input type="checkbox"/> Owner <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> Contractor	
Address: <u>11 PITTS STREET</u>	

Type of Work:			
<input type="checkbox"/> Alterations	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Other: <u>REPAIRING STONE</u>
<input type="checkbox"/> Demolition	<input checked="" type="checkbox"/> Sign	<input type="checkbox"/> Awning	

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The same 2 signs on building are being repainted the same colors but changing antiquing to treasure

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Applicant/Agent Signature William O'Brien

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Date Rec'd <u>6-18-19</u>	Initials <u>CO</u>	HDC Meeting <u>6-26-19</u>	Case # <u>6-26-19-14</u>
HDC Approval (signature)			

Ptts St.

Truesdars



Treasuries



STATIONERY
T.E.
GARRETT
BLANK
BOOKS
&
OFFICE
SUPPLIES
MAGAZINES

MERS MARKET