



**BERLIN MAYOR AND COUNCIL
Meeting Agenda**

**Berlin Town Hall
10 William Street
Monday, September 11, 2017**

6:30 PM EXECUTIVE SESSION – Conference Room

- a. Pursuant to Section §3-305(b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals
- b. Pursuant to Section §3-305(b)(7) To consult with counsel to obtain legal advice on a legal matter;

7:00 PM REGULAR SESSION – Council Chambers

1. Approval of the Minutes for:
 - a. Executive Session of 08/28/17
 - b. Statement of Closure for Executive Session of 08/28/17
 - c. Regular Session of 08/28/17
2. Presentation: Interpretive Plan for Berlin Falls Park – Dave Wilson and Jim Rapp
3. Resolution 2017-07: Approving the application and receipt of financing for a Community Legacy Grant Application – Economic and Community Development Director Ivy Wells
4. ****Motion 2017-28**: Approving the American Public Power Association (APPA) Mutual Aid Agreement – Town Administrator Laura Allen
5. Departmental Reports:
 - a. Finance Director – Natalie Saleh
 - b. Administrative Services Director – Mary Bohlen
 - c. Water Resources/Public Works – Jane Kreiter
 - d. Electric – Tim Lawrence
 - e. Chief – Arnold Downing
 - f. Planning – Dave Engelhart
 - g. Economic and Community Development – Ivy Wells
 - h. Managing Director – Jeff Fleetwood
6. Town Administrator's Report
 - a. Requisition 201800508 – Tree Trimming Rt. 113 to Rt. 346 – Asplundh Tree Expert Co.

10-5620-5200 \$10,225.60

- b. Requisition 201800511 – #2Mitsubishi Engine Rebuild 4 Turbos – Bay Diesel and Generator. 10-5610-5251 \$16,853.44

- 7. Comments from the Mayor
- 8. Comments from the Council
- 9. Comments from the Public
- 10. Comments from the Press
- 11. Adjournment

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Laura Allen, Town Administrator at (410) 641-4144. Written materials in alternate formats for persons with disabilities are made available upon request.

*TTY users dial 7-1-1 in the State of Maryland.
TTY users outside Maryland dial 1-800-735-2258*



BERLIN MAYOR AND COUNCIL
Meeting Minutes
Monday, August 28, 2017

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

Present: Mayor Gee Williams, Vice-President Elroy Brittingham, Councilmembers Zackery Tyndall, Dean Burrell, and Troy Purnell.

Absent: Councilmember Thom Gulyas

Staff Present: Town Administrator Laura Allen, Managing Director Jeff Fleetwood, Administrative Services Director Mary Bohlen, Finance Director Natalie Saleh, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Economic and Community Development Director Ivy Wells, Town Attorney David Gaskill, and Administrative Assistant Kelsey Jensen.

Following the Lord’s Prayer and Pledge of Allegiance, Mayor Williams called the meeting to order at approximately 7:00 PM.

1. Approval of the Minutes for:
 - a. Executive Session of 08/14/17:

On the motion of Vice President Brittingham, the Executive Session minutes of August 14, 2017 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas					X
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

- b. Statement of Closure for Executive Session of 08/14/17:
 Mayor Williams read the Statement of Closure.

- c. Regular Session of 08/14/17:

On the motion of Vice President Brittingham, the Regular Session Minutes of August 14, 2017 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas					X
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

2. Thank you to the volunteers at the Welcome Center – Economic and Community Development Director Ivy Wells
Economic and Community Development Director Ivy Wells and her Administrative Assistant Sharon Timmons thanked the volunteers that help at the Welcome Center. Worcester County has given the Berlin Welcome Center Volunteers the “Community Spirit Award”. Mayor Williams thanked the volunteers; Volunteer Laurie Giampa said it keeps her going each day and she enjoys volunteering.
3. Special Event Request:
 - a. Reindeer Run – Saturday, December 2, 2017 8:00 AM – 11:00 AM – Lisa Long
Lisa Long explained her Reindeer Run event and said this will be the 10th year of having the event. The proceeds will go to Worcester County Warriors Against Opiate Addiction.

On the motion of Councilmember Purnell, Special Event Reindeer Run was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
*Elroy Brittingham, VP					X
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas					X
Zackery Tyndall	X				
<i>Voting Tally</i>	3				2

*Vice President Brittingham stepped out for a moment.

- b. Bark for Life – Sunday, November 5, 2017 12:00 PM – 5:00 PM – Dj Thompson
Dj Thompson explained his Bark for Life event and that the proceeds go to the American Cancer Society.

On the motion of Councilmember Purnell, Special Event Bark for Life was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas					X
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

4. Motion 2017-27: Police Department Phone System Contract – Police Chief Arnold Downing
Police Chief Arnold Downing explained the contract he received from Chesapeake Telephone System. Mayor William asked if the contract price was the total cost; Chief Downing stated that it is the price to buy and own the system; service, maintenance, a five-year warranty, and training are all included. Vice President Brittingham asked if other users of the system have been satisfied; Chief Downing stated that Chestertown has been very satisfied.

On the motion of Vice President Brittingham, Motion 2017-27 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas					X
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

5. Berlin Falls Park Reports – Town Administrator Laura Allen and Project Coordinator David Deutsch

Town Administrator Laura Allen stated that she will let Project Coordinator David Deutsch start off and then she will touch on the scientist reports and the EA Engineering report. Mr. Deutsch explained the Interpretive Plan and the DBF Structural Analysis of the Building. He stated that he will be presenting information to the Parks Commission at their next meeting and at the September 11th Mayor and Council meeting Dave Wilson and Jim Rapp with Conservation Community Consulting will be here to discuss the Berlin Falls Interpretive Plan. Ms. Allen then explained the scientist report and EA Engineering's report. Mayor Williams made some remarks on the future possibilities of the park. Councilmember Tyndall said there is a Maryland based company that grows algae and refines it so that it can be burned as fuel at the PowerPlant, he thinks we should reach out to them. Mayor Williams suggested that he gives the information to Ms. Allen and Mr. Deutsch to look into while we are early on in the project. Mayor Williams said this will be an evolving project for many generations to come, and an advisory committee should be formed to help create the vision. Councilmember Burrell said he is glad that Mayor Williams would like to do a committee with people from different aspects of the community to get different viewpoints. Mr. Deutsch told the Mayor, Council, Press, and Public that if anyone has any questions they can feel free to reach out to him.

6. Departmental Reports:

a. Finance Director – Natalie Saleh

Ms. Saleh stated that they are preparing for the FY'17 Audit, auditors will be here on September 11, 2017 through September 15, 2017. Today was disconnect day, ShoreUp has funds available for families that need it. Mayor Williams asked how we can get more information out about ShoreUp; Ms. Saleh stated that information is on the bills, the website, and in the office. Councilmember Burrell stated that families can call the Snow Hill office at 410-641-3624 or the Salisbury office at 410-749-1142 for more information. Councilmember Tyndall asked if we can get ShoreUp to come back before the winter and provide more information at the multipurpose building.

b. Administrative Services Director – Mary Bohlen

Ms. Bohlen has rescheduled three movies in the park, September 9th, September 30th, and October 7th.

c. Electric Utility Director – Tim Lawrence

Mr. Lawrence stated that the library transformer has been installed, the primary has been energized, and the overheads have been removed. On William Street, they had to secure the poles for the Culvert project. At Sunset Lakes, there was transformer issue and they have scheduled a replacement. They plan to energize the transformer in the next few days at the Police Department. At Tingle Road, a large tree limb left 600 people without power, but they had it back up pretty quickly. On August 23rd, the Waste Water Plant was left without power due to a fallen

tree, and Bay Terrance Apartments lost power. They have generated 10 times this summer, the highest generation was on July 20th; he doubts they generate anymore this year. Mayor Williams thanked the Electric Department for their hard work. Councilmember Burrell stated that he always hears positive feedback about the Electric Department.

d. Police Chief – Arnold Downing

Chief Downing reported that they are transitioning into the school year and will be in contact with the administrators to be sure they have all the proper contacts.

e. Planning and Zoning Director – David Engelhart

Mr. Engelhart reported that there has been a revision to the Bikeways Grant Agreement, he will get it to the Mayor and Council as soon as possible, and try to get things moving. They are looking into the possibility of connecting the bike path to the east side by using a 20-foot strip by the Electric Plant. WMDT did a story on the bike path on Wednesday, WBOC did a phone interview, and the local reporters have given coverage as well. All the development projects are moving along well and the sidewalks are almost complete.

f. Economic and Community Development Director – Ivy Wells

Ms. Wells stated that they repurposed the Coastal Association of Realtors chalkboards to be history panels in the Welcome Center. Berlin has made it to the top 10 semi-finalist for the Great American Main Street Award, they will not know who won for a few more months. Shakespeare on Main is Saturday, September 2nd. September 9th will be the Small Town Throw Down. Councilmember Burrell advised Ms. Wells that he gave her information to a Ms. Hayward for a Thanksgiving Day Parade on Flower Street.

g. Managing Director – Jeffrey Fleetwood

Mr. Fleetwood stated that the 2017 Jeep Jam has concluded. He thanked Chris Cropper for cleaning up the park.

11. Town Administrator's Report – Laura Allen

Ms. Allen presented photos of the gas main break over the weekend, due to an unmarked gas line. She advised that they will be advertising for the Baker Street project this week and bids will be due on September 29th. The William Street Culvert road closure will be delayed to September 5th, State Highway Administration needs more information before they can proceed and a press release will go out tomorrow morning. Councilmember Burrell asked how the gas line was unmarked; Mr. Fleetwood advised that the main was marked, but this was a lateral line that was unmarked by Sandpiper. Councilmember Burrell said going forward can we make more of an effort to work closely with the companies to be sure things are marked. Ms. Allen stated that she will meet with Public Works/Water Resources Director Jane Kreiter to discuss how we will handle it in the future. Mayor Williams stated that we should work with the utility companies to prevent this in the future.

12. Comments from the Mayor:

Mayor Williams stated that after seeing how Texas has been impacted by Hurricane Harvey, he is praying for them and advises individuals to donate if they can.

13. Comments from the Council:

Councilmember Tyndall stated that he agrees with the comments Mayor Williams made about Texas.

Vice-President Brittingham also agreed with Mayor Williams comments about Texas.

Councilmember Burrell had no comments.

Councilmember Purnell stated that West Street looks great; Councilmember Burrell stated that hopefully Showell Street will be next.

14. Comments from the Audience:

Chris Cropper thanked the Mayor and Council for allowing him to have Jeep Jam again, he said this was the biggest turnout yet, they had 5,000 people show up. They have drone footage of the event and will pass it on to the Town.

15. Comments from the Press – none.

16. Adjournment:

On the motion of Councilmember Burrell, the Mayor and Council meeting was adjourned at approximately 8:15PM.

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas					X
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

Respectfully Submitted,



Kelsey Jensen
Administrative Assistant



Presentation:

Berlin Falls Park Interpretive Plan

– Dave Wilson and Jim Rapp



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov



Mayor

Wm. Gee Williams, III

RESOLUTION 2017-07

Vice President

Elroy Brittingham, Sr.

Council Members

Dean Burrell, Sr.
Thomas L. Gulyas
Troy Purnell
Zackery Tyndall

Resolution of THE TOWN OF BERLIN MAYOR AND COUNCIL has approved/is approving the application and receipt of financing for a[Community Legacy, Community Legacy-Neighborhood Intervention, Strategic Demolition Fund, Baltimore Regional Neighborhood Initiative or other State Revitalization Programs Project(s)] (the “Project”) further described in the Application dated September 11, 2017 (the “Application”), to be financed either directly by the Department of Housing and Community Development (the “Department”) of the State of Maryland or through other departments or agencies of the State of Maryland.

Town Attorney

David Gaskill

WHEREAS, THE TOWN OF BERLIN MAYOR AND COUNCIL recognizes that there is a significant need for reinvestment and revitalization of the communities in WORCESTER COUNTY; and,

Town Administrator

Laura Allen

WHEREAS, the Department, either through Community Legacy, Community Legacy-Neighborhood Intervention, Strategic Demolition Fund, Baltimore Regional Neighborhood Initiative [or other State Revitalization Programs] or through other Programs of the Department, or in cooperation with other State departments or agencies, may provide some or all of the financing for the Project (the “Project Financing”) in order to assist in making it financially feasible; and

WHEREAS, the Project is located within a priority funding area under Section 5-7B-02 of the Smart Growth Act and the Project will conform to the local zoning code; and

WHEREAS, the applicable law and regulations require approval of the Project and the Project Financing by THE TOWN OF BERLIN MAYOR AND COUNCIL and, where appropriate, by the chief elected executive official of the local subdivision;

NOW, THEREFORE BE IT RESOLVED THAT, THE TOWN OF BERLIN MAYOR AND COUNCIL hereby endorses the Project in the Sustainable Community Area; and, HEREBY approves the request for financial assistance in the form of a grant or loan, up to the amount of \$50,000; and

BE IT FURTHER RESOLVED THAT, the chief elected executive official be, and is hereby requested to endorse this Resolution, thereby indicating [his or her] approval thereof; and,

BE IT FURTHER RESOLVED THAT, [name of individual or title of position] is hereby authorized to execute documents and take any action necessary to carry out the intent of these resolutions; and,

BE IT FURTHER RESOLVED THAT, copies of this Resolution are sent to the Secretary of the Department of Housing and Community Development of the State of Maryland.

**ADOPTED, made this _____ day of _____, 2017, by THE
MAYOR AND COUNCIL OF BERLIN, WITNESSETH:**

Wm. Gee Williams, III, Mayor

Elroy Brittingham, Vice President

Attest: Laura Allen, Town Administrator



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov



Nationally Recognized --- "America's Coolest Small Town"

Mayor

Wm. Gee Williams, III

Vice President

Elroy Brittingham, Sr.

Council Members

Dean Burrell, Sr.
Thom Gulyas
Troy Purnell
Zackery Tyndall

Town Attorney

David Gaskill

Town Administrator

Laura Allen

August 31, 2017

Kevin Baynes
Division of Neighborhood Revitalization
2 North Charles Street, Suite 450
Baltimore, MD 21201

Dear Mr. Baynes,

I am writing to you in support of Town of Berlin's/Berlin Main Street's Community Legacy Grant Application to maintain and continue our very successful Façade Improvement Grant Program.

This program is vital for continued economic growth in downtown Berlin.

The Community Legacy grant program has allowed the Town of Berlin to help local businesses and the town in a variety of ways. Many businesses and property owners have utilized the Façade Grant to help revitalize and maintain the historic integrity of their facades.

A total of 22 buildings have been rehabilitated in downtown Berlin with nearly \$2 million of private dollars invested.

Our Façade Improvement grant provides a crucial "gap" in funding to help stem decline of our older buildings and preventing the larger financial outlays needed to assist with keeping our downtown one of the most beautiful in Maryland.

In a time when the economic climate is a challenge for private investment and growth, this program provides our small businesses with the support to strengthen the local economy and promote investment.

Sincerely,

Wm. Gee Williams, III
Mayor

Cc: All Council Members
Laura Allen, Town Administrator



MOTION OF THE MAYOR AND COUNCIL 2017-28

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING THE AMERICAN PUBLIC POWER ASSOCIATION (APPA) MUTUAL AID AGREEMENT.

APPROVED THIS _____ DAY OF _____, 2017 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF _____ TO _____ OPPOSED, WITH _____ ABSTAINING, AND _____ ABSENT.

Elroy Brittingham, Sr. Vice President

Approved this _____ day of _____, 2017 by the Mayor of the Town of Berlin.

Wm. Gee Williams, III, Mayor

ATTEST: _____
Laura Allen
Town Administrator

MUTUAL AID AGREEMENT

In consideration of the mutual commitments given herein, each of the Signatories to this Mutual Aid Agreement agrees to render aid to any of the other Signatories as follows:

- 1.) Request for aid. The Requesting Signatory agrees to make its request in writing to the Aiding Signatory within a reasonable time after aid is needed and with reasonable specificity. The Requesting Signatory agrees to compensate the Aiding Signatory as specified in this Agreement and in other agreements that may be in effect between the Requesting and Aiding Signatories.
- 2.) Discretionary rendering of aid. Rendering of aid is entirely at the discretion of the Aiding Signatory. The agreement to render aid is expressly not contingent upon a declaration of a major disaster or emergency by the federal government or upon receiving federal funds.
- 3.) Invoice to the Requesting Signatory. Within 90 days of the return to the home work station of all labor and equipment of the Aiding Signatory, the Aiding Signatory shall submit to the Requesting Signatory an invoice of all charges related to the aid provided pursuant to this Agreement. The invoice shall contain only charges related to the aid provided pursuant to this Agreement.
- 4.) Charges to the Requesting Signatory. Charges to the Requesting Signatory from the Aiding Signatory shall be as follows:
 - a.) Labor force. Charges for labor force shall be in accordance with the Aiding Signatory's standard practices.
 - b.) Equipment. Charges for equipment, such as bucket trucks, digger derricks, and other special equipment used by the Aiding Signatory, shall be at the reasonable and customary rates for such equipment in the Aiding Signatory's location.
 - c.) Transportation. The Aiding Signatory shall transport needed personnel and equipment by reasonable and customary means and shall charge reasonable and customary rates for such transportation.
 - d.) Meals, lodging and other related expenses. Charges for meals, lodging and other expenses related to the provision of aid pursuant to this Agreement shall be the reasonable and actual costs incurred by the Aiding Signatory.
- 5.) Counterparts. The Signatories may execute this Mutual Aid Agreement in one or more counterparts, with each counterpart being deemed an original Agreement, but with all counterparts being considered one Agreement.
- 6.) Execution. Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated.

Date _____ Entity _____ (name/ state)
By _____ (please print)
Title _____

Please send signed agreement to:
American Public Power Association
ATTN: Michael Hyland
Sr. Vice President, Engineering Services
2451 Crystal Drive, Suite 1000 | Arlington, VA 22209-4804
E-mail: MutualAid@publicpower.org | Fax: 202/ 467-2932

Questions about this agreement should be directed to APPA's Engineering Services department at MutualAid@publicpower.org or 202/467-2900.

2018 00508

Requisition Manager: 20180208 - TREE TRIMMING-RT113 FROM GERMANTOWN TO RT346

Vendor Name: ASPLUNDH TREE EXPERT CO
 Vendor Number: 0002750
 Vendor Set: 01
 Approval Status: Waiting for Approval

708 BLAIR MILL ROAD
 WELLOW GROVE, PA 19380
 U.S.A.

Amount: \$10,225.60

General
 Item Entry
 Shipping Entry
 Items Distributions
 Item Approvals
 Item Approval History
 Items Transferred
 Notes
 PO Notices
 TCM

Connectivity
 Item Description: TREE TRIMMING-RT113 FROM GERMANTOWN TO RT346
 Ship To: Electric Department - Term of B
 Vendor: 0002750 - ASPLUNDH TREE EXP
 Ordered: 1.000000
 Price: 10,225.600000
 Amount: 10,225.60
 Shipping: 0.00
 Tax: 0.00
 Total Item: \$10,225.60
 Trade Discount: \$0.00

Account: 10-5620-5210
 Project Account: Split Distribution
 Special Instructions:

Contracted Services
 Vendor Part Number: 10-5620-5200

Sequence	Commodity Code	Item Description	Vendor	Transferred Fro	Is Taxed	Units	Price	Amount	Shipping	Tax	Total	Revised By	Ship To	Vendor Part Number
1	GOODS	TREE TRIMMING-RT113	ASPLUNDH TREE EXP			1.00	10,225.60	10,225.60	0.00	0.00	10,225.60		Electric Dep	

Total: \$10,225.60 \$0.00 \$0.00 \$10,225.60

Automatically Add Rows

Agenda Item #6a

Approved by MBC on _____
 FOR _____ AGAINST _____ ABSTAIN



Steven C. Miller, Vice President

100 Carlson Way, Suite 14, Dover, DE 19901 ~ Telephone (302) 678-4702 Fax (302) 678-9910
1900 Belson Court, Odenton, MD 21113 ~ Telephone (410) 519-9100 Fax (410) 519-9978

August 17, 2017

Timothy L Lawrence
Electric Utility Director
Town of Berlin
Electric Department
113 Schoolfield St
Berlin MD 21811

RE: Request for Proposal

via email: tlawrence@berlinmd.gov

Dear Mr. Lawrence:

After a review of the work to be performed by Supervisor Sam Patchett, and General Foreman, Jasin Stewart, Asplundh Tree Expert Co would submit the following proposal:

- Location – Route 113, Germantown Road – Route 346
- Wall Trim & Yard Trim trees in location
- Remove leaning underbrush growing toward limbs
- Trim two (2) Additional trees at 100 West Street
- Clean up and brush and debris

Cut larger wood in 18"- 20" lengths and stack along woods edge

We will supply all traffic control and permits necessary to perform work in state of Maryland

All work will be performed under supervision of Maryland Tree Expert

We will follow all ANSI Standards

Lump Sum Price - \$10,225.60

(Ten thousand, two hundred, twenty-five dollars and sixty cents)

Terms: Net 30 Days, 3% interest over 30 days, and 6% interest over 60 days; must have Purchase Order prior to begin of work.

We would like to thank you for the opportunity to submit our proposal. Should any questions arise, or to schedule work to be performed, please contact Sam Patchett at 302.383.9459 at your convenience.

Regards,

Steven C Miller
Vice President
Asplundh Tree Expert Co

201800508

Proposal Accepted:

Signature

Printed Name

Title

Date

Purchase Order Number

201800511

Requisition Manager: 20180231 - # 2 ENGINE-REBUILD 4 TURBOS ON MITSUBISHI ENGINE

Vendor Name: BAY DIESEL & GENERATOR 3735 COOK BOULEVARD Chesapeake Address Amount: 516833.44
 Vendor Number: 0002515 CHESAPEAKE, VA 23329-1604
 Vendor Set: 01 U.S.A.
 Approval Status: Waiting for Approval

General Commodity: GOODS - GOODS Less Commodity Debits

Item Entry Item Description: # 2 ENGINE-REBUILD 4 TURBOS ON MITSUBISHI ENGINE

Shipping Entry Ship To: Power Plant - Tons of Refin Per

Item Distributions Vendor: 0002515 - BAY DIESEL & GENER

Item Approvals Units Price Amount \$16,853.44

Item Approval History Ordered 1.000000 16,853.440000

Items Transferred Shipping 0.00

Notes Shipping 0.00

PO Notices Sales Tax 0.00

TOT Total Item 516833.44

Account 10-5610-5251 EQUIPMENT MAINTENANCE Vendor Part Number: \$200

Project Account Split Distribution Need By Date: \$16,853.44

Special Instructions

Agenda Item #6b

\$16,853.44

Equipment Maintenance
10-5610-5251

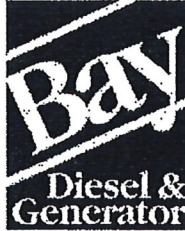
Sequence	Commodity Code	Item Description	Vendor	Transformed Fro	Is Taxed	Units	Price	Amount	Shipping	Tax	Total	Revised By	Ship To	Vendor Part Number
1	GOODS	# 2 ENGINE-REBUILD 4 T	BAY DIESEL & GENERAT			1.00	16,853.44	16,853.44	0.00	0.00	16,853.44		Power Plant	

Totals:								516,833.44	0.00	0.00	516,833.44			
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Approved by M&C on _____
FOR _____ AGAINST _____ ABSTAIN

BAY DIESEL CORPORATION

DATE: August 28, 2017
 COMPANY: CITY OF BERLIN MD, POWER PLA
 ATTN: TIM LAWRENCE
 PHONE: 410-629-1713
 RFQ: Mitsubishi S16R GenDrive
 E-MAIL: Tlawrence@berlinmd.gov



SALES ESTIMATE

QUOTED BY: LYNN CHANDLER
 QUOTE NUMBER: LC08282017D
 FOB: FACTORY
 DELIVERY: P.PAY&ADD
 PAGE 1 OF 1
 Valid for 30 Days



EQUIPMENT: MITSUBISHI S16R-PTK2 SN: 10981
LOCATED AT: BERLIN POWER PLANT, BERLIN MD.
SCOPE OF WORK: HAVE CUSTOMERS TURBOS EVALUATED FOR REBUILDING
ALL (4) FOUR TURBOS CAN BE REBUILT WITH NEW BEARINGS, BALANCED AND RETURNED WITH MOUNTING GASKETS, CLAMPS, SEALS, AND HOSES FOR INSTALLATION.
INSTALLATION LABOR NOT INCLUDED
** REBUILT TURBOCHARGER ASSEMBLIES- CUSTOMERS CORES

Qty	Part Number	Description	Unit Price	Extended
1	RDS4918204761A	TURBOCHARGER ASSEMBLY**	3,099.00	3,099.00
1	RDS4918204761B	TURBOCHARGER ASSEMBLY**	3,099.00	3,099.00
1	RDS4918204761C	TURBOCHARGER ASSEMBLY**	3,099.00	3,099.00
1	RDS4918204761D	TURBOCHARGER ASSEMBLY**	3,099.00	3,099.00
1	FREIGHT	FREIGHT / SHIPPING	411.76	411.76
		*MOUNTING GASKETS / SEALS LISTED BELOW	-	-
8	230-F251500000	WASHER, SPRING	0.36	2.88
4	230-4918114004	V-CLAMP	137.27	549.08
16	230-3743214700	SEAL	79.80	1,276.80
4	230-35A3006600	CONNECTOR	223.79	895.16
8	230-35A3000100	O-RING	12.44	99.52
4	230-3773011501	PACKING	3.55	14.20
16	230-F180520025	BOLT	1.02	16.32
1	230-3773024600	HOSE, RUBBER	113.25	113.25
3	230-0531751801	CLAMP	14.07	42.21
1	230-3783033600	HOSE, RUBBER	414.80	414.80
3	230-0531752401	CLAMP	25.44	76.32
4	230-3253209100	GASKET	54.32	217.28
16	230-0770712045	BOLT	14.35	229.60
16	230-F244512000	NUT	1.74	27.84
4	230-0550720300	O-RING	9.69	38.76
4	230-F315603000	O-RING	1.74	6.96
4	230-35C3602900	GASKET	2.60	10.40
6	230-F200510040	BOLT	1.93	11.58
2	230-F200510045	BOLT	1.36	2.72
Total.....				\$16,853.44

NOTES AND EXCEPTIONS	
1.)	Bay Diesel Terms & Conditions apply. See attached or visit www.baydiesel.com for details.
2.)	Payment terms are Net 30 with an open account or by prepayment.
3.)	Quotation does not include the cost of repairing hidden damage. A separate estimate will be provided for additional repairs.
4.)	This equipment will be out of service during repair.
5.)	A cancellation or restock penalty will apply to all special order parts.

*Thank you for your inquiry.
 We are pleased to provide
 you with this quote.*

3736 Cook Boulevard
 Chesapeake, Virginia 23323
 (757) 485-0075
 (757) 485-0232 Fax

3026 Wentworth Avenue NW
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