



BERLIN MAYOR AND COUNCIL
Meeting Agenda

Berlin Town Hall
10 William Street
Monday, June 12, 2017

6:00 PM EXECUTIVE SESSION – Conference Room

- a. Pursuant to Section §3-305(b)(7) – To consult with counsel to obtain legal advice on a legal matter.

7:00 PM REGULAR SESSION – Council Chambers

1. Approval of the Minutes for:
 - a. Executive Session of 05/22/17
 - b. Statement of Closure for Executive Session of 05/22/17
 - c. Regular Session of 05/22/17
2. Presentation: BIS Students – Wetland Planting – Liz Vanderclute
3. Special Event Request: Believe in Tomorrow (08/12/17) – Donna Compher & Wayne Littleton
4. Stormwater Management Inspection and Maintenance Agreement – Town Administrator, Laura Allen
5. Contract Approval for the Police Facility: Absolute Security \$58,447.44 – Police Chief, Arnold Downing
6. PKS Fire Company Compilation – Managing Partner, John Stern & Manager, Leslie Michalik
7. Berlin Fire Company Budget Request – President, David Fitzgerald
8. Public Hearing: Ordinance 2017-02- FY18 Budget Adoption – Finance Director, Natalie Saleh
9. Revenue Bonds for Atlantic General Hospital Corporation – First Reading: Resolution 2017-05 – Town Administrator, Laura Allen
10. Departmental Reports:
 - a. Finance Director – Natalie Saleh
 - b. Administrative Services Director – Mary Bohlen
 - c. Water Resources/Public Works – Jane Kreiter
 - d. Electric – Tim Lawrence
 - e. Chief – Arnold Downing

- f. Planning – Dave Engelhart
- g. Managing Director – Jeff Fleetwood

2. Town Administrator's Report
3. Comments from the Mayor
4. Comments from the Council
5. Comments from the Public
6. Comments from the Press
7. Adjournment

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Laura Allen, Town Administrator at (410) 641-4144. Written materials in alternate formats for persons with disabilities are made available upon request.

*TTY users dial 7-1-1 in the State of Maryland.
TTY users outside Maryland dial 1-800-735-2258*



BERLIN MAYOR AND COUNCIL
Meeting Minutes
Monday, May 22, 2017

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

Present: Mayor Gee Williams, Vice-President Elroy Brittingham, Councilmembers Thom Gulyas, Zackery Tyndall, Dean Burrell, and Troy Purnell.

Staff Present: Managing Director Jeff Fleetwood, Administrative Services Director Mary Bohlen, Water Resources/Public Works Director Jane Kreiter, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Town Attorney David Gaskill, and Administrative Assistant Kelsey Jensen.

Following the Lord’s Prayer and Pledge of Allegiance, Mayor Williams called the meeting to order at approximately 7:20 PM.

1. Approval of the Minutes for:
 - a. Executive Session of 05/08/17:

On the motion of Councilmember Gulyas, the Executive Session minutes of May 8, 2017 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

- b. Statement of Closure for Executive Session of 05/08/17:
 Mayor Williams read the Statement of Closure.

- c. Regular Session of 05/08/17:
 On the motion of Councilmember Gulyas, the Regular Session Minutes of May 8, 2017 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

2. Oceans East – Water and Sewer Use and Allocation Agreement – Mark Cropper, Esq. present on behalf of Blair Rinnier

Mr. Cropper, Esq., was present on behalf of the developer and requested that the Council Approve the three Equivalent Dwelling Units (EDU) for the Oceans East Community Center. On the motion of Councilmember Purnell, the EDU Agreement was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

3. Resolution 2017-03: Prohibiting Truck Traffic on Baker Street – Public Hearing:
 Town Attorney David Gaskill explained that there was a misunderstanding regarding the advertising of the public hearing and it was advertised for tonight. Mayor Williams opened the public hearing at 7:23 PM. Susanne Parks asked about trucks or trailers that are making a pick up. Mayor Williams stated that if it is a pick up on Baker Street or they are under seven tons then it would be okay. Ms. Parks asked who will be enforcing it; Mayor Williams stated the Police Department would be. Ms. Parks said the speed is not enforced enough there and if she starts writing down tag numbers will it help; Chief Downing said it would. David Fitzgerald asked if emergency vehicles were exempt; Mayor Williams said of course. Mayor Williams closed the public hearing at 7:27 PM. Mr. Gaskill stated that the Council still needed a Motion on this.

On the motion of Councilmember Burrell, Resolution 2017-03 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

4. Departmental Reports:

a. Administrative Services Director – Mary Bohlen

Ms. Bohlen had nothing to report.

b. Water Resources/Public Works Director – Jane Kreiter

Ms. Kreiter stated that they fixed a water leak on Pitt Street today. The fourth side of the fence went up over the weekend at the Branch Street offline wetlands. bulk pick up is on Wednesday for the remaining citizens. Meter Reads will take place this week. Councilmember Tyndall asked if we can switch the order of bulk pick up and yard waste collection next year; Ms. Kreiter said they can do that. Ms. Kreiter shared photos of the pollinator gardens and stated that the future classes may install bee boxes.

c. Electric Utility Director – Tim Lawrence

Mr. Lawrence reported that the library has a construction trailer on site and would like temporary power and the library will need temporary power, they are schedule to do that on

Thursday. At Intrepid Lane, they installed the transformer and primary and there will be a scheduled outage there to upgrade a transformer. They ran the power plant engines to prepare for peak shavings. Mayor Williams asked if we didn't have to do it last week on the humid day because neighboring states had cooler temperatures; Mr. Lawrence said yes.

d. Police Chief – Arnold Downing

Chief Downing reported that the Governor's Office did an Audit for Crime Control Prevention for Juvenile Detention Facilities and Berlin passed the State and Federal requirements. This weekend there will be Memorial Day celebrations and Lieutenant Fisher is at the committee meetings now to be sure everything runs smoothly.

e. Planning and Zoning Director – David Engelhart

Mr. Engelhart stated that at 21 Jefferson Street Habitat for Humanity has begun their demolition and he believes the Farm to Table Event is on June 3rd; Ms. Bohlen stated that it was moved to June 23rd. They had a pre-construction meeting with Whiting Turner for the library, which will have its groundbreaking ceremony on June 6th at 1:30 PM and the AGH Cancer Center will have theirs on June 8th at 2:00 PM. Lastly, on Friday he attended a meeting to go over the new processes for the 2020 census.

5. Town Administrator's Report – Jeffrey Fleetwood on behalf of Laura Allen

Mr. Fleetwood had nothing to report for Ms. Allen. However, he needed to report that there will be open enrollment taking place from May 23rd to May 25th. Friday, he will have summer seasonal employees here for orientation.

6. Comments from the Mayor:

Mayor Williams had no comments.

7. Comments from the Council:

Councilmember Gulyas had no comments.

Councilmember Tyndall had no comments.

Vice-President Brittingham had no comments.

Councilmember Burrell had no comments.

Councilmember Purnell had no comments.

8. Comments from the Audience

David Fitzgerald stated that he was shocked by an article in the paper regarding the Berlin Fire Company missing a meeting because they were not on the agenda, but he has all of his information and would like to present it to the Mayor and Council. Mayor Williams apologized and told him he is welcome to speak at the June 12th Council Meeting; he replied that they have their Fire Company Meeting on that day, Mayor Williams said we can talk about another time. Mayor Williams said that they need an independent rate study done. Councilmember Tyndall said if in the future they can get their capital items to the Council by June 1st it would be appreciated and they are welcome to come to the general fund work session each year.

9. Comments from the Press – none


10. Adjournment:

On the motion of Councilmember Burrell, the Mayor and Council meeting was adjourned at approximately 7:50 PM.

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

Respectfully Submitted,

Kelsey Jensen
Administrative Assistant



Presentation
BIS Students – Wetland Planting
– Liz Vanderclute



**SPECIAL EVENT
TOWN STREET CLOSURE/REQUEST FOR SERVICES**



This form must be completed in order to hold an event in the Town of Berlin on public streets or property. Additional documents from the Town of Berlin, or another entity, may be required. Please provide as much information as possible. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

FORM MUST BE COMPLETED AND SUBMITTED:

**NO LESS THAN 60 DAYS IN ADVANCE OF THE EVENT IF STATE ROADS ARE TO BE CLOSED (SEE PAGE 2)
NO LESS THAN 30 DAYS IN ADVANCE OF ANY OTHER EVENT**

Today's Date: 5/17/17

Event Start time: 4pm Road Closure Start: 4pm

Requested Date(s) of the event: 8/12/17

End time: 9pm End: 11pm

Name of Event: 'Believe In Tomorrow'

Location of Event: Main Street betw Water Pits

Estimated number of attendees: 500

*If activity is in a Town park, a Parks Reservation form must be complete.

Applicant Name: Donna Compher
Wayne Littleton

Applicant Cell Phone: 410-726-8223

Sponsoring Organization or Business Name:

Email: info@sistersgiftstore.com

Person(s) to Contact Day of Event: Name: Donna Compher Cell # 410-726-8223
Name: _____, Cell # _____

Description of event: Fundraiser to include Kids activities, live music

- The event sponsor hereby agrees to the following conditions:
1. The Town of Berlin, its representative(s) and/or agent(s) will be held harmless for any loss, damage, or liability incurred in connection with the event.
 2. The event sponsor is appropriately insured. Proof of insurance may be required; if the event sponsor does not possess the appropriate insurance, the Town of Berlin may require the purchase of one-time event insurance through the Town of Berlin's insurance carrier.
 3. The event sponsor will be responsible for any costs incurred by the Town as a result of damage done during the course of the event to Town-owned, rented, or leased properties.
 4. The event sponsor and/or its participating vendors are responsible for obtaining any licenses, permits, rights-of-way, etc. for the event, including any permits required by the Worcester County Health Department, the State Highway Administration or any other agencies as appropriate. Any fees or other conditions associated with such will be the sole responsibility of the event sponsor and/or its participating vendors.
 5. Activities must occur within the time frame(s) specified. It is the sponsoring organization's responsibility to ensure that vendors, performers, etc. do not set-up earlier than agreed, and will begin break-down of booths, equipment, etc. promptly. Vendors, etc. must be clear of the street/area within one hour of event ending. Private property remaining beyond one hour will be removed from the street.

By my signature below I identify myself as the representative of the above-named organization and/or the individual responsible for adherence to the conditions as set forth.

Signature: Donna Compher Date: 5-17-17

Printed Name: Donna Compher

Approved by the Mayor and Council on the _____ day of _____, 20____. ____ For ____ Opposed ____ Abstain.

DETAILS OF EVENT:

Shaded areas for office use only

Street Closure		Note: Location map is required detailing streets to be blocked. Additionally, a State Highway Administration Request for Road Closure may be required.	
Will event require the closure of street(s)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Barricade locations must be marked on map.	
Blockage/Closure Time:	Start: <u>4pm</u>	End: <u>11pm</u>	If streets to be closed are Main Street, Bay Street, Broad Street, Old Ocean City Blvd., or William Street, for more than one hour, State Highway Administration Road Closure Form must be completed. State Highway Form submitted if applicable? <input type="checkbox"/>
Will on-street parking need to be cleared?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Notes: # of barricades _____	No-Parking signs to be placed: _____ Time/date
Will parking areas need to be cleared/closed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Barricades to be dropped off: _____ Time/Date	Must be placed 24 hours prior to event.

Electric		Note: The Electric Department will assist with completion of Service Form.	
Will there be vendors or activities requiring access to electricity?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Request for Electric Service form required including information from each vendor/activity requiring electric. Request for Electric Form submitted? <input type="checkbox"/>	
Will there be banners to be hung?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, Request to Hang Banner form needed. Banner Form submitted? <input type="checkbox"/>	

Other Items/Services:		If applicable, items listed are in addition to those normally in place.	
Trash cans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	# Required _____	Trash cans to be placed: _____ Time/date
Picnic Tables and/or Chairs	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	# Required _____ # Required _____	To be placed: _____ Time/date
Stage	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Stage to be placed: _____ Time/date Extensions needed: <input type="checkbox"/>
Temporary Fencing	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Fencing to be placed: _____ Time/date <input type="checkbox"/>
Porta-potties	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	# Standard <u>2</u> # Accessible <u>1</u>	Porta-potties will be placed in the alley on Pitts Street: _____ Time/date
Signs: Other than banners or parking	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Informational signs during the event not applicable.	Sign Permit may be required. Planning Office review _____ Date Sign Permit needed/submitted? <input type="checkbox"/>
Will there be vendors/individuals selling goods or services as part of the event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Vendor's Application and Certification for Peddling and Soliciting will be required for EACH vendor participating in the event. If event/activity is in a municipal park a Business Use of Park Application will be required IN ADDITION to Vendor's Application and Certification for Peddling and Soliciting. Vendor's Permit(s) needed/submitted? <input type="checkbox"/>	

Additional Forms Required:	Yes	No	Date Rec'd	Initials
State Highway Administration Request for Road Closure				
Park Reservation Application and Permit				
Request for Electric Service				
Request for Banner Placement				
Sign Permit				
Vendor's Application and Certification for Peddling and Soliciting				
Business Use of Park Application				
Proof of Insurance				
Other:				



**SPECIAL EVENT
REQUEST FOR ELECTRIC**



This form is in addition to the "Town Street Closure/Request for Services form. This form must be completed if electric service is required for any vendor/activity for an event. It is the event organizer's responsibility to coordinate with vendors regarding their electric needs; Berlin Electric Department staff will be glad to assist with any questions. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

Today's Date: 5/17/17 Event start time: 4pm
Date(s) of the event: Aug 12, 2017 Event end time: 11pm
Name of Event: Believe In Tomorrow
Number of vendors/activities needing electric service: 3
Contact Name: Donna Compler Contact Phone (Day): 410-726-8223
Sponsoring Organization: Believe in Tomorrow Email: info@sistersgiftstore.com
Signature: [Handwritten Signature] Date: 5/17/17
Printed Name: Donna Compler

Side 2 must be completed.

NOTE: Electric service is available only in specific locations.

1. Complete the reverse of this form to determine vendors' electric needs. Your vendors should know their requirements.
2. Contact the Berlin Electric Department to discuss needs and to assist in determining the best location for specific vendors/activities requiring electric service.

Electric Utility Director Tim Lawrence
410-629-1713
tlawrence@berlinmd.gov

Reviewed by the Electric Utility Department: Date: _____ Initials: _____

Comments _____



Electric Locations:

REVIEW WITH ELECTRIC DEPARTMENT.

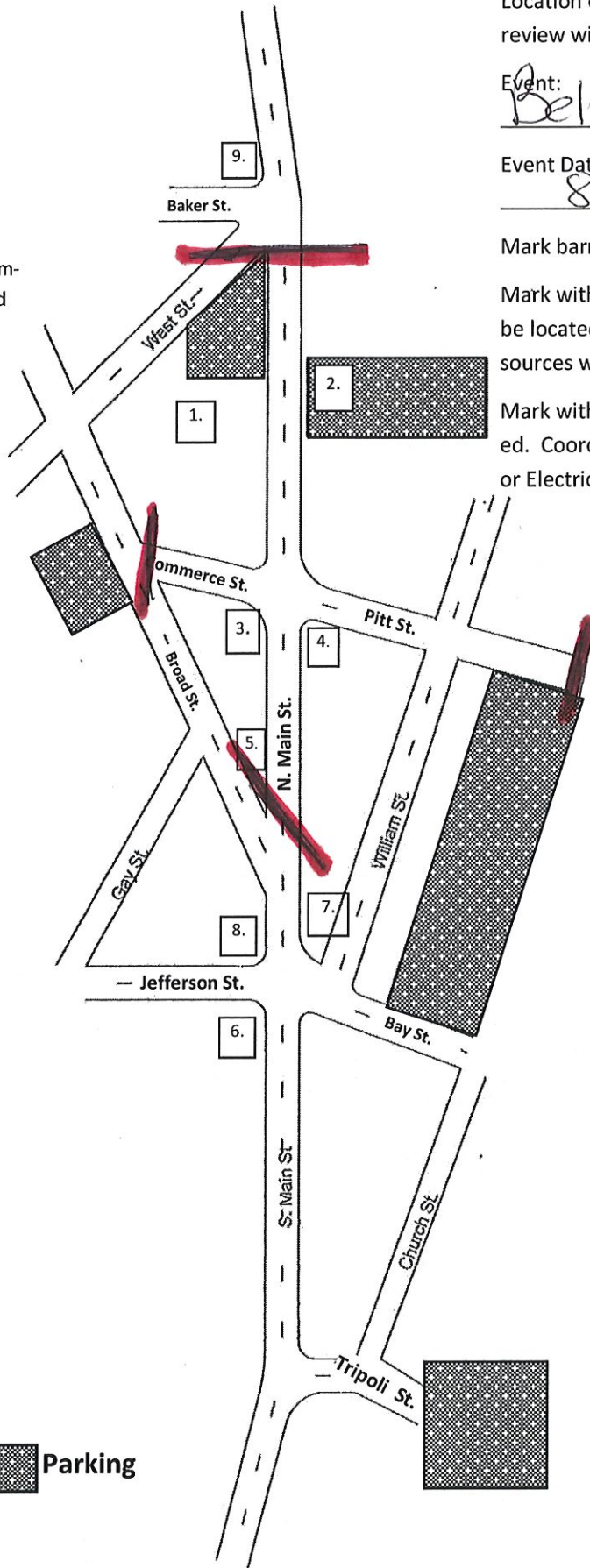
Request for Electric Service must be completed. Circle # where electric is needed

1. West/Main Parking
2. Town Parking (Artisan's Way)
3. Taylor Bank (Commerce)
4. Pitt St. (1st Pole)
5. Broad St. (1st Pole)
6. Jefferson St. (1st Pole)
7. Sign post-Town Center (Main/Bay)
8. Secondary Pedestal feed for hotel tree (only after dark)
9. Baker St. (1st Pole)

Office Use only:

Comments: _____

 **Parking**



MAP FOR STREET CLOSURE AND SERVICES

Location of all services dependent on review with appropriate department.

Event: Believe in Tomorrow

Event Date: 8/12/2017

Mark barricade locations with red line.

Mark with "P" where porta-potties are to be located. Coordination with Water Resources will be required.

Mark with "S" where stage is to be located. Coordination with Public Works and/or Electric Department may be required.

DETAILS OF EVENT: Please copy this page as needed.

<p>Vendor: <u>Moonbounce</u> Phone: _____</p> <p>Primary Contact: _____</p> <p>Vendor Type: _____</p> <p>Load Information</p> <table style="width:100%; border: none;"> <tr><td>Lighting</td><td>_____</td><td>KW</td></tr> <tr><td>Cooking</td><td>_____</td><td>KW</td></tr> <tr><td>Water Heating</td><td>_____</td><td>KW</td></tr> <tr><td>Miscellaneous</td><td>_____</td><td>KW</td></tr> <tr><td>Specify Unusual Motors</td><td>_____</td><td>KW</td></tr> <tr><td>Other: _____</td><td>_____</td><td>KW</td></tr> <tr><td>Total Load</td><td>_____</td><td>KW</td></tr> <tr><td>Specify Voltage</td><td>_____</td><td>KW</td></tr> </table> <p>Location of Service: _____ (determined w/Electric Department)</p>	Lighting	_____	KW	Cooking	_____	KW	Water Heating	_____	KW	Miscellaneous	_____	KW	Specify Unusual Motors	_____	KW	Other: _____	_____	KW	Total Load	_____	KW	Specify Voltage	_____	KW	<p>Vendor: _____ Phone: _____</p> <p>Primary Contact: _____</p> <p>Vendor Type: _____</p> <p>Load Information</p> <table style="width:100%; border: none;"> <tr><td>Lighting</td><td>_____</td><td>KW</td></tr> <tr><td>Cooking</td><td>_____</td><td>KW</td></tr> <tr><td>Water Heating</td><td>_____</td><td>KW</td></tr> <tr><td>Miscellaneous</td><td>_____</td><td>KW</td></tr> <tr><td>Specify Unusual Motors</td><td>_____</td><td>KW</td></tr> <tr><td>Other: _____</td><td>_____</td><td>KW</td></tr> <tr><td>Total Load</td><td>_____</td><td>KW</td></tr> <tr><td>Specify Voltage</td><td>_____</td><td>KW</td></tr> </table> <p>Location of Service: _____ (determined w/Electric Department)</p>	Lighting	_____	KW	Cooking	_____	KW	Water Heating	_____	KW	Miscellaneous	_____	KW	Specify Unusual Motors	_____	KW	Other: _____	_____	KW	Total Load	_____	KW	Specify Voltage	_____	KW
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TOWN OF BERLIN
DEPARTMENT OF WATER RESOURCES
TOWN HALL
10 WILLIAMS STREET
BERLIN, MARYLAND 21811
TEL: 410.641.3845 / FAX: 410.641.2316

**INSTRUMENT OF DECLARATION ENCUMBERING AND AFFECTING PROPERTY
STORMWATER MANAGEMENT INSPECTION AND MAINTENANCE AGREEMENT**

THIS STORMWATER MANAGEMENT INSPECTION AND MAINTENANCE AGREEMENT, made this 23rd day of May, 2017, by and between TOWN COUNCIL OF THE TOWN OF BERLIN, MARYLAND, hereinafter called "TOWN" and the MARYLAND STATE HIGHWAY ADMINISTRATION, hereinafter called "Owner" with a mailing address of 660 West Road, Salisbury, Maryland 21802.

WHEREAS, the Owner is the record owner of the storm drainage system described as "William Street Culvert" located along Maryland State Route 377 'William Street' within the Town of Berlin, Maryland, located approximately 2,500 feet southwest of its intersection with Maryland State Route 346 'Old Ocean City Boulevard', and whose right-of-way is described in Maryland Department of Transportation, State Highway Administration, Memorandum dated January 10, 1992 with Subject: Md. Rte. 377 – from Md. Rte. 818 to Md. Rte. 346, Inside Corporate Town of "Berlin", Worcester County, WO-58, AW 535-202-085; and

WHEREAS, Town is presently engaged in the upgrade of the existing dual 24-inch corrugated metal storm drain pipes with dual 24-inch by 38-inch elliptical reinforced concrete storm drain pipes and has received approval of a Stormwater Management Plan entitled, "Town of Berlin, Channel Improvements Along William Street and Hudson Branch" last dated May 2017, hereon referred to as Stormwater Management Facilities, a copy of which is on file with Owner; and

WHEREAS, Town has agreed to perform maintenance on the Stormwater Management Facilities shown on the approved Stormwater Management Plan in accordance with the specifications contained therein, as well as all other applicable standards imposed by Owner; and

WHEREAS, Town has agreed to perform maintenance on the Stormwater Management Facilities to insure that the facilities are maintained in proper working condition to meet design standards and any other provisions established, which said maintenance has been deemed to be of mutual benefit to the Town and the Owner.

NOW, THEREFORE, THIS INSPECTION AND MAINTENANCE AGREEMENT WITNESSETH, that in consideration of the mutual promises contained herein, the parties hereto do agree as follows:

1. Town shall maintain the aforesaid Stormwater Management Facilities to specifications pursuant to the approved Stormwater Management Plan and all other applicable laws, statutes and regulations.
2. Owner grants unto Town, their agents and employees, an irrevocable right of entry for access to the facilities at reasonable times for regular inspections and for regular or special assessments of property owners to insure that the facilities are maintained in proper working condition to meet design standards and any other provisions established.
3. If, after notice by the Owner to correct a violation requiring maintenance work, satisfactory corrections are not made by the Town within a reasonable period of time not to exceed thirty (30) days, the Owner may perform all necessary work to place the facility in proper working condition. The Town shall be assessed the cost of the work and billed for the amount of all expenses so incurred by the Owner.
4. The Owner of the property on which the work has been done pursuant to this agreement for Stormwater Management Facilities, or any other person or agent in control of such property, shall maintain in good condition all piping and structures and promptly repair and restore all grade surfaces, pavement, curb, sidewalk, vegetation, sediment control, and other protective devices. Such repairs or restorations and maintenance shall be in accordance with approved plans.
5. This agreement shall be recorded by the Owner among the Land Records of Worcester County.
6. This agreement shall run with the land and shall inure to the benefit of and be binding upon and enforceable upon all the parties hereto, their heirs, personal representatives, successors and assigns, and any person claiming under owner shall be bound by the provisions hereof.

AS WITNESS the hand and seal and/or corporate name of the parties hereto, all as of the day and year first herein written.

ATTEST:

TOWN OF BERLIN COUNCIL

 Wm. Gee Williams, III
 Mayor (Seal)

WITNESS:

As to Owner

 Owner's Signature (Seal)

 Print Owner's Name \ Title

STATE OF MARYLAND, WORCESTER COUNTY, TO WIT: (Town of Berlin Council)

I HEREBY CERTIFY that on this _____ day of _____, 20_____, before me, a Notary Public in and for the State and aforesaid, personally appeared **Wm. Gee Williams, III, Mayor**, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same in the capacity therein stated and for the purposes therein contained.

AS WITNESS my hand and official seal.

Notary Public
My Commission Expires: _____

STATE OF _____, _____ TO WIT: (**Owner**)

I HEREBY CERTIFY that on this _____ day of _____, 20_____, before me, a Notary Public in and for the State and aforesaid, personally appeared _____, known to me (or satisfactorily proven) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained AND FURTHER MADE OATH that he/she/they executed the same in the capacity therein stated and for the purposes therein contained.

AS WITNESS my hand and official seal.

Notary Public
My Commission Expires: _____

410-641-1333
410-641-4880 (FAX)

Arnold R. Downing
Chief of Police



Berlin Police Department
10 WILLIAM STREET
BERLIN, MARYLAND 21811

June 1, 2017

To: Laura Allen

After reviewing the bids for Security Cameras, Interview Room Systems, Access Control Systems, and Intercom Systems it is my recommendation that we proceed with a contract Absolute Security.

Absolute
\$58,447.44

Bay Country
\$67,600

Absolute has done a variety of work for Worcester County, Salisbury Police Department, Pocomoke Police Department, and several Maryland State Police Barracks.

50% would be paid upon signing the contract and the balance paid after completion of the project.

A handwritten signature in black ink, appearing to be "R. Fisher", written over a horizontal line.

Lt. Robert Fisher

300 Mill St. Suite A
 Salisbury MD. 21801
 Phone (410)860-0620
 Fax (410)-543-4460
www.absolutesecuritygroup.com



Absolute Security Group, Inc.

FIRE ALARMS • BURGLAR ALARMS • CAMERAS • ACCESS CONTROL

ALARM INSTALLATION SCHEDULE

The Alarm Installation Schedule made this 1ST day of JUNE 2017 between Absolute Security Group Inc. hereafter referred to as the "Contractor" and Berlin Police Dept. Berlin, Md. 21811 hereafter referred to as the "Subscriber" is subject to all the terms and conditions in the Subscriber contract or subscriber Alarm Lease Contract to be signed by Subscriber before Contractor performs the installation. All Labor, Services and Equipment at locations determined by Contractor shall be supplied at the premise of the Subscriber as described herein:

SECURITY INSTALLATION

(I.P CAMERA SYSTEM)

- 1- NETWORK VIDEO SERVER " NVS " 12 TERA-BYTE HARD DRIVE STORAGE
- 1- RACK MOUNT SHELF AND 24 PORT POE GIGA-BIT SWITCH
- 1- BACK-UP UPS SURGE PROTECTOR
- 1- LED DISPLAY MONITOR (SERVICE UNIT)
- 17- COLOR MEGA-PIXEL TRUE DAY/NITE VANDAL RESISTANT DOME CAMERAS
- * THESE ARE A MIXTURE OF INDOOR AND OUTDOOR RATED CAMERAS.

\$ 18,978.55 INSTALLED

(INTERVIEW ROOM SYSTEM)

- 1- NETWORK VIDEO RECORDER " NVR " W/ 2 TERA-BYTE HARD DRIVE STORAGE
- 1- BACK-UP UPS SURGE PROTECTOR
- 1- LED DISPLAY MONITOR
- 2- COLOR IP MEGA-PIXEL INDOOR DOME CAMERA WITH BUILT IN MICROPHONE
- 2- WALL MOUNT LOW VOLTAGE SINGLE POLE SWITCHES
- 2- RED LED LOW VOLTAGE WALL PLATES

\$ 3674.89 INSTALLED

PRICE INCLUDES - LABOR, WIRE, HARDWARE, SOFTWARE AND SET-UP WITH CUSTOMER. ONE YEAR WARRANTY ON NEW EQUIPMENT INSTALLED AND 90 DAYS ON LABOR.

OPTIONS

INSTALLATION _____	INSTALLATION COST _____	ABOVE _____
MONTHLY _____	DEPOSIT AMOUNT _____	HALF _____
	BALANCE AT INSTALL _____	REMAINDER _____
INSTALLATION _____	24 HOUR MONITORING _____	
MONTHLY _____	CELL BACK-UP _____	

ABSOLUTE SECURITY GROUP INC.

STEPHEN T. SMITH V.P.
 SECURITY CONSULTANT

 DATE 6/1/2017

SUBSCRIBER

ACCEPTED BY _____ TITLE _____

 DATE PHONE _____

THIS SCHEDULE IS NOT BINDING UNLESS ACCEPTED BY CONTRACTOR

300 Mill St. Suite A
 Salisbury MD. 21801
 Phone (410)860-0620
 Fax (410)-543-4460
www.absolutesecuritygroup.com



Absolute Security Group, Inc.

FIRE ALARMS • BURGLAR ALARMS • CAMERAS • ACCESS CONTROL

ALARM INSTALLATION SCHEDULE

The Alarm Installation Schedule made this 1st day of JUNE 2017 between Absolute Security Group Inc. hereafter referred to as the "Contractor" and Berlin Police Dept. Berlin, Md. 21811 hereafter referred to as the "Subscriber" is subject to all the terms and conditions in the Subscriber contract or subscriber Alarm Lease Contract to be signed by Subscriber before Contractor performs the installation. All Labor, Services and Equipment at locations determined by Contractor shall be supplied at the premise of the Subscriber as described herein:

SECURITY INSTALLATION

(ACCESS CONTROL SYSTEM)

- 3- 8 DOOR MAIN ACCESS CONTROLLER PANELS W/ BATTERY BACK-UP
- 3- REGULATED POWER SUPPLIES
- 1- GALAXY SOFTWARE PACKAGE
- 24- HID THIN LINE 2 PROXIMITY READERS
- 3- REGULATED 12VDC. POWER SUPPLIES (FOR DOOR LOCKS)
- 100- PROXIMITY TAGS

\$29,411.79 INSTALLED

* THIS IS A STAND ALONE SYSTEM. IT IS NETWORKABLE AND CAN BE VIEWED FROM ANY AND WHICHEVER PC WORK STATION YOU WANT. THIS IS NOT A WEB BASED SERVER WITH CLOUD STORAGE. I COULD PRICE THAT FOR YOU IF THAT IS A OPTION YOU WANT. I DON'T RECOMMEND THAT TYPE OF A SYSTEM FOR A POLICE STATION. WE HAVE NEVER INSTALLED A WEB BASED SYSTEM FOR LAW ENFORCEMENT.

(AIPHONE INTERCOM SYSTEM)

- AIPHONE COMMERCIAL GRADE INTERCOM MASTER STATION
- 4- WALL MOUNT SUB-STATIONS

- BUILT-IN COLOR CAMERAS
- DOOR RELEASE

\$6382.21 INSTALLED

PRICE INCLUDES - LABOR, WIRE, HARDWARE, SOFTWARE AND SET-UP WITH CUSTOMER. ONE YEAR WARRANTY ON NEW EQUIPMENT INSTALLED AND 90 DAYS ON LABOR.

OPTIONS

INSTALLATION _____
 MONTHLY _____

INSTALLATION _____
 MONTHLY _____

INSTALLATION COST ABOVE
 DEPOSIT AMOUNT HALF
 BALANCE AT INSTALL REMAINDER

24 HOUR MONITORING _____
 CELL BACK-UP _____

ABSOLUTE SECURITY GROUP INC.

SUBSCRIBER

STEPHEN T. SMITH V.P.
 SECURITY CONSULTANT

 DATE 6/1/2017

ACCEPTED BY _____ TITLE _____
 DATE _____ PHONE _____

THIS SCHEDULE IS NOT BINDING UNLESS ACCEPTED BY CONTRACTOR



18890

Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

"Purchase Price"

Date: 6-8-16

- Pre-Wire
- Tal. County
- Easton City
- QA County
- Install

Proposal Submitted To:

Berlin Police Station

"3 YEAR PARTS WARRANTY"

Decatur Street
Berlin, MD 21811

We hereby submit specifications and estimates for:
Commercial Video Surveillance With Audio System as proposed -

- 1 - Digital HD Recorder - 4 Channel With Audio Input & Toggle Switch
W/Thumb Drive 4 TB Hard Drive; Max of 4 Audio Inputs (will have to upgrade recorder if more inputs are needed?)
 - Location: ???
 - To Hold The 3 Cell Cameras
 - Tie Into Network & Set Up Software On Certain Computers For View Capabilities

- 1 - Digital HD Recorder - 16 Channel With Audio Input & Toggle Switch
W/Thumb Drive 8 TB Hard Drive; Max of 4 Audio Inputs (will have to upgrade recorder if more inputs are needed?)
 - Location: ???
 - To Hold The Remainder
 - Tie Into Network & Set Up Software On Certain Computers For View Capabilities

- 0 - Rack Mount
 - To Be Supplied Under BDK's Contract

P.O. Box 943 • Cambridge, MD 21613
Easton: 410-820-6040 • Cambridge: 410-228-5785 • Fax: 410-221-9959



Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

17 CAMERA SYSTEM - (Consisting of the Following)

- 17 - **Color HD Eyeball Camera - IR LED**
3.6 mm Fixed Lens, 1080P High Definition
Auto Iris, High Definition, Day / Night, IR LED's
 - Per Prints

AUDIO

- 4 - **Louroe Audio Microphone (IF2 Louroe)**
 - Interview Rooms (2)
 - Processing (2)
- 1 - **Audio Interface**
- 1 - **VMS Software Package**
- 2 - **Toggle Switch**
 - Or Can Work With Electrician To Activate With Lights???

P.O. Box 943 • Cambridge, MD 21613
Easton: 410-820-6040 • Cambridge: 410-228-5785 • Fax: 410-221-9959



Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

Training, Networking & Application Installations:

2 Hours of Training Is Included In This Proposal. Due To the Various Types Of Internet Providers Any Additional Networking Will Be Figured On A Time & Material Basis.

Due To The Time Element Involved In Networking, All Scheduling Must Be Done Prior To Noon.

Customer Initials: _____

List Total: \$ 22,219.00

Police Enforcement Special: \$ 18,840.00

(if done with card access & intercom)

"3 YEAR PARTS WARRANTY"

P.O. Box 943 • Cambridge, MD 21613
Easton: 410-820-6040 • Cambridge: 410-228-5785 • Fax: 410-221-9959



Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

Notice To Customer:

Design & Consulting Fees for Commercial Proposals will be Billed or Credited Accordingly

ANY PERMITTING AND/OR LICENSING FEES REQUIRED BY YOUR CITY AND/OR COUNTY (FOR EXAMPLE MDIA) ARE NOT INCLUDED IN THE PRICE OF THIS PROPOSAL. THESE FEES WILL BE BILLED TO YOU SEPARATELY. It Will Be the Responsibility of the Homeowner to Schedule Any Inspections Required by MDIA or Any Inspection Agencies

During Installation! - If Customer Request Additional Equipment a Technician Must Call Bay Country Security, Inc's Office and Speak with Either Heather or Brian To Make Changes. A Verbal Approval Will Be Required & Appropriate Charges Will Be Added To Final Invoice

P.O. Box 943 • Cambridge, MD 21613
Easton: 410-820-6040 • Cambridge: 410-228-5785 • Fax: 410-221-9959



Fire Alarms • Burglar Alarms

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For home or business*

Please Note: Some Video Equipment May Be Substituted with Equal or Greater Valued Equipment Due To Availability

All material is guaranteed to be as specified or equal in quality. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation insurance. Above pricing does not include the networking of the cameras for viewing off premise. If Additional Electric Is Needed For The Installation Of Proposed System A Licensed Electrician Of Your Choice Will Be Required To Do Work - The Electricians Cost Is Not Included In This Quote.

We propose hereby to furnish material and labor complete in accordance with above specifications for the sum of:

Eighteen Thousand Eight Hundred Forty and ----- 00/100 Dollars
(\$ 18,840.00)

Payment to be made as follows: 1/2 Down - Remainder when complete.

Authorized Signature _____
Brian M. Harrington

Note: This proposal is Invalid After 30 Days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Any additional equipment required that was undetected during initial walk thru will approved by owner and billed on a time & materials basis, separately.

Date: _____ Accepted By: _____

"The Bitterness of Poor Quality Remains Long After the Sweetness of Low Price is Forgotten" - Benjamin Franklin

P.O. Box 943 • Cambridge, MD 21613
Easton: 410-820-6040 • Cambridge: 410-228-5785 • Fax: 410-221-9959



Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

"Purchase Price"

Date: 6-8-16

- Pre-Wire
- Tal. County
- Easton City
- QA County
- Install

Proposal Submitted To:

rev1 3/29/17

Berlin Police Station

Decatur Street
Berlin, MD 21811

We hereby submit specifications and estimates for:

Security System & Card Access Control System W/Battery Back-Up as proposed-

System Includes The Following:

- 1 - Control Panel
 - Computer Room

- 1 - LCD Keypad
 - Dispatch

- 12 - Card Access Sub Panel & Modules
 - Place Above Drop Ceiling

- 8 - Door Contact Extra Heavy Duty Steel Contact,
3' Armored Cable Switch
 - Program For Door(s) Left Open Too Long
 - Will Alarm Keypad In Dispatch

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Easton: 410-820-6040 • Cambridge: 410-228-5785 • Fax: 410-221-9959



Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

- 0 - Motion Detector

- 24 - Prox-card / Keypad Reader - 26 BIT - P225W26
(Close distance to release - not swipe)
 - See Print

- 0 - Door Strike / Magnetic Lock
 - To Be Provided By Others / Door Hardware Installer

- 0 - Siren Electronic

- 13 - Open Frame Transformer - T2428100

- 14 - 12 Volt 7 Amp Hr Battery - UB1280

- 6 - MP 5 Power Supply



Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

- 1 - Software Package

- 0 - Key FOBS
 - Not In Contract = \$6.75 / Each

- 7 - Lot Of Wire

- 3 - Lot of Pipe & Small Parts

- 1 - Installation, Training, Programming & Testing

Notes:

Any & all conduit (with pull string) is supplied and installed by the Electrician.

Electric outlets will be needed for our work; their cost is not included in this pricing

P.O. Box 943 • Cambridge, MD 21613
Easton: 410-820-6040 • Cambridge: 410-228-5785 • Fax: 410-221-9959



Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

Notice To Customer:

Design & Consulting Fees for Commercial Proposals will be Billed or Credited Accordingly

ANY PERMITTING AND/OR LICENSING FEES REQUIRED BY YOUR CITY AND/OR COUNTY (FOR EXAMPLE MDIA) ARE NOT INCLUDED IN THE PRICE OF THIS PROPOSAL. THESE FEES WILL BE BILLED TO YOU SEPARATELY. It Will Be the Responsibility of the Homeowner to Schedule Any Inspections Required by MDIA or Any Inspection Agencies

During Installation! - If Customer Request Additional Equipment a Technician Must Call Bay Country Security, Inc's Office and Speak with Either Heather or Brian To Make Changes. A Verbal Approval Will Be Required & Appropriate Charges Will Be Added To Final Invoice

Training:

2 Hours of Training Is Included In This Proposal. Due To the Various Types Of Internet Providers Any Additional Networking Will Be Figured On A Time & Material Basis.

List Total: \$ 42,019.00

Police Enforcement Special: \$ 35,420.00

(if done with video & intercom)

(Equipment, Installation, Training, Software, Small Parts & 1 Year Warranty)

Add Alernate (1):

- Add the following (5) doors to card access = **\$7,480**
 - Chief, Admin. Assistant, Admin. Lt., Patrol Lt., Supervisors

P.O. Box 943 • Cambridge, MD 21613
Easton: 410-820-6040 • Cambridge: 410-228-5785 • Fax: 410-221-9959



Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

All material is guaranteed to be as specified or equal in quality. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation insurance. Above pricing does not include the networking of the cameras for viewing off premise. If Additional Electric Is Needed For The Installation Of Proposed System A Licensed Electrician Of Your Choice Will Be Required To Do Work - The Electricians Cost Is Not Included In This Quote.

We propose hereby to furnish material and labor complete in accordance with above specifications for the sum of:

Thirty-Five Thousand Four Hundred Twenty and ----- 00/100 Dollars
(\$ 35,420.00)

Payment to be made as follows: 1/2 Down - Remainder when complete.

Authorized Signature _____
Brian M. Harrington

Note: This proposal is Invalid After 30 Days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Any additional equipment required that was undetected during initial walk thru will approved by owner and billed on a time & materials basis, separately.

Date: _____ Accepted By: _____

"The Bitterness of Poor Quality Remains Long After the Sweetness of Low Price is Forgotten" - Benjamin Franklin

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Easton: 410-820-6040 • Cambridge: 410-228-5785 • Fax: 410-221-9959



Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

"Purchase Price"

Date: 6/8/16

13400

Berlin Police Station

Decatur Street
Berlin, MD 21811

We hereby submit specifications and estimates for:
Video & Audio Access Control System as proposed

"Per Print"

1 - Network Direct Door Station System

(2) Inside Stations with Desk Mount & (4) Outside Call Stations (Surface Mount)
w/Door Release, Video & Audio

Fixed Door Station With Video & Audio Communication & Door Release Control

Outside Unit

- (2) Outside
- (2) Inside

Inside Units

- Dispatch - (Desk Mount))

1 - Tie System Into Network So Others Can Control Thru Their Computer

- Network devices required must connect to an IS network system
- To ensure proper operation of the system, network used to connect the IS Networked system must support IGMPv2 for multicast

4 - Door Release Relay



Fire Alarms • Burglar Alarms

*All types of alarm systems
For home or business*

0 - Door Magnet / Strike

- Will be done by door hardware company for card access. If different price will increase to add on the required.

0 - Door PIR Motion Release

- Assumed To Be Done By Card Access / Door Hardware Provider

0 - Push To Release Button

- Assumed To Be Done By Card Access / Door Hardware Provider

4 - Power Supply

3 - Lot Of CAT5 E Cable & Power Wire

1 - Lot Of Conduit & Connectors

0 - Wire Door Magnet To Fire Panel - For Release With Activation Of The Fire System

- Assumed To Be Done By Card Access / Door Hardware Provider

PKS Fire Company Compilation

- Managing Partner, John Stern &
Manager, Leslie Michalik



Agenda Item #7

Berlin Fire Company Budget Request

- President, David Fitzgerald



ORDINANCE 2017-02

An Ordinance of the Mayor and Council of the Town of Berlin Approving the FY18 Budget as Submitted.

Approved this _____ day of _____, 2017 by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of _____ to _____ opposed, with _____ abstaining, and _____ absent.

Elroy Brittingham, Sr. Vice President

Wm. Gee Williams, III, Mayor

ATTEST: _____
Laura Allen, Town Administrator



Town of Berlin, MD

Budget Comparison Report

Account Summary

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)	
Fund: 01 - GENERAL FUND							
Department: 4001 - GENERAL FUND REVENUES							
01-4001-3000	PRIOR YEAR ABATEMENT	44,005.98	0.00	-9,033.29	0.00	0.00	0.00%
01-4001-3005	REAL PROPERTY	2,540,960.97	2,540,000.00	2,550,824.74	2,540,000.00	2,637,141.00	97,141.00 3.82%
01-4001-3015	CORPORATION TAX	259,126.06	280,000.00	250,421.39	280,000.00	280,000.00	0.00 0.00%
01-4001-3020	PUBLIC UTILITIES TAX	57,257.53	0.00	0.00	0.00	0.00	0.00 0.00%
01-4001-3021	ROOM TAX	29,392.14	22,000.00	22,061.90	22,000.00	25,000.00	3,000.00 13.64%
01-4001-3022	ADMISSION TAX	45,011.47	35,000.00	32,972.01	35,000.00	35,000.00	0.00 0.00%
01-4001-3025	DISCOUNT	-7,454.16	0.00	0.00	0.00	0.00	0.00 0.00%
01-4001-3030	IN LIEU OF TAX	157,000.00	157,000.00	156,999.96	157,000.00	157,000.00	0.00 0.00%
01-4001-3040	STATE INCOME TAX	431,855.92	300,000.00	381,716.01	300,000.00	320,000.00	20,000.00 6.67%
01-4001-3060	PENALTY AND INTEREST	32,439.26	3,000.00	276.69	3,000.00	3,000.00	0.00 0.00%
01-4001-3105	BUILDING PLAN REVIEW	3,875.00	4,000.00	2,665.00	4,000.00	3,000.00	-1,000.00 -25.00%
01-4001-3106	BUILDING PERMIT	86,557.54	60,000.00	133,025.76	60,000.00	76,000.00	16,000.00 26.67%
01-4001-3108	SIGN PERMIT	3,040.76	1,500.00	3,211.20	1,500.00	2,000.00	500.00 33.33%
01-4001-3109	MISCELLANEOUS PERMIT	8,416.67	5,000.00	7,208.26	5,000.00	5,000.00	0.00 0.00%
01-4001-3113	CATV FRANCHISE	80,624.45	75,000.00	65,794.58	75,000.00	75,000.00	0.00 0.00%
01-4001-3115	BUSINESS LICENSE	38,313.21	35,000.00	2,802.27	35,000.00	35,000.00	0.00 0.00%
01-4001-3120	INSURANCE REFUND	4,316.00	0.00	683.80	0.00	0.00	0.00 0.00%
01-4001-3240	HIGHWAY USER REVENUE	145,814.01	140,700.00	130,449.73	140,700.00	152,854.00	12,154.00 8.64%
01-4001-3241	MDOT BIKEWAYS GRANT	0.00	0.00	0.00	0.00	30,000.00	30,000.00 0.00%
01-4001-3242	STATE POLICE AID	44,289.00	40,000.00	46,591.16	40,000.00	40,000.00	0.00 0.00%
01-4001-3243	STATE PROGRAM OPEN SPACE	0.00	0.00	-280.00	0.00	0.00	0.00 0.00%
01-4001-3246	MAINSTREET TOURISM	6,275.00	0.00	19,717.09	0.00	1,000.00	1,000.00 0.00%
01-4001-3247	SLOT REVENUE	316,633.72	883,000.00	241,302.47	883,000.00	830,000.00	-53,000.00 -6.00%
01-4001-3248	FACADE GRANT	0.00	61,000.00	38,432.50	61,000.00	50,000.00	-11,000.00 -18.03%
01-4001-3270	COUNTY GRANT	450,000.00	450,000.00	450,000.00	450,000.00	450,000.00	0.00 0.00%
01-4001-3300	PARKING FINE	1,515.77	500.00	790.00	500.00	500.00	0.00 0.00%
01-4001-3351	PLANNING AND COMMISSION FI	0.00	0.00	525.00	0.00	0.00	0.00 0.00%
01-4001-3352	BOARD OF ZONING APPEAL	0.00	0.00	362.50	0.00	500.00	500.00 0.00%
01-4001-3353	GRASS CUTTING	540.00	3,500.00	1,150.00	3,500.00	2,000.00	-1,500.00 -42.86%
01-4001-3354	WASTE COLLECTION	15,575.00	12,000.00	20,681.66	12,000.00	15,000.00	3,000.00 25.00%
01-4001-3355	POLICE REPORT FEE	763.50	500.00	869.50	500.00	500.00	0.00 0.00%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)	
01-4001-3356	FINGERPRINT FEE	27,840.80	23,000.00	15,288.00	23,000.00	23,000.00	0.00	0.00%
01-4001-3460	WATER FUND CONTRIBUTION	73,421.00	71,168.00	74,120.00	71,168.00	82,551.00	11,383.00	15.99%
01-4001-3461	SEWER FUND CONTRIBUTION	187,582.44	184,039.00	190,865.00	184,039.00	248,925.00	64,886.00	35.26%
01-4001-3462	ELECTRIC FUND CONTRIBUTIO	191,685.24	199,249.00	207,513.00	199,249.00	205,345.00	6,096.00	3.06%
01-4001-3463	STORMWATER CONTRIBUTION	19,797.24	31,178.00	19,096.00	31,178.00	15,243.00	-15,935.00	-51.11%
01-4001-3464	ELECTRIC FUND REIMBURSMENT	12,763.23	12,488.00	12,487.88	12,488.00	12,235.00	-253.00	-2.03%
01-4001-3465	WATER FUND REIMBURSMENT	1,531.75	1,500.00	1,498.56	1,500.00	1,470.00	-30.00	-2.00%
01-4001-3466	SEWER FUND REIMBURSMENT	4,850.03	4,746.00	4,745.40	4,746.00	4,650.00	-96.00	-2.02%
01-4001-3467	RECYCLING DISCOUNT	13,935.83	10,000.00	8,489.91	10,000.00	10,000.00	0.00	0.00%
01-4001-3480	SERVICE AND MATERIAL	2,217.46	0.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3500	RENT	8,200.00	2,000.00	6,000.00	2,000.00	2,000.00	0.00	0.00%
01-4001-3590	IMPACT FEE RESIDENTIAL	18,000.00	12,000.00	230,000.00	12,000.00	156,000.00	144,000.00	1,200.00%
01-4001-3591	IMPACT FEE COMMERCIAL	38,659.00	20,000.00	33,742.00	20,000.00	14,000.00	-6,000.00	-30.00%
01-4001-3701	INTEREST EARNED	56,768.11	52,000.00	43,196.33	52,000.00	52,000.00	0.00	0.00%
01-4001-3800	MISCELLANEOUS INCOME	10,929.58	2,500.00	3,732.87	2,500.00	2,000.00	-500.00	-20.00%
01-4001-3805	PARKS AND RECREATION GRANT	0.00	310,895.00	0.00	310,895.00	224,575.00	-86,320.00	-27.77%
01-4001-3810	DONATION	550.00	0.00	309.00	0.00	0.00	0.00	0.00%
01-4001-3815	CHRISTMAS PARADE	5,870.00	5,500.00	4,940.00	5,500.00	5,500.00	0.00	0.00%
01-4001-3820	POLICE CPA PROG REVENUE	-1,072.30	0.00	2,507.82	0.00	2,000.00	2,000.00	0.00%
01-4001-3870	GAIN LOSS DISPOSAL OF ASSETS	434,185.28	0.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3871	PRIOR YEAR SURPLUS	0.00	2,423,426.00	0.00	2,423,426.00	1,296,423.00	-1,127,003.00	-46.50%
01-4001-3874	BOND LOAN PROCEEDS	3,000,000.00	500,000.00	0.00	500,000.00	150,000.00	-350,000.00	-70.00%
01-4001-3884	SITE PLAN REVIEW	3,678.55	2,000.00	1,050.00	2,000.00	1,000.00	-1,000.00	-50.00%
01-4001-3888	COUNTY LIQUOR BOARD	22,781.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3890	INSURANCE CLAIM	25.00	0.00	37.91	0.00	0.00	0.00	0.00%
01-4001-3899	NSF HOLDING ACCOUNT	28.00	0.00	28.00	0.00	0.00	0.00	0.00%
Total Department: 4001 - GENERAL FUND REVENUES:		8,930,372.04	8,976,389.00	5,411,869.57	8,976,389.00	7,734,412.00	-1,241,977.00	-13.84%
Department: 5000 - ELECTED OFFICIALS								
01-5000-4001	SALARIES ELECTED AND APPOIN'	15,215.31	26,625.00	30,904.07	26,625.00	32,500.00	5,875.00	22.07%
01-5000-4002	SALARIES FULL TIME	25,470.22	25,564.00	22,372.94	25,564.00	26,335.00	771.00	3.02%
01-5000-4500	FICA	3,127.68	3,992.00	3,983.29	3,992.00	4,500.88	508.88	12.75%
01-5000-4505	EMPLOYEE HEALTH INSURANCE	28,119.39	30,636.00	25,808.26	30,636.00	27,678.00	-2,958.00	-9.66%
01-5000-4510	RETIREMENT	4,400.52	4,275.00	4,074.56	4,275.00	4,200.00	-75.00	-1.75%
01-5000-4515	WORKERS' COMPENSATION	1,451.00	2,331.00	2,024.01	2,331.00	2,850.00	519.00	22.27%
01-5000-4530	VACATION BUY BACK	763.68	764.00	0.00	764.00	786.72	22.72	2.97%
01-5000-4550	HEALTH CLAIMS	14,323.86	16,560.00	9,819.89	16,560.00	12,000.00	-4,560.00	-27.54%
01-5000-4555	RETENTION	845.00	680.00	318.58	680.00	773.00	93.00	13.68%
01-5000-5200	CONTRACTED SERVICES	564.98	500.00	792.90	500.00	500.00	0.00	0.00%
01-5000-5210	INSURANCE	9,155.67	8,224.00	9,305.67	8,224.00	9,300.00	1,076.00	13.08%

Budget Comparison Report

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					2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)	
01-5000-5615	TRAVEL	3,001.37	3,000.00	2,951.18	3,000.00	3,000.00	0.00	0.00%
01-5000-5616	CELL PHONE	3,600.00	3,600.00	2,650.00	3,600.00	3,600.00	0.00	0.00%
01-5000-5620	DUES AND PUBLICATIONS	0.00	500.00	190.00	500.00	500.00	0.00	0.00%
01-5000-5621	EMPLOYEE TRAINING	3,160.60	2,000.00	1,401.46	2,000.00	2,000.00	0.00	0.00%
01-5000-5636	COMMUNICATIONS	0.00	500.00	0.00	500.00	0.00	-500.00	-100.00%
01-5000-5700	OFFICE SUPPLIES	1,146.66	3,300.00	2,125.53	3,300.00	4,400.00	1,100.00	33.33%
01-5000-5720	PRINTING	99.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 5000 - ELECTED OFFICIALS:		114,444.94	133,051.00	118,722.34	133,051.00	134,923.60	1,872.60	1.41%
Department: 5100 - ADMINISTRATION								
01-5100-2921	CONTRIBUTION TO STORMWATI	100,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00	0.00%
01-5100-4002	SALARIES FULL TIME	333,710.16	317,325.00	278,656.18	317,325.00	329,993.01	12,668.01	3.99%
01-5100-4004	SALARIES OVERTIME	175.17	1,000.00	0.00	1,000.00	500.00	-500.00	-50.00%
01-5100-4068	ELECTION EXPENSE	0.00	1,500.00	1,590.25	1,500.00	0.00	-1,500.00	-100.00%
01-5100-4500	FICA	23,299.71	24,352.00	20,365.98	24,352.00	25,283.00	931.00	3.82%
01-5100-4505	EMPLOYEE HEALTH INSURANCE	43,665.83	44,648.00	43,438.38	44,648.00	42,155.00	-2,493.00	-5.58%
01-5100-4510	RETIREMENT	27,541.71	32,435.00	28,377.22	32,435.00	30,018.00	-2,417.00	-7.45%
01-5100-4515	WORKERS' COMPENSATION	1,217.00	1,959.00	1,550.13	1,959.00	1,660.00	-299.00	-15.26%
01-5100-4520	UNEMPLOYMENT	3,576.00	0.00	-50.49	0.00	0.00	0.00	0.00%
01-5100-4530	VACATION BUY BACK	4,248.12	4,248.00	0.00	4,248.00	4,375.44	127.44	3.00%
01-5100-4545	VEHICLE ALLOWANCE	4,465.46	4,500.00	3,807.76	4,500.00	4,500.00	0.00	0.00%
01-5100-4550	HEALTH CLAIMS	22,012.74	21,600.00	11,153.55	21,600.00	17,600.00	-4,000.00	-18.52%
01-5100-4555	RETENTION	2,643.57	2,434.00	497.90	2,434.00	2,471.80	37.80	1.55%
01-5100-5000	PROFESSIONAL SERVICES	3,450.00	95,000.00	1,636.00	95,000.00	10,000.00	-85,000.00	-89.47%
01-5100-5005	LEGAL EXPENSES	-2,071.80	1,000.00	0.00	1,000.00	2,000.00	1,000.00	100.00%
01-5100-5200	CONTRACTED SERVICES	16,022.09	16,000.00	14,868.91	16,000.00	17,500.00	1,500.00	9.38%
01-5100-5210	INSURANCE	4,285.95	4,586.00	6,620.00	4,586.00	5,000.00	414.00	9.03%
01-5100-5255	CAPITAL OUTLAY EQUIPMENT	2,627,123.62	525,000.00	171,181.37	525,000.00	180,000.00	-345,000.00	-65.71%
01-5100-5257	VEHICLE MAINTENANCE	-1,430.58	1,000.00	304.33	1,000.00	1,000.00	0.00	0.00%
01-5100-5264	WEBSITE	1,625.00	2,000.00	1,900.00	2,000.00	2,800.00	800.00	40.00%
01-5100-5268	SLOT IMPACT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5269	ENVIRONMENTAL INITIATIVES	588.10	10,000.00	5,000.00	10,000.00	10,000.00	0.00	0.00%
01-5100-5400	UTILITIES	16,719.96	17,000.00	14,554.14	17,000.00	17,000.00	0.00	0.00%
01-5100-5601	POSTAGE	34.30	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5607	FIRE&EMS FUNDING STUDIES	0.00	0.00	0.00	0.00	150,000.00	150,000.00	0.00%
01-5100-5608	FIRE&EMS OPERATING ALLOCAT	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	0.00	0.00%
01-5100-5609	FIRE&EMS CAPITAL RESERVE ALL	150,000.00	150,000.00	150,000.00	150,000.00	0.00	-150,000.00	-100.00%
01-5100-5610	TELEPHONE	12,813.44	11,000.00	12,833.09	11,000.00	13,950.33	2,950.33	26.82%
01-5100-5615	TRAVEL	4,186.67	3,000.00	3,862.24	3,000.00	3,000.00	0.00	0.00%
01-5100-5616	CELL PHONE	3,077.13	2,880.00	2,010.00	2,880.00	2,880.00	0.00	0.00%

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01-5100-5620	DUES AND PUBLICATIONS	9,340.23	8,000.00	7,847.02	8,000.00	8,000.00	0.00	0.00%
01-5100-5621	EMPLOYEE TRAINING	5,993.60	8,000.00	8,661.55	8,000.00	7,000.00	-1,000.00	-12.50%
01-5100-5622	INFORMATION TECHNOLOGY	36,961.11	38,200.00	37,896.01	38,200.00	37,795.00	-405.00	-1.06%
01-5100-5625	REAL ESTATE TAXES	7,685.45	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5627	CHRISTMAS PARADE	5,570.93	5,500.00	3,282.43	5,500.00	0.00	-5,500.00	-100.00%
01-5100-5630	VEHICLE FUEL	3,021.90	3,000.00	2,164.37	3,000.00	3,000.00	0.00	0.00%
01-5100-5676	SPECIAL APPROPRIATIONS	106,806.85	35,000.00	35,238.45	35,000.00	37,500.00	2,500.00	7.14%
01-5100-5700	OFFICE SUPPLIES	8,011.52	7,000.00	6,714.08	7,000.00	7,200.00	200.00	2.86%
01-5100-5720	PRINTING	0.00	0.00	0.00	0.00	1,700.00	1,700.00	0.00%
01-5100-5726	ADVERTISING	1,432.12	1,500.00	832.60	1,500.00	1,500.00	0.00	0.00%
01-5100-5761	OFFICE EQUIPMENT MAINTENAN	2,542.61	3,500.00	0.00	3,500.00	0.00	-3,500.00	-100.00%
01-5100-5789	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5798	MULTIPURPOSE BUILDING MAIN	3,682.88	5,000.00	950.22	5,000.00	5,000.00	0.00	0.00%
01-5100-6510	CUST SERVICE REIM GEN FUN	54,662.00	64,854.00	64,854.36	64,854.00	56,910.00	-7,944.00	-12.25%
01-5100-7508	BERLIN ACTIVITY DEPOT PROJEC	0.00	0.00	661.95	0.00	0.00	0.00	0.00%
01-5100-7512	DECATUR STREET PROJECT	39,565.00	0.00	725.00	0.00	0.00	0.00	0.00%
01-5100-7515	SONRISE CHURCH PROPERTY	300.00	0.00	-300.00	0.00	0.00	0.00	0.00%
Total Department: 5100 - ADMINISTRATION:		3,938,555.55	1,774,021.00	1,243,684.98	1,774,021.00	1,339,291.58	-434,729.42	-24.51%
Department: 5120 - FINANCE								
01-5120-4002	SALARIES FULL TIME	161,393.21	160,108.00	137,087.60	160,108.00	164,896.00	4,788.00	2.99%
01-5120-4004	SALARIES OVERTIME	452.71	1,500.00	496.58	1,500.00	1,500.00	0.00	0.00%
01-5120-4500	FICA	11,679.79	12,363.00	10,111.51	12,363.00	12,730.00	367.00	2.97%
01-5120-4505	EMPLOYEE HEALTH INSURANCE	16,238.45	17,746.00	11,972.92	17,746.00	12,010.00	-5,736.00	-32.32%
01-5120-4510	RETIREMENT	14,144.64	16,514.00	9,706.81	16,514.00	16,044.00	-470.00	-2.85%
01-5120-4515	WORKERS' COMPENSATION	878.00	1,370.00	1,522.58	1,370.00	1,750.00	380.00	27.74%
01-5120-4545	VEHICLE ALLOWANCE	0.00	0.00	2,237.40	0.00	2,645.00	2,645.00	0.00%
01-5120-4550	HEALTH CLAIMS	5,851.54	8,280.00	4,525.08	8,280.00	4,000.00	-4,280.00	-51.69%
01-5120-4555	RETENTION	1,885.00	1,904.00	265.74	1,904.00	1,913.00	9.00	0.47%
01-5120-5000	PROFESSIONAL SERVICES	40,325.00	52,000.00	30,500.00	52,000.00	50,500.00	-1,500.00	-2.88%
01-5120-5200	CONTRACTED SERVICES	14,204.52	25,000.00	1,733.36	25,000.00	9,500.00	-15,500.00	-62.00%
01-5120-5210	INSURANCE	495.66	608.00	913.67	608.00	913.00	305.00	50.16%
01-5120-5255	CAPITAL OUTLAY EQUIPMENT	60,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5120-5615	TRAVEL	2,231.68	2,000.00	845.49	2,000.00	2,500.00	500.00	25.00%
01-5120-5616	CELL PHONE	600.00	600.00	450.00	600.00	600.00	0.00	0.00%
01-5120-5620	DUES AND PUBLICATIONS	265.00	600.00	160.00	600.00	600.00	0.00	0.00%
01-5120-5621	EMPLOYEE TRAINING	2,148.07	9,000.00	1,485.34	9,000.00	9,000.00	0.00	0.00%
01-5120-5700	OFFICE SUPPLIES	5,506.21	7,000.00	1,910.95	7,000.00	7,000.00	0.00	0.00%
Total Department: 5120 - FINANCE:		338,299.48	316,593.00	215,925.03	316,593.00	298,101.00	-18,492.00	-5.84%

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Department: 5125 - CUSTOMER ACCOUNTS								
01-5125-4002	SALARIES FULL TIME	127,337.69	123,788.00	106,861.97	123,788.00	127,494.00	3,706.00	2.99%
01-5125-4004	SALARIES OVERTIME	764.42	3,000.00	1,079.36	3,000.00	3,000.00	0.00	0.00%
01-5125-4500	FICA	9,489.52	9,699.00	8,171.88	9,699.00	9,983.00	284.00	2.93%
01-5125-4505	EMPLOYEE HEALTH INSURANCE	9,857.27	10,397.00	9,628.88	10,397.00	6,334.00	-4,063.00	-39.08%
01-5125-4510	RETIREMENT	11,223.64	12,980.00	11,360.90	12,980.00	12,280.00	-700.00	-5.39%
01-5125-4515	WORKERS' COMPENSATION	787.00	1,238.00	1,390.58	1,238.00	1,590.00	352.00	28.43%
01-5125-4530	VACATION BUY BACK	1,240.80	1,240.00	0.00	1,240.00	1,278.00	38.00	3.06%
01-5125-4550	HEALTH CLAIMS	4,101.02	7,200.00	3,014.53	7,200.00	4,000.00	-3,200.00	-44.44%
01-5125-4555	RETENTION	1,940.00	1,854.00	250.74	1,854.00	1,908.00	54.00	2.91%
01-5125-5200	CONTRACTED SERVICES	564.52	23,000.00	27,043.03	23,000.00	34,000.00	11,000.00	47.83%
01-5125-5210	INSURANCE	1,445.65	1,376.00	1,681.66	1,376.00	1,681.00	305.00	22.17%
01-5125-5220	RENTAL OFFICE EQUIPMENT	13,532.07	14,500.00	14,663.53	14,500.00	14,000.00	-500.00	-3.45%
01-5125-5601	POSTAGE	20,897.28	35,000.00	26,283.41	35,000.00	30,000.00	-5,000.00	-14.29%
01-5125-5615	TRAVEL	253.59	1,000.00	26.45	1,000.00	1,000.00	0.00	0.00%
01-5125-5621	EMPLOYEE TRAINING	345.86	2,000.00	1,542.03	2,000.00	2,000.00	0.00	0.00%
01-5125-5700	OFFICE SUPPLIES	12,758.31	15,000.00	5,896.62	15,000.00	10,000.00	-5,000.00	-33.33%
01-5125-5780	BAD DEBT EXPENSE	3,812.40	3,000.00	3,942.39	3,000.00	4,000.00	1,000.00	33.33%
01-5125-5785	CREDIT CARD FEE	51,562.93	58,000.00	18,430.67	58,000.00	20,000.00	-38,000.00	-65.52%
01-5125-6505	REIMBURSEMENTS	-273,310.00	-324,272.00	-324,272.04	-324,272.00	-284,548.00	39,724.00	-12.25%
Total Department: 5125 - CUSTOMER ACCOUNTS:		-1,396.03	0.00	-83,003.41	0.00	0.00	0.00	0.00%
Department: 5130 - BUILDING AND GROUNDS								
01-5130-4002	SALARIES FULL TIME	164.10	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4500	FICA	12.55	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4505	EMPLOYEE HEALTH INSURANCE	41.29	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4510	RETIREMENT	2,665.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4515	WORKERS' COMPENSATION	40.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4520	UNEMPLOYMENT	4,679.41	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-4550	HEALTH CLAIMS	60.52	0.00	0.00	0.00	0.00	0.00	0.00%
01-5130-5200	CONTRACTED SERVICES	48,439.80	40,000.00	43,430.99	40,000.00	40,000.00	0.00	0.00%
01-5130-5250	BUILDING MAINTENANCE	8,182.94	12,000.00	7,668.23	12,000.00	12,000.00	0.00	0.00%
01-5130-5251	EQUIPMENT MAINTENANCE	1,010.40	1,000.00	349.45	1,000.00	1,000.00	0.00	0.00%
01-5130-5255	CAPITAL OUTLAY EQUIPMENT	22,609.70	48,300.00	26,500.00	48,300.00	62,000.00	13,700.00	28.36%
Total Department: 5130 - BUILDING AND GROUNDS:		87,905.71	101,300.00	77,948.67	101,300.00	115,000.00	13,700.00	13.52%
Department: 5200 - POLICE								
01-5200-4002	SALARIES FULL TIME	949,619.72	926,320.00	770,742.59	926,320.00	936,428.00	10,108.00	1.09%
01-5200-4003	SALARIES PART TIME AND TEMP	7,265.97	17,000.00	5,861.70	17,000.00	17,000.00	0.00	0.00%
01-5200-4004	SALARIES OVERTIME	65,091.01	62,500.00	54,681.30	62,500.00	62,500.00	0.00	0.00%
01-5200-4500	FICA	72,191.52	76,945.00	60,290.80	76,945.00	77,974.00	1,029.00	1.34%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)	
01-5200-4505	EMPLOYEE HEALTH INSURANCE	112,916.89	120,906.00	118,034.56	120,906.00	121,228.00	322.00	0.27%
01-5200-4510	RETIREMENT	81,971.72	95,588.00	83,023.55	95,588.00	87,891.00	-7,697.00	-8.05%
01-5200-4515	WORKERS' COMPENSATION	10,263.45	78,309.00	30,747.65	78,309.00	93,000.00	14,691.00	18.76%
01-5200-4520	UNEMPLOYMENT	704.89	0.00	0.00	0.00	0.00	0.00	0.00%
01-5200-4530	VACATION BUY BACK	8,513.64	8,513.00	0.00	8,513.00	9,077.28	564.28	6.63%
01-5200-4550	HEALTH CLAIMS	38,357.07	69,840.00	37,917.18	69,840.00	56,000.00	-13,840.00	-19.82%
01-5200-4555	RETENTION	13,064.97	13,586.00	1,687.43	13,586.00	13,832.00	246.00	1.81%
01-5200-5000	PROFESSIONAL SERVICES	2,562.32	4,000.00	3,801.91	4,000.00	4,900.00	900.00	22.50%
01-5200-5200	CONTRACTED SERVICES	28,042.16	30,000.00	23,818.52	30,000.00	30,000.00	0.00	0.00%
01-5200-5210	INSURANCE	11,244.00	11,537.00	14,959.00	11,537.00	14,500.00	2,963.00	25.68%
01-5200-5250	BUILDING MAINTENANCE	280.37	500.00	174.10	500.00	500.00	0.00	0.00%
01-5200-5251	EQUIPMENT MAINTENANCE	218.00	500.00	0.00	500.00	500.00	0.00	0.00%
01-5200-5255	CAPITAL OUTLAY EQUIPMENT	350,951.49	2,412,200.00	682,317.55	2,412,200.00	1,767,840.00	-644,360.00	-26.71%
01-5200-5257	VEHICLE MAINTENANCE	14,985.19	17,000.00	5,501.53	17,000.00	15,500.00	-1,500.00	-8.82%
01-5200-5400	UTILITIES	6,792.57	7,200.00	852.59	7,200.00	8,400.00	1,200.00	16.67%
01-5200-5601	POSTAGE	78.22	250.00	20.40	250.00	250.00	0.00	0.00%
01-5200-5610	TELEPHONE	10,199.28	8,640.00	8,390.83	8,640.00	10,000.00	1,360.00	15.74%
01-5200-5615	TRAVEL	1,565.46	4,000.00	3,163.40	4,000.00	4,000.00	0.00	0.00%
01-5200-5616	CELL PHONE	3,224.38	8,400.00	4,950.00	8,400.00	8,100.00	-300.00	-3.57%
01-5200-5620	DUES AND PUBLICATIONS	961.08	1,000.00	425.00	1,000.00	1,000.00	0.00	0.00%
01-5200-5621	EMPLOYEE TRAINING	8,415.13	8,000.00	4,624.76	8,000.00	11,000.00	3,000.00	37.50%
01-5200-5626	FINGERPRINT EXPENSE	15,780.00	19,000.00	9,867.75	19,000.00	19,000.00	0.00	0.00%
01-5200-5630	VEHICLE FUEL	28,213.98	38,000.00	22,616.61	38,000.00	38,000.00	0.00	0.00%
01-5200-5647	CLOTHING PURCHASE	3,498.35	5,000.00	5,976.27	5,000.00	5,000.00	0.00	0.00%
01-5200-5648	LAUNDRY AND DRYCLEANING	1,092.80	1,400.00	1,204.50	1,400.00	1,300.00	-100.00	-7.14%
01-5200-5650	NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	20,160.00	20,160.00	0.00%
01-5200-5676	SPECIAL APPROPRIATIONS	2,140.00	1,050.00	1,050.00	1,050.00	1,050.00	0.00	0.00%
01-5200-5700	OFFICE SUPPLIES	2,572.50	3,000.00	1,387.66	3,000.00	3,000.00	0.00	0.00%
01-5200-5726	ADVERTISING	42.50	500.00	2,421.20	500.00	500.00	0.00	0.00%
01-5200-5730	SUPPLIES AND OPERATIONS	25,700.23	19,500.00	16,158.43	19,500.00	19,500.00	0.00	0.00%
Total Department: 5200 - POLICE:		1,878,520.86	4,070,184.00	1,976,668.77	4,070,184.00	3,458,930.28	-611,253.72	-15.02%
Department: 5300 - PUBLIC WORKS								
01-5300-4002	SALARIES FULL TIME	31,727.33	32,202.00	27,424.15	32,202.00	33,168.02	966.02	3.00%
01-5300-4500	FICA	2,318.71	2,463.00	1,962.56	2,463.00	2,537.36	74.36	3.02%
01-5300-4505	EMPLOYEE HEALTH INSURANCE	1,996.34	2,310.00	2,473.92	2,310.00	2,131.00	-179.00	-7.75%
01-5300-4510	RETIREMENT	2,730.01	3,237.00	2,907.12	3,237.00	3,230.00	-7.00	-0.22%
01-5300-4515	WORKERS' COMPENSATION	2,887.00	4,661.00	4,677.79	4,661.00	5,370.00	709.00	15.21%
01-5300-4530	VACATION BUY BACK	721.53	2,128.00	0.00	2,128.00	743.20	-1,384.80	-65.08%
01-5300-4550	HEALTH CLAIMS	1,537.68	1,544.00	1,664.38	1,544.00	1,334.00	-210.00	-13.60%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)	
01-5300-4555	RETENTION	31.20	212.00	31.20	212.00	209.88	-2.12	-1.00%
01-5300-5000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5300-5200	CONTRACTED SERVICES	1,121.44	2,000.00	1,311.23	2,000.00	2,000.00	0.00	0.00%
01-5300-5210	INSURANCE	1,377.00	1,107.00	1,335.44	1,107.00	1,162.00	55.00	4.97%
01-5300-5255	CAPITAL OUTLAY EQUIPMENT	23,980.00	89,000.00	116,645.96	89,000.00	7,500.00	-81,500.00	-91.57%
01-5300-5257	VEHICLE MAINTENANCE	294.78	350.00	2,559.19	350.00	1,000.00	650.00	185.71%
01-5300-5400	UTILITIES	5,953.45	6,000.00	4,937.95	6,000.00	6,000.00	0.00	0.00%
01-5300-5610	TELEPHONE	5,520.61	4,000.00	5,591.89	4,000.00	6,240.00	2,240.00	56.00%
01-5300-5615	TRAVEL	247.87	400.00	205.66	400.00	400.00	0.00	0.00%
01-5300-5616	CELL PHONE	376.48	200.00	100.00	200.00	200.00	0.00	0.00%
01-5300-5620	DUES AND PUBLICATIONS	0.00	100.00	0.00	100.00	100.00	0.00	0.00%
01-5300-5621	EMPLOYEE TRAINING	217.52	2,000.00	388.25	2,000.00	1,000.00	-1,000.00	-50.00%
01-5300-5630	VEHICLE FUEL	2,520.92	2,000.00	3,399.69	2,000.00	3,500.00	1,500.00	75.00%
01-5300-5700	OFFICE SUPPLIES	0.00	0.00	164.70	0.00	1,500.00	1,500.00	0.00%
01-5300-5726	ADVERTISING	0.00	100.00	0.00	100.00	0.00	-100.00	-100.00%
01-5300-5730	SUPPLIES AND OPERATIONS	3,760.37	2,000.00	6,026.93	2,000.00	10,000.00	8,000.00	400.00%
01-5300-5740	SAFETY SUPPLIES AND MATERIAL	1,964.28	3,000.00	1,642.58	3,000.00	0.00	-3,000.00	-100.00%
Total Department: 5300 - PUBLIC WORKS:		91,284.52	161,014.00	185,450.59	161,014.00	89,325.46	-71,688.54	-44.52%
Department: 5310 - SANITATION								
01-5310-4002	SALARIES FULL TIME	123,265.16	110,055.00	94,763.46	110,055.00	113,376.00	3,321.00	3.02%
01-5310-4004	SALARIES OVERTIME	5,137.33	4,500.00	5,111.43	4,500.00	5,500.00	1,000.00	22.22%
01-5310-4500	FICA	7,879.73	8,763.00	6,659.55	8,763.00	9,095.00	332.00	3.79%
01-5310-4505	EMPLOYEE HEALTH INSURANCE	24,911.43	28,830.00	28,561.25	28,830.00	28,871.00	41.00	0.14%
01-5310-4510	RETIREMENT	10,119.64	11,644.00	10,143.99	11,644.00	11,100.00	-544.00	-4.67%
01-5310-4515	WORKERS' COMPENSATION	8,715.00	14,165.00	14,368.44	14,165.00	16,615.00	2,450.00	17.30%
01-5310-4530	VACATION BUY BACK	840.48	840.00	0.00	840.00	865.92	25.92	3.09%
01-5310-4550	HEALTH CLAIMS	5,794.51	14,040.00	8,202.94	14,040.00	12,000.00	-2,040.00	-14.53%
01-5310-4555	RETENTION	1,905.00	1,900.00	325.74	1,900.00	1,908.00	8.00	0.42%
01-5310-5200	CONTRACTED SERVICES	130,976.83	100,000.00	114,876.40	100,000.00	110,000.00	10,000.00	10.00%
01-5310-5210	INSURANCE	4,206.00	4,219.00	4,600.44	4,219.00	4,250.00	31.00	0.73%
01-5310-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	35,000.00	35,000.00	0.00%
01-5310-5257	VEHICLE MAINTENANCE	22,695.80	15,000.00	15,277.14	15,000.00	15,000.00	0.00	0.00%
01-5310-5615	TRAVEL	13.59	0.00	0.00	0.00	0.00	0.00	0.00%
01-5310-5616	CELL PHONE	2,050.00	2,100.00	1,350.00	2,100.00	1,800.00	-300.00	-14.29%
01-5310-5621	EMPLOYEE TRAINING	7.40	0.00	0.00	0.00	0.00	0.00	0.00%
01-5310-5630	VEHICLE FUEL	12,338.51	15,000.00	10,076.98	15,000.00	15,000.00	0.00	0.00%
01-5310-5730	SUPPLIES AND OPERATIONS	1,294.04	2,000.00	5,471.78	2,000.00	6,000.00	4,000.00	200.00%
Total Department: 5310 - SANITATION:		362,150.45	333,056.00	319,789.54	333,056.00	386,380.92	53,324.92	16.01%

Budget Comparison Report

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Department: 5320 - STREETS								
01-5320-4002	SALARIES FULL TIME	224,405.46	227,094.00	196,293.44	227,094.00	223,387.00	-3,707.00	-1.63%
01-5320-4003	SALARIES PART TIME AND TEMP	24,067.60	17,000.00	33,105.26	17,000.00	15,000.00	-2,000.00	-11.76%
01-5320-4004	SALARIES OVERTIME	16,860.47	10,000.00	15,822.12	10,000.00	12,500.00	2,500.00	25.00%
01-5320-4500	FICA	18,948.82	19,438.00	17,285.81	19,438.00	19,193.00	-245.00	-1.26%
01-5320-4505	EMPLOYEE HEALTH INSURANCE	31,841.68	34,451.00	31,916.83	34,451.00	31,150.00	-3,301.00	-9.58%
01-5320-4510	RETIREMENT	17,404.40	23,655.00	20,793.56	23,655.00	23,439.00	-216.00	-0.91%
01-5320-4515	WORKERS' COMPENSATION	8,041.00	13,052.00	13,306.30	13,052.00	16,000.00	2,948.00	22.59%
01-5320-4530	VACATION BUY BACK	1,405.92	0.00	0.00	0.00	1,448.16	1,448.16	0.00%
01-5320-4550	HEALTH CLAIMS	19,676.59	18,720.00	16,611.13	18,720.00	16,000.00	-2,720.00	-14.53%
01-5320-4555	RETENTION	3,228.58	3,116.00	471.48	3,116.00	3,816.00	700.00	22.46%
01-5320-5000	PROFESSIONAL SERVICES	0.00	1,500.00	0.00	1,500.00	0.00	-1,500.00	-100.00%
01-5320-5200	CONTRACTED SERVICES	14,087.46	6,000.00	1,516.05	6,000.00	5,000.00	-1,000.00	-16.67%
01-5320-5210	INSURANCE	1,081.00	729.00	1,105.44	729.00	850.00	121.00	16.60%
01-5320-5221	RENTAL EQUIPMENT	0.00	1,500.00	0.00	1,500.00	1,000.00	-500.00	-33.33%
01-5320-5251	EQUIPMENT MAINTENANCE	14,186.69	10,000.00	13,654.89	10,000.00	10,000.00	0.00	0.00%
01-5320-5252	STREET REPAIR	7,108.25	10,000.00	6,441.00	10,000.00	10,000.00	0.00	0.00%
01-5320-5255	CAPITAL OUTLAY EQUIPMENT	17,486.27	303,500.00	222,942.63	303,500.00	200,000.00	-103,500.00	-34.10%
01-5320-5257	VEHICLE MAINTENANCE	7,802.05	8,000.00	4,275.61	8,000.00	8,000.00	0.00	0.00%
01-5320-5262	SIDEWALK REPAIR	8,800.00	0.00	9,929.50	0.00	5,000.00	5,000.00	0.00%
01-5320-5616	CELL PHONE	2,700.00	2,400.00	2,225.00	2,400.00	2,400.00	0.00	0.00%
01-5320-5621	EMPLOYEE TRAINING	0.00	0.00	27.72	0.00	0.00	0.00	0.00%
01-5320-5630	VEHICLE FUEL	6,870.95	10,000.00	4,799.76	10,000.00	7,500.00	-2,500.00	-25.00%
01-5320-5647	CLOTHING PURCHASE	34.76	1,000.00	444.69	1,000.00	1,000.00	0.00	0.00%
01-5320-5665	STREET LIGHTS	72,432.00	75,000.00	62,934.30	75,000.00	75,000.00	0.00	0.00%
01-5320-5730	SUPPLIES AND OPERATIONS	23,650.16	22,000.00	16,579.59	22,000.00	22,000.00	0.00	0.00%
01-5320-5740	SAFETY SUPPLIES AND MATERIAL	0.00	0.00	507.52	0.00	1,000.00	1,000.00	0.00%
Total Department: 5320 - STREETS:		542,120.11	818,155.00	692,989.63	818,155.00	710,683.16	-107,471.84	-13.14%
Department: 5400 - ECONOMIC DEVELOPMENT								
01-5400-4002	SALARIES FULL TIME	95,251.35	90,987.00	78,691.14	90,987.00	93,714.00	2,727.00	3.00%
01-5400-4004	SALARIES OVERTIME	39.85	300.00	335.16	300.00	300.00	0.00	0.00%
01-5400-4500	FICA	6,205.34	6,983.00	5,366.47	6,983.00	7,192.00	209.00	2.99%
01-5400-4505	EMPLOYEE HEALTH INSURANCE	22,316.92	20,966.00	22,657.93	20,966.00	20,200.00	-766.00	-3.65%
01-5400-4510	RETIREMENT	8,162.76	9,414.00	8,352.66	9,414.00	8,752.00	-662.00	-7.03%
01-5400-4515	WORKERS' COMPENSATION	261.00	420.00	520.72	420.00	600.00	180.00	42.86%
01-5400-4550	HEALTH CLAIMS	7,307.93	9,360.00	8,029.69	9,360.00	8,000.00	-1,360.00	-14.53%
01-5400-4555	RETENTION	1,270.00	1,270.00	187.16	1,270.00	1,276.00	6.00	0.47%
01-5400-5200	CONTRACTED SERVICES	32,881.53	31,500.00	30,182.36	31,500.00	32,000.00	500.00	1.59%
01-5400-5210	INSURANCE	711.00	732.00	1,069.00	732.00	1,069.00	337.00	46.04%

Budget Comparison Report

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01-5400-5255	CAPITAL OUTLAY EQUIPMENT	66.78	14,200.00	15,499.20	14,200.00	9,000.00	-5,200.00	-36.62%
01-5400-5257	VEHICLE MAINTENANCE	-973.78	1,000.00	-120.02	1,000.00	500.00	-500.00	-50.00%
01-5400-5265	DISTRIBUTION AND PRINTING	10,196.60	0.00	0.00	0.00	0.00	0.00	0.00%
01-5400-5267	BILLBOARD	18,539.00	18,000.00	18,065.00	18,000.00	18,000.00	0.00	0.00%
01-5400-5400	UTILITIES	3,570.19	5,200.00	2,867.12	5,200.00	5,000.00	-200.00	-3.85%
01-5400-5601	POSTAGE	6.45	0.00	0.00	0.00	0.00	0.00	0.00%
01-5400-5610	TELEPHONE	4,021.52	3,800.00	3,387.74	3,800.00	3,960.00	160.00	4.21%
01-5400-5615	TRAVEL	3,551.00	5,000.00	1,829.33	5,000.00	5,000.00	0.00	0.00%
01-5400-5616	CELL PHONE	1,100.00	1,200.00	900.00	1,200.00	1,200.00	0.00	0.00%
01-5400-5619	SPONSORSHIPS	6,502.00	7,500.00	5,255.00	7,500.00	7,500.00	0.00	0.00%
01-5400-5620	DUES AND PUBLICATIONS	1,323.00	1,500.00	1,108.00	1,500.00	1,500.00	0.00	0.00%
01-5400-5621	EMPLOYEE TRAINING	2,255.46	4,000.00	2,255.80	4,000.00	4,000.00	0.00	0.00%
01-5400-5627	CHRISTMAS PARADE	0.00	0.00	0.00	0.00	5,500.00	5,500.00	0.00%
01-5400-5630	VEHICLE FUEL	592.03	1,000.00	691.99	1,000.00	1,000.00	0.00	0.00%
01-5400-5700	OFFICE SUPPLIES	1,496.39	2,500.00	7,647.43	2,500.00	2,500.00	0.00	0.00%
01-5400-5720	PRINTING	2,265.00	17,900.00	12,969.66	17,900.00	17,900.00	0.00	0.00%
01-5400-5726	ADVERTISING	21,738.93	22,600.00	17,987.66	22,600.00	22,600.00	0.00	0.00%
01-5400-5727	MARKETING	4,716.62	7,000.00	5,256.34	7,000.00	7,000.00	0.00	0.00%
01-5400-5730	SUPPLIES AND OPERATIONS	26.15	0.00	0.00	0.00	0.00	0.00	0.00%
01-5400-5788	VISITORS' CENTER GRANT MATC	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5400-5789	COMMUNITY FOUNDATION GRA	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5400-7510	DHCD GRANT	16,287.50	50,000.00	33,676.23	50,000.00	50,000.00	0.00	0.00%
Total Department: 5400 - ECONOMIC DEVELOPMENT:		275,188.52	334,332.00	284,668.77	334,332.00	335,263.00	931.00	0.28%
Department: 5440 - PLANNING								
01-5440-4002	SALARIES FULL TIME	103,283.44	99,681.00	85,435.68	99,681.00	102,680.00	2,999.00	3.01%
01-5440-4004	SALARIES OVERTIME	1,751.58	1,200.00	1,475.19	1,200.00	1,200.00	0.00	0.00%
01-5440-4500	FICA	7,894.57	7,717.00	6,798.79	7,717.00	7,803.00	86.00	1.11%
01-5440-4505	EMPLOYEE HEALTH INSURANCE	7,090.60	10,362.00	7,715.91	10,362.00	10,414.00	52.00	0.50%
01-5440-4510	RETIREMENT	8,862.76	10,323.00	8,262.66	10,323.00	8,955.00	-1,368.00	-13.25%
01-5440-4515	WORKERS' COMPENSATION	526.00	840.00	941.72	840.00	1,081.00	241.00	28.69%
01-5440-4545	VEHICLE ALLOWANCE	4,463.40	4,500.00	3,806.00	4,500.00	4,500.00	0.00	0.00%
01-5440-4550	HEALTH CLAIMS	3,341.13	7,200.00	1,806.71	7,200.00	4,000.00	-3,200.00	-44.44%
01-5440-4555	RETENTION	1,270.00	1,266.00	187.16	1,266.00	1,272.00	6.00	0.47%
01-5440-5200	CONTRACTED SERVICES	40,833.05	30,000.00	27,228.85	30,000.00	30,000.00	0.00	0.00%
01-5440-5210	INSURANCE	822.00	844.00	843.00	844.00	850.00	6.00	0.71%
01-5440-5257	VEHICLE MAINTENANCE	0.00	500.00	32.78	500.00	500.00	0.00	0.00%
01-5440-5610	TELEPHONE	2,712.56	2,600.00	2,635.78	2,600.00	3,000.00	400.00	15.38%
01-5440-5615	TRAVEL	0.00	1,200.00	40.00	1,200.00	1,000.00	-200.00	-16.67%
01-5440-5616	CELL PHONE	1,150.00	1,200.00	900.00	1,200.00	1,200.00	0.00	0.00%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)	
01-5440-5620	DUES AND PUBLICATIONS	0.00	500.00	485.00	500.00	300.00	-200.00	-40.00%
01-5440-5621	EMPLOYEE TRAINING	2,654.00	1,500.00	1,060.00	1,500.00	1,500.00	0.00	0.00%
01-5440-5630	VEHICLE FUEL	472.59	500.00	112.21	500.00	500.00	0.00	0.00%
01-5440-5700	OFFICE SUPPLIES	183.33	1,000.00	91.15	1,000.00	1,000.00	0.00	0.00%
01-5440-5726	ADVERTISING	689.79	700.00	1,468.75	700.00	700.00	0.00	0.00%
Total Department: 5440 - PLANNING:		188,000.80	183,633.00	151,327.34	183,633.00	182,455.00	-1,178.00	-0.64%
Department: 5500 - PARKS AND RECREATION								
01-5500-5200	CONTRACTED SERVICES	7,501.41	6,000.00	7,769.96	6,000.00	10,700.00	4,700.00	78.33%
01-5500-5255	CAPITAL OUTLAY EQUIPMENT	7,350.00	342,550.00	101,377.75	342,550.00	269,658.00	-72,892.00	-21.28%
01-5500-5400	UTILITIES	2,669.04	3,000.00	2,262.17	3,000.00	3,500.00	500.00	16.67%
01-5500-5613	YOUTH PROGRAMS	34,231.32	32,000.00	33,113.68	32,000.00	40,000.00	8,000.00	25.00%
01-5500-5620	DUES AND PUBLICATIONS	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00	0.00%
01-5500-5650	NON-CAPITAL EQUIPMENT	3,277.97	0.00	0.00	0.00	0.00	0.00	0.00%
01-5500-5726	ADVERTISING	305.15	400.00	0.00	400.00	0.00	-400.00	-100.00%
01-5500-5730	SUPPLIES AND OPERATIONS	6,872.14	26,000.00	18,208.26	26,000.00	25,000.00	-1,000.00	-3.85%
Total Department: 5500 - PARKS AND RECREATION:		63,407.03	411,150.00	163,931.82	411,150.00	350,058.00	-61,092.00	-14.86%
Department: 5900 - DEBT SERVICE								
01-5900-8000	BOND PRINCIPAL	86,280.80	186,900.00	184,256.74	186,900.00	188,000.00	1,100.00	0.59%
01-5900-8100	BOND INTEREST	90,560.76	153,000.00	146,360.92	153,000.00	146,000.00	-7,000.00	-4.58%
Total Department: 5900 - DEBT SERVICE:		176,841.56	339,900.00	330,617.66	339,900.00	334,000.00	-5,900.00	-1.74%
Total Fund: 01 - GENERAL FUND:		875,048.54	0.00	-266,852.16	0.00	0.00	0.00	0.00%
Fund: 10 - ELECTRIC								
Department: 4010 - ELECTRIC FUND REVENUES								
10-4010-3206	MD SMART COMMUNITY GRAN	0.00	0.00	25,000.00	0.00	0.00	0.00	0.00%
10-4010-3362	RECONNECTION FEE	80.00	1,000.00	2,463.14	1,000.00	1,000.00	0.00	0.00%
10-4010-3468	RESIDENTIAL SERVICE	2,921,377.19	3,229,746.00	2,963,764.31	3,229,746.00	3,276,013.00	46,267.00	1.43%
10-4010-3469	COMMERCIAL SERVICE	442,587.77	472,211.00	383,528.82	472,211.00	474,474.00	2,263.00	0.48%
10-4010-3470	GENERAL SERVICE	1,152,437.83	1,160,733.00	1,237,800.16	1,160,733.00	1,201,856.00	41,123.00	3.54%
10-4010-3471	STREET LIGHTS	73,755.21	75,373.00	70,366.39	75,373.00	74,915.00	-458.00	-0.61%
10-4010-3472	LARGE GENERAL SERVICE	416,866.54	439,775.00	320,181.42	439,775.00	464,343.00	24,568.00	5.59%
10-4010-3480	SERVICE AND MATERIAL	81,918.07	100,000.00	76,323.60	100,000.00	50,000.00	-50,000.00	-50.00%
10-4010-3710	INTEREST ON DELINQUENT	34,495.44	30,000.00	33,573.18	30,000.00	30,000.00	0.00	0.00%
10-4010-3800	MISCELLANEOUS INCOME	1,326.50	500.00	45.00	500.00	100.00	-400.00	-80.00%
10-4010-3830	BOND DRAW	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-4010-3890	INSURANCE CLAIM	0.00	0.00	85,504.05	0.00	0.00	0.00	0.00%
10-4010-3899	NSF HOLDING ACCOUNT	693.00	500.00	448.65	500.00	500.00	0.00	0.00%
Total Department: 4010 - ELECTRIC FUND REVENUES:		5,125,537.55	5,509,838.00	5,198,998.72	5,509,838.00	5,573,201.00	63,363.00	1.15%

Budget Comparison Report

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				2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)		
Department: 5600 - ELECTRIC ADMINISTRATION								
10-5600-4002	SALARIES FULL TIME	97,454.95	94,680.00	81,222.30	94,680.00	97,520.00	2,840.00	3.00%
10-5600-4500	FICA	6,712.36	7,243.00	5,805.72	7,243.00	7,460.00	217.00	3.00%
10-5600-4505	EMPLOYEE HEALTH INSURANCE	11,080.30	12,387.00	12,312.13	12,387.00	11,613.00	-774.00	-6.25%
10-5600-4510	RETIREMENT	16,930.88	9,524.00	8,541.33	9,524.00	8,700.00	-824.00	-8.65%
10-5600-4515	WORKERS' COMPENSATION	383.00	606.00	656.86	606.00	760.00	154.00	25.41%
10-5600-4520	UNEMPLOYMENT	43.92	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-4530	VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-4550	HEALTH CLAIMS	4,310.94	4,680.00	5,121.83	4,680.00	4,000.00	-680.00	-14.53%
10-5600-4555	RETENTION	635.00	593.00	93.58	593.00	641.00	48.00	8.09%
10-5600-5000	PROFESSIONAL SERVICES	87,803.08	160,000.00	85,109.53	160,000.00	120,000.00	-40,000.00	-25.00%
10-5600-5005	LEGAL EXPENSES	556.76	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00%
10-5600-5200	CONTRACTED SERVICES	23,159.18	5,000.00	6,568.31	5,000.00	10,000.00	5,000.00	100.00%
10-5600-5210	INSURANCE	531.00	729.00	975.44	729.00	1,400.00	671.00	92.04%
10-5600-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-5257	VEHICLE MAINTENANCE	0.00	0.00	-246.00	0.00	0.00	0.00	0.00%
10-5600-5610	TELEPHONE	9,702.91	9,000.00	6,277.42	9,000.00	2,820.00	-6,180.00	-68.67%
10-5600-5615	TRAVEL	2,524.90	7,000.00	1,003.46	7,000.00	4,000.00	-3,000.00	-42.86%
10-5600-5616	CELL PHONE	550.00	600.00	450.00	600.00	600.00	0.00	0.00%
10-5600-5620	DUES AND PUBLICATIONS	13,478.95	17,000.00	12,879.21	17,000.00	15,000.00	-2,000.00	-11.76%
10-5600-5621	EMPLOYEE TRAINING	5,258.80	10,000.00	3,080.22	10,000.00	8,000.00	-2,000.00	-20.00%
10-5600-5625	REAL ESTATE TAXES	157,000.00	157,000.00	156,999.96	157,000.00	157,000.00	0.00	0.00%
10-5600-5630	VEHICLE FUEL	1,500.49	2,500.00	1,277.64	2,500.00	2,000.00	-500.00	-20.00%
10-5600-5700	OFFICE SUPPLIES	1,262.64	2,500.00	1,760.37	2,500.00	1,500.00	-1,000.00	-40.00%
10-5600-5726	ADVERTISING	160.58	400.00	30.00	400.00	200.00	-200.00	-50.00%
10-5600-5730	SUPPLIES AND OPERATIONS	-9.80	0.00	516.52	0.00	1,000.00	1,000.00	0.00%
10-5600-5740	SAFETY SUPPLIES AND MATERIAL	279.97	700.00	421.34	700.00	500.00	-200.00	-28.57%
10-5600-5780	BAD DEBT EXPENSE	0.00	0.00	9,184.41	0.00	10,000.00	10,000.00	0.00%
10-5600-5789	CONTINGENCY	0.00	126,326.00	0.00	126,326.00	27,493.00	-98,833.00	-78.24%
10-5600-5791	RAILROAD LICENSES	3,455.11	3,520.00	4,117.38	3,520.00	4,220.00	700.00	19.89%
10-5600-5794	ENERGY AUDIT ASSISTANCE	0.00	1,000.00	250.00	1,000.00	1,000.00	0.00	0.00%
10-5600-5795	ELECTRIC ASSISTANCE FUND	3,400.00	10,000.00	4,140.00	10,000.00	10,000.00	0.00	0.00%
10-5600-6500	GENERAL OVERHEAD	191,685.24	207,513.00	207,513.00	207,513.00	205,345.00	-2,168.00	-1.04%
10-5600-6505	REIMBURSEMENTS	122,086.23	12,488.00	12,487.88	12,488.00	12,235.00	-253.00	-2.03%
10-5600-6510	CUST SERVICE REIM GEN FUN	0.00	129,709.00	129,708.84	129,709.00	113,819.00	-15,890.00	-12.25%
10-5600-7511	CANNERY VILLAGE PROJECT	700.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-7518	DECATUR FARMS PROJECT	0.00	0.00	20,708.00	0.00	0.00	0.00	0.00%
10-5600-7900	DEPRECIATION	515,640.38	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-7950	LOSS/GAIN ON DISPOSAL OF ASS	-13,661.90	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

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10-5600-8000	BOND PRINCIPAL	0.00	460,000.00	458,320.00	460,000.00	469,000.00	9,000.00	1.96%
10-5600-8100	BOND INTEREST	218,282.86	185,000.00	182,554.34	185,000.00	164,000.00	-21,000.00	-11.35%
10-5600-8101	INTEREST CUSTOMER DEPOSIT	52.70	1,000.00	237.68	1,000.00	1,000.00	0.00	0.00%
Total Department: 5600 - ELECTRIC ADMINISTRATION:		1,482,951.43	1,643,698.00	1,420,078.70	1,643,698.00	1,477,826.00	-165,872.00	-10.09%
Department: 5610 - POWER PLANT								
10-5610-4002	SALARIES FULL TIME	50,745.76	53,560.00	45,165.50	53,560.00	55,167.00	1,607.00	3.00%
10-5610-4003	SALARIES PART TIME AND TEMP	11,774.37	9,000.00	4,002.43	9,000.00	9,000.00	0.00	0.00%
10-5610-4004	SALARIES OVERTIME	34.96	2,000.00	3,098.99	2,000.00	2,000.00	0.00	0.00%
10-5610-4500	FICA	4,628.53	4,939.00	3,979.17	4,939.00	5,062.00	123.00	2.49%
10-5610-4505	EMPLOYEE HEALTH INSURANCE	4,914.84	5,194.00	5,337.76	5,194.00	5,177.00	-17.00	-0.33%
10-5610-4510	RETIREMENT	9,329.88	5,522.00	4,901.33	5,522.00	5,368.00	-154.00	-2.79%
10-5610-4515	WORKERS' COMPENSATION	5,470.00	8,950.00	6,000.86	8,950.00	10,290.00	1,340.00	14.97%
10-5610-4520	UNEMPLOYMENT	527.04	1,000.00	0.00	1,000.00	0.00	-1,000.00	-100.00%
10-5610-4530	VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5610-4550	HEALTH CLAIMS	459.17	3,600.00	139.52	3,600.00	2,000.00	-1,600.00	-44.44%
10-5610-4555	RETENTION	635.00	638.00	142.16	638.00	641.00	3.00	0.47%
10-5610-5200	CONTRACTED SERVICES	87,582.43	20,000.00	160,189.26	20,000.00	45,000.00	25,000.00	125.00%
10-5610-5210	INSURANCE	12,424.00	12,380.00	12,808.44	12,380.00	12,600.00	220.00	1.78%
10-5610-5221	RENTAL EQUIPMENT	715.00	400.00	0.00	400.00	300.00	-100.00	-25.00%
10-5610-5250	BUILDING MAINTENANCE	40,245.76	1,500.00	71.47	1,500.00	1,500.00	0.00	0.00%
10-5610-5251	EQUIPMENT MAINTENANCE	2,347.86	20,000.00	8,413.84	20,000.00	10,000.00	-10,000.00	-50.00%
10-5610-5255	CAPITAL OUTLAY EQUIPMENT	0.00	125,000.00	133,755.00	125,000.00	125,000.00	0.00	0.00%
10-5610-5257	VEHICLE MAINTENANCE	-453.21	1,000.00	142.07	1,000.00	500.00	-500.00	-50.00%
10-5610-5400	UTILITIES	4,283.98	4,000.00	5,167.05	4,000.00	7,000.00	3,000.00	75.00%
10-5610-5610	TELEPHONE	0.00	0.00	2,838.05	0.00	2,880.00	2,880.00	0.00%
10-5610-5615	TRAVEL	33.69	0.00	0.00	0.00	0.00	0.00	0.00%
10-5610-5616	CELL PHONE	500.00	600.00	450.00	600.00	600.00	0.00	0.00%
10-5610-5620	DUES AND PUBLICATIONS	0.00	0.00	1,115.58	0.00	1,200.00	1,200.00	0.00%
10-5610-5630	VEHICLE FUEL	0.00	500.00	54.47	500.00	250.00	-250.00	-50.00%
10-5610-5631	DIESEL FUEL	61,201.21	70,600.00	46,169.05	70,600.00	57,922.00	-12,678.00	-17.96%
10-5610-5638	LUBE OIL	0.00	2,673.00	0.00	2,673.00	1,323.00	-1,350.00	-50.51%
10-5610-5670	CHEMICALS	9,545.08	10,000.00	5,571.70	10,000.00	7,000.00	-3,000.00	-30.00%
10-5610-5700	OFFICE SUPPLIES	291.28	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
10-5610-5730	SUPPLIES AND OPERATIONS	7,789.17	2,000.00	19,732.85	2,000.00	3,000.00	1,000.00	50.00%
10-5610-5740	SAFETY SUPPLIES AND MATERIAL	2,129.28	2,500.00	0.00	2,500.00	1,000.00	-1,500.00	-60.00%
10-5610-5796	RPS PURCHASE POWER FEES	1,594.08	102,006.00	0.00	102,006.00	44,812.00	-57,194.00	-56.07%
10-5610-5797	PURCHASED POWER	2,624,836.85	2,644,600.00	2,132,547.91	2,644,600.00	2,623,248.00	-21,352.00	-0.81%
Total Department: 5610 - POWER PLANT:		2,943,586.01	3,114,162.00	2,601,794.46	3,114,162.00	3,042,840.00	-71,322.00	-2.29%

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Department: 5620 - POWER DISTRIBUTION								
10-5620-4002	SALARIES FULL TIME	398,171.48	396,837.00	339,147.34	396,837.00	408,749.00	11,912.00	3.00%
10-5620-4004	SALARIES OVERTIME	13,109.11	12,000.00	11,292.50	12,000.00	12,000.00	0.00	0.00%
10-5620-4500	FICA	29,505.60	31,276.00	25,259.38	31,276.00	32,187.00	911.00	2.91%
10-5620-4505	EMPLOYEE HEALTH INSURANCE	42,506.62	45,176.00	44,190.11	45,176.00	50,778.00	5,602.00	12.40%
10-5620-4510	RETIREMENT	72,510.28	40,483.00	35,551.98	40,483.00	38,055.00	-2,428.00	-6.00%
10-5620-4515	WORKERS' COMPENSATION	6,587.43	22,374.00	20,015.16	22,374.00	25,970.00	3,596.00	16.07%
10-5620-4530	VACATION BUY BACK	1,332.40	1,332.00	0.00	1,332.00	0.00	-1,332.00	-100.00%
10-5620-4550	HEALTH CLAIMS	14,161.17	24,840.00	21,021.19	24,840.00	20,000.00	-4,840.00	-19.48%
10-5620-4555	RETENTION	3,765.00	3,798.00	516.48	3,798.00	3,816.00	18.00	0.47%
10-5620-5200	CONTRACTED SERVICES	18,777.23	20,000.00	10,125.74	20,000.00	15,000.00	-5,000.00	-25.00%
10-5620-5210	INSURANCE	6,571.00	5,762.00	6,035.44	5,762.00	6,100.00	338.00	5.87%
10-5620-5221	RENTAL EQUIPMENT	198.00	1,000.00	62.00	1,000.00	1,000.00	0.00	0.00%
10-5620-5250	BUILDING MAINTENANCE	723.12	6,000.00	615.67	6,000.00	3,000.00	-3,000.00	-50.00%
10-5620-5251	EQUIPMENT MAINTENANCE	1,100.84	6,000.00	1,866.09	6,000.00	3,000.00	-3,000.00	-50.00%
10-5620-5255	CAPITAL OUTLAY EQUIPMENT	0.00	66,000.00	37,424.00	66,000.00	348,500.00	282,500.00	428.03%
10-5620-5257	VEHICLE MAINTENANCE	4,028.84	5,000.00	13,609.90	5,000.00	10,000.00	5,000.00	100.00%
10-5620-5400	UTILITIES	9,629.29	13,000.00	8,627.45	13,000.00	13,000.00	0.00	0.00%
10-5620-5601	POSTAGE	16.22	0.00	73.18	0.00	200.00	200.00	0.00%
10-5620-5610	TELEPHONE	0.00	0.00	0.00	0.00	4,680.00	4,680.00	0.00%
10-5620-5615	TRAVEL	434.61	0.00	110.88	0.00	400.00	400.00	0.00%
10-5620-5616	CELL PHONE	3,750.00	3,600.00	2,700.00	3,600.00	3,600.00	0.00	0.00%
10-5620-5621	EMPLOYEE TRAINING	416.86	0.00	0.00	0.00	0.00	0.00	0.00%
10-5620-5630	VEHICLE FUEL	7,463.08	9,000.00	6,596.01	9,000.00	9,000.00	0.00	0.00%
10-5620-5650	NON-CAPITAL EQUIPMENT	4,466.08	0.00	6,283.00	0.00	20,000.00	20,000.00	0.00%
10-5620-5700	OFFICE SUPPLIES	0.00	0.00	25.49	0.00	0.00	0.00	0.00%
10-5620-5726	ADVERTISING	90.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5620-5730	SUPPLIES AND OPERATIONS	39,499.29	30,000.00	60,262.78	30,000.00	15,000.00	-15,000.00	-50.00%
10-5620-5740	SAFETY SUPPLIES AND MATERIAL	12,885.87	8,500.00	4,244.16	8,500.00	8,500.00	0.00	0.00%
Total Department: 5620 - POWER DISTRIBUTION:		691,699.42	751,978.00	655,655.93	751,978.00	1,052,535.00	300,557.00	39.97%
Total Fund: 10 - ELECTRIC:		7,300.69	0.00	521,469.63	0.00	0.00	0.00	0.00%
Fund: 20 - WATER FUND								
Department: 4020 - WATER FUND REVENUES								
20-4020-3241	STATE GRANT FUND	35,993.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-4020-3362	RECONNECTION FEE	30.00	1,000.00	2,520.00	1,000.00	1,000.00	0.00	0.00%
20-4020-3364	SPECIAL CONNECTION FEE	48,150.00	309,750.00	529,500.00	309,750.00	442,500.00	132,750.00	42.86%
20-4020-3475	WATER SERVICE	608,475.12	610,000.00	3,287,631.48	610,000.00	630,000.00	20,000.00	3.28%
20-4020-3476	READY TO SERVE	31,504.20	38,000.00	26,114.92	38,000.00	28,800.00	-9,200.00	-24.21%
20-4020-3480	SERVICE AND MATERIAL	10,715.24	10,000.00	26,213.59	10,000.00	20,000.00	10,000.00	100.00%

Budget Comparison Report

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20-4020-3530	WATER TOWER RENT	58,109.70	59,400.00	50,247.96	59,400.00	62,644.66	3,244.66	5.46%
20-4020-3701	INTEREST EARNED	391.22	0.00	579.22	0.00	0.00	0.00	0.00%
20-4020-3710	INTEREST ON DELINQUENT	8,868.02	8,000.00	7,236.90	8,000.00	7,000.00	-1,000.00	-12.50%
20-4020-3800	MISCELLANEOUS INCOME	329.68	500.00	100.00	500.00	500.00	0.00	0.00%
20-4020-3899	NSF HOLDING ACCOUNT	133.00	100.00	119.00	100.00	100.00	0.00	0.00%
Total Department: 4020 - WATER FUND REVENUES:		802,699.18	1,036,750.00	3,930,263.07	1,036,750.00	1,192,544.66	155,794.66	15.03%
Department: 5700 - WATER ADMINISTRATION								
20-5700-4002	SALARIES FULL TIME	102,748.78	110,515.00	91,010.06	110,515.00	114,319.37	3,804.37	3.44%
20-5700-4004	SALARIES OVERTIME	9,115.26	7,000.00	7,426.64	7,000.00	7,000.00	0.00	0.00%
20-5700-4500	FICA	8,022.60	8,990.00	6,967.36	8,990.00	9,300.00	310.00	3.45%
20-5700-4505	EMPLOYEE HEALTH INSURANCE	13,353.61	11,927.00	12,301.46	11,927.00	11,795.00	-132.00	-1.11%
20-5700-4510	RETIREMENT	20,075.87	11,231.00	10,024.72	11,231.00	11,031.00	-200.00	-1.78%
20-5700-4515	WORKERS' COMPENSATION	6,905.00	11,223.00	11,300.82	11,223.00	12,900.00	1,677.00	14.94%
20-5700-4530	VACATION BUY BACK	721.53	723.00	0.00	723.00	743.20	20.20	2.79%
20-5700-4550	HEALTH CLAIMS	4,912.70	6,944.00	6,728.17	6,944.00	5,734.00	-1,210.00	-17.43%
20-5700-4555	RETENTION	666.18	962.00	154.77	962.00	974.08	12.08	1.26%
20-5700-5000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
20-5700-5200	CONTRACTED SERVICES	8,062.49	7,000.00	5,271.91	7,000.00	7,000.00	0.00	0.00%
20-5700-5210	INSURANCE	558.00	556.00	784.44	556.00	585.00	29.00	5.22%
20-5700-5255	CAPITAL OUTLAY EQUIPMENT	0.00	60,000.00	33,383.05	60,000.00	20,000.00	-40,000.00	-66.67%
20-5700-5257	VEHICLE MAINTENANCE	307.51	1,000.00	2,241.36	1,000.00	1,000.00	0.00	0.00%
20-5700-5610	TELEPHONE	2,048.23	5,000.00	2,055.70	5,000.00	2,280.00	-2,720.00	-54.40%
20-5700-5615	TRAVEL	12.72	0.00	437.58	0.00	500.00	500.00	0.00%
20-5700-5616	CELL PHONE	861.15	800.00	640.00	800.00	918.00	118.00	14.75%
20-5700-5620	DUES AND PUBLICATIONS	560.00	1,000.00	300.00	1,000.00	500.00	-500.00	-50.00%
20-5700-5621	EMPLOYEE TRAINING	1,465.38	2,000.00	2,750.78	2,000.00	2,100.00	100.00	5.00%
20-5700-5630	VEHICLE FUEL	2,290.41	3,000.00	1,784.43	3,000.00	3,000.00	0.00	0.00%
20-5700-5691	RAILROAD LICENSES	5,012.78	5,100.00	4,115.24	5,100.00	4,220.00	-880.00	-17.25%
20-5700-5700	OFFICE SUPPLIES	427.03	260.00	477.79	260.00	250.00	-10.00	-3.85%
20-5700-5720	PRINTING	114.00	200.00	0.00	200.00	200.00	0.00	0.00%
20-5700-5726	ADVERTISING	560.00	0.00	560.00	0.00	560.00	560.00	0.00%
20-5700-5730	SUPPLIES AND OPERATIONS	3,040.29	2,000.00	5,393.54	2,000.00	2,000.00	0.00	0.00%
20-5700-5740	SAFETY SUPPLIES AND MATERIAL	375.37	500.00	321.91	500.00	500.00	0.00	0.00%
20-5700-5780	BAD DEBT EXPENSE	0.00	0.00	90.09	0.00	0.00	0.00	0.00%
20-5700-5789	CONTINGENCY	0.00	221,033.00	0.00	221,033.00	265,297.95	44,264.95	20.03%
20-5700-6500	GENERAL OVERHEAD	73,421.00	74,120.00	74,120.00	74,120.00	82,551.00	8,431.00	11.37%
20-5700-6505	REIMBURSEMENTS	1,531.75	1,500.00	1,498.56	1,500.00	1,470.00	-30.00	-2.00%
20-5700-6510	CUST SERVICE REIM GEN FUN	40,997.00	48,641.00	48,640.80	48,641.00	42,682.00	-5,959.00	-12.25%
20-5700-7512	DECATUR STREET PROJECT	60.00	0.00	12,500.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

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20-5700-7900	DEPRECIATION	134,896.62	0.00	0.00	0.00	0.00	0.00	0.00%
20-5700-8000	BOND PRINCIPAL	0.00	3,000.00	96,615.30	3,000.00	0.00	-3,000.00	-100.00%
20-5700-8100	BOND INTEREST	1,790.88	22,000.00	6,781.19	22,000.00	0.00	-22,000.00	-100.00%
Total Department: 5700 - WATER ADMINISTRATION:		444,914.14	628,225.00	446,677.67	628,225.00	614,410.60	-13,814.40	-2.20%
Department: 5710 - WATER TREATMENT								
20-5710-4002	SALARIES FULL TIME	20,904.75	39,099.00	35,349.87	39,099.00	42,420.00	3,321.00	8.49%
20-5710-4003	SALARIES PART TIME AND TEMP	9,968.40	10,000.00	10,314.73	10,000.00	10,000.00	0.00	0.00%
20-5710-4004	SALARIES OVERTIME	1,651.53	3,500.00	3,566.48	3,500.00	3,500.00	0.00	0.00%
20-5710-4500	FICA	2,579.02	4,024.00	3,631.56	4,024.00	4,278.00	254.00	6.31%
20-5710-4505	EMPLOYEE HEALTH INSURANCE	495.04	282.00	-29.85	282.00	5,177.00	4,895.00	1,735.82%
20-5710-4510	RETIREMENT	7,525.00	4,116.00	3,548.24	4,116.00	3,727.00	-389.00	-9.45%
20-5710-4515	WORKERS' COMPENSATION	2,210.00	3,543.00	3,593.86	3,543.00	4,080.00	537.00	15.16%
20-5710-4520	UNEMPLOYMENT	0.00	500.00	0.00	500.00	500.00	0.00	0.00%
20-5710-4530	VACATION BUY BACK	876.00	880.00	0.00	880.00	0.00	-880.00	-100.00%
20-5710-4550	HEALTH CLAIMS	374.08	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
20-5710-4555	RETENTION	89.68	633.00	112.16	633.00	636.00	3.00	0.47%
20-5710-5200	CONTRACTED SERVICES	122.88	0.00	80.00	0.00	0.00	0.00	0.00%
20-5710-5210	INSURANCE	702.00	501.00	819.44	501.00	530.00	29.00	5.79%
20-5710-5250	BUILDING MAINTENANCE	706.53	1,000.00	930.43	1,000.00	1,000.00	0.00	0.00%
20-5710-5251	EQUIPMENT MAINTENANCE	7,371.14	5,000.00	11,370.54	5,000.00	10,000.00	5,000.00	100.00%
20-5710-5255	CAPITAL OUTLAY EQUIPMENT	0.00	30,000.00	22,200.00	30,000.00	130,000.00	100,000.00	333.33%
20-5710-5257	VEHICLE MAINTENANCE	957.66	1,500.00	556.14	1,500.00	1,500.00	0.00	0.00%
20-5710-5400	UTILITIES	34,081.16	31,000.00	28,046.79	31,000.00	31,000.00	0.00	0.00%
20-5710-5615	TRAVEL	0.00	0.00	259.85	0.00	0.00	0.00	0.00%
20-5710-5616	CELL PHONE	350.00	600.00	450.00	600.00	600.00	0.00	0.00%
20-5710-5621	EMPLOYEE TRAINING	1,614.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-5710-5630	VEHICLE FUEL	684.84	3,000.00	808.99	3,000.00	1,500.00	-1,500.00	-50.00%
20-5710-5670	CHEMICALS	44,612.20	50,000.00	32,200.00	50,000.00	45,000.00	-5,000.00	-10.00%
20-5710-5730	SUPPLIES AND OPERATIONS	-18.47	5,000.00	5,095.84	5,000.00	5,000.00	0.00	0.00%
Total Department: 5710 - WATER TREATMENT:		137,857.44	194,178.00	162,905.07	194,178.00	302,448.00	108,270.00	55.76%
Department: 5720 - WATER DISTRIBUTION								
20-5720-4002	SALARIES FULL TIME	60,632.19	61,755.00	54,223.21	61,755.00	63,619.00	1,864.00	3.02%
20-5720-4004	SALARIES OVERTIME	5,954.19	4,000.00	4,984.82	4,000.00	4,000.00	0.00	0.00%
20-5720-4500	FICA	5,009.37	5,030.00	4,505.23	5,030.00	5,175.00	145.00	2.88%
20-5720-4505	EMPLOYEE HEALTH INSURANCE	7,015.93	8,509.00	8,435.22	8,509.00	8,375.00	-134.00	-1.57%
20-5720-4510	RETIREMENT	11,768.82	6,476.00	5,456.98	6,476.00	5,927.00	-549.00	-8.48%
20-5720-4515	WORKERS' COMPENSATION	4,008.00	6,526.00	6,602.29	6,526.00	7,590.00	1,064.00	16.30%
20-5720-4530	VACATION BUY BACK	778.80	479.00	0.00	479.00	418.56	-60.44	-12.62%
20-5720-4550	HEALTH CLAIMS	1,996.44	5,940.00	1,307.44	5,940.00	4,000.00	-1,940.00	-32.66%

Budget Comparison Report

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20-5720-4555	RETENTION	1,757.13	952.00	147.87	952.00	956.50	4.50	0.47%
20-5720-5200	CONTRACTED SERVICES	3,828.53	0.00	4,990.00	0.00	0.00	0.00	0.00%
20-5720-5210	INSURANCE	7,015.00	6,880.00	7,108.44	6,880.00	7,225.00	345.00	5.01%
20-5720-5251	EQUIPMENT MAINTENANCE	1,849.05	2,000.00	3,005.43	2,000.00	2,500.00	500.00	25.00%
20-5720-5252	STREET REPAIR	13,375.72	15,000.00	7,468.20	15,000.00	15,000.00	0.00	0.00%
20-5720-5253	WATER TOWER MAINTENANCE	16,114.71	32,400.00	34,506.80	32,400.00	32,500.00	100.00	0.31%
20-5720-5255	CAPITAL OUTLAY EQUIPMENT	0.00	28,000.00	153,572.12	28,000.00	65,000.00	37,000.00	132.14%
20-5720-5257	VEHICLE MAINTENANCE	1,568.29	2,500.00	606.76	2,500.00	2,500.00	0.00	0.00%
20-5720-5262	SIDEWALK REPAIR	0.00	0.00	2,750.00	0.00	0.00	0.00	0.00%
20-5720-5615	TRAVEL	28.24	0.00	165.04	0.00	0.00	0.00	0.00%
20-5720-5616	CELL PHONE	875.00	900.00	675.00	900.00	900.00	0.00	0.00%
20-5720-5621	EMPLOYEE TRAINING	0.00	0.00	15.79	0.00	0.00	0.00	0.00%
20-5720-5630	VEHICLE FUEL	2,679.76	4,000.00	3,009.75	4,000.00	4,000.00	0.00	0.00%
20-5720-5650	NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	31,000.00	31,000.00	0.00%
20-5720-5730	SUPPLIES AND OPERATIONS	20,736.47	16,000.00	38,543.93	16,000.00	8,000.00	-8,000.00	-50.00%
20-5720-5790	LAB AND TESTING	4,433.18	7,000.00	4,305.50	7,000.00	7,000.00	0.00	0.00%
Total Department: 5720 - WATER DISTRIBUTION:		171,424.82	214,347.00	346,385.82	214,347.00	275,686.06	61,339.06	28.62%
Total Fund: 20 - WATER FUND:		48,502.78	0.00	2,974,294.51	0.00	0.00	0.00	0.00%
Fund: 24 - SEWER FUND								
Department: 4024 - SEWER FUND REVENUES								
24-4024-3363	HAULER FEE	107,632.26	85,000.00	93,943.96	85,000.00	85,000.00	0.00	0.00%
24-4024-3364	SPECIAL CONNECTION FEE	127,466.00	858,270.00	1,464,176.00	858,270.00	1,226,100.00	367,830.00	42.86%
24-4024-3476	READY TO SERVE	111,265.09	100,000.00	93,082.49	100,000.00	102,000.00	2,000.00	2.00%
24-4024-3480	SERVICE AND MATERIAL	0.00	5,000.00	31,002.43	5,000.00	3,000.00	-2,000.00	-40.00%
24-4024-3481	SEWER SERVICE	1,531,009.53	1,450,000.00	5,803,017.26	1,450,000.00	1,620,000.00	170,000.00	11.72%
24-4024-3501	SPRAY SITE LAND RENT	1,392.78	1,000.00	1,445.25	1,000.00	1,000.00	0.00	0.00%
24-4024-3701	INTEREST EARNED	391.15	0.00	550.87	0.00	0.00	0.00	0.00%
24-4024-3710	INTEREST ON DELINQUENT	19,284.43	20,000.00	21,611.37	20,000.00	20,000.00	0.00	0.00%
24-4024-3800	MISCELLANEOUS INCOME	550.08	500.00	0.00	500.00	500.00	0.00	0.00%
24-4024-3899	NSF HOLDING ACCOUNT	161.00	100.00	133.00	100.00	100.00	0.00	0.00%
Total Department: 4024 - SEWER FUND REVENUES:		1,899,152.32	2,519,870.00	7,508,962.63	2,519,870.00	3,057,700.00	537,830.00	21.34%
Department: 5800 - SEWER ADMINISTRATION								
24-5800-4002	SALARIES FULL TIME	106,053.84	101,359.00	88,745.04	101,359.00	108,152.00	6,793.00	6.70%
24-5800-4004	SALARIES OVERTIME	10,357.66	6,000.00	11,197.86	6,000.00	7,500.00	1,500.00	25.00%
24-5800-4500	FICA	9,212.87	8,213.00	7,402.17	8,213.00	8,847.00	634.00	7.72%
24-5800-4505	EMPLOYEE HEALTH INSURANCE	6,535.36	7,408.00	7,143.57	7,408.00	7,308.00	-100.00	-1.35%
24-5800-4510	RETIREMENT	18,350.18	10,278.00	9,198.45	10,278.00	9,565.00	-713.00	-6.94%
24-5800-4515	WORKERS' COMPENSATION	6,841.00	11,187.00	11,254.65	11,187.00	12,945.00	1,758.00	15.71%

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24-5800-4530	VACATION BUY BACK	2,271.18	2,271.00	0.00	2,271.00	2,339.20	68.20	3.00%
24-5800-4550	HEALTH CLAIMS	3,382.90	5,144.00	2,992.32	5,144.00	3,334.00	-1,810.00	-35.19%
24-5800-4555	RETENTION	1,162.63	844.00	79.76	844.00	845.88	1.88	0.22%
24-5800-5000	PROFESSIONAL SERVICES	2,674.00	3,000.00	430.00	3,000.00	500.00	-2,500.00	-83.33%
24-5800-5200	CONTRACTED SERVICES	8,344.62	10,000.00	11,335.38	10,000.00	11,000.00	1,000.00	10.00%
24-5800-5210	INSURANCE	1,505.00	1,254.00	1,482.44	1,254.00	1,320.00	66.00	5.26%
24-5800-5255	CAPITAL OUTLAY EQUIPMENT	-26,243.60	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
24-5800-5257	VEHICLE MAINTENANCE	-1,446.14	1,500.00	1,346.98	1,500.00	1,000.00	-500.00	-33.33%
24-5800-5610	TELEPHONE	5,520.75	5,000.00	4,735.62	5,000.00	5,340.00	340.00	6.80%
24-5800-5615	TRAVEL	0.00	0.00	283.24	0.00	0.00	0.00	0.00%
24-5800-5616	CELL PHONE	799.60	800.00	600.00	800.00	800.00	0.00	0.00%
24-5800-5620	DUES AND PUBLICATIONS	2,331.76	1,500.00	1,129.80	1,500.00	1,500.00	0.00	0.00%
24-5800-5621	EMPLOYEE TRAINING	6,913.88	9,000.00	11,122.81	9,000.00	8,500.00	-500.00	-5.56%
24-5800-5630	VEHICLE FUEL	3,074.72	3,000.00	2,097.83	3,000.00	2,500.00	-500.00	-16.67%
24-5800-5691	RAILROAD LICENSES	4,599.84	4,700.00	5,109.48	4,700.00	5,250.00	550.00	11.70%
24-5800-5700	OFFICE SUPPLIES	862.44	1,500.00	1,168.65	1,500.00	4,200.00	2,700.00	180.00%
24-5800-5726	ADVERTISING	0.00	200.00	0.00	200.00	200.00	0.00	0.00%
24-5800-5730	SUPPLIES AND OPERATIONS	6,456.53	4,000.00	4,323.24	4,000.00	2,500.00	-1,500.00	-37.50%
24-5800-5740	SAFETY SUPPLIES AND MATERIAL	5,234.10	5,000.00	3,116.31	5,000.00	4,000.00	-1,000.00	-20.00%
24-5800-5780	BAD DEBT EXPENSE	0.00	0.00	322.30	0.00	0.00	0.00	0.00%
24-5800-5789	CONTINGENCY	0.00	37,474.00	0.00	37,474.00	805,027.46	767,553.46	2,048.23%
24-5800-6500	GENERAL OVERHEAD	187,582.44	190,865.00	190,865.00	190,865.00	248,925.00	58,060.00	30.42%
24-5800-6505	REIMBURSEMENTS	4,850.03	4,746.00	4,745.40	4,746.00	4,650.00	-96.00	-2.02%
24-5800-6510	CUST SERVICE REIM GEN FUN	40,997.00	48,641.00	48,640.80	48,641.00	42,682.00	-5,959.00	-12.25%
24-5800-7512	DECATUR STREET PROJECT	150.00	0.00	12,350.00	0.00	0.00	0.00	0.00%
24-5800-7950	LOSS/GAIN ON DIPOSAL OF ASSE	-1,563.56	0.00	0.00	0.00	0.00	0.00	0.00%
24-5800-8000	BOND PRINCIPAL	0.00	542,000.00	827,515.55	542,000.00	418,000.00	-124,000.00	-22.88%
24-5800-8100	BOND INTEREST	325,785.68	330,000.00	240,569.57	330,000.00	216,000.00	-114,000.00	-34.55%
Total Department: 5800 - SEWER ADMINISTRATION:		742,596.71	1,356,884.00	1,511,304.22	1,356,884.00	1,954,730.54	597,846.54	44.06%
Department: 5810 - COLLECTION SYSTEM								
24-5810-4002	SALARIES FULL TIME	61,057.03	61,755.00	52,598.45	61,755.00	63,619.00	1,864.00	3.02%
24-5810-4004	SALARIES OVERTIME	5,953.08	6,000.00	4,984.82	6,000.00	5,000.00	-1,000.00	-16.67%
24-5810-4500	FICA	4,885.03	5,183.00	4,180.74	5,183.00	5,250.00	67.00	1.29%
24-5810-4505	EMPLOYEE HEALTH INSURANCE	6,979.62	8,509.00	8,332.19	8,509.00	8,375.00	-134.00	-1.57%
24-5810-4510	RETIREMENT	11,770.82	6,476.00	5,457.01	6,476.00	5,900.00	-576.00	-8.89%
24-5810-4515	WORKERS' COMPENSATION	4,370.00	7,087.00	7,163.29	7,087.00	8,200.00	1,113.00	15.70%
24-5810-4530	VACATION BUY BACK	778.80	479.00	0.00	479.00	418.56	-60.44	-12.62%
24-5810-4550	HEALTH CLAIMS	2,343.81	5,940.00	1,307.31	5,940.00	4,000.00	-1,940.00	-32.66%
24-5810-4555	RETENTION	132.87	952.00	147.87	952.00	956.50	4.50	0.47%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)	
24-5810-5200	CONTRACTED SERVICES	3,846.76	3,000.00	20.00	3,000.00	3,000.00	0.00	0.00%
24-5810-5210	INSURANCE	2,714.00	2,477.00	2,750.44	2,477.00	2,600.00	123.00	4.97%
24-5810-5251	EQUIPMENT MAINTENANCE	28,488.33	25,000.00	13,571.42	25,000.00	20,000.00	-5,000.00	-20.00%
24-5810-5252	STREET REPAIR	4,098.71	6,000.00	13,523.16	6,000.00	10,000.00	4,000.00	66.67%
24-5810-5255	CAPITAL OUTLAY EQUIPMENT	0.00	29,000.00	19,784.54	29,000.00	28,000.00	-1,000.00	-3.45%
24-5810-5257	VEHICLE MAINTENANCE	2,196.80	3,000.00	2,456.11	3,000.00	3,000.00	0.00	0.00%
24-5810-5400	UTILITIES	22,805.90	16,000.00	13,578.78	16,000.00	16,000.00	0.00	0.00%
24-5810-5615	TRAVEL	0.00	0.00	91.36	0.00	0.00	0.00	0.00%
24-5810-5616	CELL PHONE	925.00	900.00	675.00	900.00	900.00	0.00	0.00%
24-5810-5621	EMPLOYEE TRAINING	96.86	0.00	0.00	0.00	0.00	0.00	0.00%
24-5810-5630	VEHICLE FUEL	3,773.21	4,000.00	3,626.10	4,000.00	4,000.00	0.00	0.00%
24-5810-5650	NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
24-5810-5730	SUPPLIES AND OPERATIONS	9,140.38	8,500.00	10,999.20	8,500.00	7,000.00	-1,500.00	-17.65%
Total Department: 5810 - COLLECTION SYSTEM:		176,357.01	200,258.00	165,247.79	200,258.00	199,219.06	-1,038.94	-0.52%
Department: 5820 - TREATMENT PLANT								
24-5820-4002	SALARIES FULL TIME	115,067.33	91,952.00	78,892.47	91,952.00	94,716.00	2,764.00	3.01%
24-5820-4003	SALARIES PART TIME AND TEMP	0.00	0.00	2,706.00	0.00	0.00	0.00	0.00%
24-5820-4004	SALARIES OVERTIME	3,582.26	5,000.00	236.93	5,000.00	2,500.00	-2,500.00	-50.00%
24-5820-4500	FICA	8,212.80	7,417.00	5,504.99	7,417.00	7,450.00	33.00	0.44%
24-5820-4505	EMPLOYEE HEALTH INSURANCE	16,641.19	17,480.00	17,444.07	17,480.00	16,850.00	-630.00	-3.60%
24-5820-4510	RETIREMENT	18,072.14	9,571.00	8,397.66	9,571.00	8,827.00	-744.00	-7.77%
24-5820-4515	WORKERS' COMPENSATION	7,274.00	10,453.00	10,554.72	10,453.00	12,190.00	1,737.00	16.62%
24-5820-4530	VACATION BUY BACK	1,280.16	1,285.00	0.00	1,285.00	1,318.56	33.56	2.61%
24-5820-4550	HEALTH CLAIMS	4,292.79	9,360.00	6,686.71	9,360.00	8,000.00	-1,360.00	-14.53%
24-5820-4555	RETENTION	1,849.50	1,266.00	217.16	1,266.00	1,272.00	6.00	0.47%
24-5820-5200	CONTRACTED SERVICES	3,650.20	3,500.00	1,331.33	3,500.00	2,000.00	-1,500.00	-42.86%
24-5820-5210	INSURANCE	6,805.40	6,880.00	7,253.44	6,880.00	7,500.00	620.00	9.01%
24-5820-5250	BUILDING MAINTENANCE	4,171.28	0.00	0.00	0.00	0.00	0.00	0.00%
24-5820-5251	EQUIPMENT MAINTENANCE	25,052.25	20,000.00	31,911.11	20,000.00	20,000.00	0.00	0.00%
24-5820-5255	CAPITAL OUTLAY EQUIPMENT	17,729.77	50,000.00	84,336.00	50,000.00	12,000.00	-38,000.00	-76.00%
24-5820-5257	VEHICLE MAINTENANCE	3,506.52	2,000.00	751.62	2,000.00	2,000.00	0.00	0.00%
24-5820-5400	UTILITIES	126,687.90	160,000.00	122,244.71	160,000.00	150,000.00	-10,000.00	-6.25%
24-5820-5616	CELL PHONE	1,255.00	1,260.00	750.00	1,260.00	1,200.00	-60.00	-4.76%
24-5820-5621	EMPLOYEE TRAINING	277.41	0.00	0.00	0.00	0.00	0.00	0.00%
24-5820-5630	VEHICLE FUEL	6,627.75	6,000.00	2,344.79	6,000.00	5,000.00	-1,000.00	-16.67%
24-5820-5631	DIESEL FUEL	3,380.06	4,000.00	1,177.32	4,000.00	1,500.00	-2,500.00	-62.50%
24-5820-5650	NON-CAPITAL EQUIPMENT	12,614.47	0.00	0.00	0.00	0.00	0.00	0.00%
24-5820-5670	CHEMICALS	32,914.66	30,000.00	36,423.15	30,000.00	35,000.00	5,000.00	16.67%
24-5820-5730	SUPPLIES AND OPERATIONS	18,964.64	16,000.00	15,687.48	16,000.00	16,000.00	0.00	0.00%

Budget Comparison Report

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24-5820-5790	LAB AND TESTING	13,064.65	10,000.00	9,645.74	10,000.00	10,000.00	0.00	0.00%
24-5820-5799	LANDFILL CHARGES	9,541.00	8,000.00	9,282.40	8,000.00	8,000.00	0.00	0.00%
24-5820-7900	DEPRECIATION	1,140,774.62	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 5820 - TREATMENT PLANT:		1,603,289.75	471,424.00	453,779.80	471,424.00	423,323.56	-48,100.44	-10.20%
Department: 5830 - SPRAY SITE								
24-5830-4002	SALARIES FULL TIME	168,419.87	174,541.00	152,522.89	174,541.00	190,459.00	15,918.00	9.12%
24-5830-4003	SALARIES PART TIME AND TEMP	9,658.00	20,000.00	15,080.63	20,000.00	20,000.00	0.00	0.00%
24-5830-4004	SALARIES OVERTIME	6,072.24	3,000.00	5,202.09	3,000.00	3,000.00	0.00	0.00%
24-5830-4500	FICA	13,284.14	15,112.00	11,950.03	15,112.00	16,307.00	1,195.00	7.91%
24-5830-4505	EMPLOYEE HEALTH INSURANCE	25,037.88	38,208.00	36,215.03	38,208.00	36,928.00	-1,280.00	-3.35%
24-5830-4510	RETIREMENT	33,058.52	18,230.00	16,030.32	18,230.00	17,492.00	-738.00	-4.05%
24-5830-4515	WORKERS' COMPENSATION	11,390.00	18,645.00	18,848.44	18,645.00	21,735.00	3,090.00	16.57%
24-5830-4520	UNEMPLOYMENT	0.00	500.00	0.00	500.00	500.00	0.00	0.00%
24-5830-4530	VACATION BUY BACK	865.92	866.00	0.00	866.00	891.84	25.84	2.98%
24-5830-4550	HEALTH CLAIMS	16,929.87	17,640.00	15,235.54	17,640.00	14,000.00	-3,640.00	-20.63%
24-5830-4555	RETENTION	2,540.00	2,532.00	235.74	2,532.00	2,544.00	12.00	0.47%
24-5830-5200	CONTRACTED SERVICES	751.20	1,000.00	320.00	1,000.00	750.00	-250.00	-25.00%
24-5830-5210	INSURANCE	6,895.00	6,880.00	7,208.41	6,880.00	7,500.00	620.00	9.01%
24-5830-5250	BUILDING MAINTENANCE	820.38	2,500.00	202.50	2,500.00	2,000.00	-500.00	-20.00%
24-5830-5251	EQUIPMENT MAINTENANCE	7,747.93	7,500.00	9,246.00	7,500.00	8,500.00	1,000.00	13.33%
24-5830-5255	CAPITAL OUTLAY EQUIPMENT	8,513.83	75,000.00	26,341.32	75,000.00	60,000.00	-15,000.00	-20.00%
24-5830-5257	VEHICLE MAINTENANCE	1,121.90	2,500.00	870.82	2,500.00	2,000.00	-500.00	-20.00%
24-5830-5400	UTILITIES	69,586.29	60,000.00	41,831.66	60,000.00	50,000.00	-10,000.00	-16.67%
24-5830-5610	TELEPHONE	1,806.92	0.00	658.72	0.00	1,920.00	1,920.00	0.00%
24-5830-5616	CELL PHONE	2,400.00	2,400.00	1,950.00	2,400.00	2,400.00	0.00	0.00%
24-5830-5630	VEHICLE FUEL	1,308.38	3,000.00	2,093.27	3,000.00	2,500.00	-500.00	-16.67%
24-5830-5631	DIESEL FUEL	795.17	3,000.00	1,520.55	3,000.00	2,000.00	-1,000.00	-33.33%
24-5830-5670	CHEMICALS	2,753.15	1,250.00	0.00	1,250.00	1,000.00	-250.00	-20.00%
24-5830-5730	SUPPLIES AND OPERATIONS	7,337.53	5,000.00	6,560.02	5,000.00	5,000.00	0.00	0.00%
24-5830-5790	LAB AND TESTING	9,744.00	12,000.00	11,458.96	12,000.00	11,000.00	-1,000.00	-8.33%
Total Department: 5830 - SPRAY SITE:		408,838.12	491,304.00	381,582.94	491,304.00	480,426.84	-10,877.16	-2.21%
Total Fund: 24 - SEWER FUND:		-1,031,929.27	0.00	4,997,047.88	0.00	0.00	0.00	0.00%
Fund: 30 - STORMWATER								
Department: 4030 - STORMWATER FUND REVENUES								
30-4030-3103	STORMWATER MGMT PERMIT	3,077.34	5,000.00	1,370.00	5,000.00	1,000.00	-4,000.00	-80.00%
30-4030-3205	FEMA GRANT	0.00	124,000.00	0.00	124,000.00	124,048.00	48.00	0.04%
30-4030-3230	DNR GRANT	0.00	964,900.00	0.00	964,900.00	964,903.00	3.00	0.00%
30-4030-3360	RESIDENTIAL SW FEE	70,909.68	72,000.00	66,543.36	72,000.00	73,700.00	1,700.00	2.36%

Budget Comparison Report

Account Number		2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
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30-4030-3361	NON RESIDENTIAL SW FEE	94,764.92	100,000.00	87,310.13	100,000.00	100,000.00	0.00	0.00%
30-4030-3367	STORMWATER REVIEW FEE	4,613.00	5,000.00	2,335.00	5,000.00	5,000.00	0.00	0.00%
30-4030-3600	CAPITAL CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-4030-3710	INTEREST ON DELINQUENT	933.33	700.00	1,126.19	700.00	700.00	0.00	0.00%
30-4030-3800	MISCELLANEOUS INCOME	201.09	0.00	0.00	0.00	0.00	0.00	0.00%
30-4030-3869	CONTRIBUTION FROM GENERAL	100,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00	0.00%
30-4030-3871	PRIOR YEAR SURPLUS	0.00	0.00	0.00	0.00	180,000.00	180,000.00	0.00%
30-4030-3872	CDBG GRANT	11,145.44	800,000.00	788,854.56	800,000.00	0.00	-800,000.00	-100.00%
30-4030-3899	NSF HOLDING ACCOUNT	133.00	100.00	98.00	100.00	100.00	0.00	0.00%
Total Department: 4030 - STORMWATER FUND REVENUES:		285,777.80	2,121,700.00	997,637.24	2,121,700.00	1,499,451.00	-622,249.00	-29.33%
Department: 5030 - STORMWATER								
30-5030-4002	SALARIES FULL TIME	76,550.62	110,848.00	85,844.77	110,848.00	91,610.00	-19,238.00	-17.36%
30-5030-4003	SALARIES PART TIME AND TEMP	22,132.08	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-4004	SALARIES OVERTIME	1,473.04	1,000.00	3,931.10	1,000.00	2,500.00	1,500.00	150.00%
30-5030-4500	FICA	6,400.26	8,556.00	6,799.06	8,556.00	7,582.00	-974.00	-11.38%
30-5030-4505	EMPLOYEE HEALTH INSURANCE	23,552.44	24,325.00	15,827.24	24,325.00	15,531.00	-8,794.00	-36.15%
30-5030-4510	RETIREMENT	21,325.26	11,721.00	10,188.99	11,721.00	11,111.00	-610.00	-5.20%
30-5030-4515	WORKERS' COMPENSATION	3,976.57	12,631.00	12,783.58	12,631.00	14,835.00	2,204.00	17.45%
30-5030-4520	UNEMPLOYMENT	0.00	500.00	0.00	500.00	500.00	0.00	0.00%
30-5030-4550	HEALTH CLAIMS	2,241.31	11,880.00	940.36	11,880.00	6,000.00	-5,880.00	-49.49%
30-5030-4555	RETENTION	1,265.50	1,899.00	329.32	1,899.00	1,908.00	9.00	0.47%
30-5030-5000	PROFESSIONAL SERVICES	15,043.40	10,000.00	5,051.74	10,000.00	7,500.00	-2,500.00	-25.00%
30-5030-5005	LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-5200	CONTRACTED SERVICES	1,168.71	2,000.00	24,139.80	2,000.00	2,000.00	0.00	0.00%
30-5030-5210	INSURANCE	1,106.00	1,150.00	1,186.00	1,150.00	1,250.00	100.00	8.70%
30-5030-5254	CAPITAL OUTLAY RESERVE	0.00	30,000.00	0.00	30,000.00	180,000.00	150,000.00	500.00%
30-5030-5255	CAPITAL OUTLAY EQUIPMENT	0.00	70,000.00	85,795.00	70,000.00	0.00	-70,000.00	-100.00%
30-5030-5256	CAPITAL IMPROVEMENTS	0.00	1,735,000.00	461,184.93	1,735,000.00	1,088,951.00	-646,049.00	-37.24%
30-5030-5257	VEHICLE MAINTENANCE	1,715.00	2,000.00	4,019.25	2,000.00	2,000.00	0.00	0.00%
30-5030-5616	CELL PHONE	1,320.00	1,800.00	1,250.00	1,800.00	1,800.00	0.00	0.00%
30-5030-5620	DUES AND PUBLICATIONS	22.50	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-5621	EMPLOYEE TRAINING	459.31	500.00	814.10	500.00	1,000.00	500.00	100.00%
30-5030-5630	VEHICLE FUEL	447.99	0.00	2,711.44	0.00	3,000.00	3,000.00	0.00%
30-5030-5633	COUNTY DRAINAGE TAX DITCH	223.00	300.00	283.00	300.00	350.00	50.00	16.67%
30-5030-5678	STORMWATER REVIEW EXPENSE	0.00	5,000.00	876.00	5,000.00	1,500.00	-3,500.00	-70.00%
30-5030-5730	SUPPLIES AND OPERATIONS	16,966.91	20,000.00	23,523.71	20,000.00	14,825.00	-5,175.00	-25.88%
30-5030-5780	BAD DEBT EXPENSE	0.00	0.00	23.18	0.00	0.00	0.00	0.00%
30-5030-5789	CONTINGENCY	0.00	9,010.00	0.00	9,010.00	0.00	-9,010.00	-100.00%
30-5030-6500	GENERAL OVERHEAD	19,797.24	19,096.00	19,096.00	19,096.00	15,243.00	-3,853.00	-20.18%

Budget Comparison Report

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30-5030-6510	CUST SERVICE REIM GEN FUN	27,331.00	32,484.00	32,427.24	32,484.00	28,455.00	-4,029.00	-12.40%
30-5030-7504	WEST ST PROJECT	0.00	0.00	4,090.62	0.00	0.00	0.00	0.00%
30-5030-7506	HUDSON BRANCH PROJECT	-2,548.50	0.00	409,907.86	0.00	0.00	0.00	0.00%
30-5030-7512	DECATUR STREET PROJECT	1,350.00	0.00	4,575.00	0.00	0.00	0.00	0.00%
30-5030-7900	DEPRECIATION	9,161.47	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 5030 - STORMWATER:		252,481.11	2,121,700.00	1,217,599.29	2,121,700.00	1,499,451.00	-622,249.00	-29.33%
Total Fund: 30 - STORMWATER:		33,296.69	0.00	-219,962.05	0.00	0.00	0.00	0.00%
Report Total:		-67,780.57	0.00	8,005,997.81	0.00	0.00	0.00	0.00%

Departmen...	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)	
Fund: 01 - GENERAL FUND							
4001 - GENERAL FUND REVENUES	8,930,372.04	8,976,389.00	5,411,869.57	8,976,389.00	7,734,412.00	-1,241,977.00	-13.84%
5000 - ELECTED OFFICIALS	114,444.94	133,051.00	118,722.34	133,051.00	134,923.60	1,872.60	1.41%
5100 - ADMINISTRATION	3,938,555.55	1,774,021.00	1,243,684.98	1,774,021.00	1,339,291.58	-434,729.42	-24.51%
5120 - FINANCE	338,299.48	316,593.00	215,925.03	316,593.00	298,101.00	-18,492.00	-5.84%
5125 - CUSTOMER ACCOUNTS	-1,396.03	0.00	-83,003.41	0.00	0.00	0.00	0.00%
5130 - BUILDING AND GROUNDS	87,905.71	101,300.00	77,948.67	101,300.00	115,000.00	13,700.00	13.52%
5200 - POLICE	1,878,520.86	4,070,184.00	1,976,668.77	4,070,184.00	3,458,930.28	-611,253.72	-15.02%
5300 - PUBLIC WORKS	91,284.52	161,014.00	185,450.59	161,014.00	89,325.46	-71,688.54	-44.52%
5310 - SANITATION	362,150.45	333,056.00	319,789.54	333,056.00	386,380.92	53,324.92	16.01%
5320 - STREETS	542,120.11	818,155.00	692,989.63	818,155.00	710,683.16	-107,471.84	-13.14%
5400 - ECONOMIC DEVELOPMENT	275,188.52	334,332.00	284,668.77	334,332.00	335,263.00	931.00	0.28%
5440 - PLANNING	188,000.80	183,633.00	151,327.34	183,633.00	182,455.00	-1,178.00	-0.64%
5500 - PARKS AND RECREATION	63,407.03	411,150.00	163,931.82	411,150.00	350,058.00	-61,092.00	-14.86%
5900 - DEBT SERVICE	176,841.56	339,900.00	330,617.66	339,900.00	334,000.00	-5,900.00	-1.74%
Total Fund: 01 - GENERAL FUND:	875,048.54	0.00	-266,852.16	0.00	0.00	0.00	0.00%
Fund: 10 - ELECTRIC							
4010 - ELECTRIC FUND REVENUES	5,125,537.55	5,509,838.00	5,198,998.72	5,509,838.00	5,573,201.00	63,363.00	1.15%
5600 - ELECTRIC ADMINISTRATION	1,482,951.43	1,643,698.00	1,420,078.70	1,643,698.00	1,477,826.00	-165,872.00	-10.09%
5610 - POWER PLANT	2,943,586.01	3,114,162.00	2,601,794.46	3,114,162.00	3,042,840.00	-71,322.00	-2.29%
5620 - POWER DISTRIBUTION	691,699.42	751,978.00	655,655.93	751,978.00	1,052,535.00	300,557.00	39.97%
Total Fund: 10 - ELECTRIC:	7,300.69	0.00	521,469.63	0.00	0.00	0.00	0.00%
Fund: 20 - WATER FUND							
4020 - WATER FUND REVENUES	802,699.18	1,036,750.00	3,930,263.07	1,036,750.00	1,192,544.66	155,794.66	15.03%
5700 - WATER ADMINISTRATION	444,914.14	628,225.00	446,677.67	628,225.00	614,410.60	-13,814.40	-2.20%
5710 - WATER TREATMENT	137,857.44	194,178.00	162,905.07	194,178.00	302,448.00	108,270.00	55.76%
5720 - WATER DISTRIBUTION	171,424.82	214,347.00	346,385.82	214,347.00	275,686.06	61,339.06	28.62%
Total Fund: 20 - WATER FUND:	48,502.78	0.00	2,974,294.51	0.00	0.00	0.00	0.00%
Fund: 24 - SEWER FUND							
4024 - SEWER FUND REVENUES	1,899,152.32	2,519,870.00	7,508,962.63	2,519,870.00	3,057,700.00	537,830.00	21.34%
5800 - SEWER ADMINISTRATION	742,596.71	1,356,884.00	1,511,304.22	1,356,884.00	1,954,730.54	597,846.54	44.06%
5810 - COLLECTION SYSTEM	176,357.01	200,258.00	165,247.79	200,258.00	199,219.06	-1,038.94	-0.52%
5820 - TREATMENT PLANT	1,603,289.75	471,424.00	453,779.80	471,424.00	423,323.56	-48,100.44	-10.20%
5830 - SPRAY SITE	408,838.12	491,304.00	381,582.94	491,304.00	480,426.84	-10,877.16	-2.21%
Total Fund: 24 - SEWER FUND:	-1,031,929.27	0.00	4,997,047.88	0.00	0.00	0.00	0.00%

Budget Comparison Report

Departmen...	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)	
Fund: 30 - STORMWATER							
4030 - STORMWATER FUND REVENUES	285,777.80	2,121,700.00	997,637.24	2,121,700.00	1,499,451.00	-622,249.00	-29.33%
5030 - STORMWATER	252,481.11	2,121,700.00	1,217,599.29	2,121,700.00	1,499,451.00	-622,249.00	-29.33%
Total Fund: 30 - STORMWATER:	33,296.69	0.00	-219,962.05	0.00	0.00	0.00	0.00%
Report Total:	-67,780.57	0.00	8,005,997.81	0.00	0.00	0.00	0.00%

Fund	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2016-2017 2016-2017	2017-2018 2017-2018	Increase / (Decrease)	
01 - GENERAL FUND	875,048.54	0.00	-266,852.16	0.00	0.00	0.00	0.00%
10 - ELECTRIC	7,300.69	0.00	521,469.63	0.00	0.00	0.00	0.00%
20 - WATER FUND	48,502.78	0.00	2,974,294.51	0.00	0.00	0.00	0.00%
24 - SEWER FUND	-1,031,929.27	0.00	4,997,047.88	0.00	0.00	0.00	0.00%
30 - STORMWATER	33,296.69	0.00	-219,962.05	0.00	0.00	0.00	0.00%
Report Total:	-67,780.57	0.00	8,005,997.81	0.00	0.00	0.00	0.00%

RESOLUTION NO. 2017-05

A RESOLUTION OF THE COUNCIL OF MAYOR AND COUNCIL OF BERLIN (THE "TOWN"), PURSUANT TO AND IN ACCORDANCE WITH THE MARYLAND ECONOMIC DEVELOPMENT REVENUE BOND ACT (THE "ACT"), AUTHORIZING AND EMPOWERING THE TOWN TO ISSUE AND SELL, AT ONE TIME OR FROM TIME TO TIME, AS LIMITED OBLIGATIONS AND NOT UPON ITS FAITH AND CREDIT OR PLEDGE OF ITS TAXING POWER, ITS ECONOMIC DEVELOPMENT REVENUE BONDS IN ONE OR MORE SERIES IN AN ORIGINAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$10,000,000.00, AND TO LOAN THE PROCEEDS FROM THE SALE OF SUCH BONDS TO ATLANTIC GENERAL HOSPITAL CORPORATION (THE "BORROWER"), TO BE USED FOR THE PURPOSE OF REFINANCING OR FINANCING COSTS OF THE ACQUISITION AND IMPROVEMENT OF A FACILITY IDENTIFIED HEREIN (WITHIN THE MEANING OF THE ACT) LOCATED IN THE TOWN TO BE USED BY THE BORROWER IN ITS OPERATIONS; SPECIFYING AND DESCRIBING THE FACILITIES TO BE FINANCED; GENERALLY DESCRIBING THE PUBLIC PURPOSES TO BE SERVED AND THE REFINANCING AND FINANCING TRANSACTIONS TO BE ACCOMPLISHED; SPECIFYING THE MAXIMUM ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF SUCH BONDS THAT MAY BE ISSUED BY THE TOWN; AUTHORIZING THE MAYOR, BY EXECUTIVE ORDER OR OTHERWISE, TO SPECIFY, PRESCRIBE, DETERMINE, PROVIDE FOR, OR APPROVE, CERTAIN MATTERS, DETAILS, FORMS, DOCUMENTS OR PROCEDURES NECESSARY OR DESIRABLE TO EFFECTUATE THE AUTHORIZATION, SALE, SECURITY, ISSUANCE, DELIVERY AND PAYMENT OF AND FOR SUCH BONDS AND THE LENDING OF THE PROCEEDS THEREOF TO THE BORROWER; RESERVING CERTAIN RIGHTS IN THE TOWN; PROVIDING THAT THE PROVISIONS OF THIS RESOLUTION SHALL BE LIBERALLY CONSTRUED; AND GENERALLY PROVIDING FOR AND DETERMINING VARIOUS MATTERS IN CONNECTION WITH THE ISSUANCE OF SUCH BONDS AND THE LENDING OF THE PROCEEDS THEREOF TO THE BORROWER, AS REQUIRED OR PERMITTED BY THE ACT.

RECITALS

1. Sections 12-101 to 12-118, inclusive, of the Economic Development Article of the Annotated Code of Maryland, as amended, being the Maryland Economic Development Revenue Bond Act (the "Act"), empower any "public body" (as defined in the Act), at the request of a "facility applicant" (as defined in the Act), to issue and sell "bonds" (as defined in the Act), as its limited obligations and not upon its faith and credit or pledge of its taxing power, at any time and from time to time, and to loan or otherwise provide the proceeds of the sale of such bonds to a "facility user" (as defined in the Act) in order to "finance" (as defined in the Act, which includes "refinance") the costs of the acquisition or "improvement" (as defined in the Act) of a "facility" (as defined in the Act) for a facility user, including working capital, to refund outstanding bonds, to pay the costs of preparing, printing, selling, and issuing those bonds, to fund reserves, and to pay interest on such bonds in the amount and for the period the public body deems reasonable.

2. The Act states that its declared legislative purposes are to (1) relieve conditions of unemployment in the State of Maryland (the "State"); (2) encourage the increase of industry and

2. The Act states that its declared legislative purposes are to (1) relieve conditions of unemployment in the State of Maryland (the "State"); (2) encourage the increase of industry and commerce and a balanced economy in the State; (3) assist in the retention of existing industry and commerce in, and the attraction of new industry and commerce to, the State through, among other things, the development of ports, the control or abatement of environmental pollution and the use and disposal of waste; (4) promote economic development; (5) protect natural resources and encourage resource recovery; and (6) promote the health, welfare and safety of the residents of the State.

3. The Act provides that a public body may acquire or improve a facility with bond proceeds: (i) by leasing the facility to a facility user; (ii) by selling the facility to a facility user under an installment sale agreement; (iii) by lending bond proceeds to a facility user to be used to finance a facility; or (iv) in any other manner that the public body considers appropriate to accomplish the legislative purposes of the Act.

4. The Act provides that to implement the authority conferred upon it by the Act to issue bonds, the legislative body of a county or municipal corporation shall adopt a resolution that (i) specifies and describes the facility; (ii) generally describes the public purpose to be served and the financing transaction; (iii) specifies the maximum principal amount of the bonds that may be issued; and (iv) imposes terms or conditions on the issuance and sale of the bonds that it deems appropriate.

5. The Act provides that the legislative body of a county or municipal corporation, by resolution, may itself, or may authorize (i) its "finance board" (as defined in the Act), (ii) the "chief executive" (as defined in the Act), who shall act by executive order or otherwise, or (iii) any other appropriate administrative officer, who shall act by order or otherwise with the approval of the chief executive, to specify, determine, prescribe and approve matters, documents and procedures that relate to the authorization, sale, security, issuance, delivery and payment of and for the bonds; create security for the bonds; provide for the administration of bond issues through trust or other agreements with a bank or trust company that cover a countersignature on a bond, the delivery of a bond, or the security for a bond; and take other action it considers appropriate concerning the bonds.

6. Mayor and Council of Berlin, a municipal corporation of the State and a public body (as defined in the Act) (the "Town"), has received a letter from Atlantic General Hospital Corporation, a nonprofit Maryland nonstock corporation and a facility applicant and facility user as defined in the Act (the "Borrower"), a copy of which is attached hereto as Exhibit A and made a part hereof (the "Letter of Intent"), requesting that the Town issue and sell its bonds pursuant to the Act and loan the proceeds of the sale thereof to the Borrower, for the purpose of refinancing or financing costs of the acquisition and improvement of a certain Facility (hereinafter defined) in the Town.

7. The Letter of Intent provides that it is expected that interest on any such bonds shall be excludable from gross income of the holders thereof for federal income tax purposes, and a public hearing concerning the issuance of such bonds and the location and nature of the Facility has been held following reasonable public notice (within the meaning of Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code")) as required by the Code.

8. As described in the Letter of Intent, the Facility consists of and includes (a) approximately four (4) acres of land located at 9707 Healthway Drive, Berlin, Maryland 21811 and an approximately 17,500 square foot building to be located thereon containing approximately 17,500 square feet; (b) various improvements, equipment and furnishings at the main hospital campus of the Borrower located at 9733 Healthway Drive, Berlin, Maryland 21811, including, without limitation, re-cabling, call and alert systems and specialized medical equipment; (c) improvements and renovations to Suite 103 of the James G. Barrett Medical Office Building located at 10231 Old Ocean City Boulevard, Berlin, Maryland 21811; and (d) furniture, fixtures and equipment in connection with any of the foregoing. Pursuant to the Letter of Intent, the Borrower has requested that the proceeds of the bonds be applied for the purpose of financing, reimbursing or refinancing, as applicable, costs incurred in connection with one or more of the following purposes: (i) financing, reimbursing or refinancing costs of the acquisition, construction, improvement, installation and equipping of the Facility, including refinancing in whole or in part a mortgage loan incurred by the Borrower in 2014 for the purposes of financing or reimbursing costs of certain components of the Facility, (ii) funding reserves, (iii) financing interest on the bonds, (iv) financing or reimbursing costs of issuance of the bonds, and (v) financing, reimbursing or refinancing any other costs or expenses permitted by Section 12-110(b) of the Act, including, without limitation, working capital (collectively, the "Project").

The Letter of Intent provides that the Facility is or will be used by the Borrower in its capacity as a 501(c)(3) organization, within the meaning of Section 150(a)(4) of the Code, for tax-exempt purposes in its activities of operating an acute care general hospital, a hospital based, rate-regulated primary care clinic, and related support facilities.

9. The Borrower acknowledges in the Letter of Intent that the Town reserves certain rights concerning the issuance of such bonds as provided in Section 14 of this Resolution.

10. The Town, based upon the findings and determinations and subject to the reservation of rights set forth below, has determined to issue and sell, in addition to any bonds authorized to be issued by any other act of the Town, its bonds (within the meaning of the Act), in one or more series at one time or from time to time, in an original aggregate principal amount not to exceed Ten Million and 00/100 Dollars (\$10,000,000.00) (collectively, the "Bonds"), and to loan the proceeds of the Bonds (collectively, the "Loan") to the Borrower on the terms and conditions as hereinafter provided in order to refinance or finance, in whole or in part, costs of the Project.

SECTION 1. NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF MAYOR AND COUNCIL OF BERLIN that it is hereby found and determined as follows:

(a) The Recitals to this Resolution are incorporated by reference herein and deemed a substantive part of this Resolution. Capitalized terms used in this Resolution and not otherwise defined herein shall have the meanings given to such terms in the Recitals.

(b) References in this Resolution to any official by title shall be deemed to refer (i) to any official authorized under the Charter of the Town of Berlin, as replaced, supplemented or amended (the "Charter"), the code of ordinances of the Town, as replaced, supplemented or

amended (the "Town Code"), or other applicable law or authority to act in such titled official's stead during the absence or disability of such titled official, (ii) to any person who has been elected, appointed or designated to fill such position in an acting capacity under the Charter, the Town Code or other applicable law or authority, (iii) to any person who serves in a "deputy," "associate" or "assistant" capacity as such an official, provided that the applicable responsibilities, rights or duties referred to herein have been delegated to such deputy, associate or assistant in accordance with the Charter, the Town Code or other applicable law or authority, and/or (iv) to the extent an identified official commonly uses another title not provided for in the Charter or the Town Code, the official, however known, who is charged under the Charter, the Town Code or other applicable law or authority with the applicable responsibilities, rights or duties referred to herein.

(c) As evidenced by the Letter of Intent, a "letter of intent" within the meaning of the Act, the issuance of the Bonds pursuant to the Act by the Town, a "public body" and a "municipal corporation" within the meaning of the Act, in order to loan the proceeds to the Borrower, a "facility applicant" and a "facility user" within the meaning of the Act, for the sole and exclusive purpose of financing or refinancing costs of the acquisition or "improvement", within the meaning of the Act, of the Facility, which is a "facility" within the meaning of the Act, for use by the Borrower, will facilitate the refinancing or financing of costs of the acquisition and improvement of the Facility by the Borrower. References in this Resolution to "acquire", "acquisition", "improve", "improvement", "finance" or any other term defined in the Act shall have the meanings given to such terms in the Act, as applicable. References in this Resolution to "finance" or "financing" shall also be construed to mean "reimburse" or "reimbursing".

(d) The issuance and sale of the Bonds by the Town, pursuant to the Act, for the purpose of refinancing or financing costs of the Project, as described in the Letter of Intent, will promote the declared legislative purposes of the Act by (i) enhancing the medical services provided by the Borrower to residents of the Town and the State; (ii) increasing employment by the creation of a significant number of temporary (construction period) and permanent jobs, thus relieving conditions of unemployment in the Town and the State; (iii) in conjunction with other planned financing and refinancing opportunities being pursued by the Borrower, sustaining employment through a restructuring of the Borrower's overall debt load; (iv) assisting in the retention of existing industry and commerce and in the attraction of new industry and commerce in the Town and the State by expanding and enhancing the medical services available to residents of the Town and the State; (v) promoting economic development in the Town and the State by expanding and enhancing the medical services available to residents of the Town and of the State; and (vi) generally promoting the health, welfare and safety of the residents of the Town and the State.

(e) As provided in the Act, the Bonds and the interest on them (i) are not debts or charges against the general credit or taxing powers of the Town within the meaning of any constitutional or charter provision or statutory limitation and (ii) may not give rise to any pecuniary liability of the Town. The Bonds are not a pledge of the faith and credit or taxing power of the Town.

(f) As provided in the Act, the Bonds and the interest on them shall be limited obligations of the Town, payable by the Town solely from the revenues derived from Loan

repayments (both principal and interest) made to the Town (or its assignee) by the Borrower on account of the Loan or other money made available to the Town for such purpose.

(g) As security for the Bonds, the Town may enter into one or more agreements with a trustee, paying agent or escrow agent for the benefit of the holder(s) of the Bonds or with the holder or holders of the Bonds if no trustee, paying agent or escrow agent is appointed for the purpose of assigning or pledging revenues or other security received in connection with the refinancing or financing of costs of the Project. Except for certain rights of the Town to indemnification and to payments with respect to its administrative expenses, the entire revenues derived from payments on the Loan shall be set apart and applied to the payment of the principal of, premium, if any, and interest on the Bonds.

(h) The proceeds of the Loan will be paid directly to, and will be disbursed by, the trustee, paying agent or escrow agent for the benefit of the holder(s) of the Bonds or by the holder or holders of the Bonds if no trustee, paying agent or escrow agent is appointed. No moneys will be commingled with the Town's funds or will be subject to the absolute control of the Town, but only to such limited supervision and checks as are deemed necessary or desirable to ensure that the proceeds of the sale of the Bonds are used to accomplish the public purposes of the Act and this Resolution. The transactions contemplated by this Resolution do not constitute the acquisition of any physical public betterment or improvement or the acquisition of property for public use or the purchase of equipment for public use, and do not constitute a capital project of the Town within the meaning of any statutory or charter provision. The public purposes expressed in the Act are to be achieved by facilitating the refinancing or financing of costs of the Project.

(i) The Town will acquire and retain no interest in the Facility, either on its own behalf or for the purpose of creating any security for the Bonds (other than such interest as may be held by parties secured by any security interest granted by the Borrower). Any such security interest in favor of the Town shall be assigned to the trustee, paying agent or escrow agent for the benefit of the holders of the Bonds or to the holder or holders of the Bonds if no trustee, paying agent or escrow agent is appointed.

(j) In accordance with Section C4-4 of the Charter, the Mayor of the Town (the "Mayor") is the "chief executive" of the Town within the meaning of the Act and shall undertake on behalf of the Town certain responsibilities described in the Act and hereinafter specified.

(k) The adoption of this Resolution shall not in any way indicate the approval of, or constitute any commitment for approval by, the Town or any of its officials or employees of any subdivision plat, license, permit, application or any other request to the Town with respect to the zoning, land use, design, construction, development or other matters relating to the Facility, or the acquisition, improvement or operation of the Facility.

(l) The Town accepts (i) the designation of the firm of Miles & Stockbridge P.C. as (A) bond counsel to render customary approving and tax opinions relating to the Bonds and (B) counsel to Borrower, and (ii) the designation of the firm of Funk & Bolton, P.A. as issuer's counsel. To the extent the Bonds are issued in separate series from time to time, the

Mayor may provide in accordance with Section 5 of this Resolution for the acceptance of a different designation of bond counsel, counsel to the Borrower and/or issuer's counsel with respect to any subsequent series of the Bonds issued at a later time after the first series of the Bonds. In addition, to the extent none of the Bonds are issued to the currently intended bank purchaser, the Mayor may provide in accordance with Section 5 of this Resolution for a different designation of bond counsel (including designating any other roles such bond counsel may assume with respect to the transactions contemplated by this Resolution) or issuer's counsel.

SECTION 2. BE IT FURTHER RESOLVED that the Town is hereby authorized to issue, sell and deliver the Bonds, at any time and from time to time, in one or more series, in an original aggregate principal amount not to exceed Ten Million and 00/100 Dollars (\$10,000,000.00), whether taxable or tax-exempt for purposes of the Code, pursuant to the Act and this Resolution, and each series of the Bonds shall be identified by the year of issue or by some other or additional appropriate designation; provided, however, that the Bonds shall be issued and delivered on or before December 31, 2017, unless the Bonds are issued within any time period specified in any time extension for issuance of the Bonds provided for pursuant to a resolution of the Council of the Town (the "Council") supplemental to this Resolution. Any series of the Bonds may be issued as single bond and, in such event, references in this Resolution to the Bonds shall be deemed to mean such Bond with respect to such series. Any series of the Bonds may be issued in installment form and/or draw-down form.

SECTION 3. BE IT FURTHER RESOLVED that it is hereby determined that the best interests of the Town and the Borrower will be served by selling the Bonds of any series at negotiated sale to one or more banking institutions or other institutional lenders or institutional investors as may be satisfactory to the Mayor and the Borrower and at par, unless the Mayor deems it to be in the best interest of the Town, with the consent of the Borrower, to sell such Bonds at competitive sale and/or for a price above or below par as determined in accordance with Section 5(h) hereof, as permitted by the Act.

SECTION 4. BE IT FURTHER RESOLVED that the proceeds of the sale of the Bonds will be loaned by the Town to the Borrower and shall be used by the Borrower solely for the purpose of refinancing or financing costs of the Project (to the fullest extent permitted by the Act), including, to the extent permitted by the holder or holders of the Bonds, payment of the costs of preparing, printing, selling and issuing the Bonds, the funding of reserves, payment of interest prior to and during the period of acquisition and improvement of the RCCC and for a reasonable period thereafter, working capital to the extent permitted by the Act, or payment of any other costs permitted by the Act. The Borrower shall own, use or manage, or provide for the ownership, use or management of, the Facility so as to remain a facility user within the meaning of the Act for as long as any of the Bonds remain outstanding and unpaid.

SECTION 5. BE IT FURTHER RESOLVED that prior to the issuance, sale and delivery of the Bonds of any series, the Mayor, by executive order or otherwise:

(a) shall prescribe the form, tenor, terms and conditions of and security for the Bonds of such series;

(b) shall prescribe the designation, principal amounts, rate or rates of interest or method of determining the rate or rates of interest, denominations, date, maturity or maturities (within the limits prescribed in the Act and to the extent applicable, the Code), and the time and place or places of payment of the Bonds of such series, and the terms and conditions and details under which the Bonds of such series may be called for redemption prior to their stated maturities;

(c) if necessary, may appoint a trustee, a bond registrar, a paying agent and/or an escrow agent for the Bonds of such series;

(d) shall approve the form and contents of, and, subject to Section 6 hereof, execute and deliver (where applicable), a loan or loan agreements (which may be known by any name, including, without limitation, a "loan agreement", a "loan and financing agreement" or a "bond and financing agreement"), and such other documents, including, without limitation, trust indentures, trust agreements, assignments, certificates, mortgages, deeds of trust, guaranties and security instruments to which the Town is a party and which may be necessary to effectuate the issuance, sale and delivery of the Bonds of such series (collectively, the "Documents");

(e) may prepare and distribute, in conjunction with representatives of the Borrower and any prospective purchasers of or underwriters for the Bonds of any series, both a preliminary and a final official statement, offering memorandum or similar disclosure document in connection with the sale of the Bonds of any series, if determined to be necessary or desirable for the sale of the Bonds of such series, provided, however, that any such preliminary official statement, offering memorandum or similar disclosure document shall be clearly marked to indicate that it is subject to completion and amendment;

(f) may execute and deliver a contract or contracts for the purchase and sale of the Bonds of any series (or any portion thereof) in form and content satisfactory to the Mayor;

(g) shall determine the time of execution, issuance, sale and delivery of the Bonds of such series and prescribe any and all other details of the Bonds of such series;

(h) shall determine the method and the price for the sale of the Bonds of such series, as contemplated in Section 3 of this Resolution, and shall approve the terms of the sale of the Bonds of such series;

(i) shall provide for the direct payment by the Borrower of all costs, fees and expenses incurred by or on behalf of the Town in connection with the issuance, sale and delivery of the Bonds of such series, including, without limitation, costs of printing (if any) and issuing the Bonds of such series, legal expenses (including the fees of bond counsel and issuer's counsel), any issuer fee imposed by the Town (within the limitations of the Code) and compensation to any person (other than full-time employees of the Town performing services by or on behalf of the Town) in connection with the issuance of the Bonds;

(j) may provide for the funding of reserves for the Bonds of such series and for the payment of interest on the Bonds of such series in such amounts, or for such period, as the Mayor deems reasonable, all within the limitations of the Act and this Resolution; and

(k) may make any other determinations not in violation of the Act and may do any and all things necessary, proper or expedient in connection with the issuance, sale and delivery of the Bonds of such series and in order to accomplish the legislative purposes of the Act and the public purposes of this Resolution, subject to the limitations set forth in the Act and any limitations prescribed by this Resolution.

SECTION 6. BE IT FURTHER RESOLVED that:

(a) The Mayor, by his or her manual or facsimile signature, is hereby authorized and directed to execute the Bonds of any series in the name and on behalf of the Town and to deliver the Bonds to the purchaser thereof. The corporate seal of the Town shall be affixed on the Bonds and attested by the manual or facsimile signature of the Town Administrator of the Town (the "Town Administrator") or other appropriate official. If any of the Bonds are required to be signed by a trustee, paying agent, registrar, fiscal agent or other agent or custodian, any other signature required or permitted to be placed upon the Bonds may be executed manually or by facsimile. Any such signature shall be made in accordance with the Act and other applicable Maryland law.

(b) The Mayor is hereby authorized to execute, by his or her manual or facsimile signature, to deliver, in the name and on behalf of the Town, and to cause the corporate seal of the Town, attested by the manual or facsimile signature of the Town Administrator or other appropriate official, to be affixed upon the Documents where required. Upon due execution, the Documents shall become binding upon the Town in accordance with their respective terms, as authorized by the Act and this Resolution.

SECTION 7. BE IT FURTHER RESOLVED that the Mayor, the Town Administrator, the Finance Director of the Town (the "Finance Director") and all other appropriate officials and employees of the Town, acting in the scope of their respective authority, are hereby authorized and empowered to do any and all things, execute, acknowledge, seal and deliver such other and further instruments, supporting documents and certificates, and otherwise take any and all action, necessary, proper or expedient to consummate the transactions contemplated by this Resolution in accordance with the Act and this Resolution.

SECTION 8. BE IT FURTHER RESOLVED that as described in the Letter of Intent, the Town will not incur any liability, direct or indirect, or any cost, direct or indirect, in connection with the issuance and sale of the Bonds, the making of the Loan or the acquisition and improvement of the Facility and the Facility shall be acquired and improved so as to conform to the requirements of the Borrower; accordingly, the Borrower shall (a) select and work with the suppliers and contractors which will provide, construct, equip and otherwise improve the Facility, and negotiate and approve all contracts, construction plans, specifications, and all refinancing and financing arrangements in connection with the acquisition and improvement of the Facility, and (b) to the extent Bond proceeds are not available to pay the

same, pay all costs incurred by or on behalf of the Town in connection with the authorization, issuance and sale of the Bonds, the making of the Loan, including the administration thereof, and the refinancing and financing of costs of the Project, including, without limitation, all costs incurred in connection with the development of the appropriate legal documents necessary to effectuate the proposed financing, including, without limitation, the fees and expenses of bond counsel and issuer's counsel, all costs incurred in connection with publication of notices of any public hearings to be held in connection therewith, and compensation to any other person (other than full-time employees of the Town) performing services by or on behalf of the Town in connection with the transactions contemplated by this Resolution, including, without limitation, any trustee, bond registrar, paying agent or escrow agent for the Bonds, whether or not the proposed refinancing and financing is consummated. The Town shall have no liability or responsibility for the payment of any such fees and expenses.

SECTION 9. BE IT FURTHER RESOLVED that:

(a) It is the present intention of the Town and the Borrower that any series of the Bonds shall be issued on a tax-exempt basis, unless prohibited by the Code. Reference in this Section 9 to the Bonds is intended to apply only to the Bonds of any series the interest on which is exempt from federal income taxation.

(b) Any one or more of the Mayor, the Town Administrator and the Finance Director shall be the officer or officers of the Town responsible for the issuance of the Bonds within the meaning of Section 1.148-2(b)(2) of the Arbitrage Regulations (as hereinafter defined) and shall also be the officers of the Town responsible for the execution and delivery (on the date of issuance of the Bonds) of a certificate of the Town (the "Issuer's Certificate as to Arbitrage") which, in the opinion of bond counsel whose opinions are generally accepted in the field of municipal finance, complies with the requirements of Section 148 of the Code ("Section 148") and the applicable regulations thereunder (the "Arbitrage Regulations"), and each of the Mayor, the Town Administrator and the Finance Director, or any two or more of such officials acting in concert, are hereby authorized and directed to execute the Issuer's Certificate as to Arbitrage and to deliver the same to bond counsel on the date of the issuance of the Bonds.

(c) The Town recognizes its obligation to set forth in the Issuer's Certificate as to Arbitrage its reasonable expectations as to relevant facts, estimates and circumstances relating to the use of the proceeds of the sale of the Bonds (which may be based on representations of the Borrower), or of any moneys, securities or other obligations on deposit to the credit of any funds created and established by the Documents which may be deemed to be proceeds of the sale of the Bonds pursuant to Section 148 or the Arbitrage Regulations (collectively, "Bond Proceeds"), in order that correct legal conclusions can be reached regarding the effect of such facts, estimates and circumstances. Accordingly, the Town covenants that (i) the facts, estimates and circumstances set forth in the Issuer's Certificate as to Arbitrage will be based on the Town's reasonable expectations on the date of issuance of the Bonds (to the extent applicable, based on representations of the Borrower) and will be, to the best of the certifying officer's or officers' knowledge, true and correct as of that date and (ii) the certifying officer or officers will certify that he, she or they are not aware of any facts or circumstances that would cause him, her or them to question the accuracy of the representations made by the Borrower.

(d) The Town covenants that it will not make, or (to the extent it exercises control or direction) permit to be made, any use of the Bond Proceeds that would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 and the Arbitrage Regulations. The Town further covenants that it will comply with those provisions of Section 148 and the Arbitrage Regulations which are applicable to the Bonds on the date of issuance of any Bonds and which may subsequently lawfully be made applicable to the Bonds.

(e) Any one or more of the Mayor, the Town Administrator and the Finance Director is hereby authorized and empowered to approve and execute such supporting documents, additional certificates or instruments or information returns as may be required or permitted under the Code and the Arbitrage Regulations and to make any designations, determinations or elections provided for under the Code or the Arbitrage Regulations on behalf of the Town, which designations, determinations or elections may be reflected in the Issuer's Certificate as to Arbitrage or other appropriate documentation.

SECTION 10. BE IT FURTHER RESOLVED that the Town may, from time to time and at any time, with such consent of the trustee, paying agent or escrow agent for the holder(s) of the Bonds or the holder(s) of the Bonds, as applicable, as may be required pursuant to the Documents, adopt resolutions, as appropriate under the Act, supplemental to this Resolution for the purpose of modifying, altering, amending, adding to or rescinding, in any particular, any of the terms or provisions contained in this Resolution, the Bonds or the Documents. Alternatively, before or after the issuance of the Bonds of any series, regardless of the date on which such Bonds are issued, the Mayor is hereby authorized and empowered, by executive order or otherwise, to supplement the executive order provided for in Section 5 of this Resolution and thereby approve on behalf of the Town any amendments, modifications or supplements to the Bonds or the Documents, or negotiate, approve, execute and deliver any additional documents, certificates or instruments deemed necessary or desirable to consummate or effect the transactions contemplated by this Resolution, the Bonds or the Documents or to provide for the same. In addition, if in the judgment of the Mayor or the Town Administrator, the interests of the Town shall not be adversely affected thereby, the Mayor or the Town Administrator, on behalf of the Town, from time to time or at any time following the initial issuance of any series of the Bonds, may give any consent or approval, take any action, make any determination, demand or request, or give any notice, direction or other communication provided for on the part of the Town in Bonds or the Documents. All of the foregoing shall be subject to any approval of the Council and/or the Mayor as may be required pursuant to federal tax law.

SECTION 11. BE IT FURTHER RESOLVED that the Bonds may not give rise to any pecuniary liability of the Town. No covenant or agreement contained in this Resolution, the Bonds, the Documents or any other document, instrument or certificate executed, sealed or delivered in connection with the consummation of the transactions contemplated by this Resolution shall be deemed to be a covenant or agreement of any official, agent or employee of the Town in his individual capacity; and none of the Mayor, the members of the Council, the Town Administrator, the Finance Director nor any official, agent or employee of the Town executing the Bonds or any of the aforesaid documents, instruments or certificates shall be subject to any personal liability or accountability by reason of the authorization, issuance, execution, sealing, acknowledgment or delivery of the same. Pursuant to the Act, the Town will

have no obligation under the Act, the Bonds or the Documents to use Town funds to pay debt service on or to prepay or redeem the Bonds, or to pay any other costs incurred in connection with the enforcement of remedies, whether or not the Borrower is in default with respect to its obligations under the Bonds or the Documents.

SECTION 12. BE IT FURTHER RESOLVED that the Mayor and the Town Administrator are each hereby designated to be an authorized representative of the Town for any and all purposes required or permitted by the Act, this Resolution or the Documents.

SECTION 13. BE IT FURTHER RESOLVED that the Mayor is hereby authorized, empowered and directed to accept the Letter of Intent, on behalf of the Town, in order to further evidence the intention of the Town to issue and sell the Bonds in accordance with the terms and provisions of the Act, this Resolution and the Letter of Intent.

SECTION 14. BE IT FURTHER RESOLVED that:

(a) This Resolution is intended to be, and shall constitute, evidence of the present intention of the Town to issue and deliver the Bonds authorized hereby in accordance with the terms and provisions hereof, for the purpose of materially inducing the Borrower to refinance or finance costs of the Project. Notwithstanding the foregoing, nothing in this Resolution shall be deemed to constitute (i) an undertaking by the Town to expend any of its funds (other than the proceeds from the sale of the Bonds, revenues derived from the Loan repayments made to the Town on account of the Loan, if any, and any other moneys made available to the Town for such purpose) to effect the transactions described herein or (ii) an assurance by the Town as to the availability of one or more ready, willing and able purchasers for the Bonds or as to the availability of one or more purchasers of the Bonds to whom the Bonds may lawfully be sold under, among others, applicable federal and state securities and legal investment laws. Notwithstanding any references in this Resolution to the Bonds being payable from loan repayments made to the Town, it is intended that the Borrower will make debt service payments directly to the holders of the Bonds or to a trustee, paying agent or escrow agent acting on behalf of the holder(s) of the Bonds.

(b) The Town and the Borrower contemplate that the Borrower may proceed with activities relating to the Project upon the adoption of this Resolution and prior to the issuance, sale and delivery of the Bonds; provided, however, that if the Borrower so proceeds prior to the determinations of the Mayor as provided in Section 5 of this Resolution, it does so at its own risk.

(c) The Town hereby reserves the right, in its sole and absolute discretion, to take any actions deemed necessary by the Town to ensure that the Town (i) complies with present federal and State laws and any pending or future federal or State legislation, whether proposed or enacted, which may affect or restrict the issuance of its bonds, and (ii) issues its bonds within the limits imposed by such present laws or any such pending or future legislation or any future local laws, to finance or refinance the costs of those facilities which the Town determines, in its sole and absolute discretion, will provide the greatest benefit to the residents of the Town and the State. In particular, the Town reserves the right to choose to issue its bonds

(within the meaning of the Act and any present or future State or local laws) for facilities other than the Facility, and in such order of priority as it may determine in its sole and absolute discretion. Pursuant to the provisions of this Section 14, the Town reserves the right in its sole and absolute discretion, to, among other things, (1) never issue any Bonds, (2) issue only a portion of the original aggregate principal amount of the Bonds requested by the Borrower, (3) restrict the use of the proceeds of the Bonds, (4) delay indefinitely the issuance of the Bonds, or (5) take any other actions deemed necessary by the Town, in its sole discretion, to determine that the Town (as a public body within the meaning of the Act) achieves the goals set forth in the Act and in this Resolution.

SECTION 15. BE IT FURTHER RESOLVED that on this date, a public hearing on the proposed refinancing or financing of costs of the Project and the issuance of the Bonds in connection therewith was held before the Council in accordance with law and Section 147(f) of the Code. The Council hereby ratifies, approves and confirms the publication on behalf of the Town of the notice of that public hearing that was given in accordance with law and Section 147(f) of the Code. As the “applicable elected representative” of the Town within the meaning of Section 147(f) of the Code and the regulations promulgated thereunder, the Council hereby approves the issuance of the Bonds and the use of the proceeds of the Bonds to refinance or finance costs of the Project for the purposes of Section 147(f) of the Code.

SECTION 16. BE IT FURTHER RESOLVED that The Town hereby designates each series of the Bonds issued in calendar year 2017 with the expectation that the interest thereon shall be excludable from gross income of the holder(s) thereof for federal income tax purposes as “qualified tax-exempt obligations”, as applicable, within the meaning of Section 265(b)(3) of the Code (relating to the exception from the disallowance of the deduction for that portion of a financial institution’s interest expense which is allocable to tax-exempt interest), and, in connection therewith, represents and certifies that (i) the Bonds are not “private activity bonds” within the meaning of Section 141 of the Code, (ii) the reasonably anticipated amount of tax-exempt obligations (excluding private activity bonds other than “qualified 501(c)(3) bonds” within the meaning of Section 145 of the Code), which will be issued by the Town (and all on-behalf-of issuers and subordinate entities of the Town) during calendar year 2017 does not exceed Ten Million and 00/100 Dollars (\$10,000,000.00), and (iii) not more than Ten Million and 00/100 Dollars (\$10,000,000.00) of obligations issued by the Town (and all on-behalf-of issuers and subordinate entities of the Town) during calendar year 2017, including the Bonds, have been designated or, except as permitted by Section 265(b)(3) of the Code, will be designated, qualified tax-exempt obligations of the Town.

SECTION 17. BE IT FURTHER RESOLVED that the provisions of this Resolution shall be liberally construed in order to effectuate the transactions contemplated by this Resolution.

SECTION 18. BE IT FURTHER RESOLVED that the provisions of this Resolution are severable, and if any provision, sentence, clause, section or part hereof is held or determined to be illegal, invalid, unconstitutional or inapplicable to any person or circumstance, such illegality, invalidity, unconstitutionality or inapplicability shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Resolution or their application to other persons or circumstances. It is hereby declared to be the intent of the Town that this Resolution

would have been adopted if such illegal, invalid, unconstitutional or inapplicable provision, sentence, clause, section or part had not been included herein, and if the person or circumstances to which this Resolution or any part hereof are inapplicable had been specifically exempted herefrom, provided however, notwithstanding anything contained in this Section, neither the full faith and credit nor the taxing power of the Town shall be deemed pledged hereby, and the Town shall not hereby incur any indebtedness or charge against the general credit or taxing powers of the Town, within the meaning of any constitutional or charter provision or statutory limitation, and the transactions authorized hereby shall not give rise to any pecuniary liability of the Town.

SECTION 19. BE IT FURTHER RESOLVED that this Resolution shall be effective upon its adoption by the Council and its approval by the Mayor. Pursuant to Section 12-111(e) of the Act, this Resolution is administrative in nature, is not subject to procedures required for legislative acts and is not subject to referendum.

[CONTINUED ON FOLLOWING PAGE]

INTRODUCED THIS _____ DAY OF _____, 2017.

ADOPTED _____ AS INTRODUCED _____ AS AMENDED [CHECK APPLICABLE LINE] BY THE COUNCIL OF BERLIN BY A VOTE OF _____ (YEAS), _____ (NOS), _____ (ABSTENTIONS) THIS _____ DAY OF _____, 2017.

LAURA ALLEN
TOWN ADMINISTRATOR

ELROY BRITTINGHAM, SR.
VICE PRESIDENT OF THE COUNCIL

APPROVED BY THE MAYOR THIS _____ DAY OF _____, 2017:

WM. GEE WILLIAMS, III
MAYOR

EFFECTIVE THIS _____ DAY OF _____, 2017.

#196555;50016.021

EXHIBIT A

LETTER OF INTENT

[See Attached]



June 9, 2017

Mayor and Council of Berlin
10 William Street
Berlin, Maryland 21811

Re: Facility Refinancing and Financing for Atlantic General Hospital Corporation

Dear Mayor and Council Members:

Atlantic General Hospital Corporation, a nonprofit Maryland nonstock corporation (the "Borrower"), and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), respectfully requests that Mayor and Council of Berlin (the "Town") participate in the refinancing and financing of the acquisition and "improvement" (within the meaning of the Act identified below) by the Borrower of a certain "facility" (within the meaning of the Act) (the "Facility," as identified below), located in Berlin, Maryland, by authorizing, issuing and selling its revenue bond or bonds in an original aggregate principal amount not to exceed Ten Million and 00/100 Dollars (\$10,000,000.00) (the "Bonds"). The Bonds may be issued from time to time as a single bond or in one or more series, may be issued in installment form and/or in draw-down form, and may be tax-exempt or taxable for federal income tax purposes. The Bonds will be issued pursuant to the provisions of the Maryland Economic Development Revenue Bond Act, Sections 12-101 to 12-118, inclusive, of the Economic Development Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the "Act"), or such other statutory authority as may exist when the Bonds are issued. It is intended that this letter, if accepted by the Town, shall constitute a "letter of intent" as contemplated by the Act.

The Act empowers, among other public bodies, all the counties and municipal corporations of the State of Maryland (the "State") to borrow money by issuing negotiable revenue bonds and to loan the proceeds of the sale thereof to a "facility applicant" (as defined in the Act) to "finance" (as defined in the Act), among other activities, the acquisition and "improvement" of any "facility" (as defined in the Act) for use by a "facility user" (as defined in the Act). The Borrower is a "facility applicant" and a "facility user" within the meaning of the Act. The Facility constitutes a "facility" as defined in the Act. Any terms which are used in this letter of intent and also defined in the Act are intended to have the meanings given to such terms in the Act.

The Facility consists of and includes (a) approximately four (4) acres of land located at 9707 Healthway Drive, Berlin, Maryland 21811 and an approximately 17,500 square foot building to be located thereon containing approximately 17,500 square feet; (b) various improvements, equipment and furnishings at the main hospital campus of the Borrower located at 9733 Healthway Drive, Berlin, Maryland 21811, including, without limitation, re-cabling, call and alert systems and specialized medical equipment; (c) improvements and renovations to Suite 103 of the James G. Barrett Medical Office Building located at 10231 Old Ocean City Boulevard, Berlin, Maryland 21811; and (d) furniture, fixtures and equipment in connection with any of the foregoing. Pursuant to the Letter of Intent, the Borrower has requested that the proceeds of the bonds be applied for the purpose of financing, reimbursing or

refinancing, as applicable, costs incurred in connection with one or more of the following purposes: (i) financing, reimbursing or refinancing costs of the acquisition, construction, improvement, installation and equipping of the Facility, including refinancing in whole or in part a mortgage loan incurred by the Borrower in 2014 for the purposes of financing or reimbursing costs of certain components of the Facility, (ii) funding reserves, (iii) financing interest on the bonds, (iv) financing or reimbursing costs of issuance of the bonds, and (v) financing, reimbursing or refinancing any other costs or expenses permitted by Section 12-110(b) of the Act, including, without limitation, working capital (collectively, the "Project").

The Borrower believes that the issuance, sale and delivery of the Bonds by the Town and the attendant refinancing and financing of costs of the Project will promote the declared legislative purposes of the Act by (i) enhancing the medical services provided by the Borrower to residents of the Town and the State; (ii) increasing employment by the creation of a significant number of temporary (construction period) and permanent jobs, thus relieving conditions of unemployment in the Town and the State; (iii) in conjunction with other planned financing and refinancing opportunities being pursued by the Borrower, sustaining employment through a restructuring of the Borrower's overall debt load; (iv) assisting in the retention of existing industry and commerce and in the attraction of new industry and commerce in the Town and the State by expanding and enhancing the medical services available to residents of the Town and the State; (v) promoting economic development in the Town and the State by expanding and enhancing the medical services available to residents of the Town and of the State; and (vi) generally promoting the health, welfare and safety of the residents of the Town and the State.

Financial considerations have been a factor leading to the Borrower's intention to refinance and finance costs of the acquisition and improvement of the Facility. The Borrower has investigated the availability and feasibility of conventional financing for such purposes. The Borrower has received a commitment letter for purchase of the Bonds by a bank upon terms more favorable than conventional financing. Even if the Borrower does not close on the proposed financing with such bank, the Borrower has been advised by its financial advisor that the availability of tax-exempt revenue bond financing through the Town will result in more favorable terms to the Borrower than conventional financing. The decision of the Borrower to refinance and finance costs of the acquisition and improvement of the Facility has been materially influenced by the availability of economic development revenue bond financing from the Town.

The Facility will be used by the Borrower in its capacity as a 501(c)(3) organization, within the meaning of Section 150(a)(4) of the Code, for tax-exempt purposes in its activities of operating an acute care general hospital, a hospital based, rate-regulated primary care clinic, and related support facilities.

The Bonds shall be limited obligations of the Town, the principal of, premium, if any, and interest on which shall be payable solely from the revenue derived from loan repayments (both principal and interest) payable by the Borrower pursuant to the terms and provisions of the Loan Agreement (hereinafter defined) or other money made available for such purpose. The Borrower proposes that the Town loan the proceeds of the Bonds (the "Loan") to the Borrower pursuant to the terms and provisions of one or more loan agreements, loan and financing agreements, bond and financing agreements or similar agreements to be entered into by and between the Town and the Borrower and, to the extent applicable, any bank purchasing the Bonds (by whatever name called, the "Loan Agreement"). The Loan Agreement will require the Borrower (1) use the proceeds of the Loan for the sole and exclusive purpose of refinancing or financing costs of the Project, (2) make Loan payments (both principal and interest) sufficient to pay the principal of and interest and redemption premium, if any, on the Bonds, as the same become due and payable, (3) pay all expenses incurred by the Town in connection with the issuance and sale of the Bonds and the making and administration of the Loan, as the same become due and payable, and (4) indemnify the Town for any liabilities of the Town relating to the Bonds and the transactions contemplated by the Loan Agreement. The Loan Agreement will contain such other provisions as may be required by law and as may be agreed to by the Borrower, the Town, and the purchaser(s) of the Bonds, as permitted by law.

The Town will not incur any liability, direct or indirect, or any cost, direct or indirect, in connection with the issuance and sale of the Bonds, the making of the Loan, the refinancing or financing of costs of the Project or the acquisition and improvement of the Facility and the Facility shall be acquired and improved so as to conform to the requirements of the Borrower; accordingly, the Borrower shall (a) select and work with the suppliers and contractors which will provide, construct, equip and otherwise improve the Facility, and negotiate and approve all contracts, construction plans, specifications, and all refinancing and financing arrangements in connection with the acquisition and improvement of the Facility, and (b) to the extent Bond proceeds are not available to pay the same, pay all costs incurred by or on behalf of the Town in connection with the authorization, issuance and sale of the Bonds, the making of the Loan, including the administration thereof, and the refinancing and financing of costs of the Project (without limitation) all costs incurred in connection with the development of the appropriate legal documents necessary to effectuate the proposed financing, including (without limitation) the fees and expenses of bond counsel and issuer's counsel, all costs incurred in connection with publication of notices of any public hearings to be held in connection therewith, and compensation to any other person (other than full-time employees of the Town) performing services by or on behalf of the Town in connection with the transactions contemplated by this letter of intent, including, without limitation, any trustee, bond registrar or paying agent for the Bonds, whether or not the proposed financing is consummated. The Town shall have no liability or responsibility for the payment of any such fees and expenses. In addition, to the extent the Town determines to impose an issuer fee in connection with the issuance of the Bonds (within the limitations of the Code), the Borrower agrees to pay the same from Bond proceeds or from other available funds.

The Borrower hereby agrees to indemnify and hold harmless the Town and all of its officials, officers, employees, agents and representatives from any and all claims, damages, expenses, fees and costs of any nature whatsoever in connection with the refinancing or financing of costs of the Project, activities relating to the acquisition and improvement of the Facility, the issuance of any Bonds and other related costs permitted by the Act.

It is further understood and agreed to by the Borrower that the proposal contained herein is subject to: (a) a public hearing to be held by the Town following at least fourteen (14) days' prior published notice in a newspaper of general circulation in Berlin, Maryland; (b) the approval and appropriate action by the Council of the Town (the "Council") and the Mayor of the Town (the "Mayor"), as applicable; and (c) the approval of detailed provisions of all documents pertaining to the proposed refinancing or financing as yet to be developed. The acceptance of this letter of intent by the Town shall be evidence of the bona fide present intention, but not the commitment, of the Town to authorize the issuance, sale and delivery of the Bonds and to authorize the Loan for the purposes described herein; provided, however, that the Borrower recognizes that:

1. The Town cannot make any guarantee, promise or assurance that the terms and conditions of the Bonds (including, but not limited to, the principal amount of the Bonds to be issued, the rate or rates of interest the Bonds are to bear, the times and place or places that the Bonds are to be executed, issued and delivered, the redemption provisions for the Bonds, the form, tenor and denominations of the Bonds and the times and place or places of payment of the Bonds and the amounts payable at such times), as actually authorized to be issued, will be acceptable to the Borrower;

2. The Town can give no guarantee, promise or assurance as to the availability of ready, willing and able purchasers of the Bonds or as to the availability of one or more purchasers of the Bonds to whom the Bonds may lawfully be sold under, among others, applicable federal and state securities and legal investment laws;

3. The ability of the Town to issue any Bonds as tax-exempt obligations depends in large measure upon compliance by the Borrower with applicable provisions of the Code and regulations promulgated thereunder, and such provisions may be changed without the Town's knowledge or consent and, therefore, the Town can give no assurance and makes no representation that the Bonds, if issued, or the income therefrom, will be tax-exempt; and

4. The Town makes no representation and offers no opinion on the appropriateness of having the Bonds issued to refinance or finance costs of the Project in lieu of other financing alternatives or as to any benefit to the Borrower resulting from the issuance of the Bonds.

Prior to the issuance of the Bonds, in accordance with the Act, the Council shall adopt and the Mayor shall approve a resolution specifying and determining, or authorizing the appropriate Town official to specify or determine, the proposed undertaking, the maximum original aggregate principal amount of the Bonds to be issued, the rate or rates of interest the Bonds are to bear (or the method of determining such rate or rates), and such other provisions not inconsistent with the Act as shall be determined by the Mayor and Council to be necessary or desirable to effect the refinancing and financing of costs of the Project, including, without limitation, the time that the Bonds are to be executed, issued and delivered, the original aggregate principal amount of the Bonds to be issued, the form, tenor and denominations of the Bonds, the times and place or places of payment of the principal of and interest on the Bonds and the amounts payable at such times. References to the Bonds in this paragraph shall be construed to mean any series of the Bonds.

The Town's adoption of such bond authorizing resolution providing for the issuance and sale of the Bonds and its acceptance of this letter of intent are intended solely to implement the refinancing and financing contemplated hereby. Neither the acceptance of this letter of intent nor the adoption of such a resolution shall constitute any assurance by the Town that (a) the Borrower will have the ability to make payments sufficient to provide for the repayment of the Bonds, (b) the Facility will be feasible, economically or otherwise, (c) the Facility will be completed, or (d) the Facility is or will be in compliance with applicable State, local or federal laws, nor shall it in any way indicate the approval of, or constitute any commitment for approval by, the Town or any of its officials, officers or employees of any subdivision plat, license, permit, application or any other request to the Town with respect to the zoning, land use, design, construction, development or other matters relating to the Facility or the acquisition, improvement or operation of the Facility.

As provided in the Act, the Bonds are not debts or charges against the general credit or taxing powers of the Town within the meaning of any constitutional or charter provision or statutory limitation and may not give rise to any pecuniary liability of the Town. As provided in the Act, the Bonds shall be limited obligations of the Town, the principal of, premium, if any, and interest on which shall be payable solely from the revenues and money received from the refinancing or financing of costs of acquisition and improvement of the Facility or other money made available to the Town for such purpose. Moreover, nothing contained in this letter of intent shall be deemed to constitute an undertaking by the Town to expend any of its funds to effect any or all of the transactions contemplated by this letter of intent. The Borrower understands, acknowledges and agrees that, pursuant to the Act, the Town has no obligation under the Act and will have no obligation under any documents relating to the Bonds, if issued, to use Town funds to pay debt service on or to prepay or redeem the Bonds, or to pay any other costs incurred in connection with the enforcement of remedies, whether or not the Borrower is in default with respect to its obligations under the Bonds or such documents.

The Borrower intends that the interest payable on the Bonds shall be excludable from the gross income of the owners of the Bonds for purposes of federal income taxation pursuant to Section 103 of the Code. While the acceptance by the Town of this letter will evidence the Town's present intention to issue the Bonds, the Town reserves the right, in its sole and absolute discretion, to take any actions it deems necessary in order to ensure that it: (a) complies with present federal and State laws and any pending or future federal or State legislation, whether proposed or enacted, which may affect or restrict the issuance

of its bonds, and (b) issues its bonds within the limits imposed by such present laws or any such pending or future legislation or any future local laws, to finance those facilities which the Town determines, in its sole and absolute discretion, will provide the greatest benefit to the residents of the Town and the State. In particular, the Town reserves the right to choose to issue its bonds (within the meaning of the Act and any present or future State or local laws) for facilities other than the Facility, and in such order of priority as it may determine in its sole and absolute discretion. Accordingly, if the Borrower proceeds with the refinancing and financing of costs of the Project before the Town finally determines to issue the Bonds, the Borrower does so at its own risk.

If at any time the Borrower decides not to proceed with the issuance, sale and delivery of the Bonds, it will promptly notify the Town Administrator in writing of such determination, stating the reasons therefor.

To the extent any series of the Bonds is to be issued as tax-exempt bonds for purposes of the Code, the Borrower agrees that all certifications (including opinions of the Borrower's counsel) required by bond counsel to the Town will be provided in order to establish that interest on the Bonds will be exempt from federal income taxation (including certifications enabling the Town to certify that such Bonds are not arbitrage bonds).

The Borrower expects that the Bonds will be issued on or before December 31, 2017 and acknowledges that if the Bonds are not so issued by that date, any resolution authorizing the Bonds will expire by its terms unless extended by the Council and the Mayor by supplemental resolution, which decision as to the granting or denial of any such extension shall be in their sole and absolute discretion.

The Borrower accepts, and understands that the Town has accepted, (i) the designation of the firm of Miles & Stockbridge P.C. (A) as bond counsel to render customary approving and tax opinions relating to the Bonds and (B) as counsel to the Borrower, and (ii) the designation of the firm of Funk & Bolton, P.A. as issuer's counsel.

This letter of intent may be executed in counterparts and counterpart signature pages of this letter of intent may be circulated by facsimile transmission and/or e-mail; any such counterparts circulated in such manner shall be treated as originals for all purposes.

The Borrower gratefully acknowledges the Mayor's and the Council's participation in this proposed transaction to date.

[CONTINUED ON FOLLOWING PAGE]

Very truly yours,

ATLANTIC GENERAL HOSPITAL CORPORATION

By: 
Name: Michael A. Franklin
Title: President/CEO

Accepted on behalf of Mayor and Council of Berlin, in accordance with the provisions of a Resolution adopted by the Council of Mayor and Council of Berlin on _____, 2017 and approved by the Mayor of Mayor and Council of Berlin on _____, 2017.

MAYOR AND COUNCIL OF BERLIN

By: _____
Wm. Gee Williams, III
Mayor



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov



Nationally Recognized --- "America's Coolest Small Town"

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Wm. Gee Williams, III

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Thom Gulyas

Troy Purnell

Zackery Tyndall

Town Attorney

David Gaskill

Town Administrator

Laura Allen

June 8, 2017

Mr. Todd Ferrante, Chair
Atlantic General Hospital Foundation
10320 Old Ocean City Blvd.
Berlin, MD 21811

Dear Mr. Ferrante:

On behalf of the Mayor and Council and the citizens of Berlin I wish to express our enthusiastic support for the \$1.3 million grant application to the Maryland Hospital Association under the 2017 Hospital Bond Project Review Program by Atlantic General Hospital.

Twice each year AGH makes a formal presentation to the Berlin Mayor and Council to report on their operations, progress and plans for the future. We understand this grant will enable AGH to construct much needed renovations to the hospital's "Impatient Care Area's" Project.

I can say with full confidence that everyone who lives in the Town of Berlin and the neighboring region recognizes the immeasurable contributions AGH has made towards increasing the quality and accessibility of first-class health care to both our citizens and many guests since it opened 24 years ago this summer.

We urge the Maryland Hospital Association to look favorably upon AGH's bond financing request. If the Berlin Mayor and Council may be of any assistance in this process, please do not hesitate to contact us.

Sincerely,

Wm. Gee Williams, III
Mayor

Cc: All Council Members
Laura Allen, Town Administrator