



**BERLIN MAYOR AND COUNCIL**  
**Meeting Agenda**

**Berlin Town Hall**  
**10 William Street**  
**Monday, May 8, 2017**

**6:00 PM EXECUTIVE SESSION – Conference Room**

- a. Pursuant to Section §3-305(b)(7) – To consult with counsel to obtain legal advice on a legal matter.

**7:00 PM REGULAR SESSION – Council Chambers**

1. Approval of the Minutes for:
  - a. Executive Session of 04/24/17
  - b. Statement of Closure for Executive Session of 04/24/17
  - c. Regular Session of 04/24/17
  - d. Utility Funds Work Session 05/01/17
2. Presentation: Salisbury University Environmental Studies Senior Seminar
3. Special Event Request
  - a. St. Paul UMC 5K Memorial Walk/Run – J. Dale Smack
  - b. Application for Special One Day Permit – Berlin Fire Company – David Fitzgerald
4. Request for Funding – Diakonia – Claudia Nagle
5. Naming and Re-Naming Town Property Policy – Town Administrator Laura Allen
6. Request for Sign Permit Fee Waiver – Administrative Services Director Mary Bohlen
7. Deed of Dedication Cannery Village – Andrew Hanson
8. Ordinance 2017-01: An Ordinance of the Mayor and Council of The Town of Berlin, Maryland Amending Chapter 32, Article II, Section 32-21 of The Town Code Re-defining the Term “Truck.” – Second Reading – Town Administrator Laura Allen
9. Resolution 2017-03: Prohibiting Truck Traffic on Baker St. – First Reading – Town Administrator, Laura Allen
10. Introduction of Ordinance 2017-02: First Reading of the proposed FY18 Budget – Town Administrator Laura Allen

11. Resolution 2017-04: Establishing the Property Tax Rate for the Fiscal Year Beginning July 1, 2017 pursuant to Ordinance number 2017-02, The Operational Budget for Fiscal Year 2018 – Finance Director Natalie Saleh
12. Departmental Reports:
  - a. Finance Director – Natalie Saleh
  - b. Administrative Services Director – Mary Bohlen
  - c. Water Resources/Public Works – Jane Kreiter
  - d. Electric – Tim Lawrence
  - e. Chief – Arnold Downing
  - f. Planning – Dave Engelhart
  - g. Economic and Community Development – Ivy Wells
  - h. Managing Director – Jeff Fleetwood
13. Town Administrator’s Report
14. Comments from the Mayor
15. Comments from the Council
16. Comments from the Public
17. Comments from the Press
18. Adjournment



**BERLIN MAYOR AND COUNCIL**  
**Meeting Minutes**  
**Monday, April 24, 2017**

Agenda Item # **1c**

**7:00 PM      REGULAR SESSION – Berlin Town Hall Council Chambers**

**Present:** Mayor Gee Williams, Vice-President Elroy Brittingham, Councilmembers Thom Gulyas, Zackery Tyndall, Dean Burrell, Troy Purnell.

**Staff Present:** Town Administrator Laura Allen, Managing Director Jeff Fleetwood, Water Resources/Public Works Director Jane Kreiter, Finance Director Natalie Saleh, Police Chief Arnold Downing, Police Lieutenant Robert Fisher, Electric Utility Director Tim Lawrence, Economic and Community Development Director Ivy Wells, and Administrative Assistant Kelsey Jensen.

Following the Lord’s Prayer and Pledge of Allegiance, Mayor Williams called the meeting to order at approximately 7:05 PM.

1. Approval of the Minutes for:

a. Executive Session of 04/10/17:

On the motion of Councilmember Gulyas, the Executive Session minutes of April 10, 2017 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

b. Statement of Closure for Executive Session of 04/10/17:

Mayor Williams read the Statement of Closure.

c. Regular Session of 04/10/17:

Councilmember Gulyas noted a correction needed on page five in the first paragraph “Ocean City Office Club” should read “Ocean City Elk’s Club”.

On the motion of Councilmember Gulyas, with the change noted on page five, the Regular Session Minutes of April 10, 2017 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

d. General Fund Budget Work Session 04/17/17:



On the motion of Councilmember Gulyas, the General Fund Budget Work Session Minutes of April 17, 2017 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

2. Request for Funding:

a. Berlin Youth Club (BYC) – Worcester County Youth and Family

Steve Taylor, Executive Director of Worcester Youth and Family Counseling Services and Amanda Chaffee, Lead Programs Coordinator presented their request for funding. They have requested an additional \$5,356 on top of their usual request for a total of \$39,856. Mayor Williams asked if they can give a breakdown of how the funds are used; Mr. Taylor said they can do an itemized invoice. Town Administrator Laura Allen stated that they would appreciate a breakdown. Councilmember Burrell asked if the request is going from \$34,500 to \$39,856; Mr. Taylor said that is correct. Ms. Allen stated that the current proposed budget includes \$34,500 and if the Council is inclined, they can add the additional \$5,356. Councilmember Tyndall motioned to approve the request and amend the proposed budget to include the additional \$5,356. Councilmember Burrell requested to amend the Motion to just be a total funding amount of \$40,000.

On the motion of Councilmember Tyndall, with Councilmember Burrell's friendly amendment, the total BYC funding request for FY2018 be amended to \$40,000 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

b. Worcester County Developmental Center (WCDC)

Jack Ferry, Executive Director presented their funding request in the amount of \$7,500. He said the Federal Government wants the clients to get jobs before training; Mayor Williams stated that if there is anything the town can do to help they will. Councilmember Tyndall asked if they are a 501c3; Mr. Ferry stated that they are a non-profit. Vice-President Brittingham stated that it is a wonderful program. Councilmember Gulyas asked if all levels of disabilities can attend WCDC; Mr. Ferry stated that at this time they are not able to take all levels, but hope to as they grow that they will be able to. Town Administrator Laura Allen stated that the current funds for this organization are included in the proposed budget, so accepting the budget will include the funding for WCDC. Councilmember Tyndall asked if their invoicing is similar to BYC; Ms. Allen stated that it is not, it is different because BYC has a contract, they currently cut a check in the beginning of each fiscal year. Councilmember Tyndall asked if they can keep a breakdown on financials to update the Council; Mr. Ferry stated that he will keep a log.

3. Temporary Skateboard Services and Facility Use Agreement – Sean McLaren



Town Administrator Laura Allen explained the agreement, dates, times, and that this will be a free event. Sean McLaren requested that the Council approve the agreement. Councilmember Burrell explained that our insurance only covers town events, so Mr. McLaren will be providing his own insurance because this is not a town sponsored event. Mike Wiley, Parks Commission Chairman said the Parks Commission is in full support of the event. Mayor Williams asked if they will have enough volunteers or the ability to add more if needed; Mr. McLaren said they have a lot of interest to volunteer and participate, so it shouldn't be an issue. Mr. McLaren said they will be giving out helmet stickers for participants that have registered so they can keep track of who has filled out paperwork. Councilmember Tyndall asked if they can keep track of attendance for future reference; Mr. McLaren said they will and can update the Council about the attendance upon request. Councilmember Gulyas what equipment would be out; Mr. McLaren said they will have fresh park training equipment. Councilmember Gulyas asked if the equipment is small enough and mobile enough for storage on site and if the storage is secure; Mr. McLaren said it is mobile and the larger pieces can be broken down; Managing Director Jeffrey Fleetwood stated that the storage area is secure. Mayor Williams asked if Ms. Bohlen and Ms. Wells can put the information about the Agreement on the website and the Facebook page. On the motion of Councilmember Purnell, the Temporary Skateboard Services and Facility Use Agreement was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

4. Ordinance 2017-01 – An Ordinance of the Mayor and Council of The Town of Berlin, Maryland Amending Chapter 32, Article II, Section 32-21 of The Town Code Re-defining the Term “Truck.”

Town Administrator Laura Allen explained the Ordinance and that this is the first step towards the truck ban on Baker Street. Town Attorney David Gaskill stated that this is the first reading and they will have a public hearing on this ordinance on May 8, 2017. Ms. Allen asked if the Resolution can be put on the next agenda on May 8, 2017 with the public hearing for the ordinance and have it not go into effect until 20 days later. Mayor Williams asked if we can make it an emergency ordinance; Mr. Gaskill stated that it would have had to have proceeded differently to move forward in that way. Councilmember Tyndall asked if we are going to ban the trucks before we do the work on Baker; Ms. Allen answered yes. Councilmember Burrell asked if the weight limit includes the truck's loads; Mayor Williams said if it does not then we should tweak it. Mr. Fleetwood stated that the gross value weight or GVW includes the entire weight of the vehicle. Ms. Allen reminded the Council that this is the first reading and will be voted on at the May 8, 2017 Mayor and Council Meeting.

5. Departmental Reports:

- a. Finance Director – Natalie Saleh

Ms. Saleh mentioned that the Enterprise fund work session will be held on May 1, 2017. This Friday the Finance Department will be attending the GFOA conference.

- b. Water Resources/Public Works Director – Jane Kreiter

Ms. Kreiter stated that Clean Up Day was a success. They are doing meter reads this week. The Flower Street Culvert is almost complete. The West Street Project is almost done, but they are waiting on the weather to let up before they tie into broad, then they will pave. Mayor Williams asked when they could expect that to be done; Ms. Kreiter replied in two to three weeks. They are ready to go out to bid on the William Street stormwater project. She has been working with Seniors from Salisbury University and they will be giving a presentation at the next Mayor and Council meeting. Vice-President Brittingham asked if there was an issue with the paving on Flower Street; she said there was, it was too cold and was beginning to crumble so they had it redone. Councilmember Burrell about the fence completion. Ms. Kreiter said EA is working on pricing and solutions for the fence. Mayor Williams asked when we could expect this to be complete; Ms. Kreiter replied soon.

c. Electric Utility Director – Tim Lawrence

Mr. Lawrence reported that they have completed a meter inventory to get a proper inventory and phase out the old dial meters. At 113 Schoolfield Street they replaced the covered roof on the backup generator. They assisted the Stormwater Department with ditch cleanups. At the Power Plant they installed a new system that will alert them when the water raises to a certain level to prevent any flooding issues. They assisted in bulk pick up. They removed eight dead trees in Stephen Decatur Park. The number five breaker is being replaced, the original was from 1949. Councilmember Tyndall asked if any museums would be interested in the old one; Mr. Lawrence said he spoke with a museum and they expressed interest, but they weren't sure about the size. Vice-President Brittingham said that he thinks Worcester Technical High School may be interested and they had shown an interest in working with Berlin on a wind energy project.

d. Police Chief – Arnold Downing

Chief Downing reported that walls have been established at the new police facility. He reported that the Worcester County Jail Warden has passed away. Town Administrator Laura Allen asked if he can talk about the police radios; He explained the radios. Councilmember Burrell asked if they were budgeted items. Chief Downing replied that they are.

On the motion of Councilmember Burrell, requisition 201701018 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

e. Economic and Community Development – Ivy Wells

Ms. Wells reported that Take Pride in Berlin bracelets will get you discounts at local shops and restaurants, they can be picked up in Town Hall. She is working with different art groups for the painting of the utility boxes, she will be going in front of the Historic District Commission (HDC) in May with this idea and the way finding signs. They are considering replacing the sandwich boards with sidewalk adhesives that will direct you to shops and restaurants, this too will need to go before the HDC. She will be replacing the town maps with a better designed map. Bustle will be closing; the owner is retiring and there is already interest in her shop. On Wednesday, she will be in Annapolis for a tourism meeting and next week she will be in Pittsburgh for a main street conference. She has secured Berlin the June 5<sup>th</sup> as the Maryland



State Arts Council annual date. Councilmember Tyndall asked what the hashtag is for Berlin; she replied #BetterinBerlin.

d. Managing Director – Jeffrey Fleetwood

Mr. Fleetwood reported that on May 8, 2017 at 9am in the Council Chambers LGIT will be here for harassment training.

6. Town Administrator’s Report –Laura Allen

Ms. Allen reported that they had 56 volunteers for the Clean Up Day. Mayor Williams thanked the volunteers. Administrative Assistant Kelsey Jensen requested that if anyone has any photos to please send them to her or Administrative Services Director Mary Bohlen.

7. Comments from the Mayor:

Mayor Williams had no comments.

8. Comments from the Council:

Councilmember Gulyas mentioned an email sent by Councilmember Purnell and how everyone should look at it. Councilmember Purnell said he will donate Apple TV so we can show pictures in the meeting.

Councilmember Tyndall asked if we have done a lot of research into maintaining a gym in the new police facility, he thinks it may be cheaper to partner with a gym. Chief Downing stated that they looked at other facilities in the area, all of which had gyms. They did a lot of research into the addition of a gym and think they can get the equipment for free or cheap. When plans were made, they were looking to the future and would rather incorporate the gym now while they have the space.

Vice-President Brittingham stated that he thinks a gym will be a great addition to the new police facility.

Councilmember Burrell said that at Atlantic General Hospital on Saturday they will be hosting a hygiene drive for Diakonia and the WACS center. Please donate any hygiene products that you can.

Councilmember Purnell had no comments.

9. Comments from the Audience – Mitchell David asked if there were any updates with the annexation of The Bay Club since they last came before the Council on December 12, 2016. Mayor Williams stated that there have not been any updates since then. Councilmember Tyndall thanked Mr. David for coming in to speak.

10. Comments from the Press – none

On the motion of Councilmember Purnell, the Mayor and Council meeting was adjourned at approximately 8:40pm.

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				



Voting Tally	5				
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Respectfully Submitted,



Kelsey Jensen  
Administrative Assistant



**BERLIN MAYOR AND COUNCIL**  
**UTILITY FUNDS BUDGET WORK SESSION**  
**Meeting Minutes**  
**Monday, May 1, 2017**

**5:30 PM      WORK SESSION – Utility Funds Budget Work Session**  
**Berlin Town Hall Council Chambers**

**Present:** Mayor William Gee Williams, III, Vice-President Brittingham, Councilmembers Zackery Tyndall, Dean Burrell, and Troy Purnell.

**Staff Present:** Town Administrator Laura Allen, Managing Director Jeff Fleetwood, Finance Director Natalie Saleh, Water Resources and Public Works Director Jane Kreiter, Wastewater and Public Works Superintendent Jamey Latchum, Water Superintendent Marvin Smith, Electric Utility Director Tim Lawrence, and Administrative Assistant Kelsey Jensen.

Mayor Williams called the Utility Funds Work Session of the Town of Berlin to order at 5:45 PM.

Mayor Williams stated that there are four utilities, water, wastewater, stormwater and electric. The current Water Resources budget is \$5,678,320 and the proposed budget is \$5,774,696, which is an increase of 1.6% or \$96,376. The Electric Utilities current budget is \$5,509,838 and the proposed budget is \$5,573,201, which is an increase of 1.15% or \$63,363. The total proposed budget for all four utilities is \$11,188,158, which is an increase of 1.5% or \$159,739.

Finance Director Natalie Saleh went over the revenues for Water Resources. Councilmember Tyndall asked about the ready-to-serve average costs and if it is per consumer; Ms. Saleh said it is for everyone who receives ready to serve multiplied by 12 months. Mayor Williams stated that the EDU's need to be in reserve so we have the capacity available when they're needed. Water Resources and Public Works Director Jane Kreiter explained that once the capacity is at 80% they are required by the State of Maryland to be in the process of planning for expansion, and at 90% they need to find the funding in increase the capacity, MDE needs this reported to them each year.

Water Superintendent Marvin Smith presented the Water Administration budget with Ms. Kreiter. Councilmember Tyndall asked what the water and sewer rate study is for; Ms. Allen said to see if our rates cover our costs. Councilmember Burrell asked if the preliminary budget will be adjusted down if the projections change; Ms. Saleh responded yes, they were using the worst-case scenario at this point. Councilmember Tyndall asked what water advertises in the advertising account; Mr. Smith replied that they post the Consumer Confidence Report, and this years is currently running this week. Councilmember Tyndall asked about the contingencies account; Ms. Saleh said it is the projected revenues minus the expenses, and will change going forward. Councilmember Tyndall asked why we do not account for depreciation; Ms. Saleh said we do not budget for depreciation, it is an actual expense, but we have a separate budget schedule for fixed items.

Ms. Kreiter and Mr. Smith moved on to Water Treatment. Mayor Williams asked about the age of our current wellhouse on Powellton Avenue; Ms. Kreiter stated the building is from 1935, but the motor has been replaced. Councilmember Purnell arrived at 6:05 PM. Electric Utility Director Tim Lawrence asked Ms. Kreiter if they will be using the same pump or replacing the pump; she stated that they are unsure at this time. Councilmember Burrell asked if the decrease in chemicals is based off the current usage and pricing; Mr. Smith replied yes.

Ms. Kreiter and Ms. Smith explained the Water Distribution proposed budget. Councilmember Burrell asked if in the future they can include justifications with each cost, not just for Water Resources, but every Department. Ms. Saleh, Ms. Kreiter, and Mr. Smith said they can do that.

Ms. Kreiter and Mr. Latchum presented information on Wastewater. Ms. Saleh explained the revenues for Wastewater. Councilmember Tyndall asked if we could get a performance report to show where we stand with expected costs versus actual costs; Ms. Saleh said she can send that information upon request. Mayor Williams said can we have a report for FY2017 by September 1, 2017.

Ms. Kreiter and Mr. Latchum presented information on Stormwater, the last utility of Water Resources. Ms. Saleh discussed the revenues. Mayor Williams asked why the Stormwater permits fluctuate so much each year. Ms. Saleh said there wasn't as much activity as anticipated; Ms. Kreiter said that there may be more activity, but sometimes it goes through EA Engineering who reviews them and it is reimbursed immediately and not a revenue. Councilmember Tyndall said if we didn't have the FEMA, DNR, and CBDG funding would we be able to maintain our Stormwater Department. Ms. Saleh said it would require more money from the General Fund. Ms. Kreiter said we could maintain it, just no extra projects. William Street Culvert and Franklin, Grice, and Nelson areas are in the FY2018 budget. Mayor Williams asked if William Street is next and will they be done in this fiscal year and what about Franklin, Grice, and Nelson; Ms. Kreiter stated that William will be done in this year and Franklin, Grice, and Nelson will go out for bid this summer.

Electric Utility Director Tim Lawrence presented the Electric Utility Funds. Ms. Saleh discussed revenues. Councilmember Tyndall asked if the streetlights in revenue are in the developments or in the town and if it has decreased because we have switched to LED; Mr. Lawrence stated that we bill for lights for both ourselves and residents and now that they are LED there should be less bulbs purchased in a year and these revenues should go down. Councilmember Burrell asked what would be considered service and material; Ms. Saleh said if the Electric Department needs to go on site of a project and performs work with their own items, they will invoice the contractor. Vice-President Brittingham now present at 6:52 PM.

Mr. Lawrence presented the Electric Administration budget. Councilmember Tyndall asked why there was a decrease in fuel costs; Mr. Lawrence stated that he will be moving into town, so he's using less gas to travel. Ms. Saleh explained that customer service is split between all four utilities. Mayor Williams asked if it is a relative revenue; Ms. Saleh said it is based on the percentage of the funds and is a fixed amount.

Mr. Lawrence presented the Capital Power Plant proposed budget. He stated that the purchase power fees have decreased by 56%. Councilmember Tyndall asked why there was a decrease; Ms. Saleh stated that Mr. Lawrence is referring to RPA purchase power, it is not the actual power purchase, it's supplemental and is an estimated projection. Town Administrator Laura Allen stated that the new purchase power contract will go into effect January 1<sup>st</sup>, the price has gone down and that number is reflected in this budget.

Mr. Lawrence presented the Power Distribution proposed budget. Mr. Lawrence stated that the vacation buyback has gone down because employees are leveling out on their vacation; Managing Director Jeff Fleetwood stated that vacation buyback is working, individuals balances and end liability have gone down. Mr. Lawrence showed photos of a new bucket truck that is in the proposed budget this year to replace the older unsafe truck. Vice-President Brittingham asked if we have had the older truck inspected for safety; Mr. Lawrence said they are inspected each year. Councilmember Tyndall asked if on the new truck we could use reflective markings or tape on the vehicle for safety; Mr.



Lawrence said we can. Mr. Lawrence stated that they have moved the transformers from capital to non-capital equipment because they are under \$5,000 each. Ms. Allen asked if they are reimbursable; Mr. Lawrence said it depends, if it is purchased for a developer the developer will reimburse, if it is faulty they are not. Councilmember Burrell asked why it wouldn't be considered supplies; Ms. Saleh explained that for the most part they are reimbursable to it isn't necessarily a supplies expense. Councilmember Tyndall asked about the lift for working on vehicles. Ms. Allen said it is not in the budget and Ms. Kreiter is looking into the spraysite as a location; Mr. Fleetwood said it will be between \$8,000 and \$12,000. Councilmember Tyndall stated when we put the healthcare costs in, maybe we can factor this in too.

The Utility Funds Work Session adjourned at 7:28 PM.

Respectfully Submitted,



Kelsey Jensen  
Administrative Assistant

Presentation:

Salisbury University Environmental Studies  
Senior Seminar



**SPECIAL EVENT  
TOWN STREET CLOSURE/REQUEST FOR SERVICES**



This form must be completed in order to hold an event in the Town of Berlin on public streets or property. Additional documents from the Town of Berlin, or another entity, may be required. Please provide as much information as possible. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

**FORM MUST BE COMPLETED AND SUBMITTED:**

**NO LESS THAN 60 DAYS IN ADVANCE OF THE EVENT IF STATE ROADS ARE TO BE CLOSED (SEE PAGE 2)  
NO LESS THAN 30 DAYS IN ADVANCE OF ANY OTHER EVENT**

Today's Date: 4/22/17

Event Start time: 8:00am

Road Closure Start: 7:50am

Requested Date(s) of the event: May 27, 2017

End time: 10:00am

End: 9:45am

Name of Event: St. Paul UMC 5K Memorial Walk/Run

Location of Event: St. Paul UMC Flower St. \*

\*If activity is in a Town park, a Parks Reservation form must be complete.

Estimated number of attendees: 100 - 150

Applicant Name: J. Dale Smack

Applicant Cell Phone: 443-783-0395

Sponsoring Organization or Business Name: St. Paul UMC, Berlin MD. 21811

Email: jds30c@gmail.com

Person(s) to Contact Day of Event: Name: Dale Smack Cell # 443-783-0395

Name: Arnold Downing Cell # 443-235-0202

Description of event: Annual Memorial Walk/Run sponsored by members of St. Paul United Methodist Church. This event will continue in the church parking lot after the walk/run. All are welcome to attend

The event sponsor hereby agrees to the following conditions:

1. The Town of Berlin, its representative(s) and/or agent(s) will be held harmless for any loss, damage, or liability incurred in connection with the event.
2. The event sponsor is appropriately insured. Proof of insurance may be required; if the event sponsor does not possess the appropriate insurance, the Town of Berlin may require the purchase of one-time event insurance through the Town of Berlin's insurance carrier.
3. The event sponsor will be responsible for any costs incurred by the Town as a result of damage done during the course of the event to Town-owned, rented, or leased properties.
4. The event sponsor and/or its participating vendors are responsible for obtaining any licenses, permits, rights-of-way, etc. for the event, including any permits required by the Worcester County Health Department, the State Highway Administration or any other agencies as appropriate. Any fees or other conditions associated with such will be the sole responsibility of the event sponsor and/or its participating vendors.
5. Activities must occur within the time frame(s) specified. It is the sponsoring organization's responsibility to ensure that vendors, performers, etc. do not set-up earlier than agreed, and will begin break-down of booths, equipment, etc. promptly. Vendors, etc. must be clear of the street/area within one hour of event ending. Private property remaining beyond one hour will be removed from the street.

By my signature below I identify myself as the representative of the above-named organization and/or the individual responsible for adherence to the conditions as set forth.

Signature: [Handwritten Signature]

Date: 4/22/17

Printed Name: J. Dale Smack

Approved by the Mayor and Council on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. For \_\_\_\_\_ Opposed \_\_\_\_\_ Abstain.



**DETAILS OF EVENT:**

Shaded areas for office use only

<b>Street Closure</b>		Note: Location map is required detailing streets to be blocked. Additionally, a State Highway Administration Request for Road Closure may be required.	
Will event require the closure of street(s)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Barricade locations must be marked on map.	
Blockage/Closure Time:	Start: 7:50 AM	End: 9:45 AM	If streets to be closed are Main Street, Bay Street, Broad Street, Old Ocean City Blvd., or William Street, for more than one hour, State Highway Administration Road Closure Form must be completed.
Branch/Showell Flower/Showell Flower/Seahawk		State Highway Form submitted if applicable? N/A <input type="checkbox"/>	
Will on-street parking need to be cleared?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Notes: # of barricades <u>2</u>	No-Parking signs to be placed:
Will parking areas need to be cleared/closed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Barricades to be dropped off: <u>5/26/17 anytime</u> Time/Date	_____ Time/date Must be placed 24 hours prior to event.

<b>Electric</b>		Note: The Electric Department will assist with completion of Service Form.	
Will there be vendors or activities requiring access to electricity?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Request for Electric Service form required including information from each vendor/activity requiring electric.	
		Request for Electric Form submitted? N/A <input type="checkbox"/>	
Will there be banners to be hung?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, Request to Hang Banner form needed. Banner Form submitted? <input type="checkbox"/>	

<b>Other Items/Services:</b>		If applicable, items listed are in addition to those normally in place.	
Trash cans	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Required <u>—</u>	Trash cans to be placed: _____ Time/date
Picnic Tables and/or Chairs	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Required <u>—</u>	To be placed: _____ Time/date
Stage	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Location must be marked on map.	Stage to be placed: <u>5/26/17</u> Time/date
Temporary Fencing	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Extensions needed: <input type="checkbox"/>
Porta-potties	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Standard <u>2</u> # Accessible <u>1</u> N/A	Fencing to be placed: _____ Time/date
Signs: Other than banners or parking	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Informational signs during the event not applicable.	Porta-potties will be placed in the alley on Pitts Street: _____ Time/date
Will there be vendors/individuals selling goods or services as part of the event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Vendor's Application and Certification for Peddling and Soliciting will be required for EACH vendor participating in the event. If event/activity is in a municipal park a Business Use of Park Application will be required IN ADDITION to Vendor's Application and Certification for Peddling and Soliciting.	Sign Permit may be required. Planning Office review _____ Date
		Vendor's Permit(s) needed/submitted? N/A <input type="checkbox"/>	

Additional Forms Required:	Yes	No	Date Rec'd	Initials
State Highway Administration Request for Road Closure		<input checked="" type="checkbox"/>		
Park Reservation Application and Permit		<input checked="" type="checkbox"/>		
Request for Electric Service		<input checked="" type="checkbox"/>		
Request for Banner Placement		<input checked="" type="checkbox"/>		
Sign Permit		<input checked="" type="checkbox"/>		
Vendor's Application and Certification for Peddling and Soliciting		<input checked="" type="checkbox"/>		
Business Use of Park Application		<input checked="" type="checkbox"/>		
Proof of Insurance		<input checked="" type="checkbox"/>		
Other:		<input checked="" type="checkbox"/>		

# **St. Paul United Methodist Church Annual 5k Walk / Run**

## **Course Outline:**

**Start on Branch Street in front of the church**

**Turn left on Showell St. prior to Rt. 113**

**Turn left on Flower St.**

**Turn right on Maple Ave.**

**Turn left on Elisabeth St.**

**Merge on Schoolfield St.**

**Turn right on Flower St.**

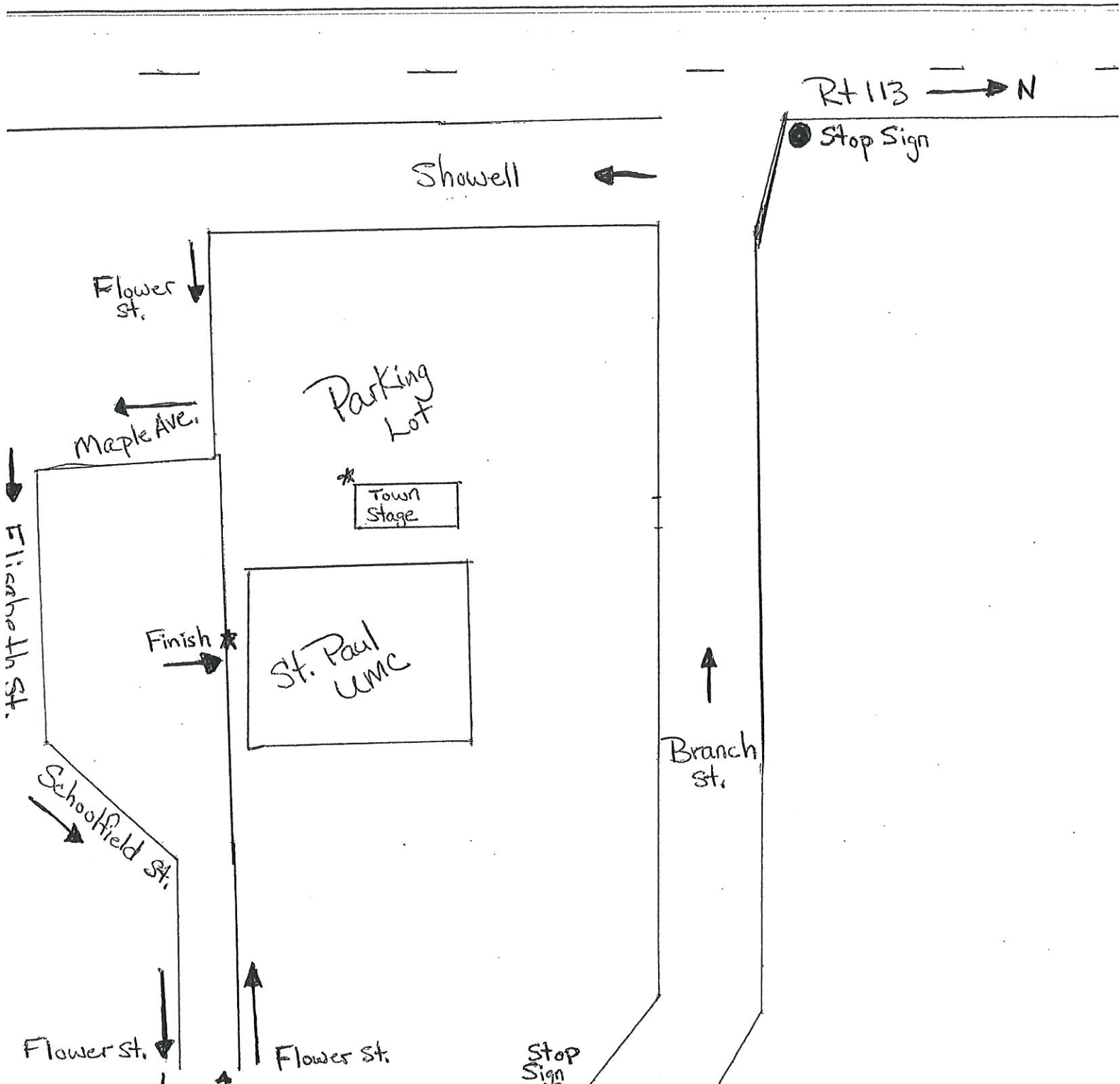
**Loop around Flower St. / Seahawk Rd. back on to  
Flower St. back towards the church**

**Stop on Flower St. in front of the church**

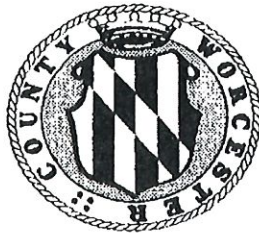
**End of the Walk / Run      Total Course 5K= 3.1 miles**



St. Paul UMC 5K  
May 27, 2017 8:00am







BOARD OF LICENSE COMMISSIONERS  
FOR WORCESTER COUNTY

ATTN: APRIL PAYNE, LIQUOR LICENSE ADMINISTRATOR  
WORCESTER COUNTY GOVERNMENT CENTER  
ONE WEST MARKET STREET - ROOM 1201  
SNOW HILL, MARYLAND 21863  
PHONE: 410-632-1908, EXTENSION 1120  
e-mail: apayne@co.worcester.md.us

APPLICATION FOR SPECIAL ONE DAY PERMIT

TO BONA FIDE CONVENTIONS AND SUCH OTHER SPECIAL GROUPS  
UNDER THE PROVISIONS OF THE ACTS OF THE GENERAL ASSEMBLY OF  
MARYLAND AT ITS 1967 SESSION

Name of Applicant: Berlin Fire Company, Inc. Date of Application: 04/17/2017  
Address of Applicant: 214 North Main Street Berk, MD 21811  
Telephone: 410-641-1977 E-Mail: bfc@berlinfire.com  
Location for which Permit is sought: SAME AS ABOVE

Hours requested: 4pm - 10pm  
Election District No.: Fed - First State - 38C, County - 3, Town - 1  
Convention or Group for which Permit sought:  
fund raiser - Berlin Fire Company  
Date for which Permit sought: Saturday, MAY 13 4pm - 10pm  
If within incorporated town, has Mayor & Council approved issuance of Permit? \_\_\_\_\_

( ) Beer: \$100 per day      ( ) Beer-Wine: \$100 per day      (X) Beer-Wine-Liquor: \$100 per day

APPROVAL MAYOR & CITY COUNCIL

SIGNATURE OF APPLICANT

David A. Fitzgerald, President



12747 Old Bridge Road  
Ocean City, MD 21842-9243

**Phone: 410-213-0923**

**Fax: 410-213-2499**

diakoniaoc.org

March 15, 2017

Town of Berlin, Mayor and Council  
10 Williams Street  
Berlin, MD 21811

Dear Mayor and Council:

The Town of Berlin has supported Diakonia's mission for many years. Last year the Council provided \$7,500 of funding to directly support the services we provide to our community. This money enabled Diakonia to offer housing, food security and critical resources to Berlin families and individuals. We'd like to tell you about our successes in 2016 and how we were able to support Berlin and its surrounding area.

The emergency housing program consistently operated at capacity. In 2016 we housed over 160 individuals and families experiencing homelessness, and received 4,300 calls requesting housing. Of the individual men and women who accessed emergency housing, 20% were from the Berlin area. Diakonia is one of only two shelters in the county which provide housing to the homeless, and the only shelter to house families.

Diakonia facilitates the Emergency Solutions Grant for Worcester County, a Federal grant that targets households at imminent risk of becoming homeless. Last year, the ESG program in Worcester County reached 51 households; Berlin families represented almost 25% of those receiving emergency assistance. In many cases at least half of the household is under the age of 18. This program is critical because it keeps families in Berlin and Worcester County in stable housing and prevents the crisis of becoming homeless.

Our food pantry is another critical service that supports those in need in Berlin. Food is available at no cost, seven days a week for Worcester County residents. In 2016, households from Berlin visited the pantry 1135 times, which is 37% of the total traffic seen in the pantry.

*"Diakonia: Giving Help for Today and Hope for Tomorrow"*

APR 20 '17 PM 6:09



We also provide meals to the guests of the housing program through the pantry, and in 2016 those meals numbered over 55,000. We are grateful that almost all of our food supply comes from local businesses, farms, events, and school/business food drives. Without this support we would be unable to contribute to the food security of our community.

You may also know that Diakonia facilitates a grant for assistance to veterans and their families. In the last completed year of the grant, 80 local households were assisted through this program.

Community partnership is crucial to our ability to offer comprehensive support to our clients. Cooperation with local governments, the Board of Education, the Health Department and other community non-profits is key to addressing the many needs of those facing homelessness. These community partners create a net of resources which assist our guests in areas such as job preparedness and workplace success, mental and physical wellness, and other skills including nutrition, parenting and women's issues.

Diakonia is linked to many civic organizations and is supported by a large number of committed volunteers. We receive both financial and volunteer support from the Lions Club, Kiwanis, American Legion, Knights of Columbus, and various faith based groups around the area. We actively engage volunteers to work in our pantry, thrift store, maintain our facilities and help us around the office. In 2016 volunteers completed 15,647 hours of service. The support of the community is integral to Diakonia's success.

We continue to receive positive results to our financial audits conducted by the accounting firm PKS. Diakonia is grateful for all the support we receive and we sure to carefully manage the community's financial support.

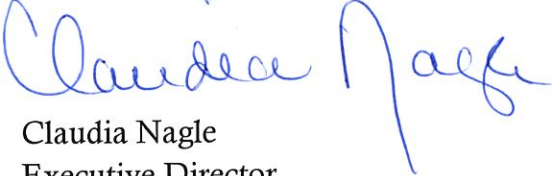
Although our breadth of services has grown to support people with varying needs, we continue to see repeat episodes of homelessness among individuals in our area. In response to this, we plan to create a staff position to follow up with guests who exit the housing program. This individual will provide continued support in order to reduce the chance of these individuals becoming homeless again.

We are asking the Town of Berlin to continue its support of our services and expansion of necessary services with a contribution of \$10,000. This grant will enable us to continue to provide safe housing and case management support, food security, homelessness prevention for local veterans and people at risk of becoming homeless, and the support to remain in safe, permanent housing.

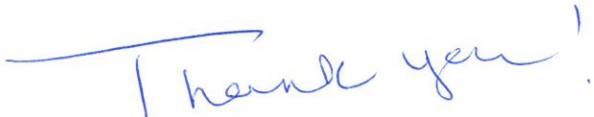


We believe that these services are critical and needed by those in living in Berlin and Worcester County.

Sincerely

A handwritten signature in blue ink that reads "Claudia Nagle". The signature is fluid and cursive, with the first name "Claudia" being larger and more prominent than the last name "Nagle".

Claudia Nagle  
Executive Director

A handwritten note in blue ink that says "Thank you!". A horizontal line with an arrowhead at the right end is drawn above the text, pointing towards the signature.

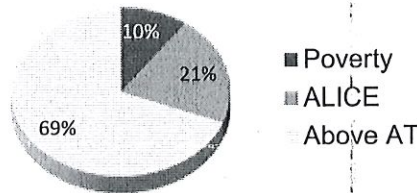
# ALICE IN WORCESTER COUNTY

2014 Point-in-Time Data

**Population:** 51,558 | **Number of Households:** 20,492  
**Median Household Income:** \$58,820 (state average: \$73,971)  
**Unemployment Rate:** 11.5% (state average: 7.2%)  
**Gini Coefficient** (zero = equality; one = inequality): 0.47 (state average: 0.45)

## How many households are struggling?

**ALICE**, an acronym for **A**sset **L**imited, **I**ncome **C**onstrained, **E**mployed, are households that earn more than the U.S. poverty level, but less than the basic cost of living for the county (the ALICE Threshold, or AT). Combined, the number of poverty and ALICE households equals the total population struggling to afford basic needs.



## What are the economic conditions?

The **Economic Viability Dashboard** evaluates community conditions for ALICE in three core areas. Each is an index with a scale of 1 (worse) to 100 (better).

**Housing Affordability**  
good (61)

**Job Opportunities**  
fair (52)

**Community Resources**  
fair (48)

## What does it cost to afford the basic necessities?

This bare-minimum budget does not allow for any savings, leaving a household vulnerable to unexpected expenses. Affording only a very modest living in each community, this budget is still significantly more than the U.S. poverty level of \$11,670 for a single adult and \$23,850 for a family of four.

### Household Survival Budget, Worcester County

	SINGLE ADULT	2 ADULTS, 1 INFANT, 1 PRESCHOOLER
Housing	\$584	\$888
Child Care	\$-	\$1,019
Food	\$202	\$612
Transportation	\$340	\$679
Health Care	\$122	\$486
Miscellaneous	\$144	\$387
Taxes	\$195	\$181
Monthly Total	\$1,587	\$4,252
<b>ANNUAL TOTAL</b>	<b>\$19,044</b>	<b>\$51,024</b>
Hourly Wage	\$9.52	\$25.51

Source: American Community Survey, Bureau of Labor Statistics (BLS), Internal Revenue Service (IRS), U.S. Census, U.S. Department of Agriculture (USDA), U.S. Department of Housing and Urban Development (HUD), U.S. Election Assistance Commission, Comptroller of Maryland, and Maryland Family Network, 2014.

Town	Total HH	% ALICE & Poverty
Berlin	1,635	35%
Ocean City	3,359	27%
Ocean Pines	4,693	19%
Pocomoke City	1,484	56%
Snow Hill	912	47%
West Ocean City	1,820	32%

Note: Municipal-level data on this page is for Census places. Totals will not match county-level data; municipal-level data often relies on 5-year averages and is not available for the smallest towns that do not report income.



# 2016 IN NUMBERS

## Housing Program

162 people housed

10,754 bednights of shelter—53,770 meals provided  
67% from Worcester, 32% Wicomico, 1% Somerset

25% of participants 18 years old or under

10 veterans housed — 15 unaccompanied youth  
housed

## Food Pantry

Over 25,000 bags of food distributed to  
3,000 local households

9,764 people served

38% served are children

## Volunteers

138 active volunteers completed  
15,647 hours of service

equivalent of 7.5 full time employees

28 new volunteers

49 volunteer groups engaged

## Supportive Services for Veterans

55 households comprised of 159  
people assisted through prevention  
and rehousing programs

Average amount of assistance \$1412

## Emergency Solutions

101 households assisted comprised  
of 285 individuals

Average amount of assistance \$967





**TOWN OF BERLIN  
NAMING AND RE-NAMING TOWN PROPERTY POLICY**

**Section 1 – Purpose**

The purpose of this policy is to provide criteria for the Town of Berlin (“Town”) to provide a fair, consistent and efficient process, while respecting the need for public consultation and legislative approvals, when it wishes to name or rename Town assets such as parks and other real property.

**Section 2 -- Scope**

1. This policy applies to the following items (“Items”):

- A. Structures
- B. Real property
  - Examples include:
    - Open spaces
    - Parks
    - Memorials

2. The process and criteria included in this policy do not apply to the following:

- A. Town government offices or maintenance and utility buildings
- B. Historically registered properties for which a name has been indicated on a nomination form and accepted for use on a historic register
- C. Public art installations that have been commissioned with a title that serves as the name of the piece
- D. Town, County, State, or Federal roads and highways
- E. Private property

3. This policy is not retroactive.

**Section 3 – Procedures for Considering Names**

1.

A. Existing Items:

Individuals or organizations may request a name for an existing Item by submitting a written request to the Town Administrator. Staff will review the request for consistency with this policy and if it is consistent, process the request in accordance with the procedures contained herein.

B. New Items:

To develop a broad array of ideas and to encourage community participation in the naming process, the Mayor and Council may direct the Town Administrator to publicly solicit ideas for naming new Items as soon as practical in the development or purchase process.

2. The Town Administrator shall:

- A. Review existing names to avoid duplication, confusion, or inappropriateness.
- B. Confer with the local 911 authority for consistency with Emergency 911 requirements.
- C. Refer requests to name or re-name Items to the appropriate Board or Commission for recommendation to the Mayor and Council.

3. The Mayor and Council shall hold a minimum of one public hearing, in a manner consistent with current law, to receive comments on all naming or re-naming requests. Items shall be named by Resolution.

4. Upon Mayor and Council approval, Town staff shall design the appropriate plaque, sign, or other identification in a manner consistent with existing signage and ensure installation meets all Town requirements

#### Section 4 – Criteria for Names

The Mayor and Council shall use the following criteria when considering name proposals:

1. Context and geographical location

Items should be given names that directly reflect or are contextually related to the history of the site or surrounding area.

2. Natural or geological features

Names may be based on distinctive, predominant, and defining natural features of an area.

3. Historical significance

The name may be associated with:

- A. A historically significant event or for events reflecting broad patterns of Town history.
- B. The lives of persons of Town wide significance in Berlin's past.
- C. A distinctive architectural, engineering, or technological achievement.
- D. An existing or proposed registered historic property or district.

4. Contributions

- A. Items may be named for an individual or organization if that individual or organization has made a significant direct property or monetary contribution to the Town for the construction or development of the Item, especially if the naming is a stipulation of the donation.

B. Items may be named for an individual if that individual has made a recognized, outstanding public service contribution.

5. Portions of a property may have another name other than that of the entire property.

6. Items shall not ordinarily be named for living individuals.

7. The name cannot be:

A. Already in use

B. Similar to a name or names already in use

### Section 5 – Renaming

Organizations and individuals are encouraged to consider alternatives to re-naming an Item in an effort to commemorate the lives of important community members or historical figures and events:

Examples of alternative naming opportunities include:

- Interpretive plaques at key locations
- Sidewalk bricks or inserts
- Benches





**MOTION OF THE MAYOR AND COUNCIL No. 2017-19**

A Motion of the Mayor and Council of the Town of Berlin waiving the Berlin Edible Forest Garden sign fee in the amount of \$60.00.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2017 by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of \_\_\_\_ to \_\_\_\_ opposed, with \_\_\_\_ abstaining and \_\_\_\_ absent.

\_\_\_\_\_  
Elroy Brittingham, Sr. Vice President

\_\_\_\_\_  
Wm. Gee Williams, III, Mayor

ATTEST: \_\_\_\_\_  
Laura Allen, Town Administrator



# Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov



## SIGN PERMIT APPLICATION

DATE: 4-28-17 ESTIMATED COST: \$600.00 PERMIT #: 2017-97

ADDRESS OF PROPERTY: Flynn Decker Park TAX MAP: 0302 PARCEL #: 0873

PROPERTY OWNER: Town of Berlin PHONE #: 410-641-2770

CONTRACTOR: Jun Signs PHONE #: 410-641-9944

PROPOSED SIGN MATERIAL: \_\_\_\_\_ PROPOSED HEIGHT: 4'

TYPE OF SIGN:  WALL  GROUND  POLE  PROJECTING  ROOF  SIDEWALK

LENGTH: 5' WIDTH: 3' HEIGHT ABOVE GRADE: 3-4' ILLUMINATION:

DESCRIPTION OF SIGN: Interactive sign for Berlin Fable Forest Garden

APPLICATION MUST INCLUDE A SITE PLAN INDICATING THE PROPOSED SIGN LOCATION AND DISTANCE FROM PROPERTY LINES OR LOCATION ON THE BUILDING.

Owner/Agent Signature: [Signature] Date: 4-28-17 PHONE #: 410-629-1538

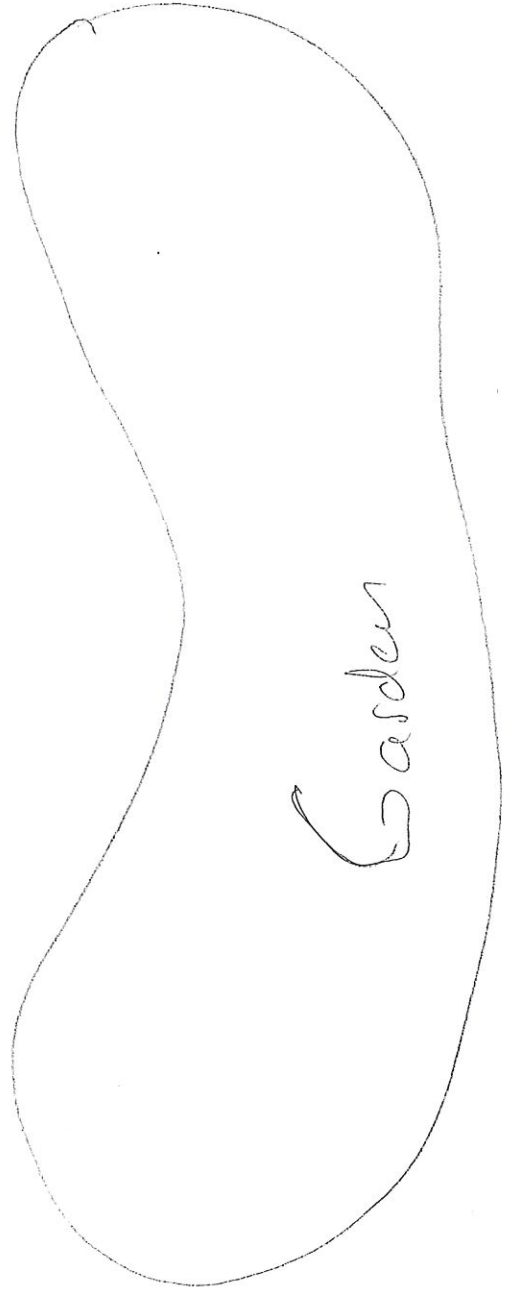
### FOR OFFICE USE ONLY

DATE RECEIVED	<u>4/28/17</u>	PLANNING COMMISSION	_____
DATE ISSUED	_____	ZONING	_____
FEES DUE	_____	BZA	_____
DATE PAID	_____	APPROVED BY	_____
CASH/CHECK #	_____	DATE	_____

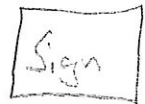
Stephen Decatur Park

Pond

**COPY**



Garden



Parking Lot

Typical



# **COPY** Berlin Edible Forest Garden



## What is an Edible Forest Garden?

An Edible Forest Garden is a small-scale plot that mimics a forest ecosystem, integrating native and edible trees and plants to create a sustainable food production system. Berlin's Edible Forest Garden was first established in 2016 through a partnership of Assateague Coastal Trust, Stephen Decatur Middle School and the Town of Berlin. The Garden will be an ongoing, expanding and evolving project for the partners and the Berlin community through which new elements will be added over time as the original plants grow and mature.

For more information on the Garden and volunteer opportunities, visit:  
[www.ACTforBays.org](http://www.ACTforBays.org)

## Why Did We Plant the Garden?

This Edible Forest Garden was created as a demonstration project to show how a small-scale native food production system can be established, and to educate and inspire the community to consider where their food comes from and how they might support – or even start their own – local food system. So stroll through this garden and see what is growing. And when the fruits of the forest are ready, feel free to sample Berlin's bounty...but be sure to leave some for your neighbors.

The Berlin Edible Forest Garden was made possible through the efforts and funding from:







**MOTION OF THE MAYOR AND COUNCIL No. 2017-18**

A Motion of the Mayor and Council of the Town of Berlin accepting the Deed of Dedication with Cannery Village LLC, reducing the stormwater and utility bonds on the project to zero, accepting the maintenance bond valued at \$157,500 and initiating the two-year warranty period during which the developer is responsible for maintenance and repair of the roadway and municipal utilities.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2017 by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of \_\_\_\_ to \_\_\_\_ opposed, with \_\_\_\_ abstaining and \_\_\_\_ absent.

\_\_\_\_\_  
Elroy Brittingham, Sr. Vice President

\_\_\_\_\_  
Wm. Gee Williams, III, Mayor

ATTEST: \_\_\_\_\_  
Laura Allen, Town Administrator



## DEED OF DEDICATION

THIS DEED OF DEDICATION, made this \_\_\_\_\_ day of May 2017 by and between CANNERY VILLAGE LLC, a Maryland Limited Liability Company, hereinafter called Grantor and MAYOR & COUNCIL OF BERLIN, a Municipal Corporation of the State of Maryland, hereinafter called the Grantee, WITNESSETH:

WHEREAS, the Grantor has installed roadway systems, storm water systems, curbs, gutters, sidewalks, street lights, water mains, water services, pump stations, force mains, sewer mains, sewer laterals and other related work, hereinafter Improvements, within the residential development known as CANNERY VILLAGE to the specifications and requirements of Grantee; and

WHEREAS, the Grantee has agreed to accept a Deed of Dedication from the Grantor for the maintenance of the Improvements, less the Storm Water Management Systems which do not occur within the roadway or utility easement areas, within said residential development at the Grantees expense.

NOW THEREFORE, in consideration of the sum of No Dollars (\$0.00) but good and valuable considerations, the Grantor does hereby grant and convey unto MAYOR & COUNCIL OF BERLIN a municipal corporation of the state of Maryland, its successors and assigns, in fee simple, the roadways known as Cannery Way and Green Court and the Pumping Station Parcel, all as shown on the plats recorded in Plat Book S.R.B. 241, Folio 26-27, and Plat Book S.V.H. 231, Folio 47-48 in the Land Records of Worcester County, Maryland (the "Land Records"), which plats represent the Cannery Village development, and all improvements associated with said roadways and parcel, including, but not limited to, all those storm water systems within the roadway and utility areas, curbs, gutters, sidewalks, street lights, street signs, water mains, water services, pump stations, force mains, sewer mains, sewer laterals and other related work, being the same property which was granted and conveyed unto said Grantor by Village Circle LLC by Deed dated April 6, 2015 and recorded among the aforesaid Land Records in Liber 6539, folio 141.

TOGETHER with the buildings and improvements thereon, and all the rights, roads, ways, waters, privileges, appurtenances and advantages thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD the above described and hereby granted property unto the said Mayor & Council, a municipal corporation as aforesaid, its successors and assigns, forever in fee simple.

AND the said Grantor does hereby covenant that it will warrant specially the property hereby conveyed, and that it will execute such other and further assurances thereto as may be required.

AS WITNESS the hand and seal of the authorized agent of said Limited Liability Company.



**MAINTENANCE BOND**

**KNOW ALL MEN BY THESE PRESENTS:**


That **Cannery Village LLC**, as Principal, and **Federal Insurance Company**, as Surety, are held and firmly bound unto the **the Mayor and Council of Berlin, Maryland**, as Oblige, in the full and just sum of **One Hundred Fifty Seven Thousand Five Hundred and 00/100 Dollars (\$157,500.00)** for the payment of which sum, well and truly to be made, the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, The Principal has entered into a written contract dated **March 15, 2015** with the Mayor and Council of Berlin for **the work indicated in the Public Works Agreement – Town of Berlin** and

WHEREAS, said contract provides that the Principal will furnish a bond conditioned to guarantee for the period of **Two (2) Years** after approval of the final estimate on said job, by the Oblige, against all defects in workmanship and materials which may become apparent during said period.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall indemnify the Oblige for all loss that the Oblige may sustain by reason of any defective materials or workmanship which becomes apparent during the aforesaid period, then this obligation shall be void; otherwise to remain in full force and effect.

Signed, sealed and dated: **May 3, 2017.**

  
\_\_\_\_\_  
(Witness)


**Cannery Village LLC**

(Principal)

By:   
\_\_\_\_\_  
(Title)

**Federal Insurance Company**

(Surety)

By:   
\_\_\_\_\_  
(Attorney-In-Fact)  
**Brenda L. Patterson**

Bond No. **8238-40-25M**



*Michael R. Wigley, AIA, LEED AP  
W. Zachary Crouch, P.E.  
Michael E. Wheelerton, AIA  
Jason P. Loar, P.E.  
Ring W. Lardner, P.E.*

April 13, 2017

Town of Berlin  
10 William Street  
Berlin, Maryland 21811

ATTN: Ms. Laura Allen  
Town Administrator

RE: Cannery Village Subdivision  
Cannery Way Stormdrain  
Berlin, Maryland  
DBF #050A002.018

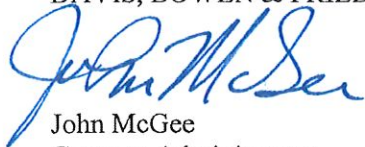
Dear Ms. Allen:

The purpose of this correspondence is to provide the Town of Berlin with Davis, Bowen and Friedel, Inc. (DBF) recommendation regarding the ground water infiltration into the storm water system at the referenced project. Our RPR, Carl Smith, was onsite on Friday, April 7, 2017 to observe the cleaning, repair, and video inspection of the 18 inch storm water pipe traversing under Cannery Way from Inlet #5 to Inlet #6. The pre-repair video showed evidence of approximately 4 inches of pipe settlement in the storm drain line. After the storm drain line was cleaned and videoed, it was decided that the contractor, Standard Pipe Services, would grout fill the leaking joints in the storm drainage system. The post-repair video appears to show that the ground water has ceased entering the storm drainage system at this location.


It is DBF's recommendation that the Town of Berlin would re-inspect this repair in November 2017 and again in November 2018 (just prior to the end of warranty) to determine if any additional settlement has occurred and if further repairs are required.

We appreciate the opportunity to be of service on this project. Should you have any questions regarding this issue, please do not hesitate to contact us.

Sincerely,  
DAVIS, BOWEN & FRIEDEL, INC.



John McGee  
Contract Administrator



Joshua J. Taylor, P.E.  
Associate

JCM  
N:\00\050A\050A002\0050A002.018 - Cannery Village\Letters\Allen 041317.jcm.doc

cc: Mr. David Engelhart – Town of Berlin  
Ms. Jane Kreiter – Town of Berlin  
Mr. Andrew Hanson – Osprey Property Co., LLC



EA Engineering, Science,  
and Technology, Inc., PBC

11200 Racetrack Road Unit 101A  
Ocean Pines, MD 21811  
Telephone: 410-641-5341  
Fax: 410-641-5349  
www.eaest.com

May 3, 2017

Ms. Laura Allen  
Town Administrator  
Town of Berlin  
10 William Street  
Berlin, MD 21811

Re: Cannery Village  
Stormwater Management Performance Bond Release Recommendation

Dear Ms. Allen:

EA Engineering, Science and Technology, Inc., PBC (EA) has reviewed the As-built Plans for Cannery Village and finds that the project meets the requirements set forth in the Stormwater Management Agreement No. 2015-01 and as stipulated in Section 26-159(d) of the Town of Berlin Code. EA recommends that the Performance Bond No. 8238.40.24 dated April 6, 2015 in the amount of \$255,576.00, held by the Town of Berlin to ensure that all stormwater facilities have been constructed, inspected, and as-builts presented and approved, be released.

Sincerely,  
EA Engineering, Science, and Technology, Inc., PBC

A handwritten signature in black ink, appearing to read 'Darl Kolar', written in a cursive style.

Darl Kolar, BCEE, P.E.,  
Project Manager

Cc: Jane Kreiter, Town of Berlin  
Jamey Latchum, Town of Berlin

ORDINANCE 2017-01

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND AMENDING CHAPTER 32, ARTICLE II, SECTION 32-21 OF THE TOWN CODE RE-DEFINING THE TERM "TRUCK."

BE IT ENACTED BY THE MAYOR AND COUNCIL THAT CHAPTER 32, ARTICLE II, SECTION 32-21 BE AMENDED AS FOLLOWS:

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Truck means any vehicle, regardless of the number of axles thereon, with a ~~gross weight~~ Gross Vehicle Weight Rating (GVWR) exceeding one ton 10,000 lbs (5 ton). The term "truck" shall exclude any vehicle otherwise prohibited making local deliveries to any business or residence located on the street prohibited.

THIS ORDINANCE was introduced and read at a meeting of the Town Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, and thereafter a statement of the substance of the Ordinance having been published as required by law was finally passed by the Town Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Adopted and effective this \_\_\_\_\_ day of \_\_\_\_\_, 2017 by the Mayor and Council of the Town of Berlin, Maryland, by affirmative vote of \_\_\_\_\_ to \_\_\_\_\_ opposed, with \_\_\_\_\_ abstaining.

\_\_\_\_\_  
Elroy Brittingham, Vice-President

Approved and effective this \_\_\_\_\_ day of \_\_\_\_\_, 2017 by the Mayor of the Town of Berlin.

\_\_\_\_\_  
Wm. Gee Williams, Mayor

\_\_\_\_\_  
ATTEST: Laura Allen, Town Administrator



## RESOLUTION 2017-03

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, A MARYLAND  
MUNICIPAL CORPORATION, PROHIBITING TRUCK TRAFFIC ON BAKER STREET PURSUANT TO  
CHAPTER 32 OF THE TOWN CODE

WHEREAS, Chapter 32, Section 32-19 grants the Mayor and Council the authority to establish truck routes on streets within the corporate limits of the Town of Berlin, and further grants the Mayor and Council the authority to prohibit the traversing of trucks from any street in the Town by the appropriate posting of signs and marking of said streets; and

WHEREAS, Chapter 32, Section 32-21 defines a truck as any vehicle, regardless of the number of axles thereon, with a gross weigh exceeding one ton, but excludes such trucks from the prohibition if a truck is making a delivery to a business or residence located on the prohibited street; and

WHEREAS, the Mayor and Council will amend Chapter 32, Section 32-21, by amending the definition of a truck as "any vehicle, regardless of the number of axles thereon, with a Gross Vehicle Weight Rating (GVWR) exceeding 10,000 lbs (5 ton)," but excludes such trucks from the prohibition if a truck is making a delivery to a business or residence located on the prohibited street; and

WHEREAS, said amendment of Chapter 32, Section 32-21 is set to be passed by the Mayor and Council pursuant to Ordinance 2017-01 on May 8, 2017 with an effective date of May 28, 2017; and

WHEREAS, Chapter 32, Section 32-22 provides that any violation of the provisions of Chapter 32 shall be punishable upon conviction as a misdemeanor as provided in Chapter 1, Section 1-23 of the Town Code; and

WHEREAS, the Mayor and Council have determined, after hearing concerns from citizens residing on Baker Street, that truck traffic should be prohibited from traversing onto Baker Street unless a truck is making a delivery to a business or residence on Baker Street.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Berlin that trucks are hereby prohibited from traveling onto Baker Street in the Town of Berlin unless a truck is making a delivery to a business or residence on Baker Street; and

BE IT FURTHER RESOLVED that signs and appropriate markings shall be posted on Baker Street prohibiting truck traffic from traveling on Baker Street and violations shall be subject to prosecution pursuant to Chapter 32, Section 22 and Chapter 1, Section 1-23 of the Town Code; and

BE IT FURTHER RESOLVED, that this Resolution is contingent upon the Mayor and Council enacting Ordinance 2017-01, and upon that Ordinance being enacted, this Resolution will take effect on May 28, 2017.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by the Mayor and the Town of Berlin, Maryland, by affirmative vote of \_\_\_\_\_ to \_\_\_\_\_ opposed, with \_\_\_\_\_ abstaining.

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Elroy Brittingham, Vice-President

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Mayor and Town of Berlin.

\_\_\_\_\_  
Wm. Gee Williams, III, Mayor

\_\_\_\_\_  
ATTEST: Laura Allen, Town Administrator



**ORDINANCE 2017-02**

An Ordinance of the Mayor and Council of the Town of Berlin Approving the FY18 Budget as Submitted.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017 by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of \_\_\_\_\_ to \_\_\_\_\_ opposed, with \_\_\_\_\_ abstaining, and \_\_\_\_\_ absent.

\_\_\_\_\_  
Elroy Brittingham, Sr. Vice President

\_\_\_\_\_  
Wm. Gee Williams, III, Mayor

ATTEST: \_\_\_\_\_  
Laura Allen, Town Administrator



**MAYOR AND COUNCIL OF BERLIN, INC**  
**TOWN OF BERLIN, MARYLAND**  
**FY 2018 CAPITAL BUDGET**  
**GENERAL FUND**

**REVENUES**

General Fund Prior Year Surplus	1,381,903
Bond / Loan Proceeds	150,000
WO County Slots Impact Prior Years Capital	600,000
WO County Slots Impact Revenues	230,000
DNR Community Parks and Playgrounds Grant	134,680
Community Parks and Playgrounds Grants	216,165
MDOT Bikeways Grant	30,000

**TOTAL REVENUES** \$ 2,742,748

**EXPENDITURES**

<b>Administration Department</b>			
5100	Berlin Falls Park Project		150,000
5100	Berlin Bikeway Design		30,000
	<b>Total Administration Department</b>		<u>180,000</u>
<b>Building and Grounds</b>			
5130	Town Hall Redesign Services		10,000
5130	Town Hall Construction and Redesign		40,000
	<b>Total Building and Grounds Development</b>		<u>50,000</u>
<b>Police Department</b>			
5200	Berlin Police Department Facility		1,515,000
5200	BPD Facility Furniture, Security, Equipment		158,800
5200	BPD Facility IT Server		6,040
5200	Chevy Tahoe and Equipment	2 40,000	80,000
	-Replacements for 1996 Ford Crown Vic Sedans		
5200	MDT Vehicle Computer and Stand	2 2,000	4,000
5200	In Car Camera System		4,000
	<b>Total Police Department</b>		<u>1,767,840</u>
<b>Public Works Department</b>			
5300	Welding Machine with Plasma Cutter		7,500
	<b>Total Public Works Department</b>		<u>7,500</u>
<b>Sanitation Department</b>			
5310	Automated Arm for Refuse Truck		10,000
	Recycling Truck New Bins	4 6,250	25,000
	<b>Total Sanitation Department</b>		<u>35,000</u>
<b>Streets Department</b>			
5320	Concrete/Sidewalk/Streets Projects		
	Baker Street		120,000
	Gay Street		40,000
	DBF Engineering Streets' Evaluation		40,000
	<b>Total Streets Department</b>		<u>200,000</u>
<b>Economic Development</b>			
5400	Wayfinding Street Signs		9,000
			<u>9,000</u>
<b>Parks and Recreation Department</b>			
5500	Henry Park Restroom Facilities		113,158
	Stephen Decatur Park Restroom Facilities		137,250
	Stephen Decatur Park Tennis Courts		243,000
	<b>Total Parks and Recreation Department</b>		<u>493,408</u>

**TOTAL EXPENDITURES** \$ 2,742,748

**TOTAL REVENUES** 2,742,748

**TOTAL EXPENDITURES** 2,742,748

**TOTAL REVENUES OVER EXPENDITURES** -

**MAYOR AND COUNCIL OF BERLIN, INC  
TOWN OF BERLIN, MARYLAND  
FY 2018 CAPITAL BUDGET  
ELECTRIC FUND**

**REVENUES**

Operating Revenues 473,500

**TOTAL REVENUES** \$ 473,500

**EXPENDITURES**

Power Plant Department

5610 Power Plant Breaker 1948 # 5 Replacement 125,000  
Total Power Plant Department 125,000

Power Distribution Department

5620 Bucket Truck 225,000  
-Replacement for 1996 Ford F800 Bucket Truck #3  
5620 Trencher Trailer 15,000  
-Replacement for 1995 Utility Trailer  
5620 St. Decatur Tennis Courts Lights 24,000  
5620 Pole Barn Expansion 8,000  
5620 Reclosures 6 3,500 21,000  
5620 Underground Electric Services 7 1,500 10,500  
5620 Transclosures Replacement 3 10,000 30,000  
5620 Electric Poles Replacement 10 1,500 15,000  
Total Power Distribution Department 348,500

**TOTAL EXPENDITURES** \$ 473,500

**TOTAL REVENUES** 473,500  
**TOTAL EXPENDITURES** 473,500

**TOTAL REVENUES OVER EXPENDITURES** -



**MAYOR AND COUNCIL OF BERLIN, INC  
TOWN OF BERLIN, MARYLAND  
FY 2018 CAPITAL BUDGET  
WATER FUND**

**REVENUES**

Operating Revenues 215,000

**TOTAL REVENUES** \$ 215,000

**EXPENDITURES**

Administration Department

5700	Water Sewer Rate and Capacity Study	10,000	
5700	GIS System and Licenses	10,000	
	Total Water Administration Department		<u>20,000</u>

Treatment Department

5710	Well House Powelton Avenue	120,000	
5710	Well House Driveway Branch Street	10,000	

Total Treatment Department 130,000

Distribution Department

5720	Tapping Machine	5,000	
	- Replacement for current machine		
5720	Ford F450 Truck	60,000	
	- Replacement for 1995 Ford F700 Truck #24		

Total for Distribution Department 65,000

**TOTAL EXPENDITURES** \$ 215,000

**TOTAL REVENUES** 215,000

**TOTAL EXPENDITURES** 215,000

**TOTAL REVENUES OVER EXPENDITURES** -

**MAYOR AND COUNCIL OF BERLIN, INC**  
**TOWN OF BERLIN, MARYLAND**  
**FY 2018 CAPITAL BUDGET**  
**WASTEWATER FUND**

**REVENUES**

Operating Revenues 110,000

**TOTAL REVENUES** \$ 110,000

**EXPENDITURES**

Administration Department

5800 Sewer Water Rate and Capacity Study 10,000  
 Total Administration Department 10,000

Collection Department

5810 Lift Station William Street 20,000  
 5810 Lift Station William Street Study 3,000  
 5810 Camera Truck Software 5,000  
 Total Collection Department 28,000

Treatment Plant Department

5820 Sludge Drying System 2 3,000 6,000  
 5820 Ware Plates, Impellers Influent Pumps 6,000  
 Total Treatment Plant Department 12,000

Spray Site Department

5830 Skid Loader Bush Hog 60,000  
 Total Spray Site Department 60,000

**TOTAL EXPENDITURES** \$ 110,000

**TOTAL REVENUES** 110,000

**TOTAL EXPENDITURES** 110,000

**TOTAL REVENUES OVER EXPENDITURES** \$ -

**MAYOR AND COUNCIL OF BERLIN, INC  
TOWN OF BERLIN, MARYLAND  
FY 2018 CAPITAL BUDGET  
STORMWATER FUND**

**REVENUES**

Storm Water Fund Prior Year Surplus	180,000
DNR Grant	964,903
FEMA Grant	<u>124,048</u>

**TOTAL REVENUES** \$ 1,268,951

**EXPENDITURES**

Storm Water Capital Improvements		
5030	William Street Culvert Replacement and Wet Land Creation	355,000
5030	Nelson Street, Grice Street, Franklin Avenue Area Conveyance	733,951
Storm Water Capital Reserve (10 years)		
5030	Vac Truck Annual Contribution                      6    30,000	180,000

**TOTAL EXPENDITURES** \$ 1,268,951

**TOTAL REVENUES** 1,268,951

**TOTAL EXPENDITURES** 1,268,951

**TOTAL REVENUES OVER EXPENDITURES** \$ -





Town of Berlin, MD

# Budget Comparison Report

## Account Summary

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget Increase / (Decrease)	%
				2016-2017	2017-2018 DH REQUEST			
<b>Fund: 01 - GENERAL FUND</b>								
<b>Department: 4001 - GENERAL FUND REVENUES</b>								
01-4001-3000				0.00	0.00	0.00	0.00	0.00%
01-4001-3005	44,005.98	2,540,000.00	-9,033.29	2,540,000.00	2,637,141.00	97,141.00	3.82%	
01-4001-3015	2,540,960.97	280,000.00	250,331.97	280,000.00	280,000.00	0.00	0.00%	
01-4001-3020	259,126.06	0.00	0.00	0.00	0.00	0.00	0.00%	
01-4001-3021	57,257.53	22,000.00	19,633.77	22,000.00	25,000.00	3,000.00	13.64%	
01-4001-3022	29,392.14	35,000.00	31,039.93	35,000.00	35,000.00	0.00	0.00%	
01-4001-3025	45,011.47	0.00	0.00	0.00	0.00	0.00	0.00%	
01-4001-3025	-7,454.16	0.00	0.00	0.00	0.00	0.00	0.00%	
01-4001-3030	157,000.00	157,000.00	143,916.63	157,000.00	157,000.00	0.00	0.00%	
01-4001-3040	431,855.92	300,000.00	381,716.01	300,000.00	320,000.00	20,000.00	6.67%	
01-4001-3060	32,439.26	3,000.00	276.69	3,000.00	3,000.00	0.00	0.00%	
01-4001-3105	3,875.00	4,000.00	2,215.00	4,000.00	3,000.00	-1,000.00	-25.00%	
01-4001-3106	86,557.54	60,000.00	90,460.76	60,000.00	76,000.00	16,000.00	26.67%	
01-4001-3108	3,040.76	1,500.00	3,161.20	1,500.00	2,000.00	500.00	33.33%	
01-4001-3109	8,416.67	5,000.00	5,717.36	5,000.00	5,000.00	0.00	0.00%	
01-4001-3113	80,624.45	75,000.00	65,794.58	75,000.00	75,000.00	0.00	0.00%	
01-4001-3115	38,313.21	35,000.00	2,523.35	35,000.00	35,000.00	0.00	0.00%	
01-4001-3120	4,316.00	0.00	683.80	0.00	0.00	0.00	0.00%	
01-4001-3240	145,814.01	140,700.00	124,235.56	140,700.00	152,854.00	12,154.00	8.64%	
01-4001-3241	0.00	0.00	0.00	0.00	30,000.00	30,000.00	0.00%	
01-4001-3242	44,289.00	40,000.00	46,591.16	40,000.00	40,000.00	0.00	0.00%	
01-4001-3246	6,275.00	0.00	19,560.00	0.00	1,000.00	1,000.00	0.00%	
01-4001-3247	316,633.72	883,000.00	215,604.70	883,000.00	830,000.00	-53,000.00	-6.00%	
01-4001-3248	0.00	61,000.00	38,432.50	61,000.00	50,000.00	-11,000.00	-18.03%	
01-4001-3270	450,000.00	450,000.00	450,000.00	450,000.00	450,000.00	0.00	0.00%	
01-4001-3300	1,515.77	500.00	790.00	500.00	500.00	0.00	0.00%	
01-4001-3351	0.00	0.00	525.00	0.00	0.00	0.00	0.00%	
01-4001-3352	0.00	0.00	362.50	0.00	500.00	500.00	0.00%	
01-4001-3353	540.00	3,500.00	1,150.00	3,500.00	2,000.00	-1,500.00	-42.86%	
01-4001-3354	15,575.00	12,000.00	20,681.66	12,000.00	15,000.00	3,000.00	25.00%	
01-4001-3355	763.50	500.00	754.50	500.00	500.00	0.00	0.00%	
01-4001-3356	27,840.80	23,000.00	13,668.00	23,000.00	23,000.00	0.00	0.00%	

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		2017-2018 DH REQUEST	Increase / (Decrease)	Comparison 1 to Parent Budget %
				2016-2017	2016-2017			
01-4001-3460	73,421.00	71,168.00	67,947.00	71,168.00	78,165.00	6,997.00	9.83%	
01-4001-3461	187,582.44	184,039.00	174,959.73	184,039.00	235,701.00	51,662.00	28.07%	
01-4001-3462	191,685.24	199,249.00	190,220.58	199,249.00	194,436.00	-4,813.00	-2.42%	
01-4001-3463	19,797.24	31,178.00	17,504.30	31,178.00	14,433.00	-16,745.00	-53.71%	
01-4001-3464	12,763.23	12,488.00	9,365.91	12,488.00	12,235.00	-253.00	-2.03%	
01-4001-3465	1,531.75	1,500.00	1,123.92	1,500.00	1,470.00	-30.00	-2.00%	
01-4001-3466	4,850.03	4,746.00	3,559.05	4,746.00	4,650.00	-96.00	-2.02%	
01-4001-3467	13,935.83	10,000.00	8,489.91	10,000.00	10,000.00	0.00	0.00%	
01-4001-3480	2,217.46	0.00	0.00	0.00	0.00	0.00	0.00%	
01-4001-3500	8,200.00	2,000.00	5,800.00	2,000.00	2,000.00	0.00	0.00%	
01-4001-3590	18,000.00	12,000.00	226,000.00	12,000.00	156,000.00	144,000.00	1,200.00%	
01-4001-3591	38,659.00	20,000.00	11,802.00	20,000.00	14,000.00	-6,000.00	-30.00%	
01-4001-3701	56,768.11	52,000.00	38,825.75	52,000.00	52,000.00	0.00	0.00%	
01-4001-3800	10,929.58	2,500.00	2,517.93	2,500.00	2,000.00	-500.00	-20.00%	
01-4001-3805	0.00	310,895.00	0.00	310,895.00	350,845.00	39,950.00	12.85%	
01-4001-3810	550.00	0.00	309.00	0.00	0.00	0.00	0.00%	
01-4001-3815	5,870.00	5,500.00	4,940.00	5,500.00	5,500.00	0.00	0.00%	
01-4001-3820	-1,072.30	0.00	2,907.82	0.00	2,000.00	2,000.00	0.00%	
01-4001-3870	434,185.28	0.00	0.00	0.00	0.00	0.00	0.00%	
01-4001-3871	0.00	2,423,426.00	0.00	2,423,426.00	1,419,641.67	-1,003,784.33	-41.42%	
01-4001-3874	3,000,000.00	500,000.00	0.00	500,000.00	150,000.00	-350,000.00	-70.00%	
01-4001-3884	3,678.55	2,000.00	1,050.00	2,000.00	1,000.00	-1,000.00	-50.00%	
01-4001-3888	22,781.00	0.00	0.00	0.00	0.00	0.00	0.00%	
01-4001-3890	25.00	0.00	37.91	0.00	0.00	0.00	0.00%	
01-4001-3899	28.00	0.00	0.00	0.00	0.00	0.00	0.00%	
<b>Total Department: 4001 - GENERAL FUND REVENUES:</b>	<b>8,930,372.04</b>	<b>8,976,389.00</b>	<b>5,212,344.53</b>	<b>8,976,389.00</b>	<b>7,954,571.67</b>	<b>-1,021,817.33</b>	<b>-11.38%</b>	
<b>Department: 5000 - ELECTED OFFICIALS</b>								
01-5000-4001	15,215.31	26,625.00	19,750.19	26,625.00	32,500.00	5,875.00	22.07%	
01-5000-4002	25,470.22	25,564.00	20,406.14	25,564.00	26,335.00	771.00	3.02%	
01-5000-4500	3,127.68	3,992.00	2,989.82	3,992.00	4,500.88	508.88	12.75%	
01-5000-4505	28,119.39	30,636.00	24,262.59	30,636.00	27,678.00	-2,958.00	-9.66%	
01-5000-4510	4,400.52	4,275.00	4,074.56	4,275.00	4,200.00	-75.00	-1.75%	
01-5000-4515	1,451.00	2,331.00	2,024.01	2,331.00	2,850.00	519.00	22.27%	
01-5000-4530	763.68	764.00	0.00	764.00	786.72	22.72	2.97%	
01-5000-4550	14,323.86	16,560.00	9,809.89	16,560.00	12,000.00	-4,560.00	-27.54%	
01-5000-4555	845.00	680.00	318.58	680.00	773.00	93.00	13.68%	
01-5000-5200	564.98	500.00	769.62	500.00	500.00	0.00	0.00%	
01-5000-5210	9,155.67	8,224.00	9,305.67	8,224.00	9,300.00	1,076.00	13.08%	
01-5000-5615	3,001.37	3,000.00	2,796.02	3,000.00	3,000.00	0.00	0.00%	



Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget %		
				2016-2017	2017-2018 DH REQUEST				
01-5000-5616	3,600.00	3,600.00	2,650.00	3,600.00	3,600.00	0.00	0.00%		
01-5000-5620	0.00	500.00	190.00	500.00	500.00	0.00	0.00%		
01-5000-5621	3,160.60	2,000.00	1,395.10	2,000.00	2,000.00	0.00	0.00%		
01-5000-5636	0.00	500.00	0.00	500.00	0.00	-500.00	-100.00%		
01-5000-5700	1,146.66	3,300.00	1,892.04	3,300.00	4,400.00	1,100.00	33.33%		
01-5000-5720	99.00	0.00	0.00	0.00	0.00	0.00	0.00%		
<b>Total Department: 5000 - ELECTED OFFICIALS:</b>				<b>114,444.94</b>	<b>133,051.00</b>	<b>102,634.23</b>	<b>134,923.60</b>	<b>1,871.60</b>	<b>1.41%</b>
<b>Department: 5100 - ADMINISTRATION</b>									
01-5100-2921	100,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00	0.00%		
01-5100-4002	333,710.16	317,325.00	253,975.78	317,325.00	329,993.01	12,668.01	3.99%		
01-5100-4004	175.17	1,000.00	0.00	1,000.00	500.00	-500.00	-50.00%		
01-5100-4068	0.00	1,500.00	1,590.25	1,500.00	0.00	-1,500.00	-100.00%		
01-5100-4500	23,299.71	24,352.00	18,564.33	24,352.00	25,283.00	931.00	3.82%		
01-5100-4505	43,665.83	44,648.00	39,487.09	44,648.00	42,155.00	-2,493.00	-5.58%		
01-5100-4510	27,541.71	32,435.00	28,377.22	32,435.00	30,018.00	-2,417.00	-7.45%		
01-5100-4515	1,217.00	1,959.00	1,550.13	1,959.00	1,660.00	-299.00	-15.26%		
01-5100-4520	3,576.00	0.00	0.00	0.00	0.00	0.00	0.00%		
01-5100-4530	4,248.12	4,248.00	0.00	4,248.00	4,375.44	127.44	3.00%		
01-5100-4545	4,465.46	4,500.00	3,461.60	4,500.00	4,500.00	0.00	0.00%		
01-5100-4550	22,012.74	21,600.00	9,534.24	21,600.00	17,600.00	-4,000.00	-18.52%		
01-5100-4555	2,643.57	2,434.00	497.90	2,434.00	2,471.80	37.80	1.55%		
01-5100-5000	3,450.00	95,000.00	936.00	95,000.00	10,000.00	-85,000.00	-89.47%		
01-5100-5005	-2,071.80	1,000.00	0.00	1,000.00	2,000.00	1,000.00	100.00%		
01-5100-5200	16,022.09	16,000.00	14,830.11	16,000.00	17,500.00	1,500.00	9.38%		
01-5100-5210	4,285.95	4,586.00	6,620.00	4,586.00	5,000.00	414.00	9.03%		
01-5100-5252	2,627,423.62	525,000.00	151,770.11	525,000.00	180,000.00	-345,000.00	-65.71%		
01-5100-5264	-1,430.58	1,000.00	418.33	1,000.00	1,000.00	0.00	0.00%		
01-5100-5268	1,625.00	2,000.00	1,775.00	2,000.00	2,800.00	800.00	40.00%		
01-5100-5269	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
01-5100-5269	588.10	10,000.00	5,000.00	10,000.00	10,000.00	0.00	0.00%		
01-5100-5400	16,719.96	17,000.00	13,409.67	17,000.00	20,000.00	3,000.00	17.65%		
01-5100-5601	34.30	0.00	0.00	0.00	0.00	0.00	0.00%		
01-5100-5607	0.00	0.00	0.00	0.00	150,000.00	150,000.00	0.00%		
01-5100-5608	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	0.00	0.00%		
01-5100-5609	150,000.00	150,000.00	150,000.00	150,000.00	0.00	-150,000.00	-100.00%		
01-5100-5610	12,813.44	11,000.00	11,693.44	11,000.00	13,860.00	2,860.00	26.00%		
01-5100-5615	4,186.67	3,000.00	2,426.97	3,000.00	3,000.00	0.00	0.00%		
01-5100-5616	3,077.13	2,880.00	2,010.00	2,880.00	2,880.00	0.00	0.00%		
01-5100-5620	9,340.23	8,000.00	6,847.02	8,000.00	8,000.00	0.00	0.00%		



Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget %
				2016-2017	2017-2018 DH REQUEST		
EMPLOYEE TRAINING	5,993.60	8,000.00	8,437.31	8,000.00	7,000.00	-1,000.00	-12.50%
INFORMATION TECHNOLOGY	36,961.11	38,200.00	35,192.03	38,200.00	37,795.00	-405.00	-1.06%
REAL ESTATE TAXES	7,685.45	0.00	0.00	0.00	0.00	0.00	0.00%
CHRISTMAS PARADE	5,570.93	5,500.00	3,282.43	5,500.00	0.00	-5,500.00	-100.00%
VEHICLE FUEL	3,021.90	3,000.00	1,966.28	3,000.00	3,000.00	0.00	0.00%
SPECIAL APPROPRIATIONS	106,806.85	35,000.00	35,238.45	35,000.00	37,500.00	2,500.00	7.14%
OFFICE SUPPLIES	8,011.52	7,000.00	5,652.51	7,000.00	7,200.00	200.00	2.86%
PRINTING	0.00	0.00	0.00	0.00	1,700.00	1,700.00	0.00%
ADVERTISING	1,432.12	1,500.00	735.10	1,500.00	1,500.00	0.00	0.00%
OFFICE EQUIPMENT MAINTENAN	2,542.61	3,500.00	0.00	3,500.00	0.00	-3,500.00	-100.00%
CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
MULTIPURPOSE BUILDING MAIN	3,682.88	5,000.00	950.22	5,000.00	5,000.00	0.00	0.00%
CUST SERVICE REIM GEN FUN	54,662.00	64,854.00	59,449.83	64,854.00	54,910.00	-9,944.00	-15.33%
BERLIN ACTIVITY DEPOT PROJEC	0.00	0.00	538.05	0.00	0.00	0.00	0.00%
CANNERY VILLAGE PROJECT	0.00	0.00	67.50	0.00	0.00	0.00	0.00%
DECATUR STREET PROJECT	39,565.00	0.00	725.00	0.00	0.00	0.00	0.00%
OCEAN'S EAST SEAHAWK PROJEC	0.00	0.00	75.00	0.00	0.00	0.00	0.00%
SONRISE CHURCH PROPERTY	300.00	0.00	-300.00	0.00	0.00	0.00	0.00%
BERLIN LIBRARY PROJECT	0.00	0.00	615.00	0.00	0.00	0.00	0.00%
<b>Total Department: 5100 - ADMINISTRATION:</b>	<b>3,938,555.55</b>	<b>1,774,021.00</b>	<b>1,177,399.90</b>	<b>1,774,021.00</b>	<b>1,340,201.25</b>	<b>-433,819.75</b>	<b>-24.45%</b>
<b>Department: 5120 - FINANCE</b>							
SALARIES FULL TIME	161,393.21	160,108.00	124,772.75	160,108.00	164,896.00	4,788.00	2.99%
SALARIES OVERTIME	452.71	1,500.00	496.58	1,500.00	1,500.00	0.00	0.00%
FICA	11,679.79	12,363.00	9,207.85	12,363.00	12,730.00	367.00	2.97%
EMPLOYEE HEALTH INSURANCE	16,238.45	17,746.00	10,844.93	17,746.00	12,010.00	-5,736.00	-32.32%
RETIREMENT	14,144.64	16,514.00	9,706.81	16,514.00	16,044.00	-470.00	-2.85%
WORKERS' COMPENSATION	878.00	1,370.00	1,522.58	1,370.00	1,750.00	380.00	27.74%
VEHICLE ALLOWANCE	0.00	0.00	2,034.00	0.00	2,645.00	2,645.00	0.00%
HEALTH CLAIMS	5,851.54	8,280.00	4,436.21	8,280.00	4,000.00	-4,280.00	-51.69%
RETENTION	1,885.00	1,904.00	265.74	1,904.00	1,913.00	9.00	0.47%
PROFESSIONAL SERVICES	40,325.00	52,000.00	30,500.00	52,000.00	50,500.00	-1,500.00	-2.88%
CONTRACTED SERVICES	14,204.52	25,000.00	1,710.08	25,000.00	11,500.00	-13,500.00	-54.00%
INSURANCE	495.66	608.00	913.67	608.00	913.00	305.00	50.16%
CAPITAL OUTLAY EQUIPMENT	60,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
TRAVEL	2,231.68	2,000.00	804.32	2,000.00	2,500.00	500.00	25.00%
CELL PHONE	600.00	600.00	450.00	600.00	600.00	0.00	0.00%
DUJES AND PUBLICATIONS	265.00	600.00	160.00	600.00	600.00	0.00	0.00%
EMPLOYEE TRAINING	2,148.07	9,000.00	1,485.34	9,000.00	9,000.00	0.00	0.00%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		2017-2018 DH REQUEST	Comparison 1 Budget	Comparison 1 to Parent Budget	Increase/ (Decrease)	%
				2016-2017	2016-2017					
OFFICE SUPPLIES	5,506.21	7,000.00	1,013.73	7,000.00	7,000.00	7,000.00	0.00	0.00%	0.00%	
<b>Total Department: 5120 - FINANCE:</b>	<b>338,299.48</b>	<b>316,593.00</b>	<b>200,324.59</b>	<b>316,593.00</b>	<b>300,101.00</b>	<b>300,101.00</b>	<b>-16,492.00</b>	<b>-5.21%</b>		
<b>Department: 5125 - CUSTOMER ACCOUNTS</b>										
01-5125-4002 SALARIES FULL TIME	127,337.69	123,788.00	97,290.35	123,788.00	127,494.00	127,494.00	3,706.00	2.99%		
01-5125-4004 SALARIES OVERTIME	764.42	3,000.00	1,048.21	3,000.00	3,000.00	3,000.00	0.00	0.00%		
01-5125-4500 FICA	9,489.52	9,699.00	7,445.06	9,699.00	9,983.00	9,983.00	284.00	2.93%		
01-5125-4505 EMPLOYEE HEALTH INSURANCE	9,857.27	10,397.00	8,809.77	10,397.00	6,334.00	6,334.00	-4,063.00	-39.08%		
01-5125-4510 RETIREMENT	11,223.64	12,980.00	11,360.90	12,980.00	12,280.00	12,280.00	-700.00	-5.39%		
01-5125-4515 WORKERS' COMPENSATION	787.00	1,238.00	1,390.58	1,238.00	1,590.00	1,590.00	352.00	28.43%		
01-5125-4530 VACATION BUY BACK	1,240.80	1,240.00	0.00	1,240.00	1,278.00	1,278.00	38.00	3.06%		
01-5125-4550 HEALTH CLAIMS	4,101.02	7,200.00	2,910.19	7,200.00	4,000.00	4,000.00	-3,200.00	-44.44%		
01-5125-4555 RETENTION	1,940.00	1,854.00	250.74	1,854.00	1,908.00	1,908.00	54.00	2.91%		
01-5125-5200 CONTRACTED SERVICES	564.52	23,000.00	26,841.00	23,000.00	34,000.00	34,000.00	11,000.00	47.83%		
01-5125-5210 INSURANCE	1,445.65	1,376.00	1,681.66	1,376.00	1,681.00	1,681.00	305.00	22.17%		
01-5125-5220 RENTAL OFFICE EQUIPMENT	13,532.07	14,500.00	13,930.90	14,500.00	14,000.00	14,000.00	-500.00	-3.45%		
01-5125-5601 POSTAGE	20,897.28	35,000.00	26,283.41	35,000.00	30,000.00	30,000.00	-5,000.00	-14.29%		
01-5125-5615 TRAVEL	253.59	1,000.00	26.45	1,000.00	1,000.00	1,000.00	0.00	0.00%		
01-5125-5621 EMPLOYEE TRAINING	345.86	2,000.00	1,490.38	2,000.00	2,000.00	2,000.00	0.00	0.00%		
01-5125-5700 OFFICE SUPPLIES	12,758.31	15,000.00	5,352.34	15,000.00	10,000.00	10,000.00	-5,000.00	-33.33%		
01-5125-5780 BAD DEBT EXPENSE	3,812.40	3,000.00	3,837.82	3,000.00	4,000.00	4,000.00	1,000.00	33.33%		
01-5125-5785 CREDIT CARD FEE	51,562.93	58,000.00	16,986.37	58,000.00	10,000.00	10,000.00	-48,000.00	-82.76%		
01-5125-6505 REIMBURSEMENTS	-273,310.00	-324,272.00	-297,249.37	-324,272.00	-274,548.00	-274,548.00	49,724.00	-15.33%		
<b>Total Department: 5125 - CUSTOMER ACCOUNTS:</b>	<b>-1,396.03</b>	<b>0.00</b>	<b>-70,313.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>		
<b>Department: 5130 - BUILDING AND GROUNDS</b>										
01-5130-4002 SALARIES FULL TIME	164.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
01-5130-4500 FICA	12.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
01-5130-4505 EMPLOYEE HEALTH INSURANCE	41.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
01-5130-4510 RETIREMENT	2,665.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
01-5130-4515 WORKERS' COMPENSATION	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
01-5130-4520 UNEMPLOYMENT	4,679.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
01-5130-4550 HEALTH CLAIMS	60.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
01-5130-5200 CONTRACTED SERVICES	48,439.80	40,000.00	37,109.31	40,000.00	40,000.00	40,000.00	0.00	0.00%		
01-5130-5250 BUILDING MAINTENANCE	8,182.94	12,000.00	7,599.97	12,000.00	12,000.00	12,000.00	0.00	0.00%		
01-5130-5251 EQUIPMENT MAINTENANCE	1,010.40	1,000.00	349.45	1,000.00	1,000.00	1,000.00	0.00	0.00%		
01-5130-5255 CAPITAL OUTLAY EQUIPMENT	22,609.70	48,300.00	26,500.00	48,300.00	50,000.00	50,000.00	1,700.00	3.52%		
<b>Total Department: 5130 - BUILDING AND GROUNDS:</b>	<b>87,905.71</b>	<b>101,300.00</b>	<b>71,558.73</b>	<b>101,300.00</b>	<b>103,000.00</b>	<b>103,000.00</b>	<b>1,700.00</b>	<b>1.68%</b>		
<b>Department: 5200 - POLICE</b>										
01-5200-4002 SALARIES FULL TIME	949,619.72	926,320.00	701,008.78	926,320.00	936,428.00	936,428.00	10,108.00	1.09%		



Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2016-2017	2017-2018			
				2016-2017	DH REQUEST			
SALARIES PART TIME AND TEMP	7,265.97	17,000.00	5,176.59	17,000.00	17,000.00	0.00	0.00%	
SALARIES OVERTIME	65,091.01	62,500.00	49,928.24	62,500.00	62,500.00	0.00	0.00%	
FICA	72,191.52	76,945.00	54,836.78	77,974.00	77,974.00	1,029.00	1.34%	
EMPLOYEE HEALTH INSURANCE	112,916.89	120,906.00	108,110.62	120,906.00	121,228.00	322.00	0.27%	
RETIREMENT	81,971.72	95,588.00	83,023.55	95,588.00	87,891.00	-7,697.00	-8.05%	
WORKERS' COMPENSATION	10,263.45	78,309.00	36,668.65	78,309.00	93,000.00	14,691.00	18.76%	
UNEMPLOYMENT	704.89	0.00	0.00	0.00	0.00	0.00	0.00%	
VACATION BUY BACK	8,513.64	8,513.00	0.00	8,513.00	9,077.28	564.28	6.63%	
HEALTH CLAIMS	38,357.07	69,840.00	33,373.94	69,840.00	56,000.00	-13,840.00	-19.82%	
RETENTION	13,064.97	13,586.00	1,687.43	13,586.00	13,832.00	246.00	1.81%	
PROFESSIONAL SERVICES	2,562.32	4,000.00	3,258.91	4,000.00	4,900.00	900.00	22.50%	
CONTRACTED SERVICES	28,042.16	30,000.00	18,826.41	30,000.00	30,000.00	0.00	0.00%	
INSURANCE	11,244.00	11,537.00	14,959.00	11,537.00	14,500.00	2,963.00	25.68%	
BUILDING MAINTENANCE	280.37	500.00	174.10	500.00	500.00	0.00	0.00%	
EQUIPMENT MAINTENANCE	218.00	500.00	0.00	500.00	500.00	0.00	0.00%	
CAPITAL OUTLAY EQUIPMENT	350,951.49	2,412,200.00	675,809.20	2,412,200.00	1,767,840.00	-644,360.00	-26.71%	
VEHICLE MAINTENANCE	14,985.19	17,000.00	3,878.60	17,000.00	15,500.00	-1,500.00	-8.82%	
UTILITIES	6,792.57	7,200.00	325.45	7,200.00	8,400.00	1,200.00	16.67%	
POSTAGE	78.22	250.00	20.40	250.00	250.00	0.00	0.00%	
TELEPHONE	10,199.28	8,640.00	7,671.88	8,640.00	10,000.00	1,360.00	15.74%	
TRAVEL	1,565.46	4,000.00	2,161.50	4,000.00	4,000.00	0.00	0.00%	
CELL PHONE	3,224.38	8,400.00	4,950.00	8,400.00	8,100.00	-300.00	-3.57%	
DUES AND PUBLICATIONS	961.08	1,000.00	425.00	1,000.00	1,000.00	0.00	0.00%	
EMPLOYEE TRAINING	8,415.13	8,000.00	4,185.76	8,000.00	11,000.00	3,000.00	37.50%	
FINGERPRINT EXPENSE	15,780.00	19,000.00	8,157.75	19,000.00	19,000.00	0.00	0.00%	
VEHICLE FUEL	28,213.98	38,000.00	20,334.74	38,000.00	38,000.00	0.00	0.00%	
CLOTHING PURCHASE	3,498.35	5,000.00	4,430.05	5,000.00	5,000.00	0.00	0.00%	
LAUNDRY AND DRYCLEANING	1,092.80	1,400.00	1,033.50	1,400.00	1,300.00	-100.00	-7.14%	
NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	20,160.00	20,160.00	0.00%	
SPECIAL APPROPRIATIONS	2,140.00	1,050.00	0.00	1,050.00	1,050.00	0.00	0.00%	
OFFICE SUPPLIES	2,572.50	3,000.00	1,387.66	3,000.00	3,000.00	0.00	0.00%	
ADVERTISING	42.50	500.00	2,421.20	500.00	500.00	0.00	0.00%	
SUPPLIES AND OPERATIONS	25,700.23	19,500.00	7,740.56	19,500.00	19,500.00	0.00	0.00%	
<b>Total Department: 5200 - POLICE:</b>	<b>1,878,520.86</b>	<b>4,070,184.00</b>	<b>1,855,966.25</b>	<b>4,070,184.00</b>	<b>3,458,930.28</b>	<b>-611,253.72</b>	<b>-15.02%</b>	
<b>Department: 5300 - PUBLIC WORKS</b>								
SALARIES FULL TIME	31,727.33	32,202.00	24,934.33	32,202.00	33,168.02	966.02	3.00%	
FICA	2,318.71	2,463.00	1,784.34	2,463.00	2,537.36	74.36	3.02%	
EMPLOYEE HEALTH INSURANCE	1,996.34	2,310.00	2,233.72	2,310.00	2,131.00	-179.00	-7.75%	
RETIREMENT	2,730.01	3,237.00	2,907.12	3,237.00	3,230.00	-7.00	-0.22%	



**Budget Comparison Report**

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2016-2017	2017-2018 DH REQUEST			
01-5300-4515	2,887.00	4,661.00	4,677.79	4,661.00	5,370.00	709.00	15.21%	
01-5300-4530	721.53	2,128.00	0.00	2,128.00	743.20	-1,384.80	-65.08%	
01-5300-4550	1,537.68	1,544.00	1,653.21	1,544.00	1,334.00	-210.00	-13.60%	
01-5300-4555	31.20	212.00	31.20	212.00	209.88	-2.12	-1.00%	
01-5300-5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
01-5300-5200	1,121.44	2,000.00	1,212.45	2,000.00	2,000.00	0.00	0.00%	
01-5300-5210	1,377.00	1,107.00	1,107.00	1,107.00	1,162.00	55.00	4.97%	
01-5300-5255	23,980.00	89,000.00	116,645.96	89,000.00	7,500.00	-81,500.00	-91.57%	
01-5300-5257	294.78	350.00	2,572.19	350.00	1,000.00	650.00	185.71%	
01-5300-5400	5,953.45	6,000.00	4,756.53	6,000.00	6,000.00	0.00	0.00%	
01-5300-5610	5,520.61	4,000.00	5,091.26	4,000.00	6,240.00	2,240.00	56.00%	
01-5300-5615	247.87	400.00	205.66	400.00	400.00	0.00	0.00%	
01-5300-5616	376.48	200.00	100.00	200.00	200.00	0.00	0.00%	
01-5300-5620	0.00	100.00	0.00	100.00	100.00	0.00	0.00%	
01-5300-5621	217.52	2,000.00	388.25	2,000.00	1,000.00	-1,000.00	-50.00%	
01-5300-5630	2,520.92	2,000.00	3,258.93	2,000.00	3,500.00	1,500.00	75.00%	
01-5300-5700	0.00	0.00	164.70	0.00	1,500.00	1,500.00	0.00%	
01-5300-5726	0.00	100.00	0.00	100.00	0.00	-100.00	-100.00%	
01-5300-5730	3,760.37	2,000.00	5,014.16	2,000.00	10,000.00	8,000.00	400.00%	
01-5300-5740	1,964.28	3,000.00	1,642.58	3,000.00	0.00	-3,000.00	-100.00%	
<b>Total Department: 5300 - PUBLIC WORKS:</b>	<b>91,284.52</b>	<b>161,014.00</b>	<b>180,381.38</b>	<b>161,014.00</b>	<b>89,325.46</b>	<b>-71,688.54</b>	<b>-44.52%</b>	
<b>Department: 5310 - SANITATION</b>								
01-5310-4002	123,265.16	110,055.00	86,296.26	110,055.00	113,376.00	3,321.00	3.02%	
01-5310-4004	5,137.33	4,500.00	4,516.08	4,500.00	5,500.00	1,000.00	22.22%	
01-5310-4500	7,879.73	8,763.00	6,056.74	8,763.00	9,095.00	332.00	3.79%	
01-5310-4505	24,911.43	28,830.00	25,913.95	28,830.00	28,871.00	41.00	0.14%	
01-5310-4510	10,119.64	11,644.00	10,143.99	11,644.00	11,100.00	-544.00	-4.67%	
01-5310-4515	8,715.00	14,165.00	14,368.44	14,165.00	16,615.00	2,450.00	17.30%	
01-5310-4530	840.48	840.00	0.00	840.00	865.92	25.92	3.09%	
01-5310-4550	5,794.51	14,040.00	7,543.92	14,040.00	12,000.00	-2,040.00	-14.53%	
01-5310-4555	1,905.00	1,900.00	325.74	1,900.00	1,908.00	8.00	0.42%	
01-5310-5200	130,976.83	100,000.00	101,602.10	100,000.00	110,000.00	10,000.00	10.00%	
01-5310-5210	4,206.00	4,219.00	4,372.00	4,219.00	4,250.00	31.00	0.73%	
01-5310-5255	22,695.80	15,000.00	10,177.56	15,000.00	35,000.00	20,000.00	133.33%	
01-5310-5257	13.59	0.00	0.00	0.00	15,000.00	15,000.00	0.00%	
01-5310-5615	2,050.00	2,100.00	1,350.00	2,100.00	1,800.00	-300.00	-14.29%	
01-5310-5616	7.40	0.00	0.00	0.00	0.00	0.00	0.00%	
01-5310-5621	12,338.51	15,000.00	9,260.39	15,000.00	15,000.00	0.00	0.00%	

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2016-2017	2017-2018 DH REQUEST			
SUPPLIES AND OPERATIONS	1,294.04	2,000.00	5,255.61	2,000.00	6,000.00	4,000.00	200.00%	200.00%
<b>Total Department: 5310 - SANITATION:</b>	<b>362,150.45</b>	<b>333,056.00</b>	<b>287,182.78</b>	<b>333,056.00</b>	<b>386,380.92</b>	<b>53,324.92</b>	<b>16.01%</b>	<b>16.01%</b>
<b>Department: 5320 - STREETS</b>								
SALARIES FULL TIME	224,405.46	227,094.00	179,610.24	227,094.00	223,387.00	-3,707.00	-1.63%	-1.63%
SALARIES PART TIME AND TEMP	24,067.60	17,000.00	33,105.26	17,000.00	15,000.00	-2,000.00	-11.76%	-11.76%
SALARIES OVERTIME	18,860.47	10,000.00	13,469.29	10,000.00	12,500.00	2,500.00	25.00%	25.00%
FICA	18,948.82	19,438.00	15,906.02	19,438.00	19,193.00	-245.00	-1.26%	-1.26%
EMPLOYEE HEALTH INSURANCE	31,841.68	34,451.00	29,926.03	34,451.00	31,150.00	-3,301.00	-9.58%	-9.58%
RETIREMENT	17,404.40	23,655.00	20,793.56	23,655.00	23,439.00	-216.00	-0.91%	-0.91%
WORKERS' COMPENSATION	8,041.00	13,052.00	13,306.30	13,052.00	16,000.00	2,948.00	22.59%	22.59%
VACATION BUY BACK	1,405.92	0.00	0.00	0.00	1,448.16	1,448.16	0.00%	0.00%
HEALTH CLAIMS	19,676.59	18,720.00	15,740.16	18,720.00	16,000.00	-2,720.00	-14.53%	-14.53%
RETENTION	3,228.58	3,116.00	471.48	3,116.00	3,816.00	700.00	22.46%	22.46%
PROFESSIONAL SERVICES	0.00	1,500.00	0.00	1,500.00	0.00	-1,500.00	-100.00%	-100.00%
CONTRACTED SERVICES	14,087.46	6,000.00	1,435.64	6,000.00	5,000.00	-1,000.00	-16.67%	-16.67%
INSURANCE	1,081.00	729.00	877.00	729.00	850.00	121.00	16.60%	16.60%
RENTAL EQUIPMENT	0.00	1,500.00	0.00	1,500.00	1,000.00	-500.00	-33.33%	-33.33%
EQUIPMENT MAINTENANCE	14,186.69	10,000.00	12,614.61	10,000.00	15,500.00	5,500.00	55.00%	55.00%
STREET REPAIR	7,108.25	10,000.00	6,441.00	10,000.00	10,000.00	0.00	0.00%	0.00%
CAPITAL OUTLAY EQUIPMENT	17,486.27	303,500.00	42,772.13	303,500.00	200,000.00	-103,500.00	-34.10%	-34.10%
VEHICLE MAINTENANCE	7,802.05	8,000.00	4,073.56	8,000.00	8,000.00	0.00	0.00%	0.00%
SIDEWALK REPAIR	8,800.00	0.00	9,929.50	0.00	5,000.00	5,000.00	0.00%	0.00%
CELL PHONE	2,700.00	2,400.00	2,225.00	2,400.00	2,400.00	0.00	0.00%	0.00%
EMPLOYEE TRAINING	0.00	0.00	27.72	0.00	0.00	0.00	0.00%	0.00%
VEHICLE FUEL	6,870.95	10,000.00	4,591.20	10,000.00	7,500.00	-2,500.00	-25.00%	-25.00%
CLOTHING PURCHASE	34.76	1,000.00	150.00	1,000.00	1,000.00	0.00	0.00%	0.00%
STREET LIGHTS	72,432.00	75,000.00	57,411.17	75,000.00	75,000.00	0.00	0.00%	0.00%
SUPPLIES AND OPERATIONS	23,650.16	22,000.00	14,949.42	22,000.00	22,000.00	0.00	0.00%	0.00%
SAFETY SUPPLIES AND MATERIAL	0.00	0.00	507.52	0.00	1,000.00	1,000.00	0.00%	0.00%
<b>Total Department: 5320 - STREETS:</b>	<b>542,120.11</b>	<b>818,155.00</b>	<b>480,333.81</b>	<b>818,155.00</b>	<b>716,183.16</b>	<b>-101,971.84</b>	<b>-12.46%</b>	<b>-12.46%</b>
<b>Department: 5400 - ECONOMIC DEVELOPMENT</b>								
SALARIES FULL TIME	95,251.35	90,987.00	71,638.36	90,987.00	93,714.00	2,727.00	3.00%	3.00%
SALARIES OVERTIME	39.85	300.00	335.16	300.00	300.00	0.00	0.00%	0.00%
FICA	6,205.34	6,983.00	4,888.67	6,983.00	7,192.00	209.00	2.99%	2.99%
EMPLOYEE HEALTH INSURANCE	22,316.92	20,966.00	20,046.08	20,966.00	20,200.00	-766.00	-3.65%	-3.65%
RETIREMENT	8,162.76	9,414.00	8,352.66	9,414.00	8,752.00	-662.00	-7.03%	-7.03%
WORKERS' COMPENSATION	261.00	420.00	520.72	420.00	600.00	180.00	42.86%	42.86%
HEALTH CLAIMS	7,307.93	9,360.00	7,161.04	9,360.00	8,000.00	-1,360.00	-14.53%	-14.53%
RETENTION	1,270.00	1,270.00	187.16	1,270.00	1,276.00	6.00	0.47%	0.47%



**Budget Comparison Report**

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget %
				2016-2017	2017-2018 DH REQUEST		
CONTRACTED SERVICES	32,881.53	31,500.00	27,210.15	31,500.00	32,000.00	500.00	1.59%
INSURANCE	711.00	732.00	1,069.00	732.00	1,069.00	337.00	46.04%
CAPITAL OUTLAY EQUIPMENT	66.78	14,200.00	15,499.20	14,200.00	9,000.00	-5,200.00	-36.62%
VEHICLE MAINTENANCE	-973.78	1,000.00	-79.02	1,000.00	500.00	-500.00	-50.00%
DISTRIBUTION AND PRINTING	10,196.60	0.00	0.00	0.00	0.00	0.00	0.00%
BILLBOARD	18,539.00	18,000.00	16,565.00	18,000.00	18,000.00	0.00	0.00%
UTILITIES	3,570.19	5,200.00	2,678.89	5,200.00	5,000.00	-200.00	-3.85%
POSTAGE	6.45	0.00	0.00	0.00	0.00	0.00	0.00%
TELEPHONE	4,021.52	3,800.00	3,053.93	3,800.00	3,960.00	160.00	4.21%
TRAVEL	3,551.00	5,000.00	1,399.85	5,000.00	5,000.00	0.00	0.00%
CELL PHONE	1,100.00	1,200.00	900.00	1,200.00	1,200.00	0.00	0.00%
SPONSORSHIPS	6,502.00	7,500.00	4,105.00	7,500.00	7,500.00	0.00	0.00%
DUES AND PUBLICATIONS	1,323.00	1,500.00	1,058.00	1,500.00	1,500.00	0.00	0.00%
EMPLOYEE TRAINING	2,255.46	4,000.00	1,845.80	4,000.00	4,000.00	0.00	0.00%
CHRISTMAS PARADE	0.00	0.00	0.00	0.00	5,500.00	5,500.00	0.00%
VEHICLE FUEL	592.03	1,000.00	548.87	1,000.00	1,000.00	0.00	0.00%
OFFICE SUPPLIES	1,496.39	2,500.00	7,329.61	2,500.00	2,500.00	0.00	0.00%
PRINTING	2,265.00	17,900.00	12,894.66	17,900.00	17,900.00	0.00	0.00%
ADVERTISING	21,738.93	22,600.00	14,021.66	22,600.00	22,600.00	0.00	0.00%
MARKETING	4,716.62	7,000.00	4,628.86	7,000.00	7,000.00	0.00	0.00%
SUPPLIES AND OPERATIONS	26.15	0.00	0.00	0.00	0.00	0.00	0.00%
VISITORS' CENTER GRANT MATC	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
COMMUNITY FOUNDATION GRA	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
DHCD GRANT	16,287.50	50,000.00	28,288.23	50,000.00	50,000.00	0.00	0.00%
<b>Total Department: 5400 - ECONOMIC DEVELOPMENT:</b>	<b>275,188.52</b>	<b>334,332.00</b>	<b>256,147.54</b>	<b>334,332.00</b>	<b>335,263.00</b>	<b>931.00</b>	<b>0.28%</b>
<b>Department: 5440 - PLANNING</b>							
SALARIES FULL TIME	103,283.44	99,681.00	77,767.24	99,681.00	102,680.00	2,999.00	3.01%
SALARIES OVERTIME	1,751.58	1,200.00	1,315.71	1,200.00	1,200.00	0.00	0.00%
FICA	7,894.57	7,717.00	6,186.29	7,717.00	7,803.00	86.00	1.11%
EMPLOYEE HEALTH INSURANCE	7,090.60	10,362.00	7,625.09	10,362.00	10,414.00	52.00	0.50%
RETIREMENT	8,862.76	10,323.00	8,262.66	10,323.00	8,955.00	-1,368.00	-13.25%
WORKERS' COMPENSATION	526.00	840.00	941.72	840.00	1,081.00	241.00	28.69%
VEHICLE ALLOWANCE	4,463.40	4,500.00	3,460.00	4,500.00	4,500.00	0.00	0.00%
HEALTH CLAIMS	3,341.13	7,200.00	1,679.02	7,200.00	4,000.00	-3,200.00	-44.44%
RETENTION	1,270.00	1,266.00	187.16	1,266.00	1,272.00	6.00	0.47%
CONTRACTED SERVICES	40,833.05	30,000.00	21,543.41	30,000.00	30,000.00	0.00	0.00%
INSURANCE	822.00	844.00	843.00	844.00	850.00	6.00	0.71%
VEHICLE MAINTENANCE	0.00	500.00	32.78	500.00	500.00	0.00	0.00%
TELEPHONE	2,712.56	2,600.00	2,404.46	2,600.00	3,000.00	400.00	15.38%



Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget %
				2016-2017	2017-2018 DH REQUEST		
TRAVEL	0.00	1,200.00	40.00	1,200.00	1,000.00	-200.00	-16.67%
CELL PHONE	1,150.00	1,200.00	900.00	1,200.00	1,200.00	0.00	0.00%
DUES AND PUBLICATIONS	0.00	500.00	50.00	500.00	300.00	-200.00	-40.00%
EMPLOYEE TRAINING	2,654.00	1,500.00	1,060.00	1,500.00	1,500.00	0.00	0.00%
VEHICLE FUEL	472.59	500.00	66.17	500.00	500.00	0.00	0.00%
OFFICE SUPPLIES	183.33	1,000.00	69.17	1,000.00	1,000.00	0.00	0.00%
ADVERTISING	689.79	700.00	26.25	700.00	700.00	0.00	0.00%
<b>Total Department: 5440 - PLANNING:</b>	<b>188,000.80</b>	<b>183,633.00</b>	<b>134,460.13</b>	<b>183,633.00</b>	<b>182,455.00</b>	<b>-1,178.00</b>	<b>-0.64%</b>
<b>Department: 5500 - PARKS AND RECREATION</b>							
CONTRACTED SERVICES	7,501.41	6,000.00	7,769.96	6,000.00	10,400.00	4,400.00	73.33%
CAPITAL OUTLAY EQUIPMENT	7,350.00	342,550.00	101,377.75	342,550.00	493,408.00	150,858.00	44.04%
UTILITIES	2,669.04	3,000.00	1,993.64	3,000.00	3,500.00	500.00	16.67%
YOUTH PROGRAMS	34,231.32	32,000.00	29,113.68	32,000.00	40,300.00	8,300.00	25.94%
DUES AND PUBLICATIONS	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00	0.00%
NON-CAPITAL EQUIPMENT	3,277.97	0.00	0.00	0.00	0.00	0.00	0.00%
ADVERTISING	305.15	400.00	0.00	400.00	0.00	-400.00	-100.00%
SUPPLIES AND OPERATIONS	6,872.14	26,000.00	15,552.80	26,000.00	25,000.00	-1,000.00	-3.85%
<b>Total Department: 5500 - PARKS AND RECREATION:</b>	<b>63,407.03</b>	<b>411,150.00</b>	<b>157,007.83</b>	<b>411,150.00</b>	<b>573,808.00</b>	<b>162,658.00</b>	<b>39.56%</b>
<b>Department: 5900 - DEBT SERVICE</b>							
BOND PRINCIPAL	86,280.80	186,900.00	177,876.74	186,900.00	188,000.00	1,100.00	0.59%
BOND INTEREST	90,560.76	153,000.00	95,716.18	153,000.00	146,000.00	-7,000.00	-4.58%
<b>Total Department: 5900 - DEBT SERVICE:</b>	<b>176,841.56</b>	<b>339,900.00</b>	<b>273,592.92</b>	<b>339,900.00</b>	<b>334,000.00</b>	<b>-5,900.00</b>	<b>-1.74%</b>
<b>Total Fund: 01 - GENERAL FUND:</b>	<b>875,048.54</b>	<b>0.00</b>	<b>105,667.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: 10 - ELECTRIC</b>							
<b>Department: 4010 - ELECTRIC FUND REVENUES</b>							
RECONNECTION FEE	80.00	1,000.00	1,743.14	1,000.00	1,000.00	0.00	0.00%
RESIDENTIAL SERVICE	2,921,377.19	3,229,746.00	2,554,963.42	3,229,746.00	3,276,013.00	46,267.00	1.43%
COMMERCIAL SERVICE	442,587.77	472,211.00	352,011.45	472,211.00	474,474.00	2,263.00	0.48%
GENERAL SERVICE	1,152,437.83	1,160,733.00	1,024,722.71	1,160,733.00	1,201,856.00	41,123.00	3.54%
STREET LIGHTS	73,755.21	75,373.00	57,797.56	75,373.00	74,915.00	-458.00	-0.61%
LARGE GENERAL SERVICE	416,866.54	439,775.00	247,293.32	439,775.00	464,343.00	24,568.00	5.59%
SERVICE AND MATERIAL	81,918.07	100,000.00	32,417.83	100,000.00	50,000.00	-50,000.00	-50.00%
INTEREST ON DELINQUENT	34,495.44	30,000.00	31,112.79	30,000.00	30,000.00	0.00	0.00%
MISCELLANEOUS INCOME	1,326.50	500.00	45.00	500.00	100.00	-400.00	-80.00%
BOND DRAW	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
INSURANCE CLAIM	0.00	0.00	85,504.05	0.00	0.00	0.00	0.00%
NSF HOLDING ACCOUNT	693.00	500.00	420.65	500.00	500.00	0.00	0.00%
<b>Total Department: 4010 - ELECTRIC FUND REVENUES:</b>	<b>5,125,537.55</b>	<b>5,509,838.00</b>	<b>4,388,031.92</b>	<b>5,509,838.00</b>	<b>5,573,201.00</b>	<b>63,363.00</b>	<b>1.15%</b>

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Increase / (Decrease)	%
				2016-2017	2017-2018 DH REQUEST		
<b>Department: 5600 - ELECTRIC ADMINISTRATION</b>							
10-5600-4002	97,454.95	94,680.00	73,882.22	94,680.00	97,520.00	2,840.00	3.00%
10-5600-4500	6,712.36	7,243.00	5,281.23	7,243.00	7,460.00	217.00	3.00%
10-5600-4505	11,080.30	12,387.00	11,183.06	12,387.00	11,613.00	-774.00	-6.25%
10-5600-4510	16,930.88	9,524.00	8,541.33	9,524.00	8,700.00	-824.00	-8.65%
10-5600-4515	383.00	606.00	656.86	606.00	760.00	154.00	25.41%
10-5600-4520	43.92	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-4530	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-4550	4,310.94	4,680.00	5,058.30	4,680.00	4,000.00	-680.00	-14.53%
10-5600-4555	635.00	593.00	93.58	593.00	641.00	48.00	8.09%
10-5600-5000	87,803.08	160,000.00	80,464.11	160,000.00	120,000.00	-40,000.00	-25.00%
10-5600-5005	556.76	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00%
10-5600-5200	23,159.18	5,000.00	6,471.01	5,000.00	10,000.00	5,000.00	100.00%
10-5600-5210	531.00	729.00	747.00	729.00	1,400.00	671.00	92.04%
10-5600-5255	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-5257	0.00	0.00	-189.00	0.00	0.00	0.00	0.00%
10-5600-5610	9,702.91	9,000.00	5,717.65	9,000.00	2,820.00	-6,180.00	-68.67%
10-5600-5615	2,524.90	7,000.00	1,003.46	7,000.00	4,000.00	-3,000.00	-42.86%
10-5600-5616	550.00	600.00	450.00	600.00	600.00	0.00	0.00%
10-5600-5620	13,478.95	17,000.00	12,819.21	17,000.00	15,000.00	-2,000.00	-11.76%
10-5600-5621	5,258.80	10,000.00	3,080.22	10,000.00	8,000.00	-2,000.00	-20.00%
10-5600-5625	157,000.00	157,000.00	143,916.63	157,000.00	157,000.00	0.00	0.00%
10-5600-5630	1,500.49	2,500.00	1,176.08	2,500.00	2,000.00	-500.00	-20.00%
10-5600-5700	1,262.64	2,500.00	1,688.28	2,500.00	1,500.00	-1,000.00	-40.00%
10-5600-5726	160.58	400.00	30.00	400.00	200.00	-200.00	-50.00%
10-5600-5730	-9.80	0.00	516.52	0.00	1,000.00	1,000.00	0.00%
10-5600-5740	279.97	700.00	195.71	700.00	500.00	-200.00	-28.57%
10-5600-5780	0.00	0.00	9,184.41	0.00	10,000.00	10,000.00	0.00%
10-5600-5789	0.00	126,326.00	0.00	126,326.00	42,402.00	-83,924.00	-66.43%
10-5600-5791	3,455.11	3,520.00	4,117.38	3,520.00	4,220.00	700.00	19.89%
10-5600-5794	0.00	1,000.00	250.00	1,000.00	1,000.00	0.00	0.00%
10-5600-5795	3,400.00	10,000.00	4,140.00	10,000.00	10,000.00	0.00	0.00%
10-5600-6500	191,685.24	207,513.00	190,220.58	207,513.00	194,436.00	-13,077.00	-6.30%
10-5600-6505	122,086.23	12,488.00	9,365.91	12,488.00	12,235.00	-253.00	-2.03%
10-5600-6510	0.00	129,709.00	118,899.77	129,709.00	109,819.00	-19,890.00	-15.33%
10-5600-7511	700.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-7518	0.00	0.00	600.00	0.00	0.00	0.00	0.00%
10-5600-7900	515,640.38	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-7950	-13,661.90	0.00	0.00	0.00	0.00	0.00	0.00%



Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget	Increase / (Decrease)	%
				2016-2017	2017-2018 DH REQUEST				
<b>Total Department: 5600 - ELECTRIC ADMINISTRATION:</b>									
	1,482,951.43	1,643,698.00	926,665.87	1,643,698.00	1,477,826.00	-165,872.00		-10.09%	
<b>Department: 5610 - POWER PLANT</b>									
10-5610-4002	50,745.76	53,560.00	41,045.50	53,560.00	55,167.00	1,607.00		3.00%	
10-5610-4003	11,774.37	9,000.00	4,002.43	9,000.00	9,000.00	0.00		0.00%	
10-5610-4004	34.96	2,000.00	2,809.30	2,000.00	2,000.00	0.00		0.00%	
10-5610-4500	4,628.53	4,939.00	3,646.97	4,939.00	5,062.00	123.00		2.49%	
10-5610-4505	4,914.84	5,194.00	4,896.04	5,194.00	5,177.00	-17.00		-0.33%	
10-5610-4510	9,329.88	5,522.00	4,901.33	5,522.00	5,368.00	-154.00		-2.79%	
10-5610-4515	5,470.00	8,950.00	6,000.86	8,950.00	10,290.00	1,340.00		14.97%	
10-5610-4520	527.04	1,000.00	0.00	1,000.00	0.00	-1,000.00		-100.00%	
10-5610-4530	0.00	0.00	0.00	0.00	0.00	0.00		0.00%	
10-5610-4550	459.17	3,600.00	125.41	3,600.00	2,000.00	-1,600.00		-44.44%	
10-5610-4555	635.00	638.00	142.16	638.00	641.00	3.00		0.47%	
10-5610-5200	87,582.43	20,000.00	156,528.10	20,000.00	45,000.00	25,000.00		125.00%	
10-5610-5210	12,424.00	12,380.00	12,580.00	12,380.00	12,600.00	220.00		1.78%	
10-5610-5221	715.00	400.00	0.00	400.00	300.00	-100.00		-25.00%	
10-5610-5250	40,245.76	1,500.00	71.47	1,500.00	1,500.00	0.00		0.00%	
10-5610-5251	2,347.86	20,000.00	0.00	20,000.00	10,000.00	-10,000.00		-50.00%	
10-5610-5255	0.00	125,000.00	9,830.00	125,000.00	125,000.00	0.00		0.00%	
10-5610-5257	-453.21	1,000.00	142.07	1,000.00	500.00	-500.00		-50.00%	
10-5610-5400	4,283.98	4,000.00	5,167.05	4,000.00	7,000.00	3,000.00		75.00%	
10-5610-5610	0.00	0.00	2,608.64	0.00	2,880.00	2,880.00		0.00%	
10-5610-5615	33.69	0.00	0.00	0.00	0.00	0.00		0.00%	
10-5610-5616	500.00	600.00	450.00	600.00	600.00	0.00		0.00%	
10-5610-5620	0.00	0.00	1,115.58	0.00	1,200.00	1,200.00		0.00%	
10-5610-5630	0.00	500.00	24.99	500.00	250.00	-250.00		-50.00%	
10-5610-5631	61,201.21	70,600.00	46,169.05	70,600.00	57,922.00	-12,678.00		-17.96%	
10-5610-5638	0.00	2,673.00	0.00	2,673.00	1,323.00	-1,350.00		-50.51%	
10-5610-5670	9,545.08	10,000.00	5,571.70	10,000.00	7,000.00	-3,000.00		-30.00%	
10-5610-5700	291.28	0.00	0.00	0.00	3,000.00	3,000.00		0.00%	
10-5610-5730	7,789.17	2,000.00	19,732.85	2,000.00	3,000.00	1,000.00		50.00%	
10-5610-5740	2,129.28	2,500.00	0.00	2,500.00	1,000.00	-1,500.00		-60.00%	
10-5610-5796	1,594.08	102,006.00	0.00	102,006.00	44,812.00	-57,194.00		-56.07%	
10-5610-5797	2,624,836.85	2,644,600.00	1,917,484.82	2,644,600.00	2,623,248.00	-21,352.00		-0.81%	
<b>Total Department: 5610 - POWER PLANT:</b>									
	2,943,586.01	3,114,162.00	2,245,046.32	3,114,162.00	3,042,840.00	-71,322.00		-2.29%	



Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget Increase / (Decrease)	%
				2016-2017	2017-2018 DH REQUEST			
<b>Department: 5620 - POWER DISTRIBUTION</b>								
10-5620-4002	398,171.48	396,837.00	308,512.56	396,837.00	408,749.00	11,912.00	3.00%	
10-5620-4004	13,109.11	12,000.00	10,100.35	12,000.00	12,000.00	0.00	0.00%	
10-5620-4500	29,505.60	31,276.00	22,965.72	31,276.00	32,187.00	911.00	2.91%	
10-5620-4505	42,506.62	45,176.00	39,519.70	45,176.00	50,778.00	5,602.00	12.40%	
10-5620-4510	72,510.28	40,483.00	35,551.98	40,483.00	38,055.00	-2,428.00	-6.00%	
10-5620-4515	6,587.43	22,374.00	20,015.16	22,374.00	25,970.00	3,596.00	16.07%	
10-5620-4530	1,332.40	1,332.00	0.00	1,332.00	0.00	-1,332.00	-100.00%	
10-5620-4550	14,161.17	24,840.00	17,608.98	24,840.00	20,000.00	-4,840.00	-19.48%	
10-5620-4555	3,765.00	3,798.00	516.48	3,798.00	3,816.00	18.00	0.47%	
10-5620-5200	18,777.23	20,000.00	9,636.08	20,000.00	15,000.00	-5,000.00	-25.00%	
10-5620-5210	6,571.00	5,762.00	5,762.00	5,762.00	6,100.00	338.00	5.87%	
10-5620-5221	198.00	1,000.00	62.00	1,000.00	1,000.00	0.00	0.00%	
10-5620-5250	723.12	6,000.00	555.01	6,000.00	3,000.00	-3,000.00	-50.00%	
10-5620-5251	1,100.84	6,000.00	1,866.09	6,000.00	3,000.00	-3,000.00	-50.00%	
10-5620-5255	0.00	66,000.00	37,424.00	66,000.00	348,500.00	282,500.00	428.03%	
10-5620-5257	4,028.84	5,000.00	13,609.90	5,000.00	10,000.00	5,000.00	100.00%	
10-5620-5400	9,629.29	13,000.00	7,967.93	13,000.00	13,000.00	0.00	0.00%	
10-5620-5601	16.22	0.00	73.18	0.00	200.00	200.00	0.00%	
10-5620-5610	0.00	0.00	0.00	0.00	4,680.00	4,680.00	0.00%	
10-5620-5615	434.61	0.00	189.30	0.00	400.00	400.00	0.00%	
10-5620-5616	3,750.00	3,600.00	2,700.00	3,600.00	3,600.00	0.00	0.00%	
10-5620-5621	416.86	0.00	0.00	0.00	0.00	0.00	0.00%	
10-5620-5630	7,463.08	9,000.00	6,117.65	9,000.00	9,000.00	0.00	0.00%	
10-5620-5650	4,466.08	0.00	0.00	0.00	20,000.00	20,000.00	0.00%	
10-5620-5700	90.00	0.00	25.49	0.00	0.00	0.00	0.00%	
10-5620-5726	39,499.29	30,000.00	52,409.97	30,000.00	15,000.00	-15,000.00	-50.00%	
10-5620-5730	12,885.87	8,500.00	3,996.80	8,500.00	8,500.00	0.00	0.00%	
<b>Total Department: 5620 - POWER DISTRIBUTION:</b>	<b>691,699.42</b>	<b>751,978.00</b>	<b>597,186.33</b>	<b>751,978.00</b>	<b>1,052,535.00</b>	<b>300,557.00</b>	<b>39.97%</b>	
<b>Total Fund: 10 - ELECTRIC:</b>								
	<b>7,300.69</b>	<b>0.00</b>	<b>619,133.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>Fund: 20 - WATER FUND</b>								
<b>Department: 4020 - WATER FUND REVENUES</b>								
20-4020-3241	35,993.00	0.00	0.00	0.00	0.00	0.00	0.00%	
20-4020-3362	30.00	1,000.00	1,590.00	1,000.00	1,000.00	0.00	0.00%	
20-4020-3364	48,150.00	309,750.00	511,425.00	309,750.00	442,500.00	132,750.00	42.86%	
20-4020-3475	608,475.12	610,000.00	451,410.93	610,000.00	630,000.00	20,000.00	3.28%	
20-4020-3476	31,504.20	38,000.00	21,380.32	38,000.00	28,800.00	-9,200.00	-24.21%	
20-4020-3480	10,715.24	10,000.00	24,778.12	10,000.00	20,000.00	10,000.00	100.00%	

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget %
				2016-2017	2017-2018 DH REQUEST		
WATER TOWER RENT	58,109.70	59,400.00	45,227.81	59,400.00	62,644.66	3,244.66	5.46%
INTEREST EARNED	391.22	0.00	319.01	0.00	0.00	0.00	0.00%
INTEREST ON DELINQUENT	8,868.02	8,000.00	6,634.58	8,000.00	7,000.00	-1,000.00	-12.50%
MISCELLANEOUS INCOME	329.68	500.00	100.00	500.00	500.00	0.00	0.00%
NSF HOLDING ACCOUNT	133.00	100.00	119.00	100.00	100.00	0.00	0.00%
<b>Total Department: 4020 - WATER FUND REVENUES:</b>	<b>802,699.18</b>	<b>1,036,750.00</b>	<b>1,062,984.77</b>	<b>1,036,750.00</b>	<b>1,192,544.66</b>	<b>155,794.66</b>	<b>15.03%</b>
<b>Department: 5700 - WATER ADMINISTRATION</b>							
SALARIES FULL TIME	102,748.78	110,515.00	82,348.36	110,515.00	114,319.37	3,804.37	3.44%
SALARIES OVERTIME	9,115.26	7,000.00	6,909.21	7,000.00	7,000.00	0.00	0.00%
FICA	8,022.60	8,990.00	6,309.38	8,990.00	9,300.00	310.00	3.45%
EMPLOYEE HEALTH INSURANCE	13,353.61	11,927.00	11,127.91	11,927.00	11,795.00	-132.00	-1.11%
RETIREMENT	20,075.87	11,231.00	10,024.72	11,231.00	11,031.00	-200.00	-1.78%
WORKERS' COMPENSATION	6,905.00	11,223.00	11,300.82	11,223.00	12,900.00	1,677.00	14.94%
VACATION BUY BACK	721.53	723.00	0.00	723.00	743.20	20.20	2.79%
HEALTH CLAIMS	4,912.70	6,944.00	6,174.08	6,944.00	5,734.00	-1,210.00	-17.43%
RETENTION	666.18	962.00	154.77	962.00	974.08	12.08	1.26%
PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
CONTRACTED SERVICES	8,062.49	7,000.00	5,180.74	7,000.00	7,000.00	0.00	0.00%
INSURANCE	558.00	556.00	556.00	556.00	585.00	29.00	5.22%
CAPITAL OUTLAY EQUIPMENT	0.00	60,000.00	33,383.05	60,000.00	20,000.00	-40,000.00	-66.67%
VEHICLE MAINTENANCE	307.51	1,000.00	2,254.36	1,000.00	1,000.00	0.00	0.00%
TELEPHONE	2,048.23	5,000.00	1,876.86	5,000.00	2,280.00	-2,720.00	-54.40%
TRAVEL	12.72	0.00	437.58	0.00	500.00	500.00	0.00%
CELL PHONE	861.15	800.00	640.00	800.00	918.00	118.00	14.75%
DUES AND PUBLICATIONS	560.00	1,000.00	300.00	1,000.00	500.00	-500.00	-50.00%
EMPLOYEE TRAINING	1,465.38	2,000.00	2,750.78	2,000.00	2,100.00	100.00	5.00%
VEHICLE FUEL	2,290.41	3,000.00	1,600.84	3,000.00	3,000.00	0.00	0.00%
RAILROAD LICENSES	5,012.78	5,100.00	4,115.24	5,100.00	4,220.00	-880.00	-17.25%
OFFICE SUPPLIES	427.03	260.00	57.31	260.00	250.00	-10.00	-3.85%
PRINTING	114.00	200.00	0.00	200.00	200.00	0.00	0.00%
ADVERTISING	560.00	0.00	0.00	0.00	560.00	560.00	0.00%
SUPPLIES AND OPERATIONS	3,040.29	2,000.00	1,508.79	2,000.00	2,000.00	0.00	0.00%
SAFETY SUPPLIES AND MATERIAL	375.37	500.00	321.91	500.00	500.00	0.00	0.00%
BAD DEBT EXPENSE	0.00	0.00	90.09	0.00	0.00	0.00	0.00%
CONTINGENCY	0.00	221,033.00	0.00	221,033.00	271,183.95	50,150.95	22.69%
GENERAL OVERHEAD	73,421.00	74,120.00	67,947.00	74,120.00	78,165.00	4,045.00	5.46%
REIMBURSEMENTS	1,531.75	1,500.00	1,123.92	1,500.00	1,470.00	-30.00	-2.00%
CUST SERVICE REIM GEN FUN	40,997.00	48,641.00	44,587.40	48,641.00	41,182.00	-7,459.00	-15.33%
BERLIN ACTIVITY DEPOT PROJEC	0.00	0.00	989.00	0.00	0.00	0.00	0.00%



Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget %
				2016-2017	2017-2018 DH REQUEST		
						Increase / (Decrease)	
DECATUR STREET PROJECT	60.00	0.00	12,500.00	0.00	0.00	0.00	0.00%
AGH CANCER CENTER PROJECT	0.00	0.00	330.00	0.00	0.00	0.00	0.00%
DEPRECIATION	134,896.62	0.00	0.00	0.00	0.00	0.00	0.00%
BOND PRINCIPAL	0.00	3,000.00	0.00	3,000.00	0.00	-3,000.00	-100.00%
BOND INTEREST	1,790.88	22,000.00	5,182.89	22,000.00	0.00	-22,000.00	-100.00%
<b>Total Department: 5700 - WATER ADMINISTRATION:</b>	<b>444,914.14</b>	<b>628,225.00</b>	<b>322,087.01</b>	<b>628,225.00</b>	<b>614,410.60</b>	<b>-13,814.40</b>	<b>-2.20%</b>
<b>Department: 5710 - WATER TREATMENT</b>							
SALARIES FULL TIME	20,904.75	39,099.00	32,181.87	39,099.00	42,420.00	3,321.00	8.49%
SALARIES PART TIME AND TEMP	9,968.40	10,000.00	10,314.73	10,000.00	10,000.00	0.00	0.00%
SALARIES OVERTIME	1,651.53	3,500.00	3,046.73	3,500.00	3,500.00	0.00	0.00%
FICA	2,579.02	4,024.00	3,352.75	4,024.00	4,278.00	254.00	6.31%
EMPLOYEE HEALTH INSURANCE	495.04	282.00	-20.69	282.00	5,177.00	4,895.00	1,735.82%
RETIREMENT	7,525.00	4,116.00	3,548.24	4,116.00	3,727.00	-389.00	-9.45%
WORKERS' COMPENSATION	2,210.00	3,543.00	3,593.86	3,543.00	4,080.00	537.00	15.16%
UNEMPLOYMENT	0.00	500.00	0.00	500.00	500.00	0.00	0.00%
VACATION BUY BACK	876.00	880.00	0.00	880.00	0.00	-880.00	-100.00%
HEALTH CLAIMS	374.08	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
RETENTION	89.68	633.00	112.16	633.00	636.00	3.00	0.47%
CONTRACTED SERVICES	122.88	0.00	40.00	0.00	0.00	0.00	0.00%
INSURANCE	702.00	501.00	591.00	501.00	530.00	29.00	5.79%
BUILDING MAINTENANCE	706.53	1,000.00	930.43	1,000.00	1,000.00	0.00	0.00%
EQUIPMENT MAINTENANCE	7,371.14	5,000.00	10,671.31	5,000.00	10,000.00	5,000.00	100.00%
CAPITAL OUTLAY EQUIPMENT	0.00	30,000.00	22,200.00	30,000.00	130,000.00	100,000.00	333.33%
VEHICLE MAINTENANCE	957.66	1,500.00	556.14	1,500.00	1,500.00	0.00	0.00%
UTILITIES	34,081.16	31,000.00	25,893.72	31,000.00	31,000.00	0.00	0.00%
TRAVEL	0.00	0.00	259.85	0.00	0.00	0.00	0.00%
CELL PHONE	350.00	600.00	450.00	600.00	600.00	0.00	0.00%
EMPLOYEE TRAINING	1,614.00	0.00	0.00	0.00	0.00	0.00	0.00%
VEHICLE FUEL	684.84	3,000.00	711.27	3,000.00	1,500.00	-1,500.00	-50.00%
CHEMICALS	44,612.20	50,000.00	21,700.00	50,000.00	45,000.00	-5,000.00	-10.00%
SUPPLIES AND OPERATIONS	-18.47	5,000.00	5,050.59	5,000.00	5,000.00	0.00	0.00%
<b>Total Department: 5710 - WATER TREATMENT:</b>	<b>137,857.44</b>	<b>194,178.00</b>	<b>145,183.96</b>	<b>194,178.00</b>	<b>302,448.00</b>	<b>108,270.00</b>	<b>55.76%</b>
<b>Department: 5720 - WATER DISTRIBUTION</b>							
SALARIES FULL TIME	60,632.19	61,755.00	49,472.01	61,755.00	63,619.00	1,864.00	3.02%
SALARIES OVERTIME	5,954.19	4,000.00	4,805.07	4,000.00	4,000.00	0.00	0.00%
FICA	5,009.37	5,030.00	4,149.77	5,030.00	5,175.00	145.00	2.88%
EMPLOYEE HEALTH INSURANCE	7,015.93	8,509.00	7,626.76	8,509.00	8,375.00	-134.00	-1.57%
RETIREMENT	11,768.82	6,476.00	5,456.98	6,476.00	5,927.00	-549.00	-8.48%
WORKERS' COMPENSATION	4,008.00	6,526.00	6,602.29	6,526.00	7,590.00	1,064.00	16.30%



Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Increase / (Decrease)	%
				2016-2017	2017-2018		
				2016-2017	DH REQUEST		
VACATION BUY BACK	778.80	479.00	0.00	479.00	418.56	-60.44	-12.62%
HEALTH CLAIMS	1,996.44	5,940.00	1,172.89	5,940.00	4,000.00	-1,940.00	-32.66%
RETENTION	1,757.13	952.00	1,47.87	952.00	956.50	4.50	0.47%
CONTRACTED SERVICES	3,828.53	0.00	4,950.00	0.00	0.00	0.00	0.00%
INSURANCE	7,015.00	6,880.00	6,880.00	6,880.00	7,225.00	345.00	5.01%
EQUIPMENT MAINTENANCE	1,849.05	2,000.00	2,931.69	2,000.00	2,500.00	500.00	25.00%
STREET REPAIR	13,375.72	15,000.00	7,468.20	15,000.00	15,000.00	0.00	0.00%
WATER TOWER MAINTENANCE	16,114.71	32,400.00	34,506.80	32,400.00	32,500.00	100.00	0.31%
CAPITAL OUTLAY EQUIPMENT	0.00	28,000.00	153,572.12	28,000.00	65,000.00	37,000.00	132.14%
VEHICLE MAINTENANCE	1,568.29	2,500.00	606.76	2,500.00	2,500.00	0.00	0.00%
SIDEWALK REPAIR	0.00	0.00	2,750.00	0.00	0.00	0.00	0.00%
TRAVEL	28.24	0.00	165.04	0.00	0.00	0.00	0.00%
CELL PHONE	875.00	900.00	675.00	900.00	900.00	0.00	0.00%
VEHICLE FUEL	2,679.76	4,000.00	2,678.05	4,000.00	4,000.00	0.00	0.00%
NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	31,000.00	31,000.00	0.00%
SUPPLIES AND OPERATIONS	20,736.47	16,000.00	37,849.91	16,000.00	8,000.00	-8,000.00	-50.00%
LAB AND TESTING	4,433.18	7,000.00	4,180.50	7,000.00	7,000.00	0.00	0.00%
<b>Total Department: 5720 - WATER DISTRIBUTION:</b>	<b>171,424.82</b>	<b>214,347.00</b>	<b>338,647.71</b>	<b>214,347.00</b>	<b>275,686.06</b>	<b>61,339.06</b>	<b>28.62%</b>
<b>Total Fund: 20 - WATER FUND:</b>	<b>48,502.78</b>	<b>0.00</b>	<b>257,066.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: 24 - SEWER FUND</b>							
<b>Department: 4024 - SEWER FUND REVENUES</b>							
HAULER FEE	107,632.26	85,000.00	83,649.88	85,000.00	85,000.00	0.00	0.00%
SPECIAL CONNECTION FEE	127,466.00	858,270.00	1,412,793.00	858,270.00	1,226,100.00	367,830.00	42.86%
READY TO SERVE	111,265.09	100,000.00	76,001.62	100,000.00	102,000.00	2,000.00	2.00%
SERVICE AND MATERIAL	0.00	5,000.00	31,002.43	5,000.00	3,000.00	-2,000.00	-40.00%
SEWER SERVICE	1,531,009.53	1,450,000.00	1,159,557.84	1,450,000.00	1,620,000.00	170,000.00	11.72%
SPRAY SITE LAND RENT	1,392.78	1,000.00	1,445.25	1,000.00	1,000.00	0.00	0.00%
INTEREST EARNED	391.15	0.00	290.66	0.00	0.00	0.00	0.00%
INTEREST ON DELINQUENT	19,284.43	20,000.00	19,837.89	20,000.00	20,000.00	0.00	0.00%
MISCELLANEOUS INCOME	550.08	500.00	0.00	500.00	500.00	0.00	0.00%
NSF HOLDING ACCOUNT	161.00	100.00	133.00	100.00	100.00	0.00	0.00%
<b>Total Department: 4024 - SEWER FUND REVENUES:</b>	<b>1,899,152.32</b>	<b>2,519,870.00</b>	<b>2,784,711.57</b>	<b>2,519,870.00</b>	<b>3,057,700.00</b>	<b>537,830.00</b>	<b>21.34%</b>
<b>Department: 5800 - SEWER ADMINISTRATION</b>							
SALARIES FULL TIME	106,053.84	101,359.00	80,600.46	101,359.00	108,152.00	6,793.00	6.70%
SALARIES OVERTIME	10,357.66	6,000.00	10,226.61	6,000.00	7,500.00	1,500.00	25.00%
FICA	9,212.87	8,213.00	6,719.70	8,213.00	8,847.00	634.00	7.72%
EMPLOYEE HEALTH INSURANCE	6,535.36	7,408.00	6,462.11	7,408.00	7,308.00	-100.00	-1.35%
RETIREMENT	18,350.18	10,278.00	9,198.45	10,278.00	9,565.00	-713.00	-6.94%

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		2017-2018 DH REQUEST	Increase / (Decrease)	Comparison 1 to Parent Budget %
				2016-2017	2016-2017			
WORKERS' COMPENSATION	6,841.00	11,187.00	11,254.65	11,187.00	11,187.00	12,945.00	1,758.00	15.71%
VACATION BUY BACK	2,271.18	2,271.00	0.00	2,271.00	2,271.00	2,339.20	68.20	3.00%
HEALTH CLAIMS	3,382.90	5,144.00	2,936.67	5,144.00	5,144.00	3,334.00	-1,810.00	-35.19%
RETENTION	1,162.63	844.00	79.76	844.00	844.00	845.88	1.88	0.22%
PROFESSIONAL SERVICES	2,674.00	3,000.00	430.00	3,000.00	3,000.00	500.00	-2,500.00	-83.33%
CONTRACTED SERVICES	8,344.62	10,000.00	11,102.20	10,000.00	10,000.00	11,000.00	1,000.00	10.00%
INSURANCE	1,505.00	1,254.00	1,254.00	1,254.00	1,254.00	1,320.00	66.00	5.26%
CAPITAL OUTLAY EQUIPMENT	-26,243.60	0.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
VEHICLE MAINTENANCE	-1,446.14	1,500.00	1,413.98	1,500.00	1,500.00	1,000.00	-500.00	-33.33%
TELEPHONE	5,520.75	5,000.00	4,213.17	5,000.00	5,000.00	5,340.00	340.00	6.80%
TRAVEL	0.00	0.00	-29.42	0.00	0.00	0.00	0.00	0.00%
CELL PHONE	799.60	800.00	600.00	800.00	800.00	800.00	0.00	0.00%
DUES AND PUBLICATIONS	2,331.76	1,500.00	1,129.80	1,500.00	1,500.00	1,500.00	0.00	0.00%
EMPLOYEE TRAINING	6,913.88	9,000.00	7,762.81	9,000.00	9,000.00	8,500.00	-500.00	-5.56%
VEHICLE FUEL	3,074.72	3,000.00	1,876.68	3,000.00	3,000.00	2,500.00	-500.00	-16.67%
RAILROAD LICENSES	4,599.84	4,700.00	5,109.48	4,700.00	4,700.00	5,250.00	550.00	11.70%
OFFICE SUPPLIES	862.44	1,500.00	1,168.65	1,500.00	1,500.00	4,200.00	2,700.00	180.00%
ADVERTISING	0.00	200.00	0.00	200.00	200.00	200.00	0.00	0.00%
SUPPLIES AND OPERATIONS	6,456.53	4,000.00	945.97	4,000.00	4,000.00	2,500.00	-1,500.00	-37.50%
SAFETY SUPPLIES AND MATERIAL	5,234.10	5,000.00	2,817.37	5,000.00	5,000.00	4,000.00	-1,000.00	-20.00%
BAD DEBT EXPENSE	0.00	0.00	322.30	0.00	0.00	0.00	0.00	0.00%
CONTINGENCY	0.00	37,474.00	0.00	37,474.00	37,474.00	819,751.46	782,277.46	2,087.52%
GENERAL OVERHEAD	187,582.44	190,865.00	174,959.73	190,865.00	190,865.00	235,701.00	44,836.00	23.49%
REIMBURSEMENTS	4,850.03	4,746.00	3,559.05	4,746.00	4,746.00	4,650.00	-96.00	-2.02%
CUST SERVICE REIM GEN FUN	40,997.00	48,641.00	44,587.40	48,641.00	48,641.00	41,182.00	-7,459.00	-15.33%
DECATUR STREET PROJECT	150.00	0.00	12,350.00	0.00	0.00	0.00	0.00	0.00%
AGH CANCER CENTER PROJECT	0.00	0.00	295.00	0.00	0.00	0.00	0.00	0.00%
LOSS/GAIN ON DIPOSA OF ASSE	-1,563.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
BOND PRINCIPAL	0.00	542,000.00	330,200.22	542,000.00	542,000.00	418,000.00	-124,000.00	-22.88%
BOND INTEREST	325,785.68	330,000.00	214,314.48	330,000.00	330,000.00	216,000.00	-114,000.00	-34.55%
<b>Total Department: 5800 - SEWER ADMINISTRATION:</b>	<b>742,596.71</b>	<b>1,356,884.00</b>	<b>947,861.28</b>	<b>1,356,884.00</b>	<b>1,356,884.00</b>	<b>1,954,730.54</b>	<b>597,846.54</b>	<b>44.06%</b>
<b>Department: 5810 - COLLECTION SYSTEM</b>								
SALARIES FULL TIME	61,057.03	61,755.00	47,847.25	61,755.00	61,755.00	63,619.00	1,864.00	3.02%
SALARIES OVERTIME	5,953.08	6,000.00	4,805.07	6,000.00	6,000.00	5,000.00	-1,000.00	-16.67%
FICA	4,885.03	5,183.00	3,825.26	5,183.00	5,183.00	5,250.00	67.00	1.29%
EMPLOYEE HEALTH INSURANCE	6,979.62	8,509.00	7,523.48	8,509.00	8,509.00	8,375.00	-134.00	-1.57%
RETIREMENT	11,770.82	6,476.00	5,457.01	6,476.00	6,476.00	5,900.00	-576.00	-8.89%
WORKERS' COMPENSATION	4,370.00	7,087.00	7,163.29	7,087.00	7,087.00	8,200.00	1,113.00	15.70%
VACATION BUY BACK	778.80	479.00	0.00	479.00	479.00	418.56	-60.44	-12.62%



Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Increase / (Decrease)	%
				2016-2017	2017-2018 DH REQUEST		
HEALTH CLAIMS	2,343.81	5,940.00	1,172.76	5,940.00	4,000.00	-1,940.00	-32.66%
RETENTION	132.87	952.00	147.87	952.00	956.50	4.50	0.47%
CONTRACTED SERVICES	3,846.76	3,000.00	20.00	3,000.00	3,000.00	0.00	0.00%
INSURANCE	2,714.00	2,477.00	2,477.00	2,477.00	2,600.00	123.00	4.97%
EQUIPMENT MAINTENANCE	28,488.33	25,000.00	13,340.49	25,000.00	20,000.00	-5,000.00	-20.00%
STREET REPAIR	4,098.71	6,000.00	13,523.16	6,000.00	10,000.00	4,000.00	66.67%
CAPITAL OUTLAY EQUIPMENT	0.00	29,000.00	19,784.54	29,000.00	28,000.00	-1,000.00	-3.45%
VEHICLE MAINTENANCE	2,196.80	3,000.00	2,456.11	3,000.00	3,000.00	0.00	0.00%
UTILITIES	22,805.90	16,000.00	12,837.65	16,000.00	16,000.00	0.00	0.00%
TRAVEL	0.00	0.00	91.36	0.00	0.00	0.00	0.00%
CELL PHONE	925.00	900.00	675.00	900.00	900.00	0.00	0.00%
EMPLOYEE TRAINING	96.86	0.00	0.00	0.00	0.00	0.00	0.00%
VEHICLE FUEL	3,773.21	4,000.00	3,294.41	4,000.00	4,000.00	0.00	0.00%
NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
SUPPLIES AND OPERATIONS	9,140.38	8,500.00	10,946.96	8,500.00	7,000.00	-1,500.00	-17.65%
<b>Total Department: 5810 - COLLECTION SYSTEM:</b>	<b>176,357.01</b>	<b>200,258.00</b>	<b>157,388.67</b>	<b>200,258.00</b>	<b>199,219.06</b>	<b>-1,038.94</b>	<b>-0.52%</b>
<b>Department: 5820 - TREATMENT PLANT</b>							
SALARIES FULL TIME	115,067.33	91,952.00	71,818.86	91,952.00	94,716.00	2,764.00	3.01%
SALARIES PART TIME AND TEMP	0.00	0.00	2,706.00	0.00	0.00	0.00	0.00%
SALARIES OVERTIME	3,582.26	5,000.00	236.93	5,000.00	2,500.00	-2,500.00	-50.00%
FICA	8,212.80	7,417.00	5,013.68	7,417.00	7,450.00	33.00	0.44%
EMPLOYEE HEALTH INSURANCE	16,641.19	17,480.00	15,838.76	17,480.00	16,850.00	-630.00	-3.60%
RETIREMENT	18,072.14	9,571.00	8,397.66	9,571.00	8,827.00	-744.00	-7.77%
WORKERS' COMPENSATION	7,274.00	10,453.00	10,554.72	10,453.00	12,190.00	1,737.00	16.62%
VACATION BUY BACK	1,280.16	1,285.00	0.00	1,285.00	1,318.56	33.56	2.61%
HEALTH CLAIMS	4,292.79	9,360.00	4,671.47	9,360.00	8,000.00	-1,360.00	-14.53%
RETENTION	1,849.50	1,266.00	217.16	1,266.00	1,272.00	6.00	0.47%
CONTRACTED SERVICES	3,650.20	3,500.00	1,291.33	3,500.00	2,000.00	-1,500.00	-42.86%
INSURANCE	6,805.40	6,880.00	6,980.00	6,880.00	7,500.00	620.00	9.01%
BUILDING MAINTENANCE	4,171.28	0.00	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT MAINTENANCE	25,052.25	20,000.00	23,989.32	20,000.00	20,000.00	0.00	0.00%
CAPITAL OUTLAY EQUIPMENT	17,729.77	50,000.00	83,081.00	50,000.00	12,000.00	-38,000.00	-76.00%
VEHICLE MAINTENANCE	3,506.52	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00%
UTILITIES	126,687.90	160,000.00	110,422.25	160,000.00	150,000.00	-10,000.00	-6.25%
CELL PHONE	1,255.00	1,260.00	750.00	1,260.00	1,200.00	-60.00	-4.76%
EMPLOYEE TRAINING	277.41	0.00	0.00	0.00	0.00	0.00	0.00%
VEHICLE FUEL	6,627.75	6,000.00	2,166.76	6,000.00	5,000.00	-1,000.00	-16.67%
DIESEL FUEL	3,380.06	4,000.00	1,177.32	4,000.00	1,500.00	-2,500.00	-62.50%
NON-CAPITAL EQUIPMENT	12,614.47	0.00	0.00	0.00	0.00	0.00	0.00%



Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget Increase / (Decrease)	%
				2016-2017	2017-2018 DH REQUEST			
CHEMICALS	32,914.66	30,000.00	31,310.86	30,000.00	35,000.00	5,000.00	16.67%	
SUPPLIES AND OPERATIONS	18,964.64	16,000.00	13,326.94	16,000.00	16,000.00	0.00	0.00%	
LAB AND TESTING	13,064.65	10,000.00	8,291.44	10,000.00	10,000.00	0.00	0.00%	
LANDFILL CHARGES	9,541.00	8,000.00	7,452.80	8,000.00	8,000.00	0.00	0.00%	
DEPRECIATION	1,140,774.62	0.00	0.00	0.00	0.00	0.00	0.00%	
<b>Total Department: 5820 - TREATMENT PLANT:</b>	<b>1,603,289.75</b>	<b>471,424.00</b>	<b>409,695.26</b>	<b>471,424.00</b>	<b>423,323.56</b>	<b>-48,100.44</b>	<b>-10.20%</b>	
<b>Department: 5830 - SPRAY SITE</b>								
SALARIES FULL TIME	168,419.87	174,541.00	138,298.88	174,541.00	190,459.00	15,918.00	9.12%	
SALARIES PART TIME AND TEMP	9,658.00	20,000.00	15,080.63	20,000.00	20,000.00	0.00	0.00%	
SALARIES OVERTIME	6,072.24	3,000.00	5,058.09	3,000.00	3,000.00	0.00	0.00%	
FICA	13,284.14	15,112.00	10,950.27	15,112.00	16,307.00	1,195.00	7.91%	
EMPLOYEE HEALTH INSURANCE	25,037.88	38,208.00	32,937.09	38,208.00	36,928.00	-1,280.00	-3.35%	
RETIREMENT	33,058.52	18,230.00	16,030.32	18,230.00	17,492.00	-738.00	-4.05%	
WORKERS' COMPENSATION	11,390.00	18,645.00	18,848.44	18,645.00	21,735.00	3,090.00	16.57%	
UNEMPLOYMENT	0.00	500.00	0.00	500.00	500.00	0.00	0.00%	
VACATION BUY BACK	865.92	866.00	0.00	866.00	891.84	25.84	2.98%	
HEALTH CLAIMS	16,929.87	17,640.00	14,517.00	17,640.00	14,000.00	-3,640.00	-20.63%	
RETENTION	2,540.00	2,532.00	235.74	2,532.00	2,544.00	12.00	0.47%	
CONTRACTED SERVICES	751.20	1,000.00	320.00	1,000.00	750.00	-250.00	-25.00%	
INSURANCE	6,895.00	6,880.00	6,980.00	6,880.00	7,500.00	620.00	9.01%	
BUILDING MAINTENANCE	820.38	2,500.00	202.50	2,500.00	2,000.00	-500.00	-20.00%	
EQUIPMENT MAINTENANCE	7,747.93	7,500.00	8,958.50	7,500.00	8,500.00	1,000.00	13.33%	
CAPITAL OUTLAY EQUIPMENT	8,513.83	75,000.00	26,341.32	75,000.00	60,000.00	-15,000.00	-20.00%	
VEHICLE MAINTENANCE	1,121.90	2,500.00	635.37	2,500.00	2,000.00	-500.00	-20.00%	
UTILITIES	69,586.29	60,000.00	38,964.89	60,000.00	50,000.00	-10,000.00	-16.67%	
TELEPHONE	1,806.92	0.00	658.72	0.00	1,920.00	1,920.00	0.00%	
CELL PHONE	2,400.00	2,400.00	1,950.00	2,400.00	2,400.00	0.00	0.00%	
VEHICLE FUEL	1,308.38	3,000.00	1,911.51	3,000.00	2,500.00	-500.00	-16.67%	
DIESEL FUEL	795.17	3,000.00	1,520.55	3,000.00	2,000.00	-1,000.00	-33.33%	
CHEMICALS	2,753.15	1,250.00	0.00	1,250.00	1,000.00	-250.00	-20.00%	
SUPPLIES AND OPERATIONS	7,337.53	5,000.00	3,319.46	5,000.00	5,000.00	0.00	0.00%	
LAB AND TESTING	9,744.00	12,000.00	10,337.50	12,000.00	11,000.00	-1,000.00	-8.33%	
<b>Total Department: 5830 - SPRAY SITE:</b>	<b>408,838.12</b>	<b>491,304.00</b>	<b>354,056.78</b>	<b>491,304.00</b>	<b>480,426.84</b>	<b>-10,877.16</b>	<b>-2.21%</b>	
<b>Total Fund: 24 - SEWER FUND:</b>	<b>-1,031,929.27</b>	<b>0.00</b>	<b>915,709.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>Fund: 30 - STORMWATER</b>								
<b>Department: 4030 - STORMWATER FUND REVENUES</b>								
STORMWATER MGMT PERMIT	3,077.34	5,000.00	600.00	5,000.00	1,000.00	-4,000.00	-80.00%	
FEMA GRANT	0.00	124,000.00	0.00	124,000.00	124,048.00	48.00	0.04%	

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		2017-2018 DH REQUEST	Comparison 1 to Parent Budget Increase / (Decrease)	%
				2016-2017	2016-2017			
DNR GRANT	0.00	964,900.00	0.00	964,900.00	964,903.00	3.00	0.00%	
RESIDENTIAL SW FEE	70,909.68	72,000.00	54,479.36	72,000.00	73,700.00	1,700.00	2.36%	
NON RESIDENTIAL SW FEE	94,764.92	100,000.00	68,225.41	100,000.00	100,000.00	0.00	0.00%	
STORMWATER REVIEW FEE	4,613.00	5,000.00	2,335.00	5,000.00	5,000.00	0.00	0.00%	
CAPITAL CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
INTEREST ON DELINQUENT	933.33	700.00	1,028.69	700.00	700.00	0.00	0.00%	
MISCELLANEOUS INCOME	201.09	0.00	0.00	0.00	0.00	0.00	0.00%	
CONTRIBUTION FROM GENERAL	100,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00	0.00%	
PRIOR YEAR SURPLUS	0.00	0.00	0.00	0.00	180,000.00	180,000.00	0.00%	
CDBG GRANT	11,145.44	800,000.00	788,854.56	800,000.00	0.00	-800,000.00	-100.00%	
NSF HOLDING ACCOUNT	133.00	100.00	98.00	100.00	100.00	0.00	0.00%	
<b>Total Department: 4030 - STORMWATER FUND REVENUES:</b>	<b>285,777.80</b>	<b>2,121,700.00</b>	<b>965,621.02</b>	<b>2,121,700.00</b>	<b>1,499,451.00</b>	<b>-622,249.00</b>	<b>-29.33%</b>	
<b>Department: 5030 - STORMWATER</b>								
SALARIES FULL TIME	76,550.62	110,848.00	79,003.17	110,848.00	91,610.00	-19,238.00	-17.36%	
SALARIES PART TIME AND TEMP	22,132.08	0.00	0.00	0.00	0.00	0.00	0.00%	
SALARIES OVERTIME	1,473.04	1,000.00	3,353.02	1,000.00	2,500.00	1,500.00	150.00%	
FICA	6,400.26	8,556.00	6,250.40	8,556.00	7,582.00	-974.00	-11.38%	
EMPLOYEE HEALTH INSURANCE	23,552.44	24,325.00	14,046.59	24,325.00	15,531.00	-8,794.00	-36.15%	
RETIREMENT	21,325.26	11,721.00	10,188.99	11,721.00	11,111.00	-610.00	-5.20%	
WORKERS' COMPENSATION	3,976.57	12,631.00	12,783.58	12,631.00	14,835.00	2,204.00	17.45%	
UNEMPLOYMENT	0.00	500.00	0.00	500.00	500.00	0.00	0.00%	
HEALTH CLAIMS	2,241.31	11,880.00	940.36	11,880.00	6,000.00	-5,880.00	-49.49%	
RETENTION	1,265.50	1,899.00	329.32	1,899.00	1,908.00	9.00	0.47%	
PROFESSIONAL SERVICES	15,043.40	10,000.00	5,051.74	10,000.00	7,500.00	-2,500.00	-25.00%	
LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
CONTRACTED SERVICES	1,168.71	2,000.00	21,476.31	2,000.00	2,000.00	0.00	0.00%	
INSURANCE	1,106.00	1,150.00	1,186.00	1,150.00	1,250.00	100.00	8.70%	
CAPITAL OUTLAY RESERVE	0.00	30,000.00	0.00	30,000.00	180,000.00	150,000.00	500.00%	
CAPITAL OUTLAY EQUIPMENT	0.00	70,000.00	85,795.00	70,000.00	0.00	-70,000.00	-100.00%	
CAPITAL IMPROVEMENTS	0.00	1,735,000.00	426,218.34	1,735,000.00	1,088,951.00	-646,049.00	-37.24%	
VEHICLE MAINTENANCE	1,715.00	2,000.00	3,987.93	2,000.00	2,000.00	0.00	0.00%	
CELL PHONE	1,320.00	1,800.00	1,250.00	1,800.00	1,800.00	0.00	0.00%	
DUES AND PUBLICATIONS	22.50	0.00	0.00	0.00	0.00	0.00	0.00%	
EMPLOYEE TRAINING	459.31	500.00	814.10	500.00	1,000.00	500.00	100.00%	
VEHICLE FUEL	447.99	0.00	2,554.19	0.00	3,000.00	3,000.00	0.00%	
COUNTY DRAINAGE TAX DITCH	223.00	300.00	283.00	300.00	350.00	50.00	16.67%	
STORMWATER REVIEW EXPENSE	0.00	5,000.00	876.00	5,000.00	1,500.00	-3,500.00	-70.00%	
SUPPLIES AND OPERATIONS	16,966.91	20,000.00	14,957.99	20,000.00	16,400.00	-3,600.00	-18.00%	
BAD DEBT EXPENSE	0.00	0.00	23.18	0.00	0.00	0.00	0.00%	

Budget Comparison Report

Account Number	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		2017-2018 DH REQUEST	Increase / (Decrease)	Comparison 1 to Parent Budget %
				2016-2017	2016-2017			
CONTINGENCY	0.00	9,010.00	0.00	9,010.00	235.00	-8,775.00	-97.39%	
GENERAL OVERHEAD	19,797.24	19,096.00	17,504.30	19,096.00	14,433.00	-4,663.00	-24.42%	
CUST SERVICE REIM GEN FUN	27,331.00	32,484.00	29,724.97	32,484.00	27,455.00	-5,029.00	-15.48%	
WEST ST PROJECT	0.00	0.00	4,090.62	0.00	0.00	0.00	0.00%	
HUDSON BRANCH PROJECT	-2,548.50	0.00	409,752.86	0.00	0.00	0.00	0.00%	
DECATUR STREET PROJECT	1,350.00	0.00	4,575.00	0.00	0.00	0.00	0.00%	
DEPRECIATION	9,161.47	0.00	0.00	0.00	0.00	0.00	0.00%	
<b>Total Department: 5030 - STORMWATER:</b>	<b>252,481.11</b>	<b>2,121,700.00</b>	<b>1,157,016.96</b>	<b>2,121,700.00</b>	<b>1,499,451.00</b>	<b>-622,249.00</b>	<b>-29.33%</b>	
<b>Total Fund: 30 - STORMWATER:</b>	<b>33,296.69</b>	<b>0.00</b>	<b>-191,395.94</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>Report Total:</b>	<b>-67,780.57</b>	<b>0.00</b>	<b>1,706,180.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	



Group Summary

Department...	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget		Comparison 1 to Parent Budget %
				2016-2017	2016-2017	2017-2018 DH REQUEST	Increase / (Decrease)	
<b>Fund: 01 - GENERAL FUND</b>								
4001 - GENERAL FUND REVENUES	8,930,372.04	8,976,389.00	5,212,344.53	8,976,389.00	7,954,571.67	-1,021,817.33	-11.38%	
5000 - ELECTED OFFICIALS	114,444.94	133,051.00	102,634.23	133,051.00	134,923.60	1,872.60	1.41%	
5100 - ADMINISTRATION	3,938,555.55	1,774,021.00	1,177,399.90	1,774,021.00	1,340,201.25	-433,819.75	-24.45%	
5120 - FINANCE	338,299.48	316,593.00	200,324.59	316,593.00	300,101.00	-16,492.00	-5.21%	
5125 - CUSTOMER ACCOUNTS	-1,396.03	0.00	-70,313.24	0.00	0.00	0.00	0.00%	
5130 - BUILDING AND GROUNDS	87,905.71	101,300.00	71,558.73	101,300.00	103,000.00	1,700.00	1.68%	
5200 - POLICE	1,878,520.86	4,070,184.00	1,855,966.25	4,070,184.00	3,458,930.28	-611,253.72	-15.02%	
5300 - PUBLIC WORKS	91,284.52	161,014.00	180,381.38	161,014.00	89,325.46	-71,688.54	-44.52%	
5310 - SANITATION	362,150.45	333,056.00	287,182.78	333,056.00	386,380.92	53,324.92	16.01%	
5320 - STREETS	542,120.11	818,155.00	480,333.81	818,155.00	716,183.16	-101,971.84	-12.46%	
5400 - ECONOMIC DEVELOPMENT	275,188.52	334,332.00	256,147.54	334,332.00	335,263.00	931.00	0.28%	
5440 - PLANNING	188,000.80	183,633.00	134,460.13	183,633.00	182,455.00	-1,178.00	-0.64%	
5500 - PARKS AND RECREATION	63,407.03	411,150.00	157,007.83	411,150.00	573,808.00	162,658.00	39.56%	
5900 - DEBT SERVICE	176,841.56	339,900.00	273,592.92	339,900.00	334,000.00	-5,900.00	-1.74%	
<b>Total Fund: 01 - GENERAL FUND:</b>	<b>875,048.54</b>	<b>0.00</b>	<b>105,667.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>Fund: 10 - ELECTRIC</b>								
4010 - ELECTRIC FUND REVENUES	5,125,537.55	5,509,838.00	4,388,031.92	5,509,838.00	5,573,201.00	63,363.00	1.15%	
5600 - ELECTRIC ADMINISTRATION	1,482,951.43	1,643,698.00	926,665.87	1,643,698.00	1,477,826.00	-165,872.00	-10.09%	
5610 - POWER PLANT	2,943,586.01	3,114,162.00	2,245,046.32	3,114,162.00	3,042,840.00	-71,322.00	-2.29%	
5620 - POWER DISTRIBUTION	691,699.42	751,978.00	597,186.33	751,978.00	1,052,535.00	300,557.00	39.97%	
<b>Total Fund: 10 - ELECTRIC:</b>	<b>7,300.69</b>	<b>0.00</b>	<b>619,133.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>Fund: 20 - WATER FUND</b>								
4020 - WATER FUND REVENUES	802,699.18	1,036,750.00	1,062,984.77	1,036,750.00	1,192,544.66	155,794.66	15.03%	
5700 - WATER ADMINISTRATION	444,914.14	628,225.00	322,087.01	628,225.00	614,410.60	-13,814.40	-2.20%	
5710 - WATER TREATMENT	137,857.44	194,178.00	145,183.96	194,178.00	302,448.00	108,270.00	55.76%	
5720 - WATER DISTRIBUTION	171,424.82	214,347.00	338,647.71	214,347.00	275,686.06	61,339.06	28.62%	
<b>Total Fund: 20 - WATER FUND:</b>	<b>48,502.78</b>	<b>0.00</b>	<b>257,066.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>Fund: 24 - SEWER FUND</b>								
4024 - SEWER FUND REVENUES	1,899,152.32	2,519,870.00	2,784,711.57	2,519,870.00	3,057,700.00	537,830.00	21.34%	
5800 - SEWER ADMINISTRATION	742,596.71	1,356,884.00	947,861.28	1,356,884.00	1,954,730.54	597,846.54	44.06%	
5810 - COLLECTION SYSTEM	176,357.01	200,258.00	157,388.67	200,258.00	199,219.06	-1,038.94	-0.52%	
5820 - TREATMENT PLANT	1,603,289.75	471,424.00	409,695.26	471,424.00	423,323.56	-48,100.44	-10.20%	
5830 - SPRAY SITE	408,838.12	491,304.00	354,056.78	491,304.00	480,426.84	-10,877.16	-2.21%	
<b>Total Fund: 24 - SEWER FUND:</b>	<b>-1,031,929.27</b>	<b>0.00</b>	<b>915,709.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	

**Budget Comparison Report**

Department...	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		Comparison 1 Budget		Comparison 1 to Parent Budget %
				2016-2017	2016-2017	2017-2018 DH REQUEST	Increase / (Decrease)	
Fund: 30 - STORMWATER								
4030 - STORMWATER FUND REVENUES	285,777.80	2,121,700.00	965,621.02	2,121,700.00	1,499,451.00	-622,249.00	-29.33%	
5030 - STORMWATER	252,481.11	2,121,700.00	1,157,016.96	2,121,700.00	1,499,451.00	-622,249.00	-29.33%	
<b>Total Fund: 30 - STORMWATER:</b>	<b>33,296.69</b>	<b>0.00</b>	<b>-191,395.94</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	
<b>Report Total:</b>	<b>-67,780.57</b>	<b>0.00</b>	<b>1,706,180.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	

Fund Summary

Fund	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 YTD Activity Through May	Parent Budget		2017-2018 DH REQUEST	Comparison 1 Budget to Parent Budget	Increase / (Decrease)	%
				2016-2017	2016-2017				
01 - GENERAL FUND	875,048.54	0.00	105,667.68	0.00	0.00	0.00	0.00	0.00%	
10 - ELECTRIC	7,300.69	0.00	619,133.40	0.00	0.00	0.00	0.00	0.00%	
20 - WATER FUND	48,502.78	0.00	257,066.09	0.00	0.00	0.00	0.00	0.00%	
24 - SEWER FUND	-1,031,929.27	0.00	915,709.58	0.00	0.00	0.00	0.00	0.00%	
30 - STORMWATER	33,296.69	0.00	-191,395.94	0.00	0.00	0.00	0.00	0.00%	
<b>Report Total:</b>	<b>-67,780.57</b>	<b>0.00</b>	<b>1,706,180.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	



**RESOLUTION 2017-04  
FISCAL YEAR 2018 TAX RATE**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, A  
MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, ESTABLISHING  
THE PROPERTY TAX RATE FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2017 PURSUANT TO  
ORDINANCE NUMBER 2017-02, THE OPERATIONAL BUDGET FOR  
FISCAL YEAR 2018**

WHEREAS, the Mayor and Council will present the Ordinance 2017-02, the operational budget for Fiscal Year 2018 for the Town of Berlin, for the first reading at a Regular Council Meeting on May 8, 2017; and

WHEREAS, the revenues detailed in the Budget Ordinance 2017-02 are based on a property tax rate of \$.68 for each \$100 of assessed valuation;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Berlin that the property tax rate for Fiscal Year 2018 beginning July 1, 2017, shall be set at \$ .68 for each \$100 of assessed valuation and \$1.70 for each \$100 assessed valuation for corporate and personal property taxes.

**ADOPTED, made this \_\_\_ day of \_\_\_\_\_, 2017, by THE MAYOR & COUNCIL OF BERLIN, WITNESSETH:**

\_\_\_\_\_  
Elroy Brittingham Sr., Vice President

\_\_\_\_\_  
Attest: Laura Allen, Town Administrator

By: \_\_\_\_\_  
Wm. Gee Williams, III, Mayor