

PARKS COMMISSION AGENDA

**January 5, 2016, 5:30 PM
Berlin Town Hall Conference Room**

1. Approval of Minutes of November 2, 2015
2. Summer Movie Nights
3. Spring Celebration – April 9, 2016
4. Just Walk
 - a) Follow-Up to the November 14th event
 - b) New! – Spring Just Walk May 7, 2016
5. Berlin Youth Program Update
6. Other

MINUTES – PARKS COMMISSION
November 2, 2015

A meeting of the Berlin Parks Commission was held on Tuesday, November 2, 2015 at 5:30 PM. Commission members Patricia Dufendach, Sarah Hooper, Bruce Hyder and Mike Wiley were present as well as Administrative Services Director Mary Bohlen and Town Administrator Laura Allen. Amanda Chaffee of Worcester Youth and Family Counseling was also present as well as Dorothy Baker and Matt Heim of Assateague Coastal Trust.

The Commission reviewed the Minutes of September 1, 2015. Ms. Dufendach moved to approve the Minutes as written and approval was unanimous.

Ms. Baker discussed the Edible Forest project. On November 12, 2015 the students and volunteers would be putting wet cardboard down over the initial area then covering with leaves and straw. This would kill the grass and decompose over time. Planting would occur in the spring. Discussion followed regarding watering; Mr. Heim indicated that it appeared that they would have access to a tank, but transportation to/from the site was an issue that still needed to be addressed. Discussion also followed regarding the location of the garden in relation to the Parks Commission's proposed wildflower buffer and the existing ditch line. The students would be working on a survey; the Town would provide assistance in publicizing the survey when ready. Further discussion followed regarding long-term solutions to the issue of water. Ms. Allen addressed the need for a budget to be presented to the Parks Commission and possibly Mayor and Council if monetary assistance was being requested from the Town. Mr. Heim indicated that they would work on a budget for presentation around the first of the year. The Parks Commission encouraged the committee to seek donations of funds and plants.

Ms. Bohlen reminded the Commission that the Just Walk, Berlin event was scheduled for Saturday, November 14, 2015. She noted that as of that morning, 66 people had indicated on Facebook that they would be attending; if so, that would be a record turn-out. As in previous years, the Parks Commission would plan to be present at 8:30 AM to clean up the paths, registration would start at 9:00 and the additional activities would start when the walkers returned, probably shortly after 10:00. Ms. Bohlen provided copies of the route map and of a flyer introducing the Town's new walking initiatives. Brief discussion followed. Ms. Bohlen indicated that she would be sending a reminder email out at the beginning of the following week to all participants.

Ms. Chaffee provided an update on the events that the Berlin Youth Program had participated in, including Fiddler's and Oktoberfest and show changes to how the activities might be handled in the future. She indicated that the boys had been working with Salisbury University football players and would be attending a game later in the month. The group was working on their float for the Christmas Parade and planning for an upcoming trip to Planet Maze. Brief discussion followed regarding the lack of organized activities for teenagers in the area.

Ms. Dufendach moved to adjourn the meeting and approval was unanimous. The meeting adjourned at approximately 6:45 PM.

Respectfully Submitted,



Mary T. Bohlen
Administrative Services Director
Liaison to the Parks Commission



Just Walk Berlin

November 14, 2015

Thank you for participating in the **4th Annual Just Walk Berlin Mile Fun Walk** sponsored by the Town of Berlin Parks Commission and the Worcester County Health Department. We value your thoughts, suggestions, and ideas. In order to help us evaluate the walk, we would like for you to answer the following questions.

1. How did you hear about the event?

- | | |
|------------------------------|-----------------------------|
| a. News release- 24% | e. Friend/family member-31% |
| b. Advertisement, flyer -10% | f. Email-7% |
| c. Website-7% | g. Other-4%- LB , work |
| d. Social Media/Facebook-17% | |

2. Please rate the following:

Item	Above Satisfactory	Satisfactory	Unsatisfactory
Location	86%	14%	
Course Length	76%	24%	
Demonstrations and Youth Activities	73%	27%	
Health screenings and exhibits	73%	27%	

3. Please feel free to make comments as to how we can improve this event.

- Nice walk, staff very friendly.
- Maybe more exhibits?
- Need arrows to where you need to go.

- Longer, 3-5 mile track
- Very Well Done
- Pond is so cute!
- Super fun!
- Street signs could be clearer- no sign for Tripoli street off Main.
- Thank you for the heart healthy encouragement!
- Could have been mapped out and longer for those who like longer walks.
- Awesome!
- Better marked.
- It was fun!
- Great!
- Assure start time is advertised correctly. Great event! Great course!

Thank you for taking the time to complete this survey!