



BERLIN MAYOR AND COUNCIL

Meeting Agenda

Berlin Town Hall
10 William Street
Monday, June 10, 2019

6:00 PM EXECUTIVE SESSION – Conference Room

- a. Pursuant to Section §3-305(b) (8) To consult with staff, consultants, or other individuals about pending or potential litigation

7:00 PM REGULAR SESSION – Council Chambers

1. Approval of the Minutes for:
 - a. Executive Session of 06/03/19
 - b. Statement of Closure for Executive Session of 06/03/19
 - c. Regular Session of 05/28/19
2. Motions to approve:
 - a. Motion 2019-14: Motion approving Ocean City Baptist Church to hold a Basketball Camp for children in Dr. William Henry Park from Monday, July 15 to Friday, July 19, 2019 from 8:00 am to noon daily and a waiver the park fees – Dustin Wheelock and Sean Davis
 - b. Motion 2019-15: Motion approving Grace Center for Maternal & Women’s Health to hold a walking event based at Stephen Decatur Park on Saturday, July 20, 2019 from 9:00 am- 12:00 pm and a waiver of the park fees – Irene Ruscigno
3. Ordinance 2019-02: Fiscal Year 2020 Budget Adoption – Town Administrator Laura Allen
 - a. Public Hearing
 - b. Action on Ordinance 2019-02
4. Motion 2019-16: Motion authorizing certain contracts for FY2020 – Town Administrator Laura Allen
5. Departmental Reports
6. Town Administrator’s Report
7. Comments from the Mayor
8. Comments from the Council
9. Comments from the Public
10. Comments from the Press
11. Adjournment

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Laura Allen, Town Administrator at (410) 641-4144. Written materials in alternate formats for persons with disabilities are made available upon request.

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BERLIN MAYOR AND COUNCIL
Meeting Minutes
Tuesday, May 28, 2019

Agenda Item # 10

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

Present: Mayor Gee Williams, Vice-President Elroy Brittingham, Councilmembers Thom Gulyas, Zackery Tyndall, Dean Burrell, and Troy Purnell.

Staff Present: Town Administrator Laura Allen, Managing Director Jeff Fleetwood, Finance Director Natalie Saleh, Water Resources/Public Works Superintendent Jamey Latchum, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Economic and Community Development Director Ivy Wells, Town Attorney David Gaskill, and Town Clerk Kelsey Jensen.

Following the Lord’s Prayer and Pledge of Allegiance, Mayor Williams called the meeting to order at approximately 7:00 PM.

1. Approval of the Minutes for:

a. Executive Session of 05/13/19:

On the motion of Councilmember Gulyas, the Executive Session minutes of May 13, 2019 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

b. Statement of Closure for Executive Session of 05/13/19:

Mayor Williams read the Statement of Closure.

c. Regular Session of 05/13/19:

On the motion of Councilmember Gulyas, the Regular Session Minutes of May 13, 2019 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

2. Motions to Approve:

a. Motion 2019-12: Berlin Roadway and Utility Improvements Proposal

Robert Duma, P.E., Davis, Bowen & Friedel, explained the cost breakdown in the proposal. Councilmember Tyndall asked if this survey would help prevent unexpected issues underground; Mr. Duma said it would. Councilmember Tyndall then asked if they could underground the electric during the project; Mr. Lawrence and Mayor Williams said it is possible but would cost a lot of money and they are unable to do that right now.

On the motion of Councilmember Tyndall, Motion 2019-12 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

b. Motion 2019-13: On What Grounds? Request for tables and chairs on sidewalks

Dana and Denise Gottloeb, Owners of On What Grounds? requested café tables and chairs to be placed in front of their establishment. They said there is still about 55 inches on the sidewalk with the tables and chairs in place, so they would be ADA compliant.

On the motion of Vice-President Brittingham, Motion 2019-13 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell		X			
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4	1			

3. Resolution 2019-03: Athena Properties Annexation Agreement

Spiro Buas, MaryAnn Buas, Peter Buas, and Regan Smith, Esq., were present and presented information on their annexation request. Mr. Engelhart said the Planning Commission recommended the annexation with a vote of 6-0 and the public hearing was advertised properly; lastly, he said the county and state said the annexation was up to standards. Mr. Smith said there are no infrastructure costs to the town, all water and sewer lines are already there. He also mentioned that the Berlin Fire Company will be doing a controlled burn of the buildings on the property for training. Mr. Spiro Buas then discussed the property tax revenues to the Town and explained that they have two capped wells and two open wells that will be capped if the annexation passes. Councilmember Tyndall asked about section 8.5.1 in the annexation agreement and the cap of \$5,000 for the electric service. Mr. Smith and Ms. Allen presented a brief overview of the process, with Ms. Allen indicating the PSC has already approved the transfer of some of the properties from Delmarva Power to Berlin Electric. Ms. Allen also stated she believes the cost will be less than \$5,000 because of the low level of electric usage at the properties, but she has not received the final numbers back from Delmarva Power. Councilmember Tyndall asked if anyone has talked to the Berlin Fire Company about coverage of the property because it seems like it would be a dangerous intersection and he feels a traffic light would be needed; Ms. Allen said they had not. Mayor Williams said the Fire Company already has services extended outside of the Town, so it should not be an issue; he also said that State Highway would determine if a traffic light is needed. Mr. Smith said they believe it will be a

right in only on Route 50 and the main entrance/exit would be across from Main Place, but it is ultimately up to State Highway; he also said they plan to have a traffic study done. Councilmember Tyndall then asked if they have any considerations for pedestrian traffic; Mr. Smith said they anticipate a bike lane and sidewalk being put in.

Mayor Williams opened the public hearing at 7:47 PM. He asked if there were any State or Council Officials that would like to address the Council first; there were none. Marie VeLong expressed concerns about the gas station by Food Lion; and said she anticipates the same issues here; so, thinks a merge lane is necessary to prevent traffic backups. Vice-President Brittingham asked if it is going to be a Wawa like they had mentioned; Mr. Smith said it would be a 7-11; but the new designs are similar to that of a Wawa. Jennie Allen said when the Town took over SonRise Churches electric it cost \$36,000. She does not want to see the Town take over the electric at this property if it will cost that much. Mayor Williams said they do not anticipate it costing over \$5,000; but if it is \$36,000 they will not take it over. Ms. Allen said they base the cost off of three years of prior usage and it is very low there. Councilmember Tyndall asked if there is an opt out if we do not want to take it over; Mr. Gaskill said it is up to the Town; they do not have to. With no further comments, Mayor Williams closed the public hearing at 7:55 PM.

Councilmember Tyndall asked if we identify that the water related rates are not adequate, can we do anything after the fact; should new annexed properties be in a special tax zone; Mayor Williams said EDU rates are not the issue; and any other water related rates would be adjusted if needed.

On the motion of Councilmember Burrell, Resolution 2019-03 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall		X			
<i>Voting Tally</i>	4	1			

- Resolution 2019-04: Resolution establishing Water and Sewer usage rates and connection fees
Ms. Allen explained the rates and said that Robert Duma, P.E., with Davis, Bowen & Friedel, is here to answer any questions the Council may have. Councilmember Purnell asked if this will allow for a break even and stop the borrowing; Ms. Saleh said by their estimates it should as long as nothing unforeseeable comes up in the meantime.

Jennie Allen asked why the budget still shows the transfers from stormwater and sewer if this should stop that; Ms. Saleh said that is the budget with the old rates; if these rates are passed, the budget will be revised to include the current rates and that should replace what was borrowed. Ms. Saleh said it will be important to re-asses these rates in six-seven months to determine if they are set correctly. Jim Hoppa asked why the higher end user doesn't have a higher rate; Mr. Duma said they did re-tiering, so the higher end user would be affected sooner. Mr. Hoppa said he believes it should be at a higher rate. Jason Walter asked how the average user can conserve; Councilmember Purnell said a big way to conserve would be to use low usage appliances.

On the motion of Councilmember Purnell, Resolution 2019-04 was approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

5. First Reading on Ordinance 2019-04: Amending Chapter 108, Article II, Division 5, Subdivision II, Section 108-165, Entitled "Variances"

Planning Director David Engelhart explained the reasoning for the change and said the public hearing would take place at the Mayor and Council Meeting on June 24th.

6. Departmental Reports:

- a. Finance Director – Natalie Saleh

Ms. Saleh said the budget adoption will take place at the Mayor and Council Meeting on June 10th. The possible audit dates will be September 9th to the 13th.

- b. Water Resources/Public Works – Jamey Latchum

Mr. Latchum said they are cutting grass around town and they finished spring bulk pick up. Vice-President Brittingham asked him to check out Flower Street after the substation, the street has dropped in that area; Mr. Latchum said it will require changes to the sewer; Mayor Williams asked that he let them know what is needed.

- c. Electric Utility Director – Tim Lawrence

Mr. Lawrence reported that they have set up temporary service for new construction, assisted Public Works with bulk pick up and tree removals in the park, finished the lights at Intrepid and Schooner, are completing meter reads this week, and are preparing for peak shaving.

- d. Police Chief – Arnold Downing

Chief Downing said their agency has been very busy with town events and school year ending events. The Special Olympic Torch Run will be in Town at approximately 11 AM on June 3rd. He believes the general order for the body cams will be ready for the June 10th Mayor and Council Meeting. Lastly, there was a homicide in town and he thanked the other law enforcement agencies for their assistance and said there will be a memorial service for the young man on Thursday, the kids are very emotional at this time. Mayor Williams thanked them for all they have done.

- e. Planning and Zoning Director – David Engelhart

Mr. Engelhart reported that they have been busy with violation notices and there are seven new home permits that have been issued this month. Vice-President Brittingham asked what was happening with the BBQ restaurant; he said they are on hold until after the summer season.

- f. Economic and Community Development Director – Ivy Wells

Ms. Wells said she was asked to speak to the Maryland State Arts Council Summit on June 8th at UMBC. Fireworks are all set for July 3rd and will take place around 9/9:15 PM; seating will be available at Berlin Falls Park. She has seen a lot of bus tours recently and received a lot of positive comments about the Town at events. Lastly, she mentioned that on the Trip Advisor page Berlin

is now a 'Hall of Fame' destination. Councilmember Burrell asked about renting space in the weekly report. Ms. Wells said they rent out office space in the Welcome Center and have a lease in place for that.

g. Managing Director – Jeffrey Fleetwood

Mr. Fleetwood Public Works picked up 32 tons for bulk pick up. Open enrollment has been completed. LGIT will offer a defensive driving course tomorrow and Nationwide will do a deferred compensation lunch and learn on Thursday.

7. Town Administrator’s Report – Laura Allen
Ms. Allen had nothing to report.

8. Comments from the Mayor:

Mayor Williams said Katherine Banks with the MD/DE Railroad company said the rails will be back up and running around June/July; they will travel at a pace of 10mph or less. Also, the Berlin Fire Company would like to meet with the Council to discuss their contract on June 3rd at 6:00 PM in the Town Hall Conference Room; the Council was agreeable to that.

9. Comments from the Council:

Councilmember Burrell said the Memorial Day event on Flower Street was successful, but parking should only be allowed on one side of the street for emergency vehicles; Mayor Williams said that they will need to work with the Police Department next year. Vice-President Brittingham said they American Legion will open their lot next year which will allow for 30-40 vehicles.

10. Comments from the Public – Marie Velong said the mics have been better, but the Council needs to make more of an effort to speak into them.

11. Comments from the Press – none.

12. Adjournment:

On the motion of Councilmember Burrell, the Mayor and Council meeting was adjourned at approximately 8:55PM.

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

Respectfully Submitted,

Kelsey Jensen
Town Clerk



MOTION OF THE MAYOR AND COUNCIL 2019-14

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN TO APPROVE A REQUEST BY OCEAN CITY BAPTIST CHURCH TO HOLD A BASKETBALL CAMP FOR CHILDREN IN DR. WILLIAM HENRY PARK FROM MONDAY, JULY 15 TO FRIDAY, JULY 19, 2019 FROM 8:00 AM TO NOON DAILY. APPROVAL IS HEREBY GIVEN:

1. FOR THE USE OF TWO (2) BASKETBALL COURTS AT DR. WILLIAM HENRY PARK FOR THE DATES/TIMES INDICATED ABOVE.
2. FOR THE REQUEST FOR WAIVER OF PARKS FEES OF \$500.00.

APPROVED THIS ____ DAY OF _____, 2019 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO ____ OPPOSED, WITH ____ ABSTAINING AND ____ ABSENT.

Elroy Brittingham, Sr. Vice President

Approved this ____ day of _____, 2019 by the Mayor of the Town of Berlin.

Wm. Gee Williams, III, Mayor

ATTEST: _____
Laura Allen
Town Administrator



TOWN OF BERLIN PARK FACILITY RESERVATION FORM



THIS FORM MUST BE COMPLETED AND DELIVERED TO TOWN HALL WITH DEPOSIT IN ORDER TO CONFIRM RESERVATION. NO VERBAL RESERVATIONS WILL BE ACCEPTED.

TODAY'S DATE: 5/2/19

EVENT/ACTIVITY DATE: July 15-19 TIME FROM: 8 a.m. TO: Noon
Anticipated # of attendees 125

NAME: Dustin Wheelock
Sean Davis

ADDRESS: 12637B Ocean Gtwy
Ocean City MD 21842

PHONE: 540-550-0432

EMAIL: ocbenact@hotmail.com

ORGANIZATION: Ocean City Baptist
(IF APPLICABLE)

WILL EVENT INVOLVE SALE OF GOODS OR SERVICES: YES NO
If yes, Business Use of Park Application must be completed and approved by the Mayor and Council. Form must be submitted no less than 60 days prior to the event.

DESCRIPTION OF EVENT/ACTIVITY: Basketball camp for children

FACILITY REQUESTED-Check all that apply

<p>Dr. William Edward Henry Park, Flower Street:</p> <p><input type="checkbox"/> Pavilion: # days _____ X \$50.00 = \$ _____</p> <p><input type="checkbox"/> Electric: # days _____ X \$10.00 = \$ _____ (pavilion only)</p> <p><input checked="" type="checkbox"/> Basketball Courts: <input type="checkbox"/> #1 <input type="checkbox"/> #2 <input checked="" type="checkbox"/> #3 <u>500</u> #courts <u>2</u> X # days <u>5</u> X \$50.00 = \$ <u>750</u></p> <p>TOTAL DUE: \$ <u>500.00</u> <u>2 courts</u></p>	<p>Stephen Decatur Park, Tripoli Street:</p> <p><input type="checkbox"/> Pavilion: # days _____ X \$50.00 = \$ _____</p> <p><input type="checkbox"/> Electric: # days _____ X \$10.00 = \$ _____ (pavilion only)</p> <p><input type="checkbox"/> Tennis Courts: <input type="checkbox"/> #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> #4 #courts _____ X # days _____ X \$50.00 = \$ _____</p> <p>TOTAL DUE: \$ _____</p>
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Note \$25.00 per facility/per day will be returned to user if left in good condition after use:

All individuals and organizations are responsible for payment of this fee in full to hold the requested date. A waiver of this fee can only be granted by the Mayor and Council; request must be submitted no later than the close of business the Wednesday preceding a Mayor and Council Meeting prior to the reservation date.

Notes/Comments: _____

I, the undersigned have been provided with a copy of the Park rules and regulations and I understand that I must adhere to these rules. If I fail to adhere to the Park rules and regulations, the Town of Berlin reserves the right to refuse to reserve the park in my name in the future. I further understand that the rules and regulations provided herewith are an excerpt of Chapter 22 of the Code of the Town of Berlin and other sections of that chapter and of the Town Code as a whole may also apply to use of the park(s). I am responsible for collection and removal of all trash associated with my event. I understand that vehicles are not permitted in the parks beyond the parking lots. NO EXCEPTIONS. I understand that this reservation is only for the facility indicated above; all other areas of the park are open to the public and may be in use during my event. The Town of Berlin and its agents are released from all liability associated with damage or injury resulting from the improper use of any equipment provided by the Town of Berlin and from damage or injury associated with the use of any equipment or items brought into the park by me or anyone associated with this event.

Signature: Sean Davis Date: 5/3/19

Office Use:	Clerk: _____	Deposit Pd: \$ _____	Date: \$ _____	Refund: <input type="checkbox"/> YES <input type="checkbox"/> NO	Date: _____
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**NON-PROFIT ORGANIZATION
REQUEST FOR WAIVER OF PARKS FEES**



This Request for Waiver of Parks Fees is only for use by certified Non-Profit Organizations. PROOF OF NON-PROFIT STATUS IS REQUIRED WITH SUBMISSION.

Name of Organization: Ocean City Baptist Church

Contact Person: Dustin Wheelock

Address: 12637-B Ocean Gateway, Ocean City, MD 21842
Street Address City State Zip Code

Phone Number: 540-550-0432 Email Address: dustin@ocbaptist.com

Park where activity or event will occur: Stephen Decatur Park William Henry Park

Requested Days/Times of Use: July 15-18, 2019 8:00am - 1:00pm

of Persons Expected to participate in activity/event 100

AGREEMENT

By signing below, the agent/responsible party understands and acknowledges:

1. That this is a request to waive fees associated with the reservation of the facilities of the Town of Berlin Park indicated above; any other costs or fees associated with the event, including those imposed by other agencies are not part of this waiver.
2. This form does not exempt the organization(s) from the applicability of any Town Code, other rules, regulations or policies associated with use of the parks. He/She further assumes full responsibility for complying with the rules and regulations set forth in the Town of Berlin Code of Ordinances and, specifically, Chapter 22, "Parks and Recreation", Sec. 22.48-50, as well as any additional terms and conditions imposed by the Mayor and Council of the Town of Berlin, as well as any applicable laws, regulations or codes imposed by the State of Maryland or Worcester County.
3. He/She understand that failure to comply may result in:
 - a. The imposition of limitations to use for the organization; and/or
 - b. Withdrawal of approval of this waiver; and/or
 - c. Refusal to authorize future use by the entity.
4. If this Request for Waiver is approved, such approval is applicable only to the date(s) specified above; additional waiver(s) must be requested for any future reservations of a Town of Berlin Park(s) by the organization.

Signature: [Signature] Date: 7/16/2019

Printed Name: Dustin Wheelock

Office Use Only: Date Rec'd: _____ Initials: _____
<input type="checkbox"/> Verification of Non-Profit Status received. Non-profit ID # _____
Request <input type="checkbox"/> Approved <input type="checkbox"/> Denied
If denied state reason: _____
Comments: _____ _____



SPECIAL EVENT APPLICATION



This form must be completed in order to hold an event in the Town of Berlin on public streets or property. Additional documents from the Town of Berlin, or another entity, may be required. Please provide as much information as possible. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

Today's Date: <u>Apr 16, 2019</u>		Event Start time: <u>8:00am</u>	Road Closure Start: _____
Requested Date(s) of the event: <u>July 15-18, 2019</u>		End time: <u>1:00pm</u>	End: _____
Name of Event: <u>OCBC Youth Basketball Camp</u>		Location of Event: <u>Henry Park Basketball Courts*</u> *If activity is in a Town park, a Parks Reservation form must be complete.	
Estimated number of attendees: <u>100</u>		Applicant Cell Phone: <u>540-550-0432</u>	
Applicant Name: <u>Dustin Wheelock</u>		Email: <u>dustin@ocbaptist.com</u>	
Sponsoring Organization or Business Name: <u>Ocean City Baptist Church</u>		Email: <u>dustin@ocbaptist.com</u>	
Person(s) to Contact Day of Event:	Name: <u>Dustin Wheelock</u> , Cell # <u>540-550-0432</u> Name: <u>Sean Davis</u> , Cell # <u>413-235-4103</u>		
Description of event: <u>We would like to run a youth basketball camp for kids Kindergarten - 8th Grade</u>			
If fundraiser, please indicate the beneficiary: <u>Ocean City Baptist Church Sports Ministry</u>			
How many and what types of vendors (ex. Food, craft, art, kids activity, etc.) <u>no vendors</u>			
Will there be live music or a DJ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, what type of music _____			
What is your plan for the following: Marketing/Advertising: <u>emails, Flyers, social media, and word of mouth</u>			
Parking/Shuttle: <u>We can just use the available parking</u>			
Inclement weather: <u>if inclement weather, we will either cancel for that day or wait until the storm has passed</u>			
The event sponsor hereby agrees to the following conditions: 1. The Town of Berlin, its representative(s) and/or agent(s) will be held harmless for any loss, damage, or liability incurred in connection with the event. 2. The event sponsor is appropriately insured. Proof of insurance may be required; if the event sponsor does not possess the appropriate insurance, the Town of Berlin may require the purchase of one-time event insurance through the Town of Berlin's insurance carrier. 3. The event sponsor will be responsible for any costs incurred by the Town as a result of damage done during the course of the event to Town-owned, rented, or leased properties. 4. The event sponsor and/or its participating vendors are responsible for obtaining any licenses, permits, rights-of-way, etc. for the event, including any permits required by the Worcester County Health Department, the State Highway Administration or any other agencies as appropriate. Any fees or other conditions associated with such will be the sole responsibility of the event sponsor and/or its participating vendors. 5. Activities must occur within the time frame(s) specified. It is the sponsoring organization's responsibility to ensure that vendors, performers, etc. do not set-up earlier than agreed, and will begin break-down of booths, equipment, etc. promptly. Vendors, etc. must be clear of the street/area within one hour of event ending. Private property remaining beyond one hour will be removed from the street.			
By my signature below I identify myself as the representative of the above-named organization and/or the individual responsible for adherence to the conditions as set forth.			
Signature: <u>[Signature]</u>		Date: <u>4/16/2019</u>	
Printed Name: <u>Dustin Wheelock</u>			

DETAILS OF EVENT:

Shaded areas for office use only

Street Closure		Note: Location map is required detailing streets to be blocked. Additionally, a State Highway Administration Request for Road Closure may be required.	
Street closure?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Barricade locations must be marked on map.	
Blockage/Closure Time:	Start: _____ End: _____	State Highway Form submitted if applicable? <input type="checkbox"/>	
Will on-street parking need to be cleared?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Notes: # of barricades _____ Barricades to be dropped off: _____ Time/Date _____	No-Parking signs to be placed: _____ Time/date _____ Must be placed 24 hours prior to event.
Will parking areas need to be cleared/closed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Electric		Note: The Electric Department will assist with completion of Service Form.	
Will there be vendors or activities requiring access to electricity?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Request for Electric Service form required including information from each vendor/activity requiring electric. Request for Electric Form submitted? <input type="checkbox"/>	
Will there be banners to be hung?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, Request to Hang Banner form needed. Banner Form submitted? <input type="checkbox"/>	

Other Items/Services:		If applicable, items listed are in addition to those normally in place.	
Trash cans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>N/A - cans in place</i> # Required <u>3</u>	Trash cans to be placed: _____ Time/date _____
Picnic Tables and/or Chairs	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Required _____ # Required _____	To be placed: _____ Time/date _____
Stage	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Stage to be placed: _____ Time/date _____ Extensions needed: <input type="checkbox"/>
Temporary Fencing	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Fencing to be placed: _____ Time/date _____ <input type="checkbox"/>
Porta-pottles	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Standard <u>2</u> # Accessible <u>1</u>	Porta-potties will be placed in the alley on Pitts Street: _____ Time/date _____
Signs: Other than banners or parking	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Informational signs during the event not applicable.	Sign Permit may be required. Planning Office review _____ Date _____ Sign Permit needed/submitted? <input type="checkbox"/>
Will there be vendors/individuals selling goods or services as part of the event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Vendor's Application and Certification for Peddling and Soliciting will be required for EACH vendor participating in the event. If event/activity is in a municipal park a Business Use of Park Application will be required IN ADDITION to Vendor's Application and Certification for Peddling and Soliciting. Vendor's Permit(s) needed/submitted? <input type="checkbox"/>	

Additional Forms Required:	Yes	No	N/A	Date Rec'd	Initials
State Highway Administration Request for Road Closure			<input checked="" type="checkbox"/>	---	
Park Reservation Application and Permit	<input checked="" type="checkbox"/>			5/2/19	MKB
Request for Electric Service			<input checked="" type="checkbox"/>	---	
Request for Banner Placement			<input checked="" type="checkbox"/>	---	
Sign Permit			<input checked="" type="checkbox"/>	---	
Vendor's Application and Certification for Peddling and Soliciting			<input checked="" type="checkbox"/>	---	
Business Use of Park Application			<input checked="" type="checkbox"/>	---	
Proof of Insurance	<input checked="" type="checkbox"/>			5/2/19	MKB
Other: <i>Non-Profit Reg. fee waiver</i>	<input checked="" type="checkbox"/>			4/16/19	MKB

Approved by the Mayor and Council on the _____ day of _____, 20____, ____ For _____ Opposed _____ Abstain.



OCEACIT-03

LANDERS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bay Area Insurance Group LLC 818 East College Parkway Annapolis, MD 21409	CONTACT NAME: Linda Anders LINDA@BAYAREAINS.COM	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS: landers@bayareains.com	
INSURED Ocean City Baptist Church t/a Ocean City Baptist School 12637-B Ocean Gateway Ocean City, MD 21842	INSURER(S) AFFORDING COVERAGE	
	INSURER A: The Cincinnati Insurance Co.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTB	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		ENP 0155106	8/20/2018	8/20/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCUR/ROCC) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP A&G \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		EBA 0028028	8/20/2018	8/20/2019	COMBINED SINGLE LIMIT (EA ACCIDENT) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		ENP 0155106	8/20/2018	8/20/2019	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NJ) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N /A	EWC 0336942	8/20/2018	8/20/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Town Of Berlin XXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXX	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

Department of the Treasury
Internal Revenue Service

28261750

OCEAN CITY BAPTIST CHAPEL
% DOROTHY LOWMAN
S DB
102 N DIVISION ST
OCEAN CITY

MD 21842

Date of This Notice

If you inquire about
your account, please
refer to this
number or, attach a
copy of this notice

03-17-81

Employer Identification Number
52-1205140

575 0

NOTICE OF NEW EMPLOYER IDENTIFICATION NUMBER ASSIGNED

Thank you for your application for an employer identification number. The number above has been assigned to you. We will use it to identify your business tax returns and any other related documents, even if you have no employees.

Please keep this number in your permanent records. Use the number and your name, exactly as shown above, on all Federal tax forms that require this information, and refer to the number in all tax payments and in tax-related correspondence or documents. You may wish to make a record of the number for reference in case this notice is lost or destroyed.

Note that the assignment of this number does not grant tax-exempt status to nonprofit organizations. For details on how to apply for this exemption, see IRS Publication 557, How to Apply for and Retain Exempt Status for Your Organization, available at any IRS office.

We appreciate your cooperation.

Baptist Convention Of Maryland

EIN: 52-0621637 | Columbia, MD, United States

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: GROUP

Mary Bohlen

From: Sean Davis <ocbcnacl@hotmail.com>
Sent: Thursday, May 9, 2019 2:43 PM
To: Mary Bohlen
Subject: Re: Request for Basketball Camp

Internal Revenue Service
District Director
Delaware-Maryland District
31 Hopkins Plaza, Baltimore, MD 21201

September 23, 1997
P.O. Box 13163, Room 817
Baltimore, MD 21203

BAPTIST CONVENTION OF MARYLAND
DELAWARE, INC.
10255 OLD COLUMBIA RD.
COLUMBIA, MD 21046

Employer Identification Number:
52-0621637

Person to Contact:
EP/EO Tax Examiner

Telephone Number:
(410) 962-0058

Dear Sir/Madam:

This is in response to your inquiry dated September 19, 1997, requesting a copy of the letter which granted tax-exempt status to the above named organization.

Our records show that the organization was recognized as tax-exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code and issued a Group Exemption Letter by our letter dated October 1963. Further, our records also show that the organization is not a private foundation because it is described in sections 509(a)(1) and 170(b)(1)(A)(i) of the Code. Your Group Exemption Number is 1601.

You are required to submit annually, at least 90 days before the close of your annual accounting period, a statement describing any changes during this period as to the purposes, character, or method of operation of your subordinates.

A copy of our letter certifying the status of the organization is not available, however, this letter may be used to verify your tax-exempt status.

Because this letter could help resolve any questions about your exempt status, it should be kept in your permanent records.

Sincerely yours,



Paul M. Harrington
District Director

Hey Mary,
I think this is the letter you were referring to. If not, please let me know and we can keep looking.



MOTION OF THE MAYOR AND COUNCIL 2019-15

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN TO APPROVE A REQUEST BY GRACE CENTER FOR MATERNAL & WOMEN’S HEALTH TO HOLD A WALKING EVENT BASED AT STEPHEN DECATUR PARK ON SATURDAY, JULY 20, 2019 FROM 9:00 AM TO 12:00 PM. APPROVAL IS HEREBY GIVEN:

1. FOR BUSINESS USE OF THE PARK ON THE DATE/TIME ABOVE.
2. FOR THE REQUEST FOR WAIVER OF PARKS FEES OF \$50.00.

APPROVED THIS ____ DAY OF _____, 2019 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO ____ OPPOSED, WITH ____ ABSTAINING AND ____ ABSENT.

Elroy Brittingham, Sr. Vice President

Approved this ____ day of _____, 2019 by the Mayor of the Town of Berlin.

Wm. Gee Williams, III, Mayor

ATTEST: _____
Laura Allen
Town Administrator



TOWN OF BERLIN PARK PAVILION RESERVATION FORM



THIS FORM MUST BE COMPLETED AND DELIVERED TO TOWN HALL WITH DEPOSIT IN ORDER TO CONFIRM RESERVATION. NO VERBAL RESERVATIONS WILL BE ACCEPTED.

TODAY'S DATE: 6/3/19 EVENT/ACTIVITY DATE: 7/20/19 TIME FROM: 8A TO: 1P

NAME: IRVINE RUSCIGNO Anticipated # of attendees: 25-50
 ADDRESS: 10226 OLD OCEAN CYPRESS
Berlin MD 21811

PHONE: 443 513-4124 EMAIL: IRUSCIGNO@GLACEMATERNAHEALTH.ORG

ORGANIZATION: GLACE COAL FOL WILL EVENT INVOLVE FEES PAID BY ATTENDEES AND/OR SALE OF GOODS OR
 (IF APPLICABLE) SERVICES? YES NO
MATERNAL + WOMEN'S HEALTH

DESCRIPTION OF EVENT/ACTIVITY: MOTHERS WALK TO SUPPORT WORCESTER COE PARK

PARK REQUESTED

<input checked="" type="checkbox"/> Stephen Decatur Park, Tripoli Street	<input type="checkbox"/> Dr. William Edward Henry Park, Flower Street
--	---

Use this form for:

- a) One-day pavilion use; and
- b) Gatherings of 50 or fewer people

Individuals/Organizations meeting any of the criteria below must meet with Town Staff. Call 410-641-2770 for information.

- a) More than one consecutive date;
- b) More than 50 people;
- c) Any event/activity that charges attendees a fee and/or involves the sale or goods or services;
- d) Use of any other areas of the park, such as athletic courts;
- e) Use of Berlin Falls Park.

Fees: \$50.00 per day plus \$10 for electric (if applicable). \$25.00 will be refunded when facility is left in good condition. Failure to adhere to the parks rules and/or leave the facility in good condition may result in the forfeit of that \$25.00 and/or refusal by the Town of Berlin to permit the user to reserve the park in the future.

Notes/Comments: _____

I, the undersigned have been provided with a copy of the Park rules and regulations and I understand that I must adhere to these rules. If I fail to adhere to the Park rules and regulations, the Town of Berlin reserves the right to refuse to reserve the park in my name in the future. I further understand that the rules and regulations provided herewith are an excerpt of Chapter 22 of the Code of the Town of Berlin and other sections of that chapter and of the Town Code as a whole may also apply to use of the park(s). I am responsible for collection and removal of all trash associated with my event. I understand that vehicles are not permitted in the parks beyond the parking lots. NO EXCEPTIONS. I understand that this reservation is only for the facility indicated above; all other areas of the park are open to the public and may be in use during my event. The Town of Berlin and its agents are released from all liability associated with damage or injury resulting from the improper use of any equipment provided by the Town of Berlin and from damage or injury associated with the use of any equipment or items brought into the park by me or anyone associated with this event.

Signature: [Signature] Date: 6/3/19

Office Use: Clerk: _____	Fee Pd: \$ _____	Date: _____	Refund: <input type="checkbox"/> YES <input type="checkbox"/> NO	Date: _____
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**NON-PROFIT ORGANIZATION
REQUEST FOR WAIVER OF PARKS FEES**



This Request for Waiver of Parks Fees is only for use by certified Non-Profit Organizations. PROOF OF NON-PROFIT STATUS IS REQUIRED WITH SUBMISSION. FORM MUST BE SUBMITTED AT LEAST 30 DAYS BEFORE EVENT DATE.

Name of Organization: GRACE CTR FOR MATERNAL & WOMENS HEALTH

Contact Person: IRENE RUSCIGNO

Address: 10226 Old Ocean Cty Blvd Berlin MD 21811
Street Address City State Zip Code

Phone Number: 443-513-4124 Email Address: IRUSCIGNO@GRACEMATERNALHEALTH.ORG EIN: 27-2789189

Park where activity or event will occur: Stephen Decatur Park William Henry Park

Requested Days/Times of Use: 1 DAY 8AM-1PM

of Persons Expected to participate in activity/event 25-50

Information/Forms which MUST accompany this form:
1. Non-profit (501(c)(3)) Letter of Determination from the IRS; or
2. Copy of information from irs.gov website.
Request will not be considered without the above information.

AGREEMENT

By signing below, the agent/responsible party understands and acknowledges:

- That this is a request to waive fees associated with the reservation of the facilities of the Town of Berlin Park indicated above; any other costs or fees associated with the event, including those imposed by other agencies are not part of this waiver.
- This form does not exempt the organization(s) from the applicability of any Town Code, other rules, regulations or policies associated with use of the parks. He/She further assumes full responsibility for complying with the rules and regulations set forth in the Town of Berlin Code of Ordinances and, specifically, Chapter 22, "Parks and Recreation", Sec. 22.48-50, as well as any additional terms and conditions imposed by the Mayor and Council of the Town of Berlin, as well as any applicable laws, regulations or codes imposed by the State of Maryland or Worcester County.
- He/She understand that failure to comply may result in:
 - The imposition of limitations to use for the organization; and/or
 - Withdrawal of approval of this waiver; and/or
 - Refusal to authorize future use by the entity.
- If this Request for Waiver is approved, such approval is applicable only to the date(s) specified above; additional waiver(s) must be requested for any future reservations of a Town of Berlin Park(s) by the organization.

Signature: [Signature] Date: 6/3/19

Printed Name: IRENE A. RUSCIGNO

Office Use Only: Date Rec'd: 6/13/19 Initials: MRB

Verification of Non-Profit Status received. Non-profit ID # 27-2789189 Request Approved Denied

If denied state reason: _____

Comments: _____



**SPECIAL EVENT
APPLICATION**



This form must be completed in order to hold an event in the Town of Berlin on public streets or property. Additional documents from the Town of Berlin, or another entity, may be required. Please provide as much information as possible. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

Today's Date: 6/3/2019		<u>Event</u> Start time: 9	<u>Road Closure</u> Start:
Requested Date(s) of the event: 7/20/2019		End time: 12	End:
Name of Event: Women's Walk to Support Worcester Goes Purple		*Location of Event: Stephen Decatur Park plus walking path back to park *If activity is in a Town park, a Parks Reservation form must be complete.	
Estimated number of attendees:		Applicant Cell Phone: 443 513-4124	
Applicant Name: Irene Ruscigno		Email: iruscigno@gracematernalhealth.org	
Sponsoring Organization or Business Name: Grace Center for Maternal and Women's Health		Email: iruscigno@gracematernalhealth.org	
Person(s) to Contact Day of Event:	Name: Irene Ruscigno, Cell # 443 614-7466		
	Name: _____, Cell # _____		
Description of event: A Mothers walk to support Worcester Goes Purple sponsored by Grace Center for Maternal and Women's Health. We are walking to support all mom's battling addictions (themselves, family members, etc). There will be a sign up fee and we will sell bagels, muffins, water before and after event to raise funds for Grace Center. If fundraiser, please indicate the beneficiary:			
How many and what types of vendors (ex. Food, craft, art, kids activity, etc.): Just one table			
Will there be live music or a DJ? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, what type of music			
What is your plan for the following: <u>Marketing/Advertising:</u> Worcester Goes Purple has agreed to feature the event on their website and Facebook posts			
<u>Parking/Shuttle:</u> Parking at the Park			
<u>Inclement weather:</u> Rain date TBD			
The event sponsor hereby agrees to the following conditions: 1. The Town of Berlin, its representative(s) and/or agent(s) will be held harmless for any loss, damage, or liability incurred in connection with the event. 2. The event sponsor is appropriately insured. Proof of insurance may be required; if the event sponsor does not possess the appropriate insurance, the Town of Berlin may require the purchase of one-time event insurance through the Town of Berlin's insurance carrier. 3. The event sponsor will be responsible for any costs incurred by the Town as a result of damage done during the course of the event to Town-owned, rented, or leased properties. 4. The event sponsor and/or its participating vendors are responsible for obtaining any licenses, permits, rights-of-way, etc. for the event, including any permits required by the Worcester County Health Department, the State Highway Administration or any other agencies as appropriate. Any fees or other conditions associated with such will be the sole responsibility of the event sponsor and/or its participating vendors. 5. Activities must occur within the time frame(s) specified. It is the sponsoring organization's responsibility to ensure that vendors, performers, etc. do not set-up earlier than agreed, and will begin break-down of booths, equipment, etc. promptly. Vendors, etc. must be clear of the street/area within one hour of event ending. Private property remaining beyond one hour will be removed from the street.			
By my signature below I identify myself as the representative of the above-named organization and/or the individual responsible for adherence to the conditions as set forth.			
Signature: 	Date: 6/3/19		
Printed Name: Irene Ruscigno			

DETAILS OF EVENT:

Shaded areas for office use only

Street Closure		Note: Location map is required detailing streets to be blocked. Additionally, a State Highway Administration Request for Road Closure may be required.	
Street closure?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Barricade locations must be marked on map.	
Blockage/Closure Time:	Start: _____ End: _____	State Highway Form submitted if applicable? <input type="checkbox"/>	
Will on-street parking need to be cleared?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Notes: # of barricades <u>3</u>	No-Parking signs to be placed: _____ Time/date
Will parking areas need to be cleared/closed?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Barricades to be dropped off: <u>3/9/19</u> Time/Date	Must be placed 24 hours prior to event.
		<u>take a photos</u>	

Electric		Note: The Electric Department will assist with completion of Service Form.	
Will there be vendors or activities requiring access to electricity?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Request for Electric Service form required including information from each vendor/activity requiring electric.	
Will there be banners to be hung?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Request for Electric Form submitted?	<input type="checkbox"/>
		If yes, Request to Hang Banner form needed. Banner Form submitted?	<input type="checkbox"/>

Other Items/Services:		If applicable, items listed are in addition to those normally in place.			
Trash cans	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Required _____	Trash cans to be placed: _____ Time/date		
Picnic Tables	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Required _____ Maximum: 5	To be placed: _____ Time/date		
Stage	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Stage to be placed: _____ Time/date		
Temporary Fencing	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Extensions needed: <input type="checkbox"/>		
Porta-potties	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Standard <u>2</u> # Accessible <u>1</u>	Fencing to be placed: _____ Time/date		
Signs: Other than banners or parking	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Informational signs during the event not applicable.	Porta-potties will be placed in the alley on Pitts Street: _____ Time/date		
Will there be vendors/individuals selling goods or services as part of the event?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Sign Permit may be required. Planning Office review _____ Date			
		Sign Permit needed/submitted? <input type="checkbox"/>			
		Vendor's Application and Certification for Peddling and Soliciting will be required for EACH vendor participating in the event. If event/activity is in a municipal park a Business Use of Park Application will be required IN ADDITION to Vendor's Application and Certification for Peddling and Soliciting.			
		Vendor's Permit(s) needed/submitted? <input type="checkbox"/>			
Additional Forms Required:					
State Highway Administration Request for Road Closure	Yes	No	N/A	Date Rec'd	Initials
Park Reservation Application and Permit	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	6/3/19	MJB
Request for Electric Service		<input checked="" type="checkbox"/>			
Request for Banner Placement		<input checked="" type="checkbox"/>			
Sign Permit		<input checked="" type="checkbox"/>			
Vendor's Application and Certification for Peddling and Soliciting					
Business Use of Park Application	<input checked="" type="checkbox"/>			6/3/19	MJB
Proof of Insurance	<input checked="" type="checkbox"/>			6/3/19	MJB
Other: <u>Parks Fee Waiver Req</u>	<input checked="" type="checkbox"/>			6/3/19	MJB
Approved by the Mayor and Council on the _____ day of _____, 20____. _____ For _____ Opposed _____ Abstain.					



BUSINESS USE OF PARK APPLICATION



This form is required when sale of goods or services is being requested in connection with an event or activity within a Town of Berlin Park, or on a recurring basis within a Town of Berlin Park. A Vendor's Application and Certification for Peddling and Soliciting will also be required.

Name of Business: Grace Center Agent/Responsible Party: Irene Ruscigno
(Individual Person must be identified)
Address: 10336 Old Ocean City Blvd Phone #: (W) 443 513-4124 (C) _____
Berlin, MD 21811 Email: iruscigno@gracematernalhealth

Park where activity or event will occur: Stephen Decatur Park William Henry Park

Purpose of Facility Use: to Support Women's Walk to Support Worcester Goes |

Requested Days/Times of Use: July 20th 8AM - 1PM

of Persons Expected to participate in activity/event 25

List all individuals/employees who may/will conduct the business activity:

1) Irene Ruscigno	6) Dori Magee
2) Jackie Failla	7) Sam Layfield
3) Kay Windsor	8) Amy Mike
4)	9)
5)	10)

Please add any other information relevant to this application: _____
People will sign up to walk in support of all mom's battling addiction (themselves or a family member) Proceeds will go to Grace Center for Maternal and Women's Health. There will be an entry fee and we are hoping to have checkpoints along the route. Walk route will commence at the Stephen Decatur Park and end at the park (route TBD). We will be selling bagels and cream cheese, water and muffins as an additional revenue generator.

Reverse must be completed and signed.

AGREEMENT

By signing below, the agent/responsible party understands that, until approval by the Mayor and Council, this form is an application for use of the parks for the aforementioned purposes, and not a permit for use. He/She further assumes full responsibility for complying with the rules and regulations set forth in the Town of Berlin Code of Ordinances and, specifically, Chapter 22, "Parks and Recreation", Sec. 22.48-50, as well as any additional terms and conditions imposed by the Mayor and Council of the Town of Berlin. He/She understand that failure to comply may result in:

1. The imposition of limitations to this permit; and/or
2. Withdrawal of this permit; and/or
3. Refusal by the Mayor and Council to authorize future use by the entity.

A copy of this permit must be in the possession of the person conducting the business activity and shown upon request.

I, further acknowledge and agree to the following:

- 1) The Mayor and Council of the Town of Berlin reserves the right to refuse approval of any permit for any reason at their discretion.
- 2) I am responsible for application for and payment of a Town of Berlin Business License Fee or Vendor Permit as applicable under the Code of the Town of Berlin, Chapter 8.
- 3) If the nature of the business activity involves the sale or provision of food or drink to be prepared on site and/or prior to sale and to be sold to and/or consumed by the public, I am responsible for obtaining any and all applicable permits from any other agencies including, but not necessarily limited to, agencies of Worcester County and the State of Maryland. The Mayor and Council of the Town of Berlin reserves the right to deny approval of this permit pending verification of appropriate permits obtained from any other agency as applicable. Alcohol sales are prohibited under any circumstance.
- 4) That, if applicable, I am responsible for completion and submission of road closure permit forms to the State Highway Administration.
- 5) The Town of Berlin is in no way responsible for my adherence to the above conditions and that any fees associated with this permit, including the Town of Berlin Business License Fee and/or Vendor Permit, paid to the Town of Berlin, are separate from and unrelated to any fee charged for any other purpose by any other agency.
- 6) I will maintain insurance appropriate to the activity proposed and will provide proof of said insurance upon request.
- 7) If appropriate to the activity proposed, I will have my customers/clients sign documents acknowledging that the Town of Berlin holds no responsibility for any loss/injury/damage incurred by their participation in my business activity.
- 8) I will be responsible for any damage to Town of Berlin owned or leased property incurred as a result of my use of the facility under this permit.
- 9) Under no circumstance are motorized vehicles permitted on parks' grounds, except those areas designated for parking of motor vehicles.

Signature: _____

Date: _____

Printed Name: _____

TRENG A RUSCIGNO

Office Use Only: Date Rec'd: 6/3/19 Initials: MTB

Approved by the Mayor and Council of the Town of Berlin on the _____ day of _____.

_____ For to _____ Opposed with _____ Abstaining

Additional Conditions/Notations:

Policy Number
NCPKG0390601

COMMERCIAL GENERAL LIABILITY COVERAGE PART
SUPPLEMENTAL DECLARATIONS
ARCH INSURANCE COMPANY

Named Insured **SHIRLEY GRACE PREGNANCY**

Effective Date: **07-01-18**

Agent Name **NSM INSURANCE GROUP - CSF**

12:01 A.M., Standard Time

Agent No. **NE001**

Item 1. Business Description: PREGNANCY CENTER

Item 2. Limits of Insurance

Coverage	Limit of Liability
Aggregate Limits of Liability	\$ 3,000,000 Products/Completed Operations Aggregate \$ 3,000,000 General Aggregate (other than Products/Completed Operations)
Coverage A - Bodily Injury and Property Damage Liability	any one occurrence subject to the Products/Completed Operations and General Aggregate Limits of Liability
Damage To Premises Rented To You	\$ 1,000,000 any one premises subject to the Coverage A occurrence and the General Aggregate Limits of Liability
Coverage B - Personal and Advertising Injury Liability	\$ 100,000 any one person or organization subject to the General Aggregate Limits of Liability
Coverage C - Medical Payments	\$ 1,000,000 any one person subject to the Coverage A occurrence and the General Aggregate Limits of Liability
	\$ 5,000 Liability

Item 3. Retroactive Date

Coverage A of this Insurance does not apply to "bodily injury" or "property damage" which occurs before the Retroactive Date, if any, shown here: 01-01-14

(Enter Date or "None" if no Retroactive Date applies)

Item 4. Form of Business and Location of Premises

Forms of Business: **NOT FOR PROFIT ORGANIZATION**

Location of All Premises You Own, Rent or Occupy:
See Schedule of Locations

Item 5. Forms and Endorsements

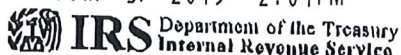
Form(s) and Endorsement(s) made a part of this policy at time of issue:
See Schedule of Forms and Endorsements

Item 6. Premiums

Coverage Part Premium:	\$ 2,597.00
Other Premium:	
Total Premium:	\$ 2,597.00

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.
FAIC-SKLBUS-CGLDEC (6/01)

Jun. 3. 2019 2:04PM



No. 1404 P. 3

OGDEN UT 84201-0038

In reply refer to: 0438021769
May 22, 2017 LTR 4168C 0
27-2789189 000000 00

00070556
BODC: TE

SHIRLEY GRACE PREGNANCY CENTER INC
% LISA WILGUS
10226 OLD OCEAN CITY BLVD
BERLIN MD 21811-1196



062986

Employer ID Number: 27-2789189
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated May 11, 2017, regarding your tax-exempt status.

We issued you a determination letter in August 2011, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1 800 TAX FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Shirley Grace Pregnancy Center Inc.

EIN: 27-2789189 | Berlin, MD, United States

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC

Page Last Reviewed or Updated: 6-Jul-2018



ORDINANCE 2019-02

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING THE FY20 BUDGET AS SUBMITTED.

APPROVED THIS ____ DAY OF _____, 2019 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO ____ OPPOSED, WITH ____ ABSTAINING, AND ____ ABSENT.

ELROY BRITTINGHAM, SR. VICE PRESIDENT

APPROVED THIS ____ DAY OF _____, 2019 BY THE MAYOR OF THE TOWN OF BERLIN.

WM. GEE WILLIAMS, III, MAYOR

ATTEST: _____

LAURA ALLEN
TOWN ADMINISTRATOR



Town of Berlin, MD

Budget Comparison Report

Account Summary

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Fund: 01 - GENERAL FUND							
Department: 4001 - GENERAL FUND REVENUES							
01-4001-3000	PRIOR YEAR ABATEMENT	-76,110.10	-12,552.01	0.00	0.00	0.00	0.00%
01-4001-3005	REAL PROPERTY	2,659,759.92	2,696,538.75	2,453,571.49	2,714,080.00	3,427,000.00	712,920.00 26.27%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	RE TAX RATE AT 0.80	0.00	0.00	-3,427,000.00			
01-4001-3015	CORPORATION TAX	187,306.34	193,118.88	170,577.83	200,000.00	180,000.00	-20,000.00 -10.00%
01-4001-3020	PUBLIC UTILITIES TAX	62,985.85	71,170.16	97,913.71	80,000.00	80,000.00	0.00 0.00%
01-4001-3021	ROOM TAX	28,108.86	30,556.39	48,678.25	25,000.00	25,000.00	0.00 0.00%
01-4001-3022	ADMISSION TAX	36,801.73	9,712.67	0.00	0.00	0.00	0.00 0.00%
01-4001-3025	DISCOUNT	-6,872.06	-6,863.77	0.00	0.00	0.00	0.00 0.00%
01-4001-3030	IN LIEU OF TAX	156,999.96	157,000.00	157,000.00	157,000.00	157,000.00	0.00 0.00%
01-4001-3040	STATE INCOME TAX	526,039.13	365,721.23	245,377.02	320,000.00	300,000.00	-20,000.00 -6.25%
01-4001-3060	PENALTY AND INTEREST	41,338.66	27,615.40	8,880.55	3,000.00	3,000.00	0.00 0.00%
01-4001-3105	BUILDING PLAN REVIEW	2,765.00	5,794.00	5,065.00	3,000.00	3,000.00	0.00 0.00%
01-4001-3106	BUILDING PERMIT	139,220.76	58,080.57	103,672.72	65,000.00	60,000.00	-5,000.00 -7.69%
01-4001-3108	SIGN PERMIT	3,399.80	5,221.26	1,175.40	3,000.00	1,500.00	-1,500.00 -50.00%
01-4001-3109	MISCELLANEOUS PERMIT	7,757.26	6,992.31	7,892.74	5,000.00	5,000.00	0.00 0.00%
01-4001-3113	FRANCHISE FEES	89,381.38	90,453.15	82,071.09	75,000.00	88,000.00	13,000.00 17.33%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	COMCAST	4.00	-22,000.00	-88,000.00			
01-4001-3115	BUSINESS LICENSE	37,939.38	36,177.32	30,928.16	35,000.00	35,000.00	0.00 0.00%
01-4001-3230	DNR GRANT	0.00	0.00	134,680.00	0.00	0.00	0.00 0.00%
01-4001-3240	HIGHWAY USER REVENUE	147,046.14	153,066.25	144,896.94	155,881.00	213,172.00	57,291.00 36.75%
01-4001-3241	MDOT BIKEWAYS GRANT	0.00	0.00	0.00	0.00	0.00	0.00 0.00%
01-4001-3242	STATE POLICE AID	55,214.16	62,858.00	48,452.25	72,915.00	54,438.00	-18,477.00 -25.34%
01-4001-3246	MAINSTREET TOURISM	20,717.09	13,199.95	35,036.88	1,000.00	1,000.00	0.00 0.00%
01-4001-3247	SLOT REVENUE	327,626.99	353,053.99	286,715.04	350,000.00	350,000.00	0.00 0.00%
01-4001-3248	FACADE GRANT	38,432.50	36,501.13	9,900.00	23,500.00	30,000.00	6,500.00 27.66%
01-4001-3270	COUNTY GRANT	450,000.00	455,000.00	465,000.00	450,000.00	465,000.00	15,000.00 3.33%

Budget Comparison Report

Account Number	Description	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
01-4001-3300	PARKING FINE	790.00	975.00	325.00	500.00	100.00	-400.00	-80.00%
01-4001-3351	PLANNING AND COMMISSION FI	525.00	0.00	600.00	0.00	0.00	0.00	0.00%
01-4001-3352	BOARD OF ZONING APPEAL	362.50	1,500.00	650.00	650.00	650.00	0.00	0.00%
01-4001-3353	GRASS CUTTING	1,150.00	280.00	1,020.00	1,000.00	500.00	-500.00	-50.00%
01-4001-3354	WASTE COLLECTION	20,681.66	20,573.33	20,736.66	20,000.00	20,000.00	0.00	0.00%
01-4001-3355	POLICE REPORT FEE	979.50	1,150.00	690.00	500.00	500.00	0.00	0.00%
01-4001-3356	FINGERPRINT FEE	16,478.00	13,770.00	12,212.00	12,000.00	8,000.00	-4,000.00	-33.33%
01-4001-3460	GENERAL OH WATER CONTRIBU'	74,120.00	82,551.00	83,599.00	83,599.00	88,086.00	4,487.00	5.37%
01-4001-3461	GENERAL OH SEWER CONTRIBU'	190,865.00	248,925.00	203,089.00	203,089.00	204,758.00	1,669.00	0.82%
01-4001-3462	GENERAL OH ELECTRIC CONTRIB	207,513.00	205,345.00	225,588.00	225,588.00	228,016.00	2,428.00	1.08%
01-4001-3463	STORMWATER GEN OH CONTRIE	19,096.00	15,243.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3464	ELECTRIC FUND REIMBURSMEN	12,487.88	12,235.00	11,968.66	11,968.66	11,722.00	-246.66	-2.06%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	2002 RDA BOND 97 50% INTEREST		1.00	-11,722.00	-11,722.00			
01-4001-3465	WATER FUND REIMBURSMEN	1,498.56	1,470.00	1,436.24	1,436.24	1,407.00	-29.24	-2.04%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	2002 RDA BOND 97 6% INTEREST		1.00	-1,407.00	-1,407.00			
01-4001-3466	SEWER FUND REIMBURSMEN	4,745.40	4,650.00	4,548.10	4,548.10	4,455.00	-93.10	-2.05%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	2002 RDA BOND 97 19% INTEREST		1.00	-4,455.00	-4,455.00			
01-4001-3467	RECYCLING DISCOUNT	11,249.72	13,417.53	7,406.52	10,000.00	5,000.00	-5,000.00	-50.00%
01-4001-3500	RENT	6,200.00	2,550.00	700.00	2,000.00	500.00	-1,500.00	-75.00%
01-4001-3590	IMPACT FEE RESIDENTIAL	232,000.00	78,000.00	154,000.00	100,000.00	30,000.00	-70,000.00	-70.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	RESIDENTIAL		15.00	-2,000.00	-30,000.00			
01-4001-3591	IMPACT FEE COMMERCIAL	33,742.00	18,070.00	8,987.00	15,000.00	10,000.00	-5,000.00	-33.33%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	COMMERCIAL \$1 PER SQ FT		10.00	-1,000.00	-10,000.00			
01-4001-3701	INTEREST EARNED	51,641.63	35,455.75	24,720.76	40,000.00	15,000.00	-25,000.00	-62.50%
01-4001-3800	MISCELLANEOUS INCOME	4,108.52	11,441.27	5,857.49	2,000.00	2,000.00	0.00	0.00%
01-4001-3805	PARKS AND RECREATION GRANT	80,320.00	117,395.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
01-4001-3810	DONATION	309.00	0.00	16.00	0.00	0.00	0.00	0.00%
01-4001-3815	CHRISTMAS PARADE	4,940.00	5,650.00	4,664.50	5,500.00	5,000.00	-500.00	-9.09%
01-4001-3820	POLICE CPA PROG REVENUE	2,312.82	1,642.32	3,047.73	2,000.00	2,000.00	0.00	0.00%
01-4001-3821	POLICE FORFEITURE FUND	0.00	0.00	13,154.00	0.00	0.00	0.00	0.00%
01-4001-3870	GAIN LOSS DISPOSAL OF ASSETS	0.00	5,744.25	0.00	0.00	0.00	0.00	0.00%
01-4001-3871	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	1,523,150.00	0.00	-1,523,150.00	-100.00%
01-4001-3874	BOND LOAN PROCEEDS	0.00	0.00	0.00	150,000.00	50,000.00	-100,000.00	-66.67%
01-4001-3884	SITE PLAN REVIEW	1,050.00	1,100.00	575.00	1,500.00	1,050.00	-450.00	-30.00%
01-4001-3888	COUNTY LIQUOR BOARD	22,781.00	25,125.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3899	NSF HOLDING ACCOUNT	28.00	0.00	28.00	0.00	0.00	0.00	0.00%
Total Department: 4001 - GENERAL FUND REVENUES:		5,937,833.94	5,732,674.08	5,327,104.73	7,154,405.00	6,166,854.00	-987,551.00	-13.80%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5000 - ELECTED OFFICIALS								
01-5000-4001	SALARIES ELECTED AND APPOIN'	33,519.53	36,000.44	48,856.15	48,375.00	52,500.00	4,125.00	8.53%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	MAYOR AND 5 ELECTED	MAYOR AND 5 ELECTED						
01-5000-4002	SALARIES FULL TIME	26,053.03	26,567.54	23,633.03	27,125.52	27,126.00	0.48	0.00%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	0.75 30 HOURS PT	0.75 30 HOURS PT						
01-5000-4500	FICA	4,532.58	4,507.43	5,348.20	5,776.00	6,092.00	316.00	5.47%
01-5000-4505	EMPLOYEE HEALTH INSURANCE	28,490.19	33,875.11	33,414.52	36,761.00	36,200.00	-561.00	-1.53%
01-5000-4510	RETIREMENT	4,074.56	4,561.85	4,501.72	4,688.00	4,688.00	0.00	0.00%
01-5000-4515	WORKERS' COMPENSATION	2,157.51	1,754.97	-838.00	650.00	455.00	-195.00	-30.00%
01-5000-4530	VACATION BUY BACK	786.72	810.24	834.72	820.00	835.00	15.00	1.83%
01-5000-4550	HEALTH CLAIMS	10,235.15	13,245.71	12,425.85	25,200.00	22,400.00	-2,800.00	-11.11%
01-5000-4555	RETENTION	860.00	860.40	1,094.34	1,044.00	50.00	-994.00	-95.21%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARD	1.00	50.00	50.00				
01-5000-5200	CONTRACTED SERVICES	821.56	741.40	709.53	650.00	660.00	10.00	1.54%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	4.00	20.00	80.00				
2019-2020	ADP	3.00	180.00	540.00				
2019-2020	DRUG TESTING	1.00	40.00	40.00				
01-5000-5210	INSURANCE	9,305.67	10,276.15	10,280.00	10,280.00	10,795.00	515.00	5.01%
01-5000-5615	TRAVEL	3,031.18	3,072.29	3,936.25	3,000.00	1,000.00	-2,000.00	-66.67%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	LESMA	1.00	1,000.00	1,000.00				
01-5000-5616	CELL PHONE	3,550.00	3,750.00	3,150.00	3,600.00	3,000.00	-600.00	-16.67%
01-5000-5620	DUES AND PUBLICATIONS	190.00	340.00	52.00	500.00	200.00	-300.00	-60.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	LESMA DUES	1.00	30.00	30.00				
2019-2020	MMA DUES	1.00	60.00	60.00				

Budget Comparison Report

Account Number	Description	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
2019-2020	OTHER DUES		1.00	110.00	110.00			
01-5000-5621	EMPLOYEE TRAINING	1,831.89	3,051.45	737.33	2,000.00	0.00	-2,000.00	-100.00%
01-5000-5636	COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5000-5676	SPECIAL APPROPRIATIONS	0.00	100.00	711.38	1,000.00	600.00	-400.00	-40.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	FLOWERS, AND IN LIEU OF DONATIONS		1.00	600.00	600.00			
01-5000-5700	OFFICE SUPPLIES	2,846.75	2,801.09	1,981.66	3,000.00	750.00	-2,250.00	-75.00%
01-5000-5720	PRINTING	0.00	0.00	371.50	0.00	0.00	0.00	0.00%
Total Department: 5000 - ELECTED OFFICIALS:		132,286.32	146,316.07	151,200.18	174,469.52	167,351.00	-7,118.52	-4.08%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Department: 5100 - ADMINISTRATION								
01-5100-2921	CONTRIBUTION TO STORMWATI	50,000.00	50,000.00	0.00	50,000.00	0.00	-50,000.00	-100.00%
01-5100-4002	SALARIES FULL TIME	329,366.19	331,217.38	294,894.81	343,166.39	339,550.00	-3,616.39	-1.05%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	4.67 FTEs	4.67 FTEs						
01-5100-4004	SALARIES OVERTIME	0.00	603.93	220.73	600.00	500.00	-100.00	-16.67%
01-5100-4068	ELECTION EXPENSE	1,590.25	0.00	416.14	1,700.00	0.00	-1,700.00	-100.00%
01-5100-4500	FICA	24,397.54	24,710.17	22,303.83	26,298.13	26,020.00	-278.13	-1.06%
01-5100-4505	EMPLOYEE HEALTH INSURANCE	45,630.13	45,779.15	50,648.25	39,170.00	41,900.00	2,730.00	6.97%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	10% INCREASE	10% INCREASE						
01-5100-4510	RETIREMENT	29,115.73	34,723.31	33,105.84	34,949.00	33,100.00	-1,849.00	-5.29%
01-5100-4515	WORKERS' COMPENSATION	1,722.14	1,977.80	516.00	1,756.00	1,225.00	-531.00	-30.24%
01-5100-4530	VACATION BUY BACK	4,375.44	4,154.40	4,379.61	4,200.00	4,425.00	225.00	5.36%
01-5100-4545	VEHICLE ALLOWANCE	4,500.08	4,500.08	3,980.76	4,500.00	4,500.00	0.00	0.00%
01-5100-4550	HEALTH CLAIMS	14,361.12	16,268.34	20,071.10	36,000.00	29,900.00	-6,100.00	-16.94%
01-5100-4555	RETENTION	2,663.58	2,916.60	3,559.77	4,411.20	243.50	-4,167.70	-94.48%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	BLOOD BANK	2.00	5.00	10.00				
2019-2020	GIFT CARDS	4.67	50.00	233.50				
01-5100-5000	PROFESSIONAL SERVICES	6,636.00	0.00	31,982.89	30,000.00	0.00	-30,000.00	-100.00%
01-5100-5005	LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5200	CONTRACTED SERVICES	15,065.01	15,996.74	29,553.94	22,000.00	12,500.00	-9,500.00	-43.18%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	0.00	0.00	1,000.00				
2019-2020	BERLIN BIKEWAY	0.00	0.00	1,500.00				
2019-2020	CODE RED	0.00	0.00	3,500.00				
2019-2020	DRUG TESTING	0.00	0.00	300.00				
2019-2020	FLOWER BEDS	0.00	0.00	3,200.00				
2019-2020	SHREDDING	0.00	0.00	2,000.00				
2019-2020	TELVUE	0.00	0.00	1,000.00				
01-5100-5210	INSURANCE	6,620.00	5,025.00	5,277.00	5,277.00	5,541.00	264.00	5.00%

Budget Comparison Report

Account Number	Budget Notes	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
	Budget Code							
	2019-2020							
	Subject							
	2019-2020							
	Description							
	2019-2020							
01-5100-5255	CAPITAL OUTLAY EQUIPMENT	187,140.78	84,049.29	102,125.05	150,000.00	50,000.00	-100,000.00	-66.67%
	Budget Detail							
	Budget Code							
	2019-2020							
	2019-2020							
	Description		Units	Price	Amount			
	2019-2020							
	2019-2020							
	2019-2020							
01-5100-5257	VEHICLE MAINTENANCE	-1,914.86	0.00	-74.57	800.00	300.00	-500.00	-62.50%
01-5100-5264	WEBSITE	1,900.00	2,800.00	1,775.00	3,900.00	3,900.00	0.00	0.00%
01-5100-5268	SLOT CONTRIBUTION TO RESERV	0.00	0.00	0.00	0.00	350,000.00	350,000.00	0.00%
01-5100-5269	ENVIRONMENTAL INITIATIVES	5,000.00	5,207.79	312.50	10,000.00	0.00	-10,000.00	-100.00%
01-5100-5400	UTILITIES	17,195.60	17,030.56	17,341.19	17,000.00	19,116.00	2,116.00	12.45%
	Budget Detail							
	Budget Code							
	2019-2020							
	2019-2020							
	2019-2020							
	Description		Units	Price	Amount			
	2019-2020							
	2019-2020							
	2019-2020							
01-5100-5607	FIRE&EMS FUNDING STUDIES	0.00	150,000.00	0.00	10,000.00	0.00	-10,000.00	-100.00%
01-5100-5608	FIRE&EMS OPERATING ALLOCAT	250,000.00	250,000.00	542,500.00	605,000.00	544,500.00	-60,500.00	-10.00%
01-5100-5609	FIRE&EMS CAPITAL RESERVE ALL	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5610	TELEPHONE	13,875.42	12,573.39	12,361.27	14,000.00	14,000.00	0.00	0.00%
01-5100-5615	TRAVEL	4,159.67	6,360.89	10,024.21	5,500.00	4,500.00	-1,000.00	-18.18%
	Budget Detail							
	Budget Code							
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
	Description		Units	Price	Amount			
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
01-5100-5616	CELL PHONE	2,730.00	3,127.01	1,620.00	2,880.00	2,802.00	-78.00	-2.71%
	Budget Detail							
	Budget Code							
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
	2019-2020							
	Description		Units	Price	Amount			
	2019-2020							
	2019-2020							
01-5100-5620	DUES AND PUBLICATIONS	8,147.02	7,064.08	7,013.47	8,200.00	7,490.00	-710.00	-8.66%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	ADMIN DUES	1.00	510.00	510.00			
2019-2020	CLERKS	1.00	100.00	100.00			
2019-2020	CONSTANT CONTACT	0.00	0.00	600.00			
2019-2020	GFOA DUES	0.00	0.00	150.00			
2019-2020	ICMA DUES	1.00	1,000.00	1,000.00			
2019-2020	MFGFOA DUES	1.00	40.00	40.00			
2019-2020	MML DUES	0.00	0.00	5,000.00			
2019-2020	TOWN'S BJ SAM MEMEBERSHIP	2.00	45.00	90.00			
01-5100-5621	EMPLOYEE TRAINING	13,002.44	20,649.25	1,213.09	5,500.00	3,500.00	-2,000.00 -36.36%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	CLERK MEETINGS	1.00	500.00	500.00			
2019-2020	GFOA	1.00	1,000.00	1,000.00			
2019-2020	ICMA	1.00	1,000.00	1,000.00			
2019-2020	MML CONFERENCE	2.00	500.00	1,000.00			
01-5100-5622	INFORMATION TECHNOLOGY	37,896.01	41,057.41	22,364.86	23,378.34	5,800.00	-17,578.34 -75.19%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	CARDS MANAGED NETWORK FIREWALL, 24PS\	1.00	5,230.00	5,230.00			
2019-2020	CARDS SERVICES PWKS	1.00	100.00	100.00			
2019-2020	CARDS SERVICES TOWN HALL	3.00	100.00	300.00			
2019-2020	CARDS SERVICES VISITOR	1.00	100.00	100.00			
2019-2020	SSL CERTIFICATE	1.00	70.00	70.00			
01-5100-5630	VEHICLE FUEL	2,714.56	2,992.02	2,128.81	3,000.00	3,000.00	0.00 0.00%
01-5100-5676	SPECIAL APPROPRIATIONS	35,965.47	35,633.74	59,733.22	55,000.00	20,000.00	-35,000.00 -63.64%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	AGH CANCER CENTER	1.00	20,000.00	20,000.00			
01-5100-5700	OFFICE SUPPLIES	6,854.70	8,876.55	6,966.41	6,690.51	5,016.00	-1,674.51 -25.03%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	256GB SSD DRIVE	1.00	346.00	346.00			
2019-2020	DIMM 4GB MODULE	1.00	170.00	170.00			
2019-2020	MISC OTHER	0.00	0.00	4,500.00			

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
01-5100-5720	PRINTING	0.00	762.59	0.00	1,265.73	500.00	-765.73	-60.50%
01-5100-5726	ADVERTISING	848.85	2,010.05	1,449.44	1,500.00	1,500.00	0.00	0.00%
01-5100-5761	OFFICE EQUIPMENT MAINTENAI	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5789	CONTINGENCY	0.00	0.00	0.00	0.00	49,035.00	49,035.00	0.00%
01-5100-5798	MULTIPURPOSE BUILDING MAIN	950.22	4,493.34	2,327.00	5,000.00	0.00	-5,000.00	-100.00%
01-5100-6510	CUST SERVICE REIM GEN FUN	64,854.36	56,910.00	73,975.40	73,975.40	70,561.00	-3,414.40	-4.62%
01-5100-7511	CANNERY VILLAGE PROJECT	0.00	0.00	947.00	0.00	0.00	0.00	0.00%
01-5100-7513	OCEAN'S EAST SEAHAWK PROJE	0.00	0.00	792.50	0.00	0.00	0.00	0.00%
01-5100-7523	PURNELL CROSSING PUD REV. PF	0.00	0.00	1,035.00	0.00	0.00	0.00	0.00%
Total Department: 5100 - ADMINISTRATION:		1,337,363.45	1,249,470.86	1,368,841.52	1,606,617.70	1,654,924.50	48,306.80	3.01%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5120 - FINANCE								
01-5120-4002	SALARIES FULL TIME	159,984.83	167,178.43	147,923.97	169,842.58	172,040.00	2,197.42	1.29%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	3 FTES	3 FTES						
01-5120-4004	SALARIES OVERTIME	384.02	102.29	1,133.08	1,000.00	300.00	-700.00	-70.00%
01-5120-4500	FICA	11,961.88	12,129.01	11,144.79	13,107.71	13,185.00	77.29	0.59%
01-5120-4505	EMPLOYEE HEALTH INSURANCE	12,070.05	12,716.70	9,102.95	14,877.00	15,000.00	123.00	0.83%
01-5120-4510	RETIREMENT	9,706.81	15,103.80	16,376.29	16,979.81	17,675.00	695.19	4.09%
01-5120-4515	WORKERS' COMPENSATION	1,656.08	1,496.68	-185.00	889.39	620.00	-269.39	-30.29%
01-5120-4545	VEHICLE ALLOWANCE	2,644.20	2,644.20	2,339.10	2,645.00	2,714.00	69.00	2.61%
01-5120-4550	HEALTH CLAIMS	5,066.92	4,861.16	5,818.78	7,200.00	6,400.00	-800.00	-11.11%
01-5120-4555	RETENTION	1,890.00	2,041.23	2,678.38	2,732.00	155.00	-2,577.00	-94.33%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	BLOOD BAMK	1.00	5.00	5.00				
2019-2020	GIFT CARDS	3.00	50.00	150.00				
01-5120-5000	PROFESSIONAL SERVICES	41,445.00	48,675.00	51,740.00	54,000.00	48,500.00	-5,500.00	-10.19%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	PKS ANNUAL AUDIT	1.00	36,000.00	36,000.00				
2019-2020	PKS FIRE CO AUDIT	1.00	10,000.00	10,000.00				
2019-2020	PKS UFR STATEMENTS	1.00	2,500.00	2,500.00				
01-5120-5200	CONTRACTED SERVICES	1,762.02	583.81	478.89	3,660.00	660.00	-3,000.00	-81.97%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	3.00	180.00	540.00				
2019-2020	DRUG TESTING	3.00	40.00	120.00				
01-5120-5210	INSURANCE	913.67	1,411.50	1,258.50	1,482.08	1,557.00	74.92	5.06%
01-5120-5615	TRAVEL	2,031.26	4,122.68	6,703.45	7,000.00	3,000.00	-4,000.00	-57.14%
01-5120-5616	CELL PHONE	600.00	600.00	450.00	600.00	600.00	0.00	0.00%
01-5120-5620	DUES AND PUBLICATIONS	160.00	280.00	280.00	800.00	280.00	-520.00	-65.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GFOA MEMEBERSHIP	1.00	160.00	160.00				
2019-2020	MD GFOA MEMBERSHIP	3.00	40.00	120.00				

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
01-5120-5621	EMPLOYEE TRAINING	1,485.34	3,151.48	4,345.00	11,000.00	4,025.00	-6,975.00	-63.41%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	CPFO COURSES		1.00	1,000.00	1,000.00			
2019-2020	GFOA COURSES		1.00	1,000.00	1,000.00			
2019-2020	MDGFOA CONFERENCE		3.00	175.00	525.00			
2019-2020	TYLER CLASSES		3.00	500.00	1,500.00			
01-5120-5700	OFFICE SUPPLIES	2,287.95	3,152.47	6,259.57	7,043.70	2,000.00	-5,043.70	-71.61%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	1099 FORMS		1.00	200.00	200.00			
2019-2020	CHECK STOCK		1.00	300.00	300.00			
2019-2020	OFFICE SUPPLIES		1.00	500.00	500.00			
2019-2020	PRINTER TONER		1.00	1,000.00	1,000.00			
Total Department: 5120 - FINANCE:		256,050.03	280,250.44	267,847.75	314,859.27	288,711.00	-26,148.27	-8.30%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5125 - CUSTOMER ACCOUNTS								
01-5125-4002	SALARIES FULL TIME	125,755.66	124,001.26	108,536.77	131,319.07	118,300.00	-13,019.07	-9.91%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	3 FTES	3 FTES						
01-5125-4004	SALARIES OVERTIME	1,288.86	1,455.00	1,286.04	3,000.00	1,000.00	-2,000.00	-66.67%
01-5125-4500	FICA	9,774.11	9,908.04	8,500.26	10,276.00	9,127.00	-1,149.00	-11.18%
01-5125-4505	EMPLOYEE HEALTH INSURANCE	10,363.05	10,794.14	11,431.54	11,902.00	12,140.00	238.00	2.00%
01-5125-4510	RETIREMENT	11,360.90	11,743.87	12,376.29	13,340.00	12,500.00	-840.00	-6.30%
01-5125-4515	WORKERS' COMPENSATION	1,524.08	1,496.68	-60.00	684.00	480.00	-204.00	-29.82%
01-5125-4530	VACATION BUY BACK	1,278.24	1,316.16	0.00	1,350.00	0.00	-1,350.00	-100.00%
01-5125-4550	HEALTH CLAIMS	4,053.61	2,687.89	1,903.81	7,200.00	6,400.00	-800.00	-11.11%
01-5125-4555	RETENTION	1,875.00	2,041.24	2,678.38	2,727.00	150.00	-2,577.00	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARD	3.00	50.00	150.00				
01-5125-5200	CONTRACTED SERVICES	29,619.69	32,186.65	32,724.57	32,560.00	33,560.00	1,000.00	3.07%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	3.00	180.00	540.00				
2019-2020	DRUG TESTING	3.00	40.00	120.00				
2019-2020	LOGICS LICENSE	1.00	3,400.00	3,400.00				
2019-2020	MISC OTHER	1.00	500.00	500.00				
2019-2020	TYLER ANNUAL	1.00	29,000.00	29,000.00				
01-5125-5210	INSURANCE	1,681.66	2,218.50	1,258.50	2,330.00	2,450.00	120.00	5.15%
01-5125-5220	RENTAL OFFICE EQUIPMENT	15,478.40	8,517.99	10,942.02	13,000.00	13,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	COPIERS	1.00	10,000.00	10,000.00				
2019-2020	MAIL STUFFER	1.00	3,000.00	3,000.00				
01-5125-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	10,000.00	0.00	-10,000.00	-100.00%
01-5125-5601	POSTAGE	27,290.06	24,716.65	23,508.69	30,000.00	30,000.00	0.00	0.00%
01-5125-5615	TRAVEL	26.45	1,892.04	2,089.57	4,000.00	2,000.00	-2,000.00	-50.00%
01-5125-5621	EMPLOYEE TRAINING	1,542.03	2,923.35	3,566.74	4,000.00	2,000.00	-2,000.00	-50.00%
01-5125-5622	INFORMATION TECHNOLOGY	0.00	0.00	47,442.16	47,858.75	49,656.00	1,797.25	3.76%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	BACKUP SOFTWARE LICENSE	1.00	144.00	144.00			
2019-2020	CARDS CONTINUITY	1.00	4,680.00	4,680.00			
2019-2020	CARDS SERVICE AGREEMENT	0.00	0.00	33,708.00			
2019-2020	DELL POWEREDGE SERVER REPLACEMENT	1.00	2,280.00	2,280.00			
2019-2020	OFFICE 365	1.00	8,844.00	8,844.00			
01-5125-5700	OFFICE SUPPLIES	6,277.47	5,257.85	17,649.44	16,330.17	32,042.00	15,711.83 96.21%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	DELL POWEREDGE SERVER HARDWARE PARTS	1.00	12,272.00	12,272.00			
2019-2020	OFFICE SUPPLIES	0.00	0.00	19,770.00			
01-5125-5720	PRINTING	0.00	1,087.00	492.00	1,000.00	1,000.00	0.00 0.00%
01-5125-5780	BAD DEBT EXPENSE	13,952.89	5,095.44	364.00	5,000.00	5,000.00	0.00 0.00%
01-5125-5785	CREDIT CARD FEE	21,426.09	18,893.47	18,343.72	22,000.00	22,000.00	0.00 0.00%
01-5125-6505	REIMBURSEMENTS	-324,272.04	-284,547.96	-369,877.00	-369,876.99	-352,805.00	17,071.99 -4.62%
Total Department: 5125 - CUSTOMER ACCOUNTS:		-39,703.79	-16,314.74	-64,842.50	0.00	0.00	0.00 0.00%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5130 - BUILDING AND GROUNDS								
01-5130-5200	CONTRACTED SERVICES	45,681.83	54,285.47	61,699.43	62,450.00	53,450.00	-9,000.00	-14.41%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	HENRY PARK RESTROOM CLEANING	1.00	10,950.00	10,950.00				
2019-2020	PD CLEANING	1.00	12,000.00	12,000.00				
2019-2020	TOWN CLEANING CONTRACT	1.00	30,500.00	30,500.00				
01-5130-5250	BUILDING MAINTENANCE	8,475.55	13,741.17	6,422.28	6,800.00	8,500.00	1,700.00	25.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	BLDG REPAIRS	1.00	2,300.00	2,300.00				
2019-2020	HVAC	1.00	3,200.00	3,200.00				
2019-2020	MISC TOOLS AND SUPPLIES	1.00	500.00	500.00				
2019-2020	TOWN HALL EXTERIOR BRICKS	1.00	2,500.00	2,500.00				
01-5130-5251	EQUIPMENT MAINTENANCE	349.45	65.87	989.31	1,000.00	500.00	-500.00	-50.00%
01-5130-5255	CAPITAL OUTLAY EQUIPMENT	26,500.00	0.00	0.00	263,550.00	30,000.00	-233,550.00	-88.62%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	TOWN HALL HVAC SYSTEM UPSTAIRS	0.00	0.00	30,000.00				
Total Department: 5130 - BUILDING AND GROUNDS:		81,006.83	68,092.51	69,111.02	333,800.00	92,450.00	-241,350.00	-72.30%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5200 - POLICE								
01-5200-4002	SALARIES FULL TIME	906,375.49	941,237.63	831,337.57	960,087.72	975,624.00	15,536.28	1.62%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	14 SWORN, 5 FTES, 3 PTS	14 SWORN, 5 FTES, 3 PTS						
01-5200-4003	SALARIES PART TIME AND TEMP	6,666.78	10,594.17	7,278.08	17,000.00	10,000.00	-7,000.00	-41.18%
01-5200-4004	SALARIES OVERTIME	59,687.47	75,983.31	54,999.95	66,000.00	66,000.00	0.00	0.00%
01-5200-4500	FICA	71,820.99	75,412.47	68,550.51	79,796.21	81,000.00	1,203.79	1.51%
01-5200-4505	EMPLOYEE HEALTH INSURANCE	125,075.47	142,807.76	128,549.39	174,490.00	139,100.00	-35,390.00	-20.28%
01-5200-4510	RETIREMENT	85,217.23	86,845.64	96,757.74	96,890.19	100,719.00	3,828.81	3.95%
01-5200-4515	WORKERS' COMPENSATION	36,121.92	67,489.31	192,890.00	198,098.00	152,000.00	-46,098.00	-23.27%
01-5200-4530	VACATION BUY BACK	9,077.28	9,215.46	9,753.82	9,900.00	10,050.00	150.00	1.52%
01-5200-4550	HEALTH CLAIMS	44,112.63	55,844.46	39,595.67	100,800.00	77,600.00	-23,200.00	-23.02%
01-5200-4555	RETENTION	11,974.41	14,773.68	18,930.79	19,883.00	1,120.00	-18,763.00	-94.37%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	BLOOD BANK	4.00	5.00	20.00				
2019-2020	GIFT CARDS	22.00	50.00	1,100.00				
01-5200-5000	PROFESSIONAL SERVICES	4,141.91	10,920.96	6,280.44	5,500.00	0.00	-5,500.00	-100.00%
01-5200-5200	CONTRACTED SERVICES	26,335.54	31,692.79	21,057.32	30,200.00	38,251.00	8,051.00	26.66%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ABSOLUTE SECURITY	0.00	0.00	850.00				
2019-2020	ADP	20.00	180.00	3,600.00				
2019-2020	AXON CAMERA CONTRACT	0.00	0.00	6,521.00				
2019-2020	BACKGROUND CHECKS	1.00	250.00	250.00				
2019-2020	CAPWIN	0.00	0.00	3,020.00				
2019-2020	CROSSMATCH (CONTRACT)	0.00	0.00	1,400.00				
2019-2020	CROWN POINTE TECH (SOFTWARE SUPPORT)	0.00	0.00	1,200.00				
2019-2020	DEPT PUBLIC SAFETY (CJIS)	0.00	0.00	1,680.00				
2019-2020	DRUG TESTING	1.00	600.00	600.00				
2019-2020	FIDELITY POWER SYSTEMS (MAINTENANCE PL)	0.00	0.00	2,840.00				
2019-2020	FIRE PROTECTIVE SERVICES	1.00	300.00	300.00				
2019-2020	HARRIS (RADIO MAINTENCE)	0.00	0.00	1,730.00				
2019-2020	IACP NET	0.00	0.00	500.00				
2019-2020	KENNELING	36.00	20.00	720.00				
2019-2020	MITEL (RECORDING AND TELEPHONE CONTRA	0.00	0.00	300.00				
2019-2020	PCO SERVICES	1.00	150.00	150.00				

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
2019-2020	RADAR CERTIFICATION		1.00	450.00	450.00			
2019-2020	REAL HVAC SERVICES (MAINTENANCE PLAN)		0.00	0.00	3,900.00			
2019-2020	VCA ANIMAL HOSPITAL		1.00	2,000.00	2,000.00			
2019-2020	VZW MDT		0.00	0.00	6,240.00			
01-5200-5210	INSURANCE	14,959.00	14,645.00	15,590.00	15,225.00	15,987.00	762.00	5.00%
01-5200-5220	RENTAL OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	2,640.00	2,640.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	ABS COPIER MNT AND OVERAGE		12.00	83.00	996.00			
2019-2020	GREAT AMERICA LEASING		12.00	137.00	1,644.00			
01-5200-5250	BUILDING MAINTENANCE	222.68	727.40	3,303.48	2,700.00	3,000.00	300.00	11.11%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	FLOORS		0.00	0.00	2,400.00			
2019-2020	PAINT, MULCH, CLEANING SUPPLIES		0.00	0.00	600.00			
01-5200-5251	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	NON WARRANTY EQUIPMENT (RADAR, RADIO,		0.00	0.00	500.00			
01-5200-5255	CAPITAL OUTLAY EQUIPMENT	1,560,078.62	1,631,411.54	57,910.54	85,100.00	0.00	-85,100.00	-100.00%
Budget Notes								
Budget Code	Subject		Description					
2019-2020	NO REQUEST FY 20		NO REQUEST FY 20					
01-5200-5257	VEHICLE MAINTENANCE	11,663.56	15,203.50	13,815.77	14,500.00	13,000.00	-1,500.00	-10.34%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	VEHICLE FLEET MAINTENANCE		0.00	0.00	13,000.00			
01-5200-5400	UTILITIES	2,192.01	16,007.40	11,808.90	37,200.00	19,980.00	-17,220.00	-46.29%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	BPD BUILDING UTILITIES		12.00	1,400.00	16,800.00			
2019-2020	SANDPIPER NATURAL GAS		12.00	265.00	3,180.00			
01-5200-5601	POSTAGE	33.60	10.31	90.06	250.00	200.00	-50.00	-20.00%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Budget Detail							
Budget Code				Amount			
2019-2020				200.00			
01-5200-5610	9,062.69	8,625.99	4,226.16	6,000.00	5,400.00	-600.00	-10.00%
Budget Detail							
Budget Code		Units	Price	Amount			
2019-2020				4,800.00			
2019-2020				600.00			
01-5200-5615	3,599.05	1,236.16	1,675.65	4,000.00	2,800.00	-1,200.00	-30.00%
Budget Detail							
Budget Code		Units	Price	Amount			
2019-2020				2,800.00			
01-5200-5616	6,750.00	7,050.00	5,850.00	8,400.00	8,400.00	0.00	0.00%
Budget Detail							
Budget Code		Units	Price	Amount			
2019-2020				8,400.00			
01-5200-5620	425.00	950.00	865.00	1,000.00	1,000.00	0.00	0.00%
Budget Detail							
Budget Code		Units	Price	Amount			
2019-2020				190.00			
2019-2020				400.00			
2019-2020				110.00			
2019-2020				200.00			
2019-2020				100.00			
01-5200-5621	4,983.76	30,731.79	22,860.30	34,000.00	15,500.00	-18,500.00	-54.41%
Budget Detail							
Budget Code		Units	Price	Amount			
2019-2020				800.00			
2019-2020				500.00			
2019-2020				12,000.00			
2019-2020				1,000.00			
2019-2020				1,200.00			
01-5200-5622	0.00	0.00	0.00	0.00	8,210.00	8,210.00	0.00%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	CODY MAINTENANCE	1.00	5,400.00	5,400.00			
2019-2020	COMPUTER SERVICES TECH	1.00	1,030.00	1,030.00			
2019-2020	MICROSOFT LICENSES	1.00	1,780.00	1,780.00			
01-5200-5626	FINGERPRINT EXPENSE	10,803.75	9,205.00	7,919.67	12,000.00	8,000.00	-4,000.00 -33.33%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	APPLICANT FINGERPRINTS	0.00	0.00	8,000.00			
01-5200-5630	VEHICLE FUEL	27,069.78	30,071.70	29,039.84	36,000.00	36,000.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	VEHICLE FLEET FUEL	0.00	0.00	36,000.00			
01-5200-5647	CLOTHING PURCHASE	6,080.25	7,544.17	4,167.72	5,000.00	4,000.00	-1,000.00 -20.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	CIVILIAN ATTIRE	0.00	0.00	750.00			
2019-2020	DETECTIVE	0.00	0.00	600.00			
2019-2020	HAT	0.00	0.00	100.00			
2019-2020	NEW UNIFORMS	0.00	0.00	800.00			
2019-2020	REPLACEMENT UNIFORMS	0.00	0.00	1,000.00			
2019-2020	SHOES/BOOTS	0.00	0.00	750.00			
01-5200-5648	LAUNDRY AND DRYCLEANING	1,290.50	1,355.00	1,117.00	1,300.00	1,300.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	ALTERATIONS	0.00	0.00	100.00			
2019-2020	LAUNDRY AND DRYCLEANING	12.00	100.00	1,200.00			
01-5200-5650	NON-CAPITAL EQUIPMENT	3,347.22	20,152.70	0.00	0.00	0.00	0.00 0.00%
01-5200-5676	SPECIAL APPROPRIATIONS	1,050.00	1,050.00	0.00	1,050.00	1,050.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	COUNTY RANGE FEE	14.00	75.00	1,050.00			
01-5200-5700	OFFICE SUPPLIES	1,991.87	2,356.43	1,332.88	3,000.00	2,500.00	-500.00 -16.67%

Budget Comparison Report

Account Number	Budget Detail	Description	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
						2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
		PAPER, FOLDERS, STAPLES		0.00	0.00	2,500.00			
01-5200-5726		ADVERTISING	2,421.20	0.00	0.00	500.00	500.00	0.00	0.00%
		NEW HIRES		0.00	0.00	500.00			
01-5200-5730		SUPPLIES AND OPERATIONS	16,950.91	21,773.21	15,849.01	19,500.00	19,000.00	-500.00	-2.56%
Total Department: 5200 - POLICE:			3,071,582.57	3,342,924.94	1,673,403.26	2,045,870.12	1,820,431.00	-225,439.12	-11.02%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5300 - PUBLIC WORKS								
01-5300-4002	SALARIES FULL TIME	32,557.01	33,398.62	30,002.97	34,163.06	30,525.00	-3,638.06	-10.65%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	.33 FTES	.33 FTES						
01-5300-4500	FICA	2,387.02	2,454.36	2,157.38	2,613.47	2,340.00	-273.47	-10.46%
01-5300-4505	EMPLOYEE HEALTH INSURANCE	2,449.91	2,648.05	2,877.66	2,662.00	2,500.00	-162.00	-6.09%
01-5300-4510	RETIREMENT	2,907.12	3,013.31	3,341.80	3,331.00	3,075.00	-256.00	-7.69%
01-5300-4515	WORKERS' COMPENSATION	4,697.54	5,239.33	90.00	172.00	125.00	-47.00	-27.33%
01-5300-4530	VACATION BUY BACK	743.13	765.36	0.00	765.00	0.00	-765.00	-100.00%
01-5300-4550	HEALTH CLAIMS	1,664.38	1,506.74	1,590.85	2,400.00	1,490.00	-910.00	-37.92%
01-5300-4555	RETENTION	31.20	606.35	306.83	299.97	16.50	-283.47	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARD	0.33	50.00	16.50				
01-5300-5200	CONTRACTED SERVICES	1,420.97	8,968.74	1,771.40	2,000.00	5,179.00	3,179.00	158.95%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	0.33	180.00	59.40				
2019-2020	DRUG TESTING	0.33	40.00	13.20				
2019-2020	MISS UTILITY	1.00	150.40	150.40				
2019-2020	UNIFIRST CLOTHING 8	12.00	413.00	4,956.00				
01-5300-5210	INSURANCE	1,335.44	1,212.00	1,220.00	1,220.10	1,282.00	61.90	5.07%
01-5300-5255	CAPITAL OUTLAY EQUIPMENT	189,892.48	19,299.78	0.00	0.00	0.00	0.00	0.00%
01-5300-5257	VEHICLE MAINTENANCE	2,522.19	5,509.35	534.25	2,000.00	1,000.00	-1,000.00	-50.00%
01-5300-5400	UTILITIES	5,229.10	14,329.29	7,378.01	6,500.00	6,500.00	0.00	0.00%
01-5300-5610	TELEPHONE	6,092.55	6,556.67	5,969.07	4,000.00	4,500.00	500.00	12.50%
01-5300-5615	TRAVEL	233.38	124.10	650.47	400.00	250.00	-150.00	-37.50%
01-5300-5616	CELL PHONE	150.00	150.00	150.00	200.00	200.00	0.00	0.00%
01-5300-5620	DUES AND PUBLICATIONS	0.00	99.00	119.00	100.00	120.00	20.00	20.00%
01-5300-5621	EMPLOYEE TRAINING	424.26	640.62	556.51	1,000.00	750.00	-250.00	-25.00%
01-5300-5630	VEHICLE FUEL	3,533.66	3,209.03	2,579.06	3,500.00	3,000.00	-500.00	-14.29%
01-5300-5700	OFFICE SUPPLIES	164.70	1,181.43	4,437.05	4,001.50	758.00	-3,243.50	-81.06%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	256 GB SSD DRIVE	1.00	173.00	173.00				
2019-2020	DIMM 4GB MODULE	1.00	85.00	85.00				

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
2019-2020	MISC OTHER		1.00	500.00	500.00			
01-5300-5726	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5300-5730	SUPPLIES AND OPERATIONS	6,765.41	3,345.09	9,597.52	10,000.00	8,500.00	-1,500.00	-15.00%
01-5300-5740	SAFETY SUPPLIES AND MATERIAL	1,642.58	485.52	0.00	0.00	0.00	0.00	0.00%
Total Department: 5300 - PUBLIC WORKS:		266,844.03	114,742.74	75,329.83	81,328.10	72,110.50	-9,217.60	-11.33%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5310 - SANITATION								
01-5310-4002	SALARIES FULL TIME	111,363.84	113,425.60	101,061.25	116,777.09	116,777.00	-0.09	0.00%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	3 FTES	3 FTES						
01-5310-4004	SALARIES OVERTIME	5,945.18	8,067.20	7,070.61	6,500.00	8,500.00	2,000.00	30.77%
01-5310-4500	FICA	7,922.94	8,304.79	7,613.35	9,430.70	9,585.00	154.30	1.64%
01-5310-4505	EMPLOYEE HEALTH INSURANCE	29,520.75	28,012.06	31,366.00	29,626.00	29,700.00	74.00	0.25%
01-5310-4510	RETIREMENT	10,143.99	10,478.94	12,076.29	11,967.00	11,967.00	0.00	0.00%
01-5310-4515	WORKERS' COMPENSATION	14,547.96	16,855.68	11,223.00	8,842.00	7,000.00	-1,842.00	-20.83%
01-5310-4520	UNEMPLOYMENT	0.00	559.92	0.00	0.00	0.00	0.00	0.00%
01-5310-4530	VACATION BUY BACK	865.92	891.84	918.72	892.00	919.00	27.00	3.03%
01-5310-4550	HEALTH CLAIMS	8,246.84	6,962.71	12,636.69	21,600.00	19,200.00	-2,400.00	-11.11%
01-5310-4555	RETENTION	1,950.00	2,026.22	2,704.09	2,727.00	150.00	-2,577.00	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	3.00	50.00	150.00				
01-5310-5200	CONTRACTED SERVICES	114,996.40	138,094.30	110,125.70	120,660.00	120,660.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	3.00	180.00	540.00				
2019-2020	DRUG TESTING	3.00	40.00	120.00				
2019-2020	WO CO TIPPING FEES	1.00	120,000.00	120,000.00				
01-5310-5210	INSURANCE	4,600.44	4,780.00	5,055.00	4,651.50	4,885.00	233.50	5.02%
01-5310-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	440,274.20	470,000.00	0.00	-470,000.00	-100.00%
01-5310-5257	VEHICLE MAINTENANCE	15,542.48	28,126.36	8,600.34	17,500.00	10,000.00	-7,500.00	-42.86%
01-5310-5616	CELL PHONE	1,800.00	1,800.00	1,350.00	1,800.00	1,800.00	0.00	0.00%
01-5310-5630	VEHICLE FUEL	12,269.52	15,294.48	14,096.80	15,000.00	15,000.00	0.00	0.00%
01-5310-5730	SUPPLIES AND OPERATIONS	6,207.77	3,539.98	598.97	6,000.00	4,000.00	-2,000.00	-33.33%
Total Department: 5310 - SANITATION:		345,924.03	387,220.08	766,771.01	843,973.29	360,143.00	-483,830.29	-57.33%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5320 - STREETS								
01-5320-4002	SALARIES FULL TIME	226,994.69	226,890.52	194,014.81	240,804.00	229,507.00	-11,297.00	-4.69%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	5 FTES	5 FTES						
01-5320-4003	SALARIES PART TIME AND TEMP	32,650.08	15,053.75	13,593.25	20,000.00	6,200.00	-13,800.00	-69.00%
01-5320-4004	SALARIES OVERTIME	19,811.48	24,922.82	18,908.65	18,000.00	18,000.00	0.00	0.00%
01-5320-4500	FICA	20,144.49	19,773.70	16,825.94	21,328.51	19,410.00	-1,918.51	-9.00%
01-5320-4505	EMPLOYEE HEALTH INSURANCE	33,483.84	33,495.38	35,190.10	37,039.00	37,200.00	161.00	0.43%
01-5320-4510	RETIREMENT	21,258.44	23,892.83	20,941.93	20,536.00	20,090.00	-446.00	-2.17%
01-5320-4515	WORKERS' COMPENSATION	13,725.18	15,592.80	17,120.00	18,360.00	14,600.00	-3,760.00	-20.48%
01-5320-4530	VACATION BUY BACK	1,448.16	0.00	0.00	1,492.00	0.00	-1,492.00	-100.00%
01-5320-4550	HEALTH CLAIMS	18,205.16	18,300.13	10,981.66	28,800.00	25,600.00	-3,200.00	-11.11%
01-5320-4555	RETENTION	3,178.58	3,332.00	4,633.49	4,545.00	250.00	-4,295.00	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	5.00	50.00	250.00				
01-5320-5000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5320-5200	CONTRACTED SERVICES	1,486.05	21,221.15	15,126.35	26,100.00	16,100.00	-10,000.00	-38.31%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	5.00	180.00	900.00				
2019-2020	DRUG TESTING	5.00	40.00	200.00				
2019-2020	MISC OTHER	1.00	15,000.00	15,000.00				
01-5320-5210	INSURANCE	1,105.44	767.00	810.00	810.00	851.00	41.00	5.06%
01-5320-5221	RENTAL EQUIPMENT	0.00	209.95	0.00	1,000.00	500.00	-500.00	-50.00%
01-5320-5251	EQUIPMENT MAINTENANCE	15,081.26	11,444.36	4,543.85	10,000.00	8,000.00	-2,000.00	-20.00%
01-5320-5252	STREET REPAIR	9,941.00	32,019.39	1,755.04	10,000.00	5,000.00	-5,000.00	-50.00%
01-5320-5255	CAPITAL OUTLAY EQUIPMENT	226,698.63	264,378.92	9,860.50	113,500.00	326,672.00	213,172.00	187.82%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GRACE STREET (CF)	0.00	0.00	40,000.00				
2019-2020	SHOWELL STREET (CF)	0.00	0.00	73,500.00				
2019-2020	TINGLE, UPSHUR,MIDDLE, PURNELL, CAPE CIR	1.00	213,172.00	213,172.00				
01-5320-5257	VEHICLE MAINTENANCE	5,272.01	20,781.93	12,534.50	10,000.00	10,000.00	0.00	0.00%
01-5320-5258	CAPITAL IMPROVEMTS IMPACT I	0.00	0.00	0.00	115,000.00	40,000.00	-75,000.00	-65.22%
01-5320-5262	SIDEWALK REPAIR	9,929.50	1,500.00	5,515.21	5,000.00	5,000.00	0.00	0.00%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
01-5320-5615	TRAVEL	0.00	0.00	20.18	0.00	0.00	0.00	0.00%
01-5320-5616	CELL PHONE	2,975.00	2,750.00	2,200.00	2,400.00	3,000.00	600.00	25.00%
01-5320-5621	EMPLOYEE TRAINING	0.00	46.40	0.00	250.00	200.00	-50.00	-20.00%
01-5320-5630	VEHICLE FUEL	6,108.15	8,309.41	7,575.14	8,500.00	8,000.00	-500.00	-5.88%
01-5320-5647	CLOTHING PURCHASE	444.69	0.00	1,000.00	1,000.00	500.00	-500.00	-50.00%
01-5320-5665	STREET LIGHTS	74,021.97	63,109.10	56,369.90	75,000.00	70,000.00	-5,000.00	-6.67%
01-5320-5730	SUPPLIES AND OPERATIONS	20,594.01	20,523.53	14,648.64	22,000.00	18,000.00	-4,000.00	-18.18%
01-5320-5740	SAFETY SUPPLIES AND MATERIAL	507.52	1,770.62	762.06	2,000.00	1,000.00	-1,000.00	-50.00%
Total Department: 5320 - STREETS:		765,065.33	830,085.69	464,931.20	813,464.51	883,680.00	70,215.49	8.63%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5400 - ECONOMIC DEVELOPMENT								
01-5400-4002	SALARIES FULL TIME	93,549.50	94,504.88	86,894.41	96,525.08	93,800.00	-2,725.08	-2.82%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	2 FTES	2 FTES						
01-5400-4004	SALARIES OVERTIME	348.84	1,180.92	433.78	500.00	500.00	0.00	0.00%
01-5400-4500	FICA	6,351.59	6,520.36	6,152.75	7,423.00	7,215.00	-208.00	-2.80%
01-5400-4505	EMPLOYEE HEALTH INSURANCE	24,231.95	32,335.74	33,574.89	24,705.00	24,900.00	195.00	0.79%
01-5400-4510	RETIREMENT	8,352.66	8,709.94	9,831.28	9,741.98	9,745.00	3.02	0.03%
01-5400-4515	WORKERS' COMPENSATION	609.72	731.12	4.00	500.00	350.00	-150.00	-30.00%
01-5400-4550	HEALTH CLAIMS	9,465.81	4,005.94	7,902.07	14,400.00	12,800.00	-1,600.00	-11.11%
01-5400-4555	RETENTION	1,270.00	1,395.79	1,854.08	1,823.00	100.00	-1,723.00	-94.51%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARD	2.00	50.00	100.00				
01-5400-5200	CONTRACTED SERVICES	31,203.17	39,289.47	33,820.28	31,000.00	21,840.00	-9,160.00	-29.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	2.00	180.00	360.00				
2019-2020	DRUG TESTING	2.00	40.00	80.00				
2019-2020	FIRE WORKS	1.00	10,000.00	10,000.00				
2019-2020	GRAPHIC AND MUSIC	1.00	6,000.00	6,000.00				
2019-2020	OCEAN 98	1.00	5,400.00	5,400.00				
01-5400-5210	INSURANCE	1,069.00	1,126.00	1,182.00	1,182.30	1,010.00	-172.30	-14.57%
01-5400-5220	RENTAL OFFICE EQUIPMENT	0.00	0.00	2,324.60	1,300.00	2,000.00	700.00	53.85%
01-5400-5255	CAPITAL OUTLAY EQUIPMENT	15,499.20	7,835.88	7,470.00	5,000.00	0.00	-5,000.00	-100.00%
01-5400-5257	VEHICLE MAINTENANCE	-224.02	0.00	-539.81	500.00	500.00	0.00	0.00%
01-5400-5267	BILLBOARD	18,065.00	18,100.00	15,000.00	18,000.00	0.00	-18,000.00	-100.00%
01-5400-5400	UTILITIES	3,079.15	3,288.45	2,549.30	5,000.00	3,300.00	-1,700.00	-34.00%
01-5400-5610	TELEPHONE	3,581.18	4,147.70	3,936.52	4,200.00	4,200.00	0.00	0.00%
01-5400-5615	TRAVEL	3,370.42	4,534.01	4,141.57	5,000.00	5,000.00	0.00	0.00%
01-5400-5616	CELL PHONE	1,200.00	900.00	950.00	1,200.00	1,200.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	CELL PHONE REIMB	2.00	600.00	1,200.00				
01-5400-5619	SPONSORSHIPS	7,405.00	5,785.49	4,808.00	7,500.00	3,000.00	-4,500.00	-60.00%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Budget Detail								
Budget Code	Description			Units	Price	Amount		
2019-2020	BROWN BOX THEATER			1.00	1,000.00	1,000.00		
2019-2020	CONCERT ON THE LAWN			1.00	400.00	400.00		
2019-2020	LOCAL NON PROFIT			1.00	600.00	600.00		
2019-2020	MEMORIAL DAY PARADE			1.00	500.00	500.00		
2019-2020	PEACH FESTIVAL			1.00	500.00	500.00		
01-5400-5620	DUES AND PUBLICATIONS	1,258.00	1,818.00	2,399.00	1,500.00	1,500.00	0.00	0.00%
01-5400-5621	EMPLOYEE TRAINING	2,414.69	2,971.31	1,475.00	4,000.00	3,000.00	-1,000.00	-25.00%
01-5400-5627	CHRISTMAS PARADE	0.00	3,342.76	1,940.00	5,500.00	2,500.00	-3,000.00	-54.55%
01-5400-5630	VEHICLE FUEL	823.35	3,370.60	466.53	1,000.00	700.00	-300.00	-30.00%
01-5400-5700	OFFICE SUPPLIES	7,762.89	3,645.91	2,780.78	2,161.36	3,505.00	1,343.64	62.17%
Budget Detail								
Budget Code	Description			Units	Price	Amount		
2019-2020	DELL 24" MONITOR			1.00	240.00	240.00		
2019-2020	DELL OPTI FLEX 3060			1.00	925.00	925.00		
2019-2020	DESKTOP DRIVE AND UPS			1.00	340.00	340.00		
2019-2020	MISC OFFICE			0.00	0.00	2,000.00		
01-5400-5720	PRINTING	15,731.68	15,122.98	15,697.15	17,900.00	10,500.00	-7,400.00	-41.34%
01-5400-5726	ADVERTISING	22,237.66	18,638.85	17,987.67	22,600.00	12,000.00	-10,600.00	-46.90%
01-5400-5727	MARKETING	6,389.11	5,995.65	4,408.76	7,000.00	7,000.00	0.00	0.00%
01-5400-7510	DHCD GRANT	33,676.23	26,908.83	13,375.40	23,500.00	30,000.00	6,500.00	27.66%
Total Department: 5400 - ECONOMIC DEVELOPMENT:		318,721.78	316,206.58	282,820.01	320,661.72	262,165.00	-58,496.72	-18.24%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5440 - PLANNING								
01-5440-4002	SALARIES FULL TIME	100,650.62	103,624.18	91,525.05	105,760.86	105,761.00	0.14	0.00%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	2 FTES	2 FTES						
01-5440-4004	SALARIES OVERTIME	1,675.74	1,272.97	1,529.85	1,200.00	1,200.00	0.00	0.00%
01-5440-4500	FICA	8,049.41	8,144.46	7,523.05	8,182.51	8,183.00	0.49	0.01%
01-5440-4505	EMPLOYEE HEALTH INSURANCE	7,129.99	1,280.25	2,860.46	12,082.00	12,200.00	118.00	0.98%
01-5440-4510	RETIREMENT	8,262.66	9,046.98	10,428.44	10,623.45	10,086.00	-537.45	-5.06%
01-5440-4515	WORKERS' COMPENSATION	1,030.72	1,181.12	101.00	597.46	420.00	-177.46	-29.70%
01-5440-4530	VACATION BUY BACK	0.00	0.00	1,538.27	0.00	1,538.00	1,538.00	0.00%
01-5440-4545	VEHICLE ALLOWANCE	4,498.00	4,498.00	3,979.48	4,500.00	4,500.00	0.00	0.00%
01-5440-4550	HEALTH CLAIMS	2,248.56	3,441.15	2,074.68	7,200.00	6,400.00	-800.00	-11.11%
01-5440-4555	RETENTION	1,270.00	1,350.82	1,719.40	1,818.00	100.00	-1,718.00	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	2.00	50.00	100.00				
01-5440-5200	CONTRACTED SERVICES	30,835.65	20,993.51	16,700.24	30,440.00	24,680.00	-5,760.00	-18.92%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	2.00	180.00	360.00				
2019-2020	DRUG TESTING	2.00	40.00	80.00				
2019-2020	MDIA INSPECTIONS	1.00	24,000.00	24,000.00				
2019-2020	PEST CONTROL PLANNING	4.00	60.00	240.00				
01-5440-5210	INSURANCE	843.00	886.00	930.00	930.30	977.00	46.70	5.02%
01-5440-5220	RENTAL OFFICE EQUIPMENT	0.00	0.00	2,324.56	1,300.00	2,000.00	700.00	53.85%
01-5440-5257	VEHICLE MAINTENANCE	32.78	149.95	-12.78	500.00	300.00	-200.00	-40.00%
01-5440-5610	TELEPHONE	2,856.63	2,621.15	2,530.69	3,000.00	3,000.00	0.00	0.00%
01-5440-5615	TRAVEL	40.00	30.16	1,062.91	1,000.00	1,000.00	0.00	0.00%
01-5440-5616	CELL PHONE	1,200.00	1,350.00	900.00	1,200.00	1,200.00	0.00	0.00%
01-5440-5620	DUES AND PUBLICATIONS	485.00	75.00	86.00	300.00	200.00	-100.00	-33.33%
01-5440-5621	EMPLOYEE TRAINING	1,060.00	1,070.00	1,233.00	1,500.00	1,000.00	-500.00	-33.33%
01-5440-5630	VEHICLE FUEL	112.21	209.09	302.08	500.00	400.00	-100.00	-20.00%
01-5440-5700	OFFICE SUPPLIES	91.15	408.79	2,779.66	3,176.19	1,507.00	-1,669.19	-52.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	APC BACK UP UPS	1.00	82.00	82.00				

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
2019-2020	DELL OPTIFLEX 3060		1.00	925.00	925.00			
2019-2020	MISC OTHER		1.00	500.00	500.00			
01-5440-5726	ADVERTISING	1,498.75	592.17	330.00	700.00	400.00	-300.00	-42.86%
Total Department: 5440 - PLANNING:		173,870.87	162,225.75	152,446.04	196,510.77	187,052.00	-9,458.77	-4.81%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Department: 5500 - PARKS AND RECREATION								
01-5500-5200	CONTRACTED SERVICES	9,903.36	8,295.38	11,923.42	11,100.00	7,300.00	-3,800.00	-34.23%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	MML CHILDREN'S PARTY (HOSTED BY WOR. YT		1.00	300.00	300.00			
2019-2020	MOSQUITO CONTROL		1.00	6,000.00	6,000.00			
2019-2020	PLAYGROUND INSPECTION		1.00	1,000.00	1,000.00			
01-5500-5255	CAPITAL OUTLAY EQUIPMENT	101,421.75	295,018.25	65,469.13	20,000.00	0.00	-20,000.00	-100.00%
01-5500-5400	UTILITIES	3,054.48	3,132.77	3,887.14	5,000.00	5,000.00	0.00	0.00%
Budget Notes								
Budget Code	Subject		Description					
2019-2020	PARKS UTILITIES:		9039 WOR HWY CO PARK CONSESSION STAND NEXT TO SCOUT HOUSE WILLIAM HENRY PARK RESTROOMS TENNIS COURTS					
01-5500-5613	YOUTH PROGRAMS	34,700.00	40,300.00	34,411.53	40,000.00	40,000.00	0.00	0.00%
01-5500-5620	DUES AND PUBLICATIONS	1,200.00	1,285.00	1,285.00	1,250.00	0.00	-1,250.00	-100.00%
01-5500-5726	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5500-5730	SUPPLIES AND OPERATIONS	22,563.42	15,661.79	10,299.12	23,500.00	11,400.00	-12,100.00	-51.49%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	ENGINEERED WOOD FIBER		1.00	6,000.00	6,000.00			
2019-2020	MISCELLANEOUS SUPPLIES		1.00	2,300.00	2,300.00			
2019-2020	PESTICIDES		1.00	200.00	200.00			
2019-2020	PLAYGROUND REPAIRS		1.00	2,900.00	2,900.00			
Total Department: 5500 - PARKS AND RECREATION:		172,843.01	363,693.19	127,275.34	100,850.00	63,700.00	-37,150.00	-36.84%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Department: 5900 - DEBT SERVICE								
01-5900-8000	BOND PRINCIPAL	186,877.65	187,517.26	178,649.79	182,000.00	182,016.00	16.00	0.01%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	2002 RDA		1.00	12,016.00	12,016.00			
2019-2020	2016 BFP TAXABLE		1.00	100,000.00	100,000.00			
2019-2020	GRAHAM GRICE VINE		1.00	70,000.00	70,000.00			
01-5900-8100	BOND INTEREST	152,605.01	145,793.69	132,706.02	140,000.00	132,120.00	-7,880.00	-5.63%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	2002 RDA		1.00	23,445.00	23,445.00			
2019-2020	2016 BFP TAXABLE		1.00	93,005.00	93,005.00			
2019-2020	GRAHAM GRICE VINE		1.00	15,670.00	15,670.00			
Total Department: 5900 - DEBT SERVICE:		339,482.66	333,310.95	311,355.81	322,000.00	314,136.00	-7,864.00	-2.44%
Total Fund: 01 - GENERAL FUND:		-1,283,503.18	-1,845,550.98	-319,385.74	0.00	0.00	0.00	0.00%
Fund: 10 - ELECTRIC								
Department: 4010 - ELECTRIC FUND REVENUES								
10-4010-3060	PENALTY AND INTEREST	111.48	1,888.84	1,764.83	1,000.00	1,000.00	0.00	0.00%
10-4010-3206	MD SMART COMMUNITY GRAN	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-4010-3362	RECONNECTION FEE	2,853.14	4,170.00	4,440.00	1,000.00	1,000.00	0.00	0.00%
10-4010-3468	RESIDENTIAL SERVICE	3,121,718.04	3,400,916.64	2,886,034.11	3,162,791.00	3,050,000.00	-112,791.00	-3.57%
10-4010-3469	COMMERCIAL SERVICE	412,595.15	220,429.48	195,645.08	461,766.00	445,000.00	-16,766.00	-3.63%
10-4010-3470	GENERAL SERVICE	1,345,151.85	1,504,052.28	1,291,030.99	1,171,145.00	1,240,000.00	68,855.00	5.88%
10-4010-3471	STREET LIGHTS	76,678.70	75,072.91	64,040.85	72,871.00	74,500.00	1,629.00	2.24%
10-4010-3472	LARGE GENERAL SERVICE	354,462.58	432,050.98	349,836.89	507,387.00	395,000.00	-112,387.00	-22.15%
10-4010-3480	SERVICE AND MATERIAL	67,873.25	108,853.79	68,144.34	50,000.00	50,000.00	0.00	0.00%
10-4010-3710	INTEREST ON DELINQUENT	33,558.22	33,469.03	34,852.89	30,000.00	30,000.00	0.00	0.00%
10-4010-3800	MISCELLANEOUS INCOME	45.00	349.39	0.00	100.00	0.00	-100.00	-100.00%
10-4010-3870	GAIN LOSS DISPOSAL OF ASSETS	0.00	4,726.75	0.00	0.00	0.00	0.00	0.00%
10-4010-3871	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	233,000.00	0.00	-233,000.00	-100.00%
10-4010-3890	INSURANCE CLAIM	85,504.05	0.00	0.00	0.00	0.00	0.00	0.00%
10-4010-3899	NSF HOLDING ACCOUNT	567.65	420.00	604.00	500.00	100.00	-400.00	-80.00%
Total Department: 4010 - ELECTRIC FUND REVENUES:		5,526,119.11	5,786,400.09	4,896,393.98	5,691,560.00	5,286,600.00	-404,960.00	-7.12%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5600 - ELECTRIC ADMINISTRATION								
10-5600-4002	SALARIES FULL TIME	96,171.55	96,695.92	87,695.91	100,445.60	100,446.00	0.40	0.00%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	1 FTE	1 FTE						
10-5600-4500	FICA	6,885.18	7,117.50	6,648.19	7,685.00	4,202.00	-3,483.00	-45.32%
10-5600-4505	EMPLOYEE HEALTH INSURANCE	12,408.30	10,651.63	8,894.61	5,340.00	6,000.00	660.00	12.36%
10-5600-4510	RETIREMENT	17,319.33	5,486.91	6,125.43	6,122.00	6,122.00	0.00	0.00%
10-5600-4515	WORKERS' COMPENSATION	716.70	878.56	311.00	558.99	395.00	-163.99	-29.34%
10-5600-4530	VACATION BUY BACK	0.00	0.00	2,317.98	0.00	2,318.00	2,318.00	0.00%
10-5600-4550	HEALTH CLAIMS	5,141.83	4,918.61	5,551.72	7,200.00	6,400.00	-800.00	-11.11%
10-5600-4555	RETENTION	635.00	675.40	899.69	909.00	50.00	-859.00	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARD	1.00	50.00	50.00				
10-5600-5000	PROFESSIONAL SERVICES	99,766.31	92,467.66	116,409.14	120,000.00	110,000.00	-10,000.00	-8.33%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	BOOTH AND ASSOCIATES	1.00	110,000.00	110,000.00				
10-5600-5005	LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-5200	CONTRACTED SERVICES	7,036.27	1,340.25	3,024.69	5,220.00	3,720.00	-1,500.00	-28.74%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	1.00	180.00	180.00				
2019-2020	DRUG TESTING	1.00	40.00	40.00				
2019-2020	MISS UTILITY	1.00	3,500.00	3,500.00				
10-5600-5210	INSURANCE	975.44	1,569.00	1,645.00	1,647.45	1,730.00	82.55	5.01%
10-5600-5257	VEHICLE MAINTENANCE	-260.00	-720.00	242.43	1,000.00	600.00	-400.00	-40.00%
10-5600-5610	TELEPHONE	9,904.68	6,742.69	6,424.49	6,000.00	6,000.00	0.00	0.00%
10-5600-5615	TRAVEL	1,503.08	3,764.54	3,996.82	10,000.00	8,000.00	-2,000.00	-20.00%
10-5600-5616	CELL PHONE	600.00	600.00	469.59	600.00	600.00	0.00	0.00%
10-5600-5620	DUES AND PUBLICATIONS	14,059.79	11,689.25	1,219.00	15,000.00	13,000.00	-2,000.00	-13.33%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	MD DC UTILITY ASSOC	1.00	500.00	500.00				
2019-2020	OTHER DUES	1.00	800.00	800.00				
2019-2020	PSC ASSESSMENTS	1.00	11,000.00	11,000.00				

Budget Comparison Report

Account Number	Description	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
2019-2020	PUBLIC AGENCY		1.00	100.00	100.00			
2019-2020	RP3		1.00	600.00	600.00			
10-5600-5621	EMPLOYEE TRAINING	3,360.22	4,957.88	7,895.66	15,000.00	10,000.00	-5,000.00	-33.33%
10-5600-5622	INFORMATION TECHNOLOGY	0.00	0.00	3,700.13	4,648.52	3,725.00	-923.52	-19.87%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	CARDS MANAGED NETWORK		0.00	0.00	1,525.00			
2019-2020	CARDS SERVICES SUBSTATION		2.00	100.00	200.00			
2019-2020	IT SERVICES OTHER		1.00	2,000.00	2,000.00			
10-5600-5625	REAL ESTATE TAXES	156,999.96	157,000.00	157,000.00	157,000.00	157,000.00	0.00	0.00%
10-5600-5630	VEHICLE FUEL	1,588.34	931.77	1,060.54	1,500.00	1,200.00	-300.00	-20.00%
10-5600-5700	OFFICE SUPPLIES	3,359.96	872.57	6,758.99	5,441.18	5,000.00	-441.18	-8.11%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	256 GB DRIVE		1.00	346.00	346.00			
2019-2020	4 GB MODULE		1.00	170.00	170.00			
2019-2020	APC BACK UP UPS PPLANT		1.00	82.00	82.00			
2019-2020	DELL LATITUDE 5490 SUBSTATION		1.00	1,807.00	1,807.00			
2019-2020	DELL OPTIFLEX 3060 POWER PLANT		1.00	925.00	925.00			
2019-2020	OTHER OFFICE		1.00	1,670.00	1,670.00			
10-5600-5726	ADVERTISING	150.00	0.00	0.00	200.00	0.00	-200.00	-100.00%
10-5600-5730	SUPPLIES AND OPERATIONS	0.00	337.28	4,350.33	1,000.00	1,000.00	0.00	0.00%
10-5600-5740	SAFETY SUPPLIES AND MATERIAL	937.86	405.14	0.00	500.00	500.00	0.00	0.00%
10-5600-5780	BAD DEBT EXPENSE	9,184.41	10,617.58	15,869.54	10,000.00	10,000.00	0.00	0.00%
10-5600-5789	CONTINGENCY	0.00	0.00	0.00	12,061.03	49,498.00	37,436.97	310.40%
10-5600-5791	RAILROAD LICENSES	4,117.38	4,203.86	4,283.77	4,300.00	4,350.00	50.00	1.16%
10-5600-5794	ENERGY AUDIT ASSISTANCE	250.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
10-5600-5795	ELECTRIC ASSISTANCE FUND	4,140.00	3,682.05	3,900.00	10,000.00	10,000.00	0.00	0.00%
10-5600-6500	GENERAL OVERHEAD	207,513.00	205,345.00	225,588.00	225,588.00	228,016.00	2,428.00	1.08%
10-5600-6505	REIMBURSEMENTS	12,487.88	12,235.00	11,968.66	11,968.66	11,722.00	-246.66	-2.06%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	2002 RDA 97 BOND 50% INTEREST		1.00	11,722.00	11,722.00			
10-5600-6510	CUST SERVICE REIM GEN FUN	129,708.84	113,819.00	129,456.95	129,456.95	141,122.00	11,665.05	9.01%
10-5600-7515	SONRISE CHURCH PROPERTY	0.00	0.00	4,777.28	0.00	17,182.00	17,182.00	0.00%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Budget Detail							
Budget Code				Amount			
2019-2020							
10-5600-7518	DECATUR FARMS PROJECT	20,708.00	0.00	27,023.79	0.00	0.00	0.00%
10-5600-7523	PURNELL CROSSING PUD REV. PF	0.00	0.00	19,869.94	0.00	0.00	0.00%
10-5600-7900	DEPRECIATION	526,752.29	512,659.04	0.00	0.00	0.00	0.00%
10-5600-7950	LOSS/GAIN ON DISPOSAL OF ASS	1,105.69	0.00	0.00	0.00	0.00	0.00%
10-5600-8000	BOND PRINCIPAL	0.00	0.00	318,500.00	320,000.00	327,500.00	7,500.00 2.34%
Budget Detail							
Budget Code	Description		Units	Price	Amount		
2019-2020	2004 MDHCD		1.00	101,000.00	101,000.00		
2019-2020	2007 MDHCD		1.00	37,000.00	37,000.00		
2019-2020	2012 MDHCD		1.00	189,500.00	189,500.00		
10-5600-8100	BOND INTEREST	180,377.35	172,577.86	164,556.08	155,000.00	145,305.00	-9,695.00 -6.25%
Budget Detail							
Budget Code	Description		Units	Price	Amount		
2019-2020	2004 MDHCD		1.00	65,934.00	65,934.00		
2019-2020	2007 MDHCD		1.00	10,132.00	10,132.00		
2019-2020	2012 MDHCD		1.00	69,239.00	69,239.00		
10-5600-8101	INTEREST CUSTOMER DEPOSIT	306.20	261.04	372.05	1,000.00	1,000.00	0.00 0.00%
Total Department: 5600 - ELECTRIC ADMINISTRATION:		1,535,910.84	1,443,782.99	1,358,807.40	1,353,392.38	1,394,703.00	41,310.62 3.05%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5610 - POWER PLANT								
10-5610-4002	SALARIES FULL TIME	55,051.45	55,908.04	49,686.00	56,821.80	56,825.00	3.20	0.01%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	1 FTE	1 FTE						
10-5610-4003	SALARIES PART TIME AND TEMP	5,581.26	7,240.12	2,491.43	9,000.00	0.00	-9,000.00	-100.00%
10-5610-4004	SALARIES OVERTIME	2,615.51	2,836.29	1,002.00	4,000.00	3,000.00	-1,000.00	-25.00%
10-5610-4500	FICA	4,742.32	4,946.24	4,101.58	5,341.37	4,580.00	-761.37	-14.25%
10-5610-4505	EMPLOYEE HEALTH INSURANCE	5,685.10	5,407.31	5,858.39	6,011.00	6,100.00	89.00	1.48%
10-5610-4510	RETIREMENT	9,730.33	3,333.31	5,625.43	5,679.55	5,680.00	0.45	0.01%
10-5610-4515	WORKERS' COMPENSATION	6,300.06	10,318.56	5,021.00	5,268.85	2,800.00	-2,468.85	-46.86%
10-5610-4520	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5610-4550	HEALTH CLAIMS	1,129.79	319.10	392.06	3,600.00	3,200.00	-400.00	-11.11%
10-5610-4555	RETENTION	683.58	675.41	899.69	909.00	50.00	-859.00	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARD	1.00	50.00	50.00				
10-5610-5200	CONTRACTED SERVICES	180,633.25	61,609.08	37,188.64	45,220.00	18,220.00	-27,000.00	-59.71%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	1.00	180.00	180.00				
2019-2020	COOLING TOWERS MAINT	1.00	5,000.00	5,000.00				
2019-2020	DRUG TESTING	1.00	40.00	40.00				
2019-2020	POWER PLANT RELAY ENG	1.00	8,000.00	8,000.00				
2019-2020	WELDING SERVICES	1.00	5,000.00	5,000.00				
10-5610-5210	INSURANCE	12,808.44	14,696.00	12,509.00	14,065.80	14,770.00	704.20	5.01%
10-5610-5221	RENTAL EQUIPMENT	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
10-5610-5250	BUILDING MAINTENANCE	71.47	2,690.00	2,774.00	1,500.00	4,000.00	2,500.00	166.67%
10-5610-5251	EQUIPMENT MAINTENANCE	9,440.29	44,642.36	18,009.61	50,000.00	25,000.00	-25,000.00	-50.00%
10-5610-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	65,579.97	152,000.00	165,000.00	13,000.00	8.55%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	F450 DUMP TRUCK CHIPPER TREE BOX (CF)	0.00	0.00	15,000.00				
2019-2020	GENERATOR EXHAUST SYSTEM	1.00	15,000.00	15,000.00				
2019-2020	POWER PLANT ENGINE # 2 # 4 (CF)	1.00	125,000.00	125,000.00				
2019-2020	SUBSTATION COOLING FAN	1.00	10,000.00	10,000.00				
10-5610-5257	VEHICLE MAINTENANCE	142.07	677.55	140.19	500.00	500.00	0.00	0.00%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
10-5610-5400	UTILITIES	5,167.05	710.21	796.93	7,000.00	5,000.00	-2,000.00	-28.57%
10-5610-5610	TELEPHONE	0.00	2,707.71	2,686.12	3,500.00	3,500.00	0.00	0.00%
10-5610-5616	CELL PHONE	600.00	600.00	450.00	600.00	600.00	0.00	0.00%
10-5610-5620	DUES AND PUBLICATIONS	0.00	1,174.81	11,975.44	1,200.00	13,000.00	11,800.00	983.33%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	OMISSION PERMIT		1.00	2,000.00	2,000.00			
2019-2020	OTHER DUES		1.00	1,000.00	1,000.00			
2019-2020	PSC DUES AND SERVICES		1.00	10,000.00	10,000.00			
10-5610-5630	VEHICLE FUEL	79.96	63.07	95.08	250.00	200.00	-50.00	-20.00%
10-5610-5631	DIESEL FUEL	72,690.33	42,041.91	71,265.07	60,021.00	79,000.00	18,979.00	31.62%
10-5610-5638	LUBE OIL	0.00	973.50	8,546.10	1,500.00	1,500.00	0.00	0.00%
10-5610-5650	NON-CAPITAL EQUIPMENT	0.00	5,955.85	0.00	5,000.00	0.00	-5,000.00	-100.00%
10-5610-5670	CHEMICALS	5,571.70	7,298.43	6,351.99	8,500.00	8,500.00	0.00	0.00%
10-5610-5700	OFFICE SUPPLIES	0.00	276.96	0.00	0.00	0.00	0.00	0.00%
10-5610-5730	SUPPLIES AND OPERATIONS	21,168.54	2,690.95	1,492.48	3,500.00	2,000.00	-1,500.00	-42.86%
10-5610-5740	SAFETY SUPPLIES AND MATERIAL	0.00	623.27	29.98	1,000.00	500.00	-500.00	-50.00%
10-5610-5796	RPS PURCHASE POWER FEES	0.00	0.00	0.00	43,306.00	61,200.00	17,894.00	41.32%
10-5610-5797	PURCHASED POWER	2,685,862.26	2,752,339.49	2,126,360.48	2,534,703.00	2,426,000.00	-108,703.00	-4.29%
Total Department: 5610 - POWER PLANT:		3,085,754.76	3,032,755.53	2,441,328.66	3,030,997.37	2,911,725.00	-119,272.37	-3.94%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5620 - POWER DISTRIBUTION								
10-5620-4002	SALARIES FULL TIME	405,336.87	417,185.19	432,819.70	505,415.00	537,142.00	31,727.00	6.28%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	8 FTES	8 FTES						
10-5620-4004	SALARIES OVERTIME	13,981.61	15,803.25	19,258.16	16,000.00	17,500.00	1,500.00	9.38%
10-5620-4500	FICA	29,984.69	31,505.84	33,668.05	39,888.25	42,440.00	2,551.75	6.40%
10-5620-4505	EMPLOYEE HEALTH INSURANCE	46,294.21	55,679.77	59,204.47	62,770.00	66,200.00	3,430.00	5.46%
10-5620-4510	RETIREMENT	73,265.85	23,987.88	42,792.79	49,930.00	52,000.00	2,070.00	4.15%
10-5620-4515	WORKERS' COMPENSATION	20,374.20	26,681.36	35,475.00	37,459.00	26,500.00	-10,959.00	-29.26%
10-5620-4530	VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5620-4550	HEALTH CLAIMS	22,938.17	15,626.14	20,217.37	43,200.00	35,200.00	-8,000.00	-18.52%
10-5620-4555	RETENTION	3,765.00	4,052.42	6,195.32	6,363.00	400.00	-5,963.00	-93.71%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	8.00	50.00	400.00				
10-5620-5200	CONTRACTED SERVICES	22,237.98	35,022.19	22,008.64	26,540.00	22,760.00	-3,780.00	-14.24%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	8.00	180.00	1,440.00				
2019-2020	BORING SERVICES	1.00	16,000.00	16,000.00				
2019-2020	DRUG TESTING	8.00	40.00	320.00				
2019-2020	OTHER SERVICES	1.00	5,000.00	5,000.00				
10-5620-5210	INSURANCE	6,035.44	6,350.00	5,236.00	6,405.00	6,730.00	325.00	5.07%
10-5620-5221	RENTAL EQUIPMENT	130.20	0.00	0.00	1,000.00	500.00	-500.00	-50.00%
10-5620-5250	BUILDING MAINTENANCE	615.67	1,752.67	247.02	3,000.00	3,000.00	0.00	0.00%
10-5620-5251	EQUIPMENT MAINTENANCE	1,866.09	42.00	1,559.83	3,000.00	2,000.00	-1,000.00	-33.33%
10-5620-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	305,224.00	396,000.00	69,000.00	-327,000.00	-82.58%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ELECTRIC POLES REPLACEMENT (CF)	10.00	1,500.00	15,000.00				
2019-2020	SENSUS HAND HELD READERS (CF)	1.00	10,000.00	10,000.00				
2019-2020	TRANCLOSURE 3 PHASE (CF)	1.00	10,000.00	10,000.00				
2019-2020	TRANSFORMERS 3 PHASE	2.00	10,000.00	20,000.00				
2019-2020	UNDERGROUND ELECTRIC SERVICES (CF)	7.00	2,000.00	14,000.00				
10-5620-5257	VEHICLE MAINTENANCE	14,329.76	7,894.31	6,699.25	10,000.00	7,000.00	-3,000.00	-30.00%
10-5620-5400	UTILITIES	9,716.43	10,498.19	8,092.47	12,000.00	11,000.00	-1,000.00	-8.33%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
10-5620-5601	POSTAGE	0.00	217.32	0.00	0.00	0.00	0.00	0.00%
10-5620-5610	TELEPHONE	0.00	0.00	192.83	0.00	0.00	0.00	0.00%
10-5620-5615	TRAVEL	0.00	1,260.41	0.00	0.00	0.00	0.00	0.00%
10-5620-5616	CELL PHONE	3,600.00	3,600.00	3,150.00	4,200.00	4,800.00	600.00	14.29%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	CELL PHONE REIMB		8.00	600.00	4,800.00			
10-5620-5621	EMPLOYEE TRAINING	0.00	230.00	0.00	0.00	0.00	0.00	0.00%
10-5620-5630	VEHICLE FUEL	7,688.71	8,455.97	7,690.92	9,000.00	8,000.00	-1,000.00	-11.11%
10-5620-5650	NON-CAPITAL EQUIPMENT	8,911.00	18,070.00	24,637.00	20,000.00	16,000.00	-4,000.00	-20.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	METERS AND TRANSFORMERS		0.00	0.00	16,000.00			
10-5620-5700	OFFICE SUPPLIES	0.00	76.99	0.00	0.00	0.00	0.00	0.00%
10-5620-5726	ADVERTISING	0.00	197.00	0.00	0.00	0.00	0.00	0.00%
10-5620-5730	SUPPLIES AND OPERATIONS	77,849.80	11,318.98	40,533.32	45,000.00	42,000.00	-3,000.00	-6.67%
10-5620-5740	SAFETY SUPPLIES AND MATERIAL	5,190.10	6,102.47	10,918.97	10,000.00	10,000.00	0.00	0.00%
Total Department: 5620 - POWER DISTRIBUTION:		774,111.78	701,610.35	1,085,821.11	1,307,170.25	980,172.00	-326,998.25	-25.02%
Total Fund: 10 - ELECTRIC:		130,341.73	608,251.22	10,436.81	0.00	0.00	0.00	0.00%
Fund: 20 - WATER FUND								
Department: 4020 - WATER FUND REVENUES								
20-4020-3060	PENALTY AND INTEREST	51.53	216.08	713.15	100.00	100.00	0.00	0.00%
20-4020-3362	RECONNECTION FEE	3,300.00	4,260.00	5,790.00	2,000.00	2,000.00	0.00	0.00%
20-4020-3364	SPECIAL CONNECTION FEE	531,300.00	207,150.00	331,428.57	274,350.00	168,150.00	-106,200.00	-38.71%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	305 WASHINGTON ST		3.00	-4,425.00	-13,275.00			
2019-2020	ATLANTIC ORTHOPEDICS		4.00	-4,425.00	-17,700.00			
2019-2020	DENOVOS		4.00	-4,425.00	-17,700.00			
2019-2020	IG BURTON JEEP		8.00	-4,425.00	-35,400.00			
2019-2020	MAIN PLACE 3 BLDG		5.00	-4,425.00	-22,125.00			
2019-2020	OLD OC BLVD BBQ		3.00	-4,425.00	-13,275.00			
2019-2020	OTHER RESIDENTIAL		6.00	-4,425.00	-26,550.00			
2019-2020	RT 818 RT 50		5.00	-4,425.00	-22,125.00			
20-4020-3475	WATER SERVICE	646,417.71	571,021.44	536,226.64	630,000.00	630,000.00	0.00	0.00%
20-4020-3476	READY TO SERVE	28,470.52	28,339.40	22,888.32	28,000.00	26,000.00	-2,000.00	-7.14%
20-4020-3480	SERVICE AND MATERIAL	27,152.59	33,835.76	30,486.48	20,000.00	20,000.00	0.00	0.00%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
20-4020-3530	WATER TOWER RENT	50,247.96	61,942.07	64,048.56	63,600.00	63,600.00	0.00	0.00%
20-4020-3701	INTEREST EARNED	958.06	2,900.04	1,013.02	2,000.00	500.00	-1,500.00	-75.00%
20-4020-3710	INTEREST ON DELINQUENT	7,236.46	8,043.28	5,816.91	7,000.00	5,000.00	-2,000.00	-28.57%
20-4020-3800	MISCELLANEOUS INCOME	150.00	150.00	300.00	200.00	100.00	-100.00	-50.00%
20-4020-3871	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	100,000.00	0.00	-100,000.00	-100.00%
20-4020-3899	NSF HOLDING ACCOUNT	133.00	98.00	91.00	100.00	50.00	-50.00	-50.00%
Total Department: 4020 - WATER FUND REVENUES:		1,295,417.83	917,956.07	998,802.65	1,127,350.00	915,500.00	-211,850.00	-18.79%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5700 - WATER ADMINISTRATION								
20-5700-4002	SALARIES FULL TIME	108,514.30	116,610.84	102,618.48	118,876.35	122,200.00	3,323.65	2.80%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	1.5 FTES	1.5 FTES						
20-5700-4004	SALARIES OVERTIME	9,594.07	10,931.02	7,042.11	7,000.00	7,000.00	0.00	0.00%
20-5700-4500	FICA	8,470.97	9,196.54	7,927.12	9,629.51	9,885.00	255.49	2.65%
20-5700-4505	EMPLOYEE HEALTH INSURANCE	12,390.99	13,529.43	15,241.75	14,100.00	13,300.00	-800.00	-5.67%
20-5700-4510	RETIREMENT	24,135.69	6,733.16	14,689.49	11,708.00	9,815.00	-1,893.00	-16.17%
20-5700-4515	WORKERS' COMPENSATION	11,380.41	13,057.39	299.00	629.00	440.00	-189.00	-30.05%
20-5700-4530	VACATION BUY BACK	743.13	765.36	0.00	743.20	0.00	-743.20	-100.00%
20-5700-4550	HEALTH CLAIMS	7,225.59	7,548.80	7,446.45	10,320.00	8,000.00	-2,320.00	-22.48%
20-5700-4555	RETENTION	696.19	497.43	1,411.47	1,391.77	75.00	-1,316.77	-94.61%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	1.50	50.00	75.00				
20-5700-5000	PROFESSIONAL SERVICES	0.00	7,105.14	0.00	8,000.00	1,000.00	-7,000.00	-87.50%
20-5700-5200	CONTRACTED SERVICES	10,464.00	7,264.80	9,703.37	17,336.60	10,474.00	-6,862.60	-39.58%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	1.50	180.00	270.00				
2019-2020	DBF ENGINEERING	1.00	10,000.00	10,000.00				
2019-2020	DRUG TESTING	1.50	40.00	60.00				
2019-2020	MISS UTILITY	1.00	144.00	144.00				
20-5700-5210	INSURANCE	784.44	584.00	613.00	613.20	644.00	30.80	5.02%
20-5700-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	7,296.35	0.00	0.00	0.00	0.00%
20-5700-5257	VEHICLE MAINTENANCE	2,204.36	214.50	410.94	1,000.00	1,000.00	0.00	0.00%
20-5700-5610	TELEPHONE	2,234.54	2,094.77	2,236.18	2,300.00	2,300.00	0.00	0.00%
20-5700-5615	TRAVEL	862.47	584.85	189.86	1,500.00	1,000.00	-500.00	-33.33%
20-5700-5616	CELL PHONE	870.00	690.00	680.00	918.00	900.00	-18.00	-1.96%
20-5700-5620	DUES AND PUBLICATIONS	550.00	450.00	50.00	700.00	300.00	-400.00	-57.14%
20-5700-5621	EMPLOYEE TRAINING	2,766.57	3,367.36	908.00	3,500.00	2,000.00	-1,500.00	-42.86%
20-5700-5630	VEHICLE FUEL	2,182.36	1,918.08	1,458.51	3,000.00	3,000.00	0.00	0.00%
20-5700-5691	RAILROAD LICENSES	4,115.24	4,201.62	4,281.50	4,300.00	4,350.00	50.00	1.16%
20-5700-5700	OFFICE SUPPLIES	508.66	78.17	288.78	250.00	250.00	0.00	0.00%
20-5700-5720	PRINTING	0.00	0.00	0.00	200.00	0.00	-200.00	-100.00%
20-5700-5726	ADVERTISING	560.00	875.00	987.00	600.00	600.00	0.00	0.00%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
20-5700-5730	SUPPLIES AND OPERATIONS	8,602.92	3,188.90	1,643.22	2,000.00	1,500.00	-500.00	-25.00%
20-5700-5740	SAFETY SUPPLIES AND MATERIAL	321.91	813.60	929.65	1,000.00	1,000.00	0.00	0.00%
20-5700-5780	BAD DEBT EXPENSE	90.09	18,162.60	785.71	0.00	0.00	0.00	0.00%
20-5700-5789	CONTINGENCY	0.00	0.00	0.00	14,382.65	81,544.00	67,161.35	466.96%
20-5700-6500	GENERAL OVERHEAD	74,120.00	82,551.00	83,599.00	83,599.00	88,086.00	4,487.00	5.37%
20-5700-6505	REIMBURSEMENTS	1,498.56	1,470.00	1,436.24	1,436.24	1,407.00	-29.24	-2.04%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	2002 RDA BOND 97 6% INTEREST		1.00	1,407.00	1,407.00			
20-5700-6510	CUST SERVICE REIM GEN FUN	48,640.80	42,682.00	92,469.25	92,469.25	70,561.00	-21,908.25	-23.69%
20-5700-7900	DEPRECIATION	177,982.16	187,189.70	0.00	0.00	0.00	0.00	0.00%
20-5700-7950	LOSS/GAIN ON DIPOSAL OF ASSE	8,184.20	0.00	0.00	0.00	0.00	0.00	0.00%
20-5700-8000	BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-5700-8100	BOND INTEREST	6,563.03	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 5700 - WATER ADMINISTRATION:		537,257.65	544,356.06	366,642.43	413,502.77	442,631.00	29,128.23	7.04%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5710 - WATER TREATMENT								
20-5710-4002	SALARIES FULL TIME	40,354.33	37,922.29	32,624.07	43,692.11	40,040.00	-3,652.11	-8.36%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	1 FTE	1 FTE						
20-5710-4003	SALARIES PART TIME AND TEMP	10,588.83	12,470.75	6,366.25	14,000.00	10,000.00	-4,000.00	-28.57%
20-5710-4004	SALARIES OVERTIME	3,729.99	5,037.90	1,278.33	4,000.00	4,000.00	0.00	0.00%
20-5710-4500	FICA	4,167.76	4,208.90	2,655.63	4,719.45	4,135.00	-584.45	-12.38%
20-5710-4505	EMPLOYEE HEALTH INSURANCE	403.35	4,671.51	101.47	5,656.00	170.00	-5,486.00	-96.99%
20-5710-4510	RETIREMENT	8,850.67	2,475.09	40.21	4,439.00	4,196.00	-243.00	-5.47%
20-5710-4515	WORKERS' COMPENSATION	3,773.38	4,198.56	3,162.00	3,410.00	2,350.00	-1,060.00	-31.09%
20-5710-4520	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-5710-4530	VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-5710-4550	HEALTH CLAIMS	413.80	0.00	7.14	3,600.00	0.00	-3,600.00	-100.00%
20-5710-4555	RETENTION	653.58	705.41	884.19	909.00	50.00	-859.00	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	1.00	50.00	50.00				
20-5710-5200	CONTRACTED SERVICES	0.00	619.60	6,400.00	220.00	220.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	1.00	180.00	180.00				
2019-2020	DRUG TESTING	1.00	40.00	40.00				
20-5710-5210	INSURANCE	819.44	530.00	184.66	556.50	585.00	28.50	5.12%
20-5710-5250	BUILDING MAINTENANCE	8,130.43	0.00	209.03	1,000.00	1,000.00	0.00	0.00%
20-5710-5251	EQUIPMENT MAINTENANCE	14,800.54	4,857.15	6,917.42	10,000.00	10,000.00	0.00	0.00%
20-5710-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	2,259.00	170,000.00	0.00	-170,000.00	-100.00%
20-5710-5257	VEHICLE MAINTENANCE	2,281.05	1,655.40	743.16	2,000.00	1,500.00	-500.00	-25.00%
20-5710-5400	UTILITIES	33,024.85	27,801.02	24,206.59	35,000.00	35,000.00	0.00	0.00%
20-5710-5616	CELL PHONE	600.00	550.00	450.00	600.00	600.00	0.00	0.00%
20-5710-5621	EMPLOYEE TRAINING	0.00	65.50	0.00	0.00	0.00	0.00	0.00%
20-5710-5630	VEHICLE FUEL	1,002.31	2,680.42	1,830.86	2,000.00	2,500.00	500.00	25.00%
20-5710-5670	CHEMICALS	42,700.00	43,968.55	34,438.85	45,000.00	50,000.00	5,000.00	11.11%
20-5710-5730	SUPPLIES AND OPERATIONS	7,286.01	9,335.87	9,923.31	5,000.00	10,000.00	5,000.00	100.00%
Total Department: 5710 - WATER TREATMENT:		183,580.32	163,753.92	134,682.17	355,802.06	176,346.00	-179,456.06	-50.44%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5720 - WATER DISTRIBUTION								
20-5720-4002	SALARIES FULL TIME	61,188.99	63,203.02	59,086.29	65,527.14	65,499.00	-28.14	-0.04%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	1.5 FTES	1.5 FTES						
20-5720-4004	SALARIES OVERTIME	6,054.31	8,715.89	5,219.14	6,000.00	6,000.00	0.00	0.00%
20-5720-4500	FICA	5,322.21	5,269.74	4,882.92	5,471.83	5,470.00	-1.83	-0.03%
20-5720-4505	EMPLOYEE HEALTH INSURANCE	8,464.04	8,908.95	9,408.96	10,475.00	10,300.00	-175.00	-1.67%
20-5720-4510	RETIREMENT	13,715.26	3,704.94	6,688.13	6,658.00	6,841.00	183.00	2.75%
20-5720-4515	WORKERS' COMPENSATION	6,901.49	8,072.33	4,306.00	5,050.00	4,000.00	-1,050.00	-20.79%
20-5720-4530	VACATION BUY BACK	418.56	431.04	444.00	432.00	444.00	12.00	2.78%
20-5720-4550	HEALTH CLAIMS	1,625.03	3,403.67	4,041.49	7,200.00	6,400.00	-800.00	-11.11%
20-5720-4555	RETENTION	1,772.13	1,091.96	2,653.72	1,366.00	75.00	-1,291.00	-94.51%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	1.50	50.00	75.00				
20-5720-5200	CONTRACTED SERVICES	0.00	92,218.59	5,675.27	10,330.00	8,330.00	-2,000.00	-19.36%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	1.50	180.00	270.00				
2019-2020	DRUG TESTING	1.50	40.00	60.00				
2019-2020	OTHER MISC	1.00	8,000.00	8,000.00				
20-5720-5210	INSURANCE	7,108.44	7,524.00	7,585.00	7,585.20	7,964.00	378.80	4.99%
20-5720-5251	EQUIPMENT MAINTENANCE	3,005.43	1,225.96	8,779.04	2,500.00	5,000.00	2,500.00	100.00%
20-5720-5252	STREET REPAIR	17,302.46	41,002.36	9,268.73	20,000.00	20,000.00	0.00	0.00%
20-5720-5253	WATER TOWER MAINTENANCE	34,506.80	35,148.80	34,329.63	35,000.00	35,000.00	0.00	0.00%
20-5720-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	42,969.21	105,200.00	54,000.00	-51,200.00	-48.67%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	INSERTA VALVES	3.00	10,000.00	30,000.00				
2019-2020	STREET WATER VALVES	3.00	8,000.00	24,000.00				
20-5720-5257	VEHICLE MAINTENANCE	661.54	1,936.96	1,418.93	2,500.00	2,500.00	0.00	0.00%
20-5720-5262	SIDEWALK REPAIR	2,750.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-5720-5616	CELL PHONE	900.00	1,050.00	675.00	900.00	900.00	0.00	0.00%
20-5720-5621	EMPLOYEE TRAINING	0.00	310.51	0.00	0.00	0.00	0.00	0.00%
20-5720-5630	VEHICLE FUEL	3,794.19	2,461.41	1,482.90	4,000.00	4,000.00	0.00	0.00%
20-5720-5650	NON-CAPITAL EQUIPMENT	0.00	30,761.06	12,963.80	36,350.00	25,300.00	-11,050.00	-30.40%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	METERS 1"	25.00	252.00	6,300.00			
2019-2020	METERS 2"	12.00	750.00	9,000.00			
2019-2020	PITS	25.00	400.00	10,000.00			
20-5720-5730	SUPPLIES AND OPERATIONS	53,039.61	26,055.42	18,263.06	18,000.00	20,000.00	2,000.00 11.11%
20-5720-5790	LAB AND TESTING	4,737.50	6,940.15	5,443.53	7,500.00	8,500.00	1,000.00 13.33%
Total Department: 5720 - WATER DISTRIBUTION:		233,267.99	349,436.76	245,584.75	358,045.17	296,523.00	-61,522.17 -17.18%
Total Fund: 20 - WATER FUND:		341,311.87	-139,590.67	251,893.30	0.00	0.00	0.00 0.00%
Fund: 24 - SEWER FUND							
Department: 4024 - SEWER FUND REVENUES							
24-4024-3060	PENALTY AND INTEREST	0.00	13.17	0.00	100.00	0.00	-100.00 -100.00%
24-4024-3363	HAULER FEE	107,327.60	164,221.28	112,688.99	130,000.00	115,000.00	-15,000.00 -11.54%
24-4024-3364	SPECIAL CONNECTION FEE	1,468,176.00	572,006.00	909,549.14	760,182.00	465,918.00	-294,264.00 -38.71%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
2019-2020	305 WASHINGTON ST	3.00	-12,261.00	-36,783.00			
2019-2020	ATLANTIC ORTHOPEDICS	4.00	-12,261.00	-49,044.00			
2019-2020	DENOVOS	4.00	-12,261.00	-49,044.00			
2019-2020	IG BURTON JEEP	8.00	-12,261.00	-98,088.00			
2019-2020	MAIN PLACE 3 BLDG	5.00	-12,261.00	-61,305.00			
2019-2020	OLD OC BLVD BBQ	3.00	-12,261.00	-36,783.00			
2019-2020	OTHER RESIDENTIAL	6.00	-12,261.00	-73,566.00			
2019-2020	RT 818 RT 50	5.00	-12,261.00	-61,305.00			
24-4024-3476	READY TO SERVE	101,551.56	101,712.67	82,144.83	102,200.00	96,000.00	-6,200.00 -6.07%
24-4024-3480	SERVICE AND MATERIAL	1,902.43	0.00	0.00	500.00	100.00	-400.00 -80.00%
24-4024-3481	SEWER SERVICE	1,550,332.82	1,575,544.64	1,364,941.72	1,570,000.00	1,715,000.00	145,000.00 9.24%
24-4024-3501	SPRAY SITE LAND RENT	1,445.25	0.00	1,899.05	500.00	1,000.00	500.00 100.00%
24-4024-3701	INTEREST EARNED	929.71	5,598.50	1,012.98	1,000.00	500.00	-500.00 -50.00%
24-4024-3710	INTEREST ON DELINQUENT	21,610.31	24,113.51	16,117.00	20,000.00	10,000.00	-10,000.00 -50.00%
24-4024-3800	MISCELLANEOUS INCOME	0.00	0.00	16,750.53	100.00	100.00	0.00 0.00%
24-4024-3871	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	20,000.00	0.00	-20,000.00 -100.00%
24-4024-3899	NSF HOLDING ACCOUNT	147.00	105.00	91.00	100.00	100.00	0.00 0.00%
Total Department: 4024 - SEWER FUND REVENUES:		3,253,422.68	2,443,314.77	2,505,195.24	2,604,682.00	2,403,718.00	-200,964.00 -7.72%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5800 - SEWER ADMINISTRATION								
24-5800-4002	SALARIES FULL TIME	106,900.79	110,984.24	97,399.40	111,396.00	89,680.00	-21,716.00	-19.49%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	1.5 FTE	1.0 FTE AND 0.5 FTE						
24-5800-4004	SALARIES OVERTIME	12,993.36	18,325.26	9,022.62	7,500.00	7,500.00	0.00	0.00%
24-5800-4500	FICA	8,963.21	9,717.00	8,190.61	9,095.54	7,440.00	-1,655.54	-18.20%
24-5800-4505	EMPLOYEE HEALTH INSURANCE	7,523.33	7,984.54	8,685.32	8,439.00	19,400.00	10,961.00	129.89%
24-5800-4510	RETIREMENT	16,761.66	6,307.31	10,567.23	10,939.00	9,200.00	-1,739.00	-15.90%
24-5800-4515	WORKERS' COMPENSATION	11,334.24	13,057.39	5,573.00	5,903.00	4,400.00	-1,503.00	-25.46%
24-5800-4530	VACATION BUY BACK	2,339.34	2,495.64	1,782.24	2,500.00	1,782.00	-718.00	-28.72%
24-5800-4550	HEALTH CLAIMS	3,172.61	3,056.07	3,321.44	6,000.00	8,000.00	2,000.00	33.33%
24-5800-4555	RETENTION	1,162.60	902.92	1,178.40	1,208.97	75.00	-1,133.97	-93.80%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	1.50	50.00	75.00				
24-5800-5000	PROFESSIONAL SERVICES	2,234.00	16,832.46	13,248.47	5,000.00	5,000.00	0.00	0.00%
24-5800-5005	LEGAL EXPENSES	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%
24-5800-5200	CONTRACTED SERVICES	12,166.97	27,740.06	10,011.88	11,292.60	11,174.00	-118.60	-1.05%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	1.50	180.00	270.00				
2019-2020	CAMERA TRUCK SOFTWARE	1.00	2,000.00	2,000.00				
2019-2020	DRUG TESTING	1.50	40.00	60.00				
2019-2020	GENERATOR MAINT CONTRACT	1.00	5,500.00	5,500.00				
2019-2020	MISC OTHER	1.00	3,200.00	3,200.00				
2019-2020	MISS UTILITY	1.00	144.00	144.00				
24-5800-5210	INSURANCE	1,482.44	1,393.00	1,460.00	1,462.65	1,536.00	73.35	5.01%
24-5800-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	7,296.35	50,000.00	50,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	BOTTLE BRANCH ROAD (CF) (HAULER FEES COI	0.00	0.00	50,000.00				
24-5800-5257	VEHICLE MAINTENANCE	1,201.98	0.00	-66.52	1,000.00	1,000.00	0.00	0.00%
24-5800-5610	TELEPHONE	5,257.38	5,155.56	4,791.16	5,500.00	5,000.00	-500.00	-9.09%
24-5800-5615	TRAVEL	485.13	313.80	1,015.33	2,000.00	1,500.00	-500.00	-25.00%
24-5800-5616	CELL PHONE	800.00	900.00	600.00	800.00	900.00	100.00	12.50%
24-5800-5620	DUES AND PUBLICATIONS	2,049.03	2,799.97	3,095.73	1,500.00	1,600.00	100.00	6.67%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
24-5800-5621	EMPLOYEE TRAINING	12,049.89	4,028.73	2,478.90	7,500.00	6,000.00	-1,500.00	-20.00%
24-5800-5622	INFORMATION TECHNOLOGY	0.00	0.00	2,650.13	3,250.52	3,235.00	-15.52	-0.48%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	CARDS MANAGED NETWORK		1.00	1,235.00	1,235.00			
2019-2020	IT SERVICES OTHER		1.00	2,000.00	2,000.00			
24-5800-5630	VEHICLE FUEL	2,507.91	3,251.94	2,017.96	2,500.00	2,000.00	-500.00	-20.00%
24-5800-5691	RAILROAD LICENSES	5,109.48	5,216.77	5,315.89	5,300.00	5,350.00	50.00	0.94%
24-5800-5700	OFFICE SUPPLIES	1,259.79	4,111.89	5,239.14	4,578.54	2,994.00	-1,584.54	-34.61%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	APC BACK UP UPS 600VA		2.00	82.00	164.00			
2019-2020	DELL 24" MONITOR		2.00	240.00	480.00			
2019-2020	DELL OPTIPLEX 3060 DESKTOP		2.00	925.00	1,850.00			
2019-2020	MISC OTHER		1.00	500.00	500.00			
24-5800-5726	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
24-5800-5730	SUPPLIES AND OPERATIONS	4,482.44	3,007.40	4,807.51	2,500.00	4,000.00	1,500.00	60.00%
24-5800-5740	SAFETY SUPPLIES AND MATERIAL	4,991.42	7,512.26	4,574.44	5,000.00	3,500.00	-1,500.00	-30.00%
24-5800-5780	BAD DEBT EXPENSE	322.30	36,325.20	1,950.09	0.00	0.00	0.00	0.00%
24-5800-5789	CONTINGENCY	0.00	0.00	0.00	24,195.60	46,505.50	22,309.90	92.21%
24-5800-6500	GENERAL OVERHEAD	190,865.00	248,925.00	203,089.00	203,089.00	204,758.00	1,669.00	0.82%
24-5800-6505	REIMBURSEMENTS	4,745.40	4,650.00	4,548.10	4,548.10	4,455.00	-93.10	-2.05%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	2002 RDA BOND 97 19% INTEREST		1.00	4,455.00	4,455.00			
24-5800-6510	CUST SERVICE REIM GEN FUN	48,640.80	42,681.96	73,975.40	73,975.40	70,561.00	-3,414.40	-4.62%
24-5800-8000	BOND PRINCIPAL	0.00	0.00	1,586,114.70	425,000.00	437,765.00	12,765.00	3.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
2019-2020	2010 BROOKS BOUNDS		1.00	34,900.00	34,900.00			
2019-2020	2010 RDA		1.00	113,324.00	113,324.00			
2019-2020	2011 WW IMPROVEMENT		1.00	57,252.00	57,252.00			
2019-2020	2012 MDHCD		1.00	69,000.00	69,000.00			
2019-2020	MDE SPRAY SITE		1.00	163,289.00	163,289.00			
24-5800-8100	BOND INTEREST	324,576.61	228,588.66	142,275.18	212,000.00	195,134.00	-16,866.00	-7.96%

Budget Comparison Report

Account Number	Budget Detail	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
	Budget Code		Units	Price	Amount			
2019-2020	2010 BROOKS BOUNDS		1.00	13,642.00	13,642.00			
2019-2020	2010 RDA		1.00	114,580.00	114,580.00			
2019-2020	2011 WW IMPROVEMENT		1.00	43,494.00	43,494.00			
2019-2020	2012 MDHCD		1.00	4,147.00	4,147.00			
2019-2020	MDE SPRAY SITE		1.00	19,271.00	19,271.00			
Total Department: 5800 - SEWER ADMINISTRATION:		796,379.11	816,265.03	2,226,209.10	1,214,973.92	1,216,444.50	1,470.58	0.12%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5810 - COLLECTION SYSTEM								
24-5810-4002	SALARIES FULL TIME	62,373.61	63,628.75	59,085.19	65,527.14	65,500.00	-27.14	-0.04%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	1.5 FTES	1.5 FTES						
24-5810-4004	SALARIES OVERTIME	6,054.31	8,714.29	5,218.31	6,000.00	6,000.00	0.00	0.00%
24-5810-4500	FICA	4,997.73	5,270.60	4,696.56	5,471.83	5,470.00	-1.83	-0.03%
24-5810-4505	EMPLOYEE HEALTH INSURANCE	8,361.12	9,033.72	9,406.49	10,475.00	10,300.00	-175.00	-1.67%
24-5810-4510	RETIREMENT	10,299.21	3,704.97	4,188.13	6,658.00	6,885.00	227.00	3.41%
24-5810-4515	WORKERS' COMPENSATION	7,223.13	8,509.33	4,903.00	5,151.00	4,000.00	-1,151.00	-22.35%
24-5810-4530	VACATION BUY BACK	418.56	431.04	444.00	431.00	444.00	13.00	3.02%
24-5810-4550	HEALTH CLAIMS	1,623.87	3,385.10	4,041.41	7,200.00	6,400.00	-800.00	-11.11%
24-5810-4555	RETENTION	147.87	949.25	217.35	1,366.00	77.50	-1,288.50	-94.33%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	BLOOD BANK	0.50	5.00	2.50				
2019-2020	GIFT CARDS	1.50	50.00	75.00				
24-5810-5200	CONTRACTED SERVICES	9,706.87	9,355.78	4,040.00	5,330.00	3,830.00	-1,500.00	-28.14%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	1.50	180.00	270.00				
2019-2020	DRUG TESTING	1.50	40.00	60.00				
2019-2020	OTHER SERVICES	1.00	3,500.00	3,500.00				
24-5810-5210	INSURANCE	2,750.44	2,601.00	2,730.00	2,731.05	2,867.00	135.95	4.98%
24-5810-5251	EQUIPMENT MAINTENANCE	17,414.30	13,928.18	14,563.53	20,000.00	15,000.00	-5,000.00	-25.00%
24-5810-5252	STREET REPAIR	15,073.16	31,913.81	4,178.11	10,000.00	10,000.00	0.00	0.00%
24-5810-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	29,778.00	135,000.00	40,000.00	-95,000.00	-70.37%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	DECATUR STREET LIFT STATION PUMP	1.00	10,000.00	10,000.00				
2019-2020	FLOWER STREET LIFT STATION PUMP	1.00	10,000.00	10,000.00				
2019-2020	RT 113 LOCKED MANHOLE COVERS	2.00	5,000.00	10,000.00				
2019-2020	WILLIAM STREET LIFT STATION PUMP	1.00	10,000.00	10,000.00				
24-5810-5257	VEHICLE MAINTENANCE	4,135.94	755.10	2,220.82	2,000.00	3,000.00	1,000.00	50.00%
24-5810-5400	UTILITIES	15,657.87	11,469.91	9,741.60	15,000.00	13,000.00	-2,000.00	-13.33%
24-5810-5616	CELL PHONE	900.00	900.00	675.00	900.00	900.00	0.00	0.00%
24-5810-5630	VEHICLE FUEL	4,361.25	2,444.39	1,372.40	4,000.00	2,500.00	-1,500.00	-37.50%

Budget Comparison Report

Account Number		2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
24-5810-5650	NON-CAPITAL EQUIPMENT	4,994.54	0.00	0.00	0.00	0.00	0.00	0.00%
24-5810-5730	SUPPLIES AND OPERATIONS	12,530.01	7,004.10	4,888.29	7,000.00	7,000.00	0.00	0.00%
Total Department: 5810 - COLLECTION SYSTEM:		189,023.79	183,999.32	166,388.19	310,241.02	203,173.50	-107,067.52	-34.51%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5820 - TREATMENT PLANT								
24-5820-4002	SALARIES FULL TIME	87,303.94	108,136.55	147,592.80	181,581.90	176,800.00	-4,781.90	-2.63%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	4 FTES	4 FTES						
24-5820-4004	SALARIES OVERTIME	1,052.74	1,667.97	7,874.59	2,500.00	6,000.00	3,500.00	140.00%
24-5820-4500	FICA	6,671.83	6,793.33	11,407.33	14,082.27	13,990.00	-92.27	-0.66%
24-5820-4505	EMPLOYEE HEALTH INSURANCE	18,113.15	18,865.01	40,159.93	20,972.00	34,000.00	13,028.00	62.12%
24-5820-4510	RETIREMENT	15,836.19	5,383.96	16,373.89	18,400.60	18,450.00	49.40	0.27%
24-5820-4515	WORKERS' COMPENSATION	10,734.24	12,759.68	6,725.00	7,469.00	5,000.00	-2,469.00	-33.06%
24-5820-4530	VACATION BUY BACK	1,318.56	1,357.92	2,620.80	1,360.00	2,621.00	1,261.00	92.72%
24-5820-4550	HEALTH CLAIMS	7,225.75	11,463.67	3,137.64	14,400.00	19,200.00	4,800.00	33.33%
24-5820-4555	RETENTION	1,300.00	1,305.80	3,505.87	3,636.00	200.00	-3,436.00	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	4.00	50.00	200.00				
24-5820-5200	CONTRACTED SERVICES	1,491.33	2,329.20	10,346.99	7,440.00	3,880.00	-3,560.00	-47.85%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	4.00	180.00	720.00				
2019-2020	DRUG TESTING	4.00	40.00	160.00				
2019-2020	OTHER SERVICES	1.00	3,000.00	3,000.00				
24-5820-5210	INSURANCE	7,253.44	7,429.00	7,695.00	7,695.45	8,081.00	385.55	5.01%
24-5820-5251	EQUIPMENT MAINTENANCE	36,607.29	36,586.11	45,789.43	20,000.00	20,000.00	0.00	0.00%
24-5820-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	94,213.12	100,000.00	10,000.00	-90,000.00	-90.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	SECQUENCING BATCH REACTOR ARM	1.00	10,000.00	10,000.00				
24-5820-5257	VEHICLE MAINTENANCE	1,219.58	2,885.12	1,370.84	2,000.00	2,500.00	500.00	25.00%
24-5820-5400	UTILITIES	144,475.32	179,636.03	153,936.64	165,000.00	180,000.00	15,000.00	9.09%
24-5820-5616	CELL PHONE	1,050.00	1,100.00	1,600.00	2,400.00	2,400.00	0.00	0.00%
24-5820-5630	VEHICLE FUEL	2,616.28	3,593.50	3,565.66	4,000.00	4,000.00	0.00	0.00%
24-5820-5631	DIESEL FUEL	1,177.32	3,202.47	4,728.27	4,000.00	4,000.00	0.00	0.00%
24-5820-5650	NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	6,000.00	6,000.00	0.00%

Budget Comparison Report

Account Number	Budget Detail	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
	Budget Code		Units	Price	Amount			
	2019-2020							
	Description							
	AIR RELIEF VALVES		6.00	1,000.00	6,000.00			
24-5820-5670	CHEMICALS	40,249.92	34,428.99	29,653.10	35,000.00	35,000.00	0.00	0.00%
24-5820-5730	SUPPLIES AND OPERATIONS	18,511.07	17,869.68	13,333.97	16,000.00	14,000.00	-2,000.00	-12.50%
24-5820-5790	LAB AND TESTING	11,319.12	19,231.67	11,240.78	14,000.00	14,000.00	0.00	0.00%
24-5820-5799	LANDFILL CHARGES	12,408.00	7,910.30	14,628.00	10,000.00	10,000.00	0.00	0.00%
24-5820-7900	DEPRECIATION	1,101,826.07	1,082,233.22	0.00	0.00	0.00	0.00	0.00%
Total Department: 5820 - TREATMENT PLANT:		1,529,761.14	1,566,169.18	631,499.65	651,937.22	590,122.00	-61,815.22	-9.48%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5830 - SPRAY SITE								
24-5830-4002	SALARIES FULL TIME	193,205.69	177,226.41	151,939.88	175,496.65	175,427.00	-69.65	-0.04%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	4 FTES	4 FTES						
24-5830-4003	SALARIES PART TIME AND TEMP	18,280.13	16,975.75	3,231.25	20,000.00	2,000.00	-18,000.00	-90.00%
24-5830-4004	SALARIES OVERTIME	5,694.60	9,302.77	5,896.33	3,000.00	6,000.00	3,000.00	100.00%
24-5830-4500	FICA	14,172.52	15,494.05	12,380.27	15,184.99	14,035.00	-1,149.99	-7.57%
24-5830-4505	EMPLOYEE HEALTH INSURANCE	37,981.80	41,327.61	38,075.47	36,413.00	36,900.00	487.00	1.34%
24-5830-4510	RETIREMENT	29,633.81	11,429.92	15,501.72	17,825.75	17,713.00	-112.75	-0.63%
24-5830-4515	WORKERS' COMPENSATION	19,327.16	23,455.24	16,502.56	17,122.00	10,025.00	-7,097.00	-41.45%
24-5830-4520	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
24-5830-4530	VACATION BUY BACK	891.84	2,055.84	2,117.28	2,056.00	2,118.00	62.00	3.02%
24-5830-4550	HEALTH CLAIMS	16,011.32	11,895.89	10,099.41	21,600.00	19,200.00	-2,400.00	-11.11%
24-5830-4555	RETENTION	2,401.42	2,701.61	3,563.79	3,636.00	200.00	-3,436.00	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	4.00	50.00	200.00				
24-5830-5200	CONTRACTED SERVICES	560.00	1,770.61	5,660.00	8,100.00	2,880.00	-5,220.00	-64.44%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	4.00	180.00	720.00				
2019-2020	DRUG TESTING	4.00	40.00	160.00				
2019-2020	OTHER SERVICES	1.00	2,000.00	2,000.00				
24-5830-5210	INSURANCE	7,208.41	7,479.00	6,895.34	7,695.45	8,080.00	384.55	5.00%
24-5830-5250	BUILDING MAINTENANCE	467.50	10,697.35	561.07	3,000.00	1,500.00	-1,500.00	-50.00%
24-5830-5251	EQUIPMENT MAINTENANCE	9,246.00	21,635.62	14,595.40	8,500.00	10,000.00	1,500.00	17.65%
24-5830-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	10,000.00	0.00	-10,000.00	-100.00%
24-5830-5257	VEHICLE MAINTENANCE	2,369.02	8,441.87	919.76	2,000.00	2,000.00	0.00	0.00%
24-5830-5400	UTILITIES	44,839.49	50,173.97	50,531.25	50,000.00	55,000.00	5,000.00	10.00%
24-5830-5610	TELEPHONE	658.72	691.16	640.50	1,000.00	1,000.00	0.00	0.00%
24-5830-5616	CELL PHONE	2,700.00	2,850.00	1,350.00	2,400.00	2,400.00	0.00	0.00%
24-5830-5630	VEHICLE FUEL	2,441.55	2,598.07	2,146.95	2,500.00	2,500.00	0.00	0.00%
24-5830-5631	DIESEL FUEL	1,520.55	2,340.87	979.55	2,000.00	2,000.00	0.00	0.00%
24-5830-5650	NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	6,000.00	6,000.00	0.00%

Budget Comparison Report

Account Number	Description	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Budget Detail								
Budget Code			Units	Price	Amount			
2019-2020	SPRAY HEADS		200.00	30.00	6,000.00			
24-5830-5670	CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
24-5830-5730	SUPPLIES AND OPERATIONS	8,538.02	8,865.17	6,289.41	5,000.00	4,000.00	-1,000.00	-20.00%
24-5830-5790	LAB AND TESTING	14,897.46	15,332.25	8,488.90	13,000.00	13,000.00	0.00	0.00%
Total Department: 5830 - SPRAY SITE:		433,047.01	444,741.03	358,366.09	427,529.84	393,978.00	-33,551.84	-7.85%
Total Fund: 24 - SEWER FUND:		305,211.63	-567,859.79	-877,267.79	0.00	0.00	0.00	0.00%
Fund: 30 - STORMWATER								
Department: 4030 - STORMWATER FUND REVENUES								
30-4030-3103	STORMWATER MGMT PERMIT	1,370.00	360.00	1,755.00	500.00	500.00	0.00	0.00%
30-4030-3205	FEMA GRANT	0.00	134,048.00	0.00	0.00	0.00	0.00	0.00%
30-4030-3230	DNR GRANT	127,394.78	837,508.22	67,500.00	1,151,500.00	75,000.00	-1,076,500.00	-93.49%
30-4030-3235	COMMUNITY RESILIENCE GRAN	0.00	0.00	0.00	20,000.00	0.00	-20,000.00	-100.00%
30-4030-3360	RESIDENTIAL SW FEE	66,560.00	73,247.78	62,553.48	73,500.00	73,500.00	0.00	0.00%
30-4030-3361	NON RESIDENTIAL SW FEE	95,021.33	92,955.88	85,833.49	93,500.00	93,500.00	0.00	0.00%
30-4030-3367	STORMWATER REVIEW FEE	8,404.44	840.00	975.00	5,500.00	1,000.00	-4,500.00	-81.82%
30-4030-3710	INTEREST ON DELINQUENT	1,126.13	1,326.34	1,347.95	1,000.00	1,000.00	0.00	0.00%
30-4030-3866	CONTRIBUTION FROM GENERAL	50,000.00	50,000.00	0.00	50,000.00	0.00	-50,000.00	-100.00%
30-4030-3871	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	210,000.00	210,000.00	0.00	0.00%
30-4030-3872	CDBG GRANT	788,854.56	0.00	0.00	0.00	0.00	0.00	0.00%
30-4030-3899	NSF HOLDING ACCOUNT	119.00	105.00	56.00	100.00	50.00	-50.00	-50.00%
Total Department: 4030 - STORMWATER FUND REVENUES:		1,138,850.24	1,190,391.22	220,020.92	1,605,600.00	454,550.00	-1,151,050.00	-71.69%

Budget Comparison Report

Account Number	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)		
Department: 5030 - STORMWATER								
30-5030-4002	SALARIES FULL TIME	99,015.56	89,616.37	54,548.07	62,073.69	62,961.00	887.31	1.43%
Budget Notes								
Budget Code	Subject	Description						
2019-2020	2 FTES	2 FTES						
30-5030-4003	SALARIES PART TIME AND TEMP	623.99	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-4004	SALARIES OVERTIME	4,748.89	10,690.13	1,811.77	2,500.00	2,500.00	0.00	0.00%
30-5030-4500	FICA	7,896.48	7,318.72	4,284.29	4,939.89	5,010.00	70.11	1.42%
30-5030-4505	EMPLOYEE HEALTH INSURANCE	16,726.62	16,349.95	10,745.44	12,222.00	12,100.00	-122.00	-1.00%
30-5030-4510	RETIREMENT	23,354.36	6,301.94	5,293.47	6,487.49	6,750.00	262.51	4.05%
30-5030-4515	WORKERS' COMPENSATION	12,963.10	14,927.68	5,912.00	7,029.00	3,300.00	-3,729.00	-53.05%
30-5030-4520	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-4550	HEALTH CLAIMS	1,420.40	2,707.65	2,417.28	7,200.00	6,400.00	-800.00	-11.11%
30-5030-4555	RETENTION	1,953.58	2,026.22	1,799.43	1,818.00	100.00	-1,718.00	-94.50%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	GIFT CARDS	2.00	50.00	100.00				
30-5030-5000	PROFESSIONAL SERVICES	10,881.74	24,208.00	32,604.55	26,000.00	11,980.00	-14,020.00	-53.92%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	EA ENGINEERING	1.00	11,980.00	11,980.00				
30-5030-5200	CONTRACTED SERVICES	26,140.81	29,445.73	4,679.58	2,660.00	4,610.00	1,950.00	73.31%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	ADP	2.00	180.00	360.00				
2019-2020	DRUG TESTING	2.00	40.00	80.00				
2019-2020	MISS UTILITY	1.00	144.00	144.00				
2019-2020	OTHER SERVICES	1.00	4,026.00	4,026.00				
30-5030-5210	INSURANCE	1,186.00	1,245.00	1,300.00	1,307.25	1,365.00	57.75	4.42%
30-5030-5254	CAPITAL OUTLAY RESERVE	0.00	0.00	0.00	210,000.00	210,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
2019-2020	VAC TRUCK ANNUAL ALLOCATION	7.00	30,000.00	210,000.00				
30-5030-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-5256	CAPITAL IMPROVEMENTS	0.00	0.00	24,898.99	1,247,000.00	115,000.00	-1,132,000.00	-90.78%

Budget Comparison Report

Account Number	Description	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
Budget Detail								
Budget Code			Units	Price	Amount			
2019-2020	GRAHAM AVE SUBMERGED GRAVEL WETLANC		0.00	0.00	75,000.00			
2019-2020	GRAHAM AVE SUBMERGED GRAVEL WETLANC		0.00	0.00	40,000.00			
30-5030-5257	VEHICLE MAINTENANCE	4,019.25	2,102.55	0.00	1,000.00	1,000.00	0.00	0.00%
30-5030-5616	CELL PHONE	1,550.00	1,350.00	1,350.00	1,200.00	1,200.00	0.00	0.00%
30-5030-5620	DUES AND PUBLICATIONS	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-5621	EMPLOYEE TRAINING	926.76	350.26	0.00	1,000.00	500.00	-500.00	-50.00%
30-5030-5630	VEHICLE FUEL	3,153.83	3,676.35	3,432.38	3,000.00	3,000.00	0.00	0.00%
30-5030-5633	COUNTY DRAINAGE TAX DITCH	283.00	1,073.00	618.00	1,100.00	1,100.00	0.00	0.00%
30-5030-5678	STORMWATER REVIEW EXPENSE	2,031.00	562.00	540.50	1,000.00	1,000.00	0.00	0.00%
30-5030-5730	SUPPLIES AND OPERATIONS	25,101.09	8,468.25	6,855.05	6,062.68	4,674.00	-1,388.68	-22.91%
30-5030-5780	BAD DEBT EXPENSE	23.18	3,027.10	54.49	0.00	0.00	0.00	0.00%
30-5030-5789	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-6500	GENERAL OVERHEAD	19,096.00	15,243.00	0.00	0.00	0.00	0.00	0.00%
30-5030-6510	CUST SERVICE REIM GEN FUN	32,427.24	28,455.00	0.00	0.00	0.00	0.00	0.00%
30-5030-7900	DEPRECIATION	12,553.42	42,138.29	0.00	0.00	0.00	0.00	0.00%
Total Department: 5030 - STORMWATER:		308,576.30	311,283.19	163,145.29	1,605,600.00	454,550.00	-1,151,050.00	-71.69%
Total Fund: 30 - STORMWATER:		830,273.94	879,108.03	56,875.63	0.00	0.00	0.00	0.00%
Report Total:		323,635.99	-1,065,642.19	-877,447.79	0.00	0.00	0.00	0.00%

Fund	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2018-2019 2018-2019	2019-2020 2019-2020	Increase / (Decrease)	
01 - GENERAL FUND	-1,283,503.18	-1,845,550.98	-319,385.74	0.00	0.00	0.00	0.00%
10 - ELECTRIC	130,341.73	608,251.22	10,436.81	0.00	0.00	0.00	0.00%
20 - WATER FUND	341,311.87	-139,590.67	251,893.30	0.00	0.00	0.00	0.00%
24 - SEWER FUND	305,211.63	-567,859.79	-877,267.79	0.00	0.00	0.00	0.00%
30 - STORMWATER	830,273.94	879,108.03	56,875.63	0.00	0.00	0.00	0.00%
Report Total:	323,635.99	-1,065,642.19	-877,447.79	0.00	0.00	0.00	0.00%



MOTION OF THE MAYOR AND COUNCIL 2019-16

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN AUTHORIZING CONTRACTS FOR THE FOLLOWING VENDORS AS BUDGETED FOR FISCAL YEAR 2020:

- ANGEL’S TOUCH CLEANING SERVICES - \$54,000
- BOOTH AND ASSOCIATES, LLC – NOT TO EXCEED \$100,000
- CARDS TECHNOLOGY - \$38,400 (ANNUAL SERVICE AGREEMENT AND CONTINUITY)
- DAVIS, BOWEN & FRIEDEL, INC. – NOT TO EXCEED \$100,000
- EA ENGINEERING SCIENCE AND TECHNOLOGY, INC. PBC – NOT TO EXCEED \$100,000
- WORCESTER YOUTH AND FAMILY - \$40,000

APPROVED THIS ____ DAY OF _____, 2019 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO ____ OPPOSED, WITH ____ ABSTAINING AND ____ ABSENT.

Elroy Brittingham, Sr. Vice President

Approved this ____ day of _____, 2019 by the Mayor of the Town of Berlin.

Wm. Gee Williams, III, Mayor

ATTEST: _____
Laura Allen
Town Administrator



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

www.berlinmd.gov

'America's Coolest Small Town'



Mayor

Wm. Gee Williams, III

Vice President

Elroy Brittingham, Sr.

Council Members

Dean Burrell, Sr.

Troy Purnell

Thomas L. Gulyas

Zackery Tyndall

Town Attorney

David Gaskill

Town Administrator

Laura Allen



June 3, 2019

MHA Bond Chair and Review Committee Members

Hospital Bond Project Review Program

c/o Maryland Hospital Association

6820 Deerpath Road

Elkridge, MD 21075-6200

Dear Committee Members,

I am writing on behalf of the Mayor and Council and the citizens of Berlin to express our support for Atlantic General Hospital's (AGH) grant application to the Maryland Hospital Association to request \$2.1 million in funding for the hospital's freestanding Ambulatory Surgery Center project.

The need for this project is overwhelming. At this time there is no Ambulatory Surgery Center in Worcester County. This is despite a growing geriatric population in close proximity to the planned surgery center.

This is of particular importance to our community because several third-party payers do not allow their beneficiaries to go to hospitals for this type of service. This prevailing policy creates a situation where AGH-based physicians cannot see these patients.

Approval of this AGH grant application will provide significantly improved and timely access for our citizens with this growing need for care.

Sincerely,

Wm. Gee Williams III

Mayor

Town of Berlin

Cc: All Town Council Members

Laura Allen, Town Administrator