



**TOWN OF BERLIN  
BERLIN FALLS PARK ADVISORY COMMITTEE  
MEETING**

**Thursday, March 21, 2019  
6:00PM**

**BERLIN TOWN HALL – COUNCIL CHAMBERS  
10 WILLIAM STREET  
BERLIN, MD 21811**

**AGENDA**

1. Approval of minutes of February 21, 2019 Meeting
2. Project Coordinator Report
3. Pollinator Garden Status
4. Subcommittee Reports
5. Public Input

**\*\*Next Meeting is April 18, 2019**



## BERLIN FALLS PARK ADVISORY COMMITTEE

### Meeting Minutes

Thursday, February 21, 2019

**6:00 PM Berlin Town Hall Council Chambers**

**Present:** Councilmember Zackery Tyndall, Councilmember Troy Purnell, Amy Field, Roger Fitzgerald, Kate Patton, Joan Maloof, Shaneka Nichols, Jack Orris, Bruce Hyder, and Amy Barra.

**Staff Present:** Town Administrator Laura Allen, Project Coordinator David Deutsch, and Town Clerk Kelsey Jensen.

1. Approval of the Minutes:

Motion to approve the January 17, 2019 minutes by Kate Patton; second by Joan Maloof – approved unanimously.

2. Project Coordinator's Report:

David Deutsch reported that two bids were received. The first bid was from Lindstrom Excavating Contractors Inc. of Worton, MD in the amount of \$232,000 for the demolition of the seven buildings, and \$264,000 for the removal of the concrete digester. The second bid was from Coastal Site Works, LLC of Ocean City, MD in the amount of \$92,000 for the demolition of the seven buildings, and \$32,000 for the removal of the concrete digester. Joan Maloof suggested that the digester be retained, and Kate Patton suggested that one of the larger structures be retained. Amy Field recapped the committee's discussion on this topic over the previous several months. Laura Allen said the recommendation to proceed with the demolition would be on the March 11, 2019 Mayor and Council agenda.

Laura Allen then discussed the Council's wish to proceed with a feasibility survey regarding facility and recreation needs in town; she then explained the request for proposal (RFP) process. Joan Maloof asked if Triangle2 would be able to bid on the RFP, she said it may save us money in the long run; Laura Allen said they can. Amy Field asked if it points to the want or need with a YMCA would we then move forward with the Triangle2 study and where would the money for the RFP come from; Laura Allen said it would and she would talk to the Mayor about funds.

3. Subcommittee Reports and Information:

Physical Subcommittee: Roger Fitzgerald explained their ideas; Troy Purnell said the amphitheater capacity would be based on the number of parking spaces available. Shaneka Nichols said we cannot base it solely on parking in the park because we have the option of shuttles into the park. Kate Patton said it is important to leave an emergency access road open in the park. Laura Allen said if they need any help with parking requirements to contact Dave Engelhart. Roger Fitzgerald said he will likely take a walk through the park again for the subcommittee and let everyone know so they can attend if they'd like. If the committee has any other suggestions, please send an email with those ideas.

Activities Subcommittee: They will wait until the RFP comes back to determine what is needed.

Naming Subcommittee: Zackery Tyndall and Roger Fitzgerald explained their potential online survey and asked for the committee's input; they will not make the survey public until the

committee has agreed to it. If the committee has any other suggestions, please send an email with those ideas.

Resident Marie Velong said she would like to see a dog park in the plans for the park.

4. Spring Event Idea Discussion (Homework Assignment):

Amy Field distributed her event idea handout to members, which addressed a *Take Pride in Berlin Tie-In event* as well as other possibilities as she explained the ideas to gain interest in the park while in the working stages. Jack Orris asked if we still planned to do fire sculptures or bonfires; the committee said there were a lot of regulations with the Fire Marshals Office. Kate Patton suggested the committee think about this further and discuss the event possibilities in more detail at the next meeting. Kate Patton said the committee should attend clean up day and take park in the pollinator garden set up; Shaneka Nichols suggested getting high school students to volunteer for this as well. Joan Maloof said because people do not know where the park is we should put out a press release with a map attached for clean up day.

Resident Marie Velong suggested more signage; Laura Allen said the holdup has been the name, they do not want to invest in signage if the name is going to change. Jack Orris suggested temporary signage.

5. Adjournment:

Motion to adjourn to subcommittee groups by Jack Orris; second by Zackery Tyndall; unanimously approved – meeting was adjourned at approximately 7:30PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kelsey Jensen".

Kelsey Jensen  
Town Clerk