



**TOWN OF BERLIN**  
**BERLIN FALLS PARK ADVISORY COMMITTEE MEETING**  
**Thursday, June 21, 2018 at 6pm**

**Berlin Town Hall – Council Chambers**  
**10 William Street**  
**Berlin, MD 21811**

**Agenda**

1. Approval of minutes— May 17, 2018 Meeting
2. Project Coordinator Report
3. Park Suggestions Discussion, including Voting on Priorities

**Berlin Falls Park Advisory Committee  
Meeting Minutes  
May 17h, 2018**

**Present:** Amy Field, Joan Maloof, Shaneka Nichols, Bruce Hyder, Roger Fitzgerald  
**Absent:** Councilmember Zackery Tyndall, Councilmember Troy Purnell, Kate Gaddis, Amy Barra, Kate Patton  
**Town of Berlin Staff:** Laura Allen, David Deutsch, David Engelhart

Minutes Submitted by: Jack Orris

Discussion	Action
<p><b><u>Approval of Minutes (4/19/18 meeting)</u></b></p>	<p>Motion to approve minutes by J. Maloof; second S. Nichols – approved unanimously.</p>
<p><b><u>Project Coordinator Report</u></b></p> <ul style="list-style-type: none"> <li>➤ The online suggestion box link has been active for approximately 4 weeks on town website. Submissions got to D. Deutsch and he responds to each entry. So far, a total of 8 submissions.</li> <li>➤ Facebook page for BFP is being facilitated by Mary Bohlen Administrative Services Director with the town. Any information to be posted should be sent directly to M. Bohlen. A. Field asked about the privacy settings and discussion followed regarding photo tagging and location postings.</li> <li>➤ Dog waste bag dispensers have been installed (2 dispensers).</li> <li>➤ Paving for the entrance of BFP should be completed within the next few weeks. Using the same contractors for the current tennis court project, delays have occurred due to weather and unforeseen tennis court project issues.</li> <li>➤ D. Deutsch has reached out to Worcester County in regards to the pedestrian bridge near the Senior Center, but hasn't heard anything further.</li> <li>➤ Bee City USA © application was approved by Mayor &amp; Council at their last meeting with application submission to be done by end of May. Once application is approved and submitted, the Town of Berlin should be a certified Bee City by end of May/early June. R. Fitzgerald expressed concerns with county mosquito control and asked for clarification on what a Bee City designation exactly</li> </ul>	<p>Continued follow up and hope to have an update by next committee meeting.</p>

Discussion	Action
<p>means in term of flower bed placement. Discussion followed.</p> <ul style="list-style-type: none"> <li>➤ D. Deutsch and L. Allen met with Tom Perlozzo, Worcester County's new Recreation and Parks Director, to discuss future collaboration with the committee and town in regards to BFP.</li> <li>➤ L. Allen reminded the committee that per the committee charter, it is required a report be presented to Mayor &amp; Council. A. Field and J. Orris advised they would coordinate a date and report on behalf of the committee at an upcoming Mayor &amp; Council meeting.</li> <li>➤ L. Allen also explained with the possibility, as with any committee, there may be an instance where Mayor &amp; Council may have to act quickly, without the benefit of adequate communication to committee members. Members understood the possibility and requested that committee members be notified by email, as appropriate and timely in such a situation.</li> </ul>	<p>D. Deutsch to coordinate a presentation at the June or July committee meeting.</p> <p>Chair and Vice-Chair to discuss date and progress report for presentation to Mayor &amp; Council.</p>
<p><b><u>Park Suggestions Discussion</u></b></p> <ul style="list-style-type: none"> <li>➤ A. Field explained that we have made great progress in 6 meetings and now is the time to examine ideas presented by committee members and discuss in depth and detail top ideas from each member. Using the "Discussion Café" process, each member was given 2 minutes to discuss their top ideas in detail, and after everyone presented there would be a 5 minute discussion/Q&amp;A period. This process would continue for a total of three rounds. Many ideas were shared and discussed with the main focus on the following: <ul style="list-style-type: none"> <li>- Building demolition vs. keeping "usable" space</li> <li>- Amphitheater/event space logistics</li> <li>- YMCA vs County/Town partnership</li> <li>- Naming (possibility of naming passive/nature section vs. renaming the entire property or a combination of both)</li> </ul> </li> </ul>	<p>L. Allen and town staff to look into grant possibilities for demolition, should that be the ultimate decision.</p>
<p><b><u>Outstanding Issues/Follow-Up</u></b></p> <p>None at this time.</p>	

**Next Meeting**

The next meeting of Berlin Falls Park Advisory Committee will be Thursday, June 21<sup>st</sup> - 6:00 pm - 8:30 pm at Town Hall.